

**MINUTE BOOK**

**- Organizational Board Meeting -**

Minutes of the Board Meeting of the Trustees of the Edmonton School District No. 7 of the Province of Alberta held in McCauley Chambers in the Centre for Education on Tuesday, September 13, 2011 at 2:00 p.m.

**Present:**

**Trustees**

Leslie Cleary  
David Colburn  
Sarah Hoffman

Michael Janz  
Cheryl Johner  
Heather MacKenzie

Catherine Ripley  
Ken Shipka  
Christopher Spencer

**Officials**

Edgar Schmidt  
David Fraser  
Tanni Parker

Brian Smith  
Tash Taylor  
Bruce Coggles

Mark Liguori  
Ron MacNeil  
Jamie Pallett

**Board Chair:** Dave Colburn

**Secretary:** Anne Sherwood

**Recording Secretary:** Manon Fraser

**Staff Group Representatives**

CUPE Local 474 – Sonny Kalynchuk, President

CUPE Local 3550 – Carol Chapman, President

A. **O Canada** 

B. **Roll Call:** (2:00 p.m.)

Mrs. Sherwood advised that all Trustees were present.

C. **Communications from the Board Chair**

The Board Chair noted this was the first public board meeting of the 2011-2012 school year. He also noted the change to daytime meetings this year.

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### **D. Communications from the Superintendent of Schools**

The Superintendent advised that the District's enrolment for 2011 as of September 12, 2011 is 81,177 students which represents an increase of 950 students for the same time in September 2011 from September 2010. The main increases in 2011 thus far are at the kindergarten level which is up 491 students and at the grade 3 level which is up 249 students from the same time last year. He also advised that the enrolments at this time are down 270 students at grade 10, and 193 at grade 7 from the same time in September 2010.

He further noted that the six ASAP schools now in their second year of operation and Ellerslie Campus have shown the largest enrolment increases of all schools from this time last year. He added that Florence Hallock School is up 137 students and Esther Starkman School is up 204 students from September 2010.

Ellerslie Campus, in the area that will be served by the new Summerside School, also has a large increase. It is up 170 students from last year. Kindergarten at Ellerslie has 125 students registered -- last year they had 82 students -- an increase of 43 students.

He advised that we have been able to issue more contracts for teachers than we anticipated last spring. This is due to a number of factors: increased enrolment, the number of personal leaves requested and granted by the District, secondments of district staff, as well as retirements and resignations.

The actual numbers of contracts issued will not be available until later this month. A number of our schools that have seen increases or decreases in enrolment are adjusting staffing levels accordingly.

To date the District has issued new full-time and part-time continuing contracts to 85-90% of the probationary contract teachers who were eligible and recommended. More than 150 probationary teacher contracts have been issued to date. A number of temporary teacher contracts will be issued.

The Superintendent advised that he and the Executive team are looking forward to this school year and the implementation of the District Plan. The District Plan is the overarching implementation plan based upon the Board's established Vision, Mission and Priorities. This District plan embeds all the Board's priorities and frames actions to be taken across the District. The Plan includes four core strategies and sixteen major initiatives. In the coming days and weeks, administrative staff will be providing the Board with information -- including measures and outcomes of our actions to fulfill the Board's vision, mission and priorities. Administrative reports will be making references to the District plan and Board priorities where appropriate. He and the Administration

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are looking forward to the implementation of clear direction the Board has set for the 2011-2012 school year.

### **E. Minutes**

1. Board Meeting #15 – June 14, 2011

Trustee Ripley noted the votes for Trustee Shipka's motion on page eleven of the minutes were reversed.

#### **MOVED BY Trustee Shipka:**

**“That the minutes of Board Meeting #15 held June 14, 2011 be approved as amended.” (UNANIMOUSLY CARRIED)**

### **F. Comments from the Public and Staff Group Representatives – None.**

### **G. Reports**

2. Delegation of Authority – Superintendent of Schools – 2011 Summer Recess

The Superintendent noted, under Key Points in the report, that the designations of both Sherri Humphrys and Sunita Sas, were for the period September 1, 2011 to August 31, 2013.

#### **MOVED BY Trustee MacKenzie:**

**“That the report entitled ‘Delegation of Authority – Superintendent of Schools – 2011 Summer Recess’ be received for information.” (UNANIMOUSLY CARRIED)**

3. Report #10 of the Conference Committee (From the Meetings Held June 21, 2011 and September 6, 2011)

#### **MOVED BY Trustee Janz:**

**“1. That Report #10 of the Conference Committee from the meetings held June 21, 2011 and September 6, 2011 be received and considered.” (UNANIMOUSLY CARRIED)**

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**MOVED BY Trustee Janz:**

- “2. That the Superintendent’s Evaluation Committee and Board Evaluation Committee be amalgamated under one committee in order to keep the same number of committees.” (UNANIMOUSLY CARRIED)**

