

MINUTE BOOK

- Organizational Board Meeting -

Minutes of the Board Meeting of the Trustees of the Edmonton School District No. 7 of the Province of Alberta held in McCauley Chambers in the Centre for Education on Tuesday, September 11, 2012 at 2:00 p.m.

Present:

Trustees

Leslie Cleary
David Colburn
Sarah Hoffman

Michael Janz
Cheryl Johner
Heather MacKenzie

Catherine Ripley
Ken Shipka
Christopher Spencer

Officials

Edgar Schmidt
Bruce Coggles
David Fraser

Cheryl Hagen
Mark Liguori
Ron MacNeil

Jamie Pallett
Tanni Parker
Tash Taylor

Board Chair: David Colburn

Recording Secretary: Manon Fraser

A. O Canada 

Staff Group Representatives

Edmonton Public Teachers – Ed Butler, President
CUPE Local 474 – Felix De Los Santos, President
CUPE Local 3550 – Carol Chapman, President

B. **Roll Call:** (2:00 p.m.)

The Superintendent advised that all Trustees were present.

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C. Communications from the Board Chair

The Board Chair reported on a meeting he attended on June 30, 2012 with the Mayor and senior members of the administration from both the City and the District to discuss moving forward on the recommendations of the ELEVATE report. Another meeting is scheduled to take place in October.

D. Communications from the Superintendent of Schools

The Superintendent commended the work of District schools in welcoming just over 80,000 students for the start of the 2012-2013 school year.

The Superintendent noted a letter has been received from Dr. Allan Markin in recognition of the outstanding work of Principal Nigel Butterfield, Lee Ridge School, with the APPLE School program. He also highlighted the work Ekota School Principal Darrell Sush to encourage literacy development.

E. Minutes

1. Special Board Meeting – June 5, 2012

MOVED BY Trustee Janz:

“That the minutes of the special board meeting held June 5, 2012 be approved as printed.” (UNANIMOUSLY CARRIED)

2. Board Meeting #16 – June 12, 2012

MOVED BY Trustee Shipka:

“That the minutes of Board Meeting #16 held June 12, 2012 be approved as printed.” (UNANIMOUSLY CARRIED)

3. Special Board Meeting – June 26, 2012

MOVED BY Trustee Ripley:

“That the minutes of the special board meeting held June 26, 2012 be approved as printed.” (UNANIMOUSLY CARRIED)

F. Comments from the Public and Staff Group Representatives – None.

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G. Reports

4. Delegation of Authority – Superintendent of Schools – 2012 Summer Recess

MOVED BY Trustee Johner:

“That the report entitled ‘Delegation of Authority – Superintendent of Schools – 2012 Summer Recess’ be received for information.” (UNANIMOUSLY CARRIED)

5. Confirmation of Committees, Board Representation and Regular Meetings

MOVED BY Trustee MacKenzie:

“1. That the following standing committee of the whole be confirmed:

- **Conference Committee**

2. That the following standing committees be confirmed:

- a) **Advocacy**
- b) **Audit**
- b) **Board and Superintendent of Schools Evaluations**
- c) **Board Community Relations**
- d) **District Priorities and Governance**
- e) **Policy Review**
- f) **Budget Planning and Results Review**
- g) **Interpretations**

3. That Board representation on the following District staff negotiating committees as required be confirmed:

**Teaching
Custodial
Maintenance
Support**

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4. That Board membership and representation on the following external agency be confirmed:

Alberta School Boards Association (ASBA)

- Provincial Executive
- Zone 23 Executive
- Zone 23 Executive – Alternate
- Tripartite Committee

5. That the Board's ASBA Issues and Resolutions Committee comprised of the Board Chair or Board Vice-Chair, the ASBA Provincial Executive Board of Directors representative and the Zone 23 representative be confirmed.

6. That Board membership and representation on the following external agency be confirmed:

Public School Boards' Association of Alberta (PSBAA)

- Liaison Representative - PSBC
- Liaison Representative – PSBC Alternate

7. That the Board's membership and representation on the Capital Region Services to Children Linkages Committee be confirmed.

8. That Board representation on the Edmonton Public Schools Foundation Board of Directors be confirmed.

9. That the following dates and times of regular meetings be confirmed:

a) **Board:** Regular board meetings are held on the second and fourth Tuesdays of each month from 2:00 p.m. to 6:00 p.m. Special meetings may be held at the call of the Board Chair.

b) **Conference Committee:** Regular meetings of the Conference Committee are held on the first Tuesday of each month from 9:30 a.m. to 12:00 p.m.

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10. That the Board reappoint or review the following positions and committees:

1. Standing Committees of the Whole

- a) **Board Chair**
- b) **Board Vice-Chair**
- c) **Conference Chair**

2. Standing Committees:

- a) **Advocacy**
(3 members)
- b) **Audit**
(3 members – 1 of which is the Board Chair)
- c) **Board and Superintendent of Schools Evaluations**
(3 members)
- d) **Board Community Relations**
(3 members)
- e) **District Priorities and Governance**
(3 members)
- f) **Policy Review**
(3 members)
- g) **Budget Planning and Results Review**
- h) **Interpretations**

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3. **Negotiations:**
 - a) **Custodial Staff**
(contract expires August 31, 2014)
(2 members)
 - b) **Maintenance Staff**
(contract expires August 31, 2014)
(2 members)
 - c) **Support Staff**
(contract expired August 31, 2011 – negotiations in progress)
(2 members)
 - d) **Teaching Staff**
(contract expired August 31, 2012 – negotiations in progress)
(2 members)
4. **Alberta School Boards Association Positions:**
 - i) **Provincial Executive**
 - ii) **Alternate**
 - iii) **ASBA Zone 23 Executive**
 - iv) **Alternate**
 - v) **Tripartite Committee**
5. **ASBA Issues and Resolutions Committee**
(1-year term – 3 positions)
 - ¹**Board Chair or Vice-Chair**
 - ²**ASBA Zone 23 Executive representative**
 - ³**ASBA Provincial Executive Board of Directors representative**

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6. **Public School Boards' Association Positions:**
 - i) **Liaison/PSBC**
 - ii) **Liaison/PSBC – Alternate**

7. **Capital Region Services to Children Linkages Committee**
 - i) **Representative**
 - ii) **Alternate**

8. **Edmonton Public Schools Foundation Board of Directors**

9. **School Closure Moratorium Committee**
(term expires November 30, 2012)
(3 members)”

The Board Chair called the question.

The Motion was UNANIMOUSLY CARRIED.

1. Standing Committees of the Whole
 - a) Board Chair

The Board called for nominations for the position of Board Chair.

Trustee Ripley nominated Trustee Hoffman.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Hoffman elected by acclamation as Board Chair for the coming year.

Trustee Hoffman assumed the chair and thanked her colleagues.

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b) Board Vice-Chair

The Board Chair called for nominations for Board Vice-Chair.

Trustee Colburn nominated Trustee Janz.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Janz elected by acclamation as Board Vice-Chair for the coming year.

c) Conference Committee

The Board Chair called for nominations for the position of Conference Committee Chair.

Trustee Janz nominated Trustee MacKenzie.

Trustee Cleary nominated Trustee Ripley.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair called for a show of hands of those Trustees in support of Trustee MacKenzie for the position of Conference Committee Chair.

The Board Chair announced that the majority of the Board were in support of Trustee MacKenzie and declared Trustee MacKenzie elected as Conference Committee Chair for the coming year.

2. Standing Committees

a) Advocacy Committee

The Board Chair called for nominations for three Trustee representatives to serve on the Advocacy Committee.

Trustee Ripley nominated Trustees Janz, MacKenzie and Spencer.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustees Janz, MacKenzie and Spencer as the Board's representatives on the Advocacy Committee for the coming year.

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b) Audit Committee

The Board Chair called for nominations for two Trustee representatives to serve on the Audit Committee. The Board Chair will serve as the third Trustee representative on the Audit Committee.

Trustee Spencer nominated Trustees Janz and Shipka.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustees Janz and Shipka as Board's representatives on the Audit Committee for the coming year. The Board Chair will serve as the third Trustee representative on the Audit Committee for the coming year.

b) Board and Superintendent of Schools Evaluations Committee

The Board Chair called for nominations for three Trustee representatives to serve on the Board and Superintendent of Schools Evaluations Committee.

Trustee MacKenzie nominated Trustees Spencer, Ripley and Hoffman.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustees Hoffman, Ripley and Spencer as the Board's representatives on the Board and Superintendent of Schools Evaluations Committee for the coming year.

c) Board Community Relations Committee

The Board Chair called for nominations for three Trustee representatives to serve on the Board Community Relations Committee.