**MOVED BY Trustee Janz:**

- “3. That the following changes to the Conference Committee agenda format be approved:**
- a) Delete the Strategic/Generative/Discussion category from the agenda.**
  - b) Add a column to the right margin of the Conference Committee agenda for the recommended specified time.” (UNANIMOUSLY CARRIED)**

**MOVED BY Trustee Janz:**

- “4. That the terms of reference for the Board Community Relations Committee be approved.” (UNANIMOUSLY CARRIED)**

- 4. Confirmation of Committees, Board Representation and Regular Meetings**

**MOVED BY Trustee Johner:**

- “1. That the following standing committees of the whole be confirmed:**

- Conference Committee**
- Audit Committee**

- 2. That the following standing committees be confirmed:**

- a) Advocacy**
- b) Board and Superintendent of Schools Evaluations**
- c) Board Community Relations**
- d) District Priorities (n/a for second and third year of term)**
- e) Policy Review**
- f) Three-Year Budget Planning Review and Results Review Committees**
- g) Interpretations**

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3. That Board representation on the following District staff negotiating committees as required be confirmed:

- Teaching
- Custodial
- Maintenance
- Support

4. That Board membership and representation on the following external agencies be confirmed:

a) Alberta School Boards Association (ASBA)

- Provincial Executive
- Zone 23 Executive
- Zone 23 Executive - Alternate

b) Public School Boards' Association of Alberta

- Provincial Executive Nominee
- Liaison Representative – PSBC
- Liaison Representative – PSBC Alternate

5. That the Board's ASBA Issues and Resolutions Committee comprised of the Board Chair or Board Vice-Chair, the ASBA Provincial Executive Board of Directors representative and the Zone 23 representative be confirmed.

6. That the Board's membership and representation on the Capital Region Services to Children Linkages Committee be confirmed.

7. That Board representation on the Edmonton Public Schools Foundation Board of Directors be confirmed.

8. That the following dates and times of regular meetings be confirmed:

a) Board

Regular Board meetings are held on the second and fourth Tuesdays of each month from 2:00 - 6:00 p.m. Special meetings may be held at the call of the Board Chair.

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b) **Conference Committee**

**Regular meetings of the Conference Committee are held on the first Tuesday of each month from 9:30 a.m. to 12:00 p.m.”**

9. **That the Board reappoint or review the following positions and committees:**

1. **Standing Committees of the Whole**

- a) **Board Chair**
- b) **Board Vice-Chair**
- c) **Conference Chair**
- d) **Audit Chair**  
**(Traditionally, the Conference Chair is also the Audit Committee Chair)**

2. **Standing Committees:**

- a) **Advocacy**  
**(3 members)**
- b) **Board and Superintendent of Schools Evaluations**  
**(3 members)**
- c) **Board Community Relations**  
**(3 members)**
- d) **District Priorities**  
**(3 members)**
- e) **Policy Review**  
**(3 members)**

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- f) **Three-Year Budget Planning and Result Review**  
*(All Trustees serve on three-year budget planning and results review committees as determined in the approval of the results review process.)*
- g) **Interpretations**  
*(All Trustees serve on interpretations committees on a rotational basis.)*

3. **Negotiations:**

- a) **Teaching Staff**  
*(contract expires August 31, 2012)*  
*(2 members)*
- b) **Custodial Staff**  
*(contract expired August 31, 2011 – negotiations in progress)*  
*(2 members)*
- c) **Maintenance Staff**  
*(contract expired August 31, 2011 – negotiations in progress)*  
*(2 members)*
- d) **Support Staff**  
*(contract expired August 31, 2011 – negotiations in progress)*  
*(2 members)*

4. a) **Alberta School Boards Association Positions:**

- i) **Provincial Executive**
- ii) **Alternate**
- iii) **ASBA Zone 23 Executive**
- iv) **Alternate**

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- b) **Public School Boards' Association Positions:**
- i) **Board Nominee for Election for one of the following positions:**
    - **President**
    - **First Vice-President**
    - **Director**
  - ii) **Liaison/PSBC**
  - iii) **Liaison/PSBC – Alternate**
5. **ASBA Issues and Resolutions Committee**  
*(1-year term – 3 positions)*
- <sup>1</sup>**Board Chair or Vice-Chair**
  - <sup>2</sup>**ASBA Zone 23 Executive representative**
  - <sup>3</sup>**ASBA Provincial Executive Board of Directors representative**
6. a) **Capital Region Services to Children Linkages Committee**
- b) **Capital Region Services to Children Linkages Committee**  
- Alternate
- c) **Edmonton Public Schools Foundation Board of Directors**
- d) **School Closure Moratorium Committee**  
*(term expires November 30, 2012)*  
*(3 members)”*

**The Board Chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**



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### 1. Standing Committees of the Whole

#### a) Board Chair

The Board called for nominations for the position of Board Chair.

Trustee Janz nominated Trustee Ripley.

Trustee Johner nominated Trustee Colburn.

The Board Chair, seeing no further nominations, declared the nominations closed.

#### **MOVED BY Trustee Ripley**

**“That voting for the positions of Board Chair and Board Vice-Chair be done by secret ballot.” (UNANIMOUSLY CARRIED)**

Ballots were distributed and collected by the Board Secretary.