Trustee Hoffman nominated Trustees Johner, MacKenzie and Colburn.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustees Colburn, Johner and MacKenzie as the Board's representatives on the Board Community Relations Committee for the coming year.

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e) District Priorities and Governance Committee

The Board Chair called for nominations for three Trustee representatives to serve on the District Priorities and Governance Committee.

Trustee Colburn nominated Trustees Cleary, Shipka and Spencer.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustees Cleary, Shipka and Spencer as the Board's representatives on the District Priorities and Governance Committee for the coming year.

f) Policy Review Committee

The Board Chair called for nominations for three Trustee representatives to serve on the Policy Review Committee.

Trustee Shipka nominated Trustees Colburn, Ripley and Hoffman.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustees Colburn, Hoffman and Ripley as the Board's representatives on the Policy Review Committee for the coming year.

g) Three-Year Budget Planning and Results Review Committees

The Board Chair advised all Trustees serve in the annual budget planning and results review of school and central service decision units.

h) Interpretations Committees

The Board Chair advised Trustees serve on interpretations committees on a rotational basis.

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3. Negotiations
 - a) Custodial Staff
 - b) Maintenance Staff
 - c) Support Staff
 - d) Teaching Staff

The Board Chair advised that nominations are not required for negotiating committees with the District's custodial and maintenance staff as the agreements will expire August 31, 2014. The committees for the ongoing negotiations with the District's support and teaching staff are affirmed as indicated in the report which are: Trustees Ripley and Shipka for support staff and Trustees Cleary and Janz for teacher negotiations.

4. a) Alberta School Boards' Association Positions
 - i) Provincial Executive
 - ii) ASBA Provincial Executive - Alternate

The Board Chair advised that Trustee Colburn will continue to serve as the Board's representative on the Alberta School Boards Association Provincial Executive until June 2013. Trustee Hoffman will serve as the Board's alternate representative on the Alberta School Boards Association Provincial Executive until June 2013 as well.

- iii) Zone 23 Executive

The Board Chair called for nominations for a Trustee representative to serve on the ASBA Zone 23 executive.

Trustee Janz nominated Trustee Johner.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Johner as the Board's representative on the ASBA Zone 23 Executive.

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iv) Zone 23 Executive - Alternate

The Board Chair called for nominations for a Trustee representative to serve as the alternate on the ASBA Zone 23 executive.

Trustee Johner nominated Trustee Janz.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Janz as the alternate on the ASBA Zone 23 executive.

v) Tripartite Committee

Trustee Hoffman will continue to serve as the Board's representative on the Tripartite Committee.

b) Public School Boards' Association of Alberta Positions:

i) Liaison/Public School Boards Council (PSBC)

The Board Chair called for nominations for a Trustee representative to serve as the Board's liaison on the PSBC until the membership expires December 31, 2012.

Trustee MacKenzie nominated Trustee Janz.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared that Trustee Janz will serve as the Board's PSBC representative with the PSBAA until the membership expires December 31, 2012.

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ii) Liaison/Public School Boards Council (PSBC) - Alternate

The Board Chair called for nominations for a Trustee representative to serve as the alternate on the PSBC until the membership expires December 31, 2012.

Trustee Cleary nominated Trustee Shipka.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Shipka as the alternate on the PSBC until the membership expires December 31, 2012.

5. ASBA Issues and Resolutions Committee

Trustee Hoffman (as Board Chair), Trustee Colburn (as the Board's representative on the ASBA provincial executive) and Trustee Johner (as the Board's representative on the ASBA Zone 23 executive) will serve as the Board's representatives on the ASBA Issues and Resolutions Committee.

6. Capital Region Services to Children Linkages Committee

a) Board Representative

The Board Chair called for nominations for a Trustee representative to serve as the Board's representative on the Capital Region Services to Children Linkages Committee.

Trustee Ripley nominated Trustee Cleary.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Cleary as the Board's representative on the Capital Region Services to Children Linkages Committee for the coming year.

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b) Board Representative - Alternate

The Board Chair called for nominations for a Trustee representative to serve as the alternate on the Capital Region Services to Children Linkages Committee.

Trustee Colburn nominated Trustee Spencer.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Spencer as the alternate on the Capital Region Services to Children Linkages Committee.

8. Edmonton Public Schools Foundation Board of Directors

The Board Chair called for nominations for a Trustee representative to serve on the Edmonton Public Schools Foundation Board of Directors.

Trustee Shipka nominated Trustee Cleary.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Cleary as the Board's representative on the Edmonton Public Schools Foundation Board of Directors

6. Motion re Weekly Board Meetings

MOVED BY Trustee MacKenzie:

“That beginning in November 2012, the Board hold three public Board meetings per month with Conference Committee meetings held as needed. Our Administration will be tasked with recommending appropriate timing for these meetings and other logistical changes should they be needed.”

The Board Chair called the question.

IN FAVOUR: Trustees Colburn, Hoffman, Janz, Johner, MacKenzie and Spencer

OPPOSED: Trustees Cleary, Ripley and Shipka

The Motion was CARRIED.

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7. Motion re Work Load Assessment Tool for Trustees and the Board

Trustee MacKenzie withdrew the motion.

8. Motion re Demand Assessment Mechanism for Alternative Programs

MOVED BY Trustee MacKenzie:

“That the Administration implement a mechanism for determining demand for alternative programs and language options among those families who do not yet have children in our programs. Including families with children who are 0-5 and families who have chosen to send their children to schools outside of the District as there is currently no public school with their desired program in their desired location.”

MOVED BY Trustee Colburn:

“That the motion be amended to read: That the Administration ~~implement a mechanism~~ **identify a range of mechanisms, including cost estimates for determining demand for alternative programs, **community schools** and language options among those families who do not yet have children in our programs. Including families with children who are 0-5 and families who have chosen to send their children to schools outside of the District as there is currently no public school with their desired program in their desired location.”**

The Board Chair called the question on the Amendment.

IN FAVOUR: Trustees Colburn, Hoffman, Janz, Johner, MacKenzie, Ripley, Shipka and Spencer

OPPOSED: Trustee Cleary

The Amendment was CARRIED.

The Board Chair called the question on the Motion as Amended.

IN FAVOUR: Trustees Colburn, Hoffman, Johner, MacKenzie and Shipka

OPPOSED: Trustees Cleary, Janz, Ripley and Spencer

The Motion was CARRIED.

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9. Motion re Review of Capital and Accommodation Planning Principles

MOVED BY Trustee Ripley:

“That the Policy Review Committee review, as a first priority, the Capital and Accommodation Planning Principles used in the current Ten-Year Facilities Plan and any associated Board policies, and develop a coordinating Board policy to guide the renewal and revision of the Ten-Year Facilities Plan.”

MOVED BY Trustee Colburn:

“That the motion be amended to read as follows: That the Policy Review Committee review, ~~as a first priority,~~ the Capital and Accommodation Planning Principles used in the current Ten-Year Facilities Plan and any associated Board policies, and develop a coordinating Board policy to guide the renewal and revision of the Ten-Year Facilities Plan.”

MOVED BY Trustee Shipka:

“That the Amendment to the Amendment be amended to read as follows: That the Policy Review Committee review, **as a high priority, ~~as a first priority~~ the Capital and Accommodation Planning Principles used in the current Ten-Year Facilities Plan and any associated Board policies, and develop a coordinating Board policy to guide the renewal and revision of the Ten-Year Facilities Plan.”**

The Board Chair called the question on the Amendment to the Amendment.

IN FAVOUR: Trustees Colburn, Hoffman, Janz, Johner, MacKenzie, Ripley, Shipka and Spencer

OPPOSED: Trustee Cleary

The Amendment to the Amendment was CARRIED.

The Board Chair called the question on the Motion as Amended.

The Motion was UNANIMOUSLY CARRIED.

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10. Review of Board Policy AGA.BP – Recognition of Students, Staff, Parents and Community

MOVED BY Trustee Janz:

- “1. That revised Board Policy AGA.BP – Recognition of Students, Staff, Parents and Community be considered for the third time and approved.” (UNANIMOUSLY CARRIED)

MOVED BY Trustee Janz:

- “2. That Board Policy GLB.BP – Recognition of Employees be rescinded.” (UNANIMOUSLY CARRIED)

11. Bereavements

Vice-Chair Janz reported on the deaths of Mr. Emmanuel Lavares and Mrs. Nan Millar.

MOVED BY Trustee Janz:

- “That the report be received with regret and the actions of the Administration in this regard be confirmed.” (UNANIMOUSLY CARRIED)

H. Other Committee, Board Representative and Trustee Reports

Trustee Ripley, the Board’s representative on the Edmonton Public Schools Foundation Board of Governors, reported on the following events that took place over the summer that will benefit students needing full-day kindergarten:

- August 15, 2012 – *Truck Stop: Pulled Pork Throwdown* hosted by Mr. Mack Male and Ms Sharon Yeo at McKay Avenue School. She thanked the generosity of the people who paid to vote for the best pork slider. The food trucks involved, The Act, Nomad and Smokehouse BBQ, donated \$1 for every slider sold. \$1800 was raised for the Foundation.
- August 30, 2012 to September 1, 2012 – Notables Stationers donated a percentage of their sales to the Foundation. This is the second year they have done. She thanked them for their generosity.

Trustee Ripley advised that the *Ready to Eat* fundraising event is scheduled to take place Tuesday, October 30, 2012 at Murrieta’s Bar and Grill with special guest speaker, Mr. Allan Watt.

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Trustee Ripley expressed appreciation for the opportunity to serve on the Board of Governors for the Foundation for the past two years.

Trustee Colburn, the Board's representative on the Alberta School Boards Association (ASBA) Board of Directors, reported on the Leadership Retreat held in Banff August 22, 2012. A large portion of time was spent on a Board of Directors' self-evaluation as well as an evaluation of the Executive Director. Discussion also took place regarding tripartite. He found the workshops to be very valuable. The next Board of Directors meeting is scheduled September 13 and 14, 2012.

Trustee Colburn also reminded Trustees that the ASBA national *Time for Student Health Revolution* conference will be held in Banff September 30 to October 2, 2012.

Trustee Johner, the Board's representative on ASBA Zone 23, advised that the next ASBA Zone 23 general meeting will be held Friday, September 28, 2012 at 9:30 a.m. at the St. Anthony Centre. She expressed appreciation to her colleagues for allowing her to continue to serve as the Board's representative on ASBA Zone 23 for the coming year.

Trustee MacKenzie, the Board's representative on the Public School Boards Council (PSBC), had no report at this point.

Trustee Spencer, the Board's representative on the Capital Region Services to Children Linkages Committee, reported on the Linkages Governor's Forum held September 6, 2012, at which, the provincial government sought input regarding the Social Policy Framework for Human Services. He noted a number of Trustees were able to attend the Forum. The next meeting of the Linkages Committee will be in November.

Trustee Colburn expressed appreciation to his colleagues for being able to serve Board Chair for the past two years.

Trustee Hoffman reported on the meeting she attended on behalf of the Board Chair with the Minister of Education and other Metro Board Chairs on September 6, 2012. The Metro Board Chairs have agreed to do joint work in the following three key advocacy areas: supporting English Language Learners (ELL) students; supporting First Nations, Métis and Inuit (FNMI) students; and early education opportunities. There was discussion about the challenges being faced by school districts as well as discussion regarding the *Education Act* which will be brought to the Legislature in the fall. The Assistant Deputy Minister Infrastructure was in attendance which provided an opportunity to discuss the District's current capital plans and pressing needs. Tripartite was discussed as well.

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J. Trustee and Board Requests for Information

Trustee Shipka requested the following information: Examine the implications and implementation requirements and process to extend mandatory second language requirements from grades 4 to 9 to grades 1 to 9.

Trustee Janz requested the following information: Provide information on how our financial disclosure practices align with the new disclosure guidelines introduced by the provincial government.

K. Notices of Motion – None.

The meeting recessed at 4:15 p.m. and reconvened at 4:55 p.m.

All Trustees were present.

I. Comments from the Public and Staff Group Representatives – 5:00 p.m.

The Board heard from the following speakers regarding the “zero” grade practice:

- Mr. Michael Tachynski
- Ms Kathy Tachynski (she also provided information to the Board)
- Ms Linda McKeage
- Mr. Lynden Dorval
- Mr. Doug Senuik

L. Next Board Meeting Date: Tuesday, September 25, 2012 at 2:00 p.m.

M. Adjournment (5:20 p.m.)

The Board Chair adjourned the meeting.

Sarah Hoffman, Board Chair

Cheryl Hagen, Acting Secretary-Treasurer