The Superintendent of Schools and the Board Secretary left the room to count the ballots.

Mrs. Sherwood announced that the majority of the Board had re-elected Trustee Colburn as Board Chair for the coming year.

Trustee Colburn thanked his colleagues.

#### b) Board Vice-Chair

The Board Chair called for nominations for Board Vice-Chair.

Trustee Shipka nominated Trustee Hoffman.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Hoffman elected by acclamation as Board Vice-Chair for the coming year.

The ballots for Board Chair and Vice-Chair were subsequently destroyed by the Board Secretary.

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- c) Conference Committee
- d) Audit Committee

The Board Chair noted that the practice of the Board has been to have the same Trustee serve as both Conference Committee and Audit Committee Chair. He then called for nominations for the position of Conference Committee and Audit Committee Chair.

Trustee Ripley nominated Trustee Janz.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Janz elected by acclamation as Conference Committee and Audit Committee Chair for the coming year.

### 2. Standing Committees

- a) Advocacy Committee

The Board Chair called for nominations for three Trustee representatives to serve on the Advocacy Committee.

Trustee Hoffman nominated Trustee Shipka.

Trustee Colburn nominated Trustee Hoffman.

Trustee Janz nominated Trustee Spencer.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustees Hoffman, Shipka and Spencer as the Board's representatives on the Advocacy Committee for the coming year.

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### b) Board and Superintendent of Schools Evaluations Committee

The Board Chair called for nominations for three Trustee representatives to serve on the Board and Superintendent of Schools Evaluations Committee.

Trustee Spencer nominated Trustee Shipka.

Trustee MacKenzie nominated Trustee Spencer.

Trustee Cleary nominated Trustee Ripley.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustees Ripley, Shipka and Spencer as the Board's representatives on the Board and Superintendent of Schools Evaluations Committee for the coming year.

### c) Board Community Relations Committee

The Board Chair called for nominations for three Trustee representatives to serve on the Board Community Relations Committee.

Trustee Colburn nominated Trustee Johner.

Trustee Janz nominated Trustee Hoffman.

Trustee Spencer nominated Trustee Colburn.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustees Colburn, Hoffman and Johner as the Board's representatives on the Board Community Relations Committee for the coming year.

### d) District Priorities Committee

The Board Chair advised that District Priorities Committee does not sit during the Board's second and third years of its term.

### e) Policy Review Committee

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The Board Chair called for nominations for three Trustee representatives to serve on the Policy Review Committee.

Trustee Johner nominated Trustee MacKenzie.

Trustee Ripley nominated Trustee Cleary.

Trustee Shipka nominated Trustee Janz.

Trustee Hoffman nominated Trustee Ripley.

Trustee Ripley declined the nomination.

The Board Chair declared Trustees Cleary, Janz and MacKenzie as the Board's representatives on the Policy Review Committee for the coming year.

f) Three-Year Budget Planning and Results Review Committees

All Trustees serve on three-year budget planning and results review committees as determined in the approval of the results review process.

g) Interpretations Committees

Trustees serve on interpretations committees on a rotational basis.

3. Negotiations

**MOVED BY Trustee Colburn:**

**“That representation on the negotiating committees with Edmonton Public Teachers, CUPE Local 474, CUPE Local 784 and CUPE Local 3550 remain the same for the 2011-2012 school year.” (UNANIMOUSLY CARRIED)**

The Board's representatives on the negotiating committees for the 2011-2012 school year are as follows:

- Teaching Staff – Trustees Cleary and Janz
- CUPE Local 474 (Custodial Staff) – Trustees Hoffman and MacKenzie
- CUPE Local 784 (Maintenance Staff) – Trustees Johner and Spencer
- CUPE Local 3550 (Support Staff) – Trustees Ripley and Shipka

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4. a) Alberta School Boards' Association Positions

i) Provincial Executive

The Board Chair called for nominations for a Trustee representative to serve as the Board's representative on the ASBA provincial executive.

Trustee Spencer nominated Trustee Colburn.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared that he would serve as the Board's representative on the ASBA provincial executive.

ii) ASBA Provincial Executive - Alternate

The Board Chair called for nominations for a Trustee representative to serve as the alternate on the ASBA provincial executive.

Trustee MacKenzie nominated Trustee Hoffman.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Hoffman as the alternate on the ASBA provincial executive.

iii) Zone 23 Executive

The Board Chair called for nominations for a Trustee representative to serve on the ASBA Zone 23 executive.

Trustee Spencer nominated Trustee Johner.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Johner as the Board's representative on the ASBA Zone 23 Executive.

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### iv) Zone 23 Executive - Alternate

The Board Chair called for nominations for a Trustee representative to serve as the alternate on the ASBA Zone 23 executive.

Trustee Colburn nominated Trustee Hoffman.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Hoffman as the alternate on the ASBA Zone 23 executive.

### b) Public School Boards' Association of Alberta Positions:

#### i) Board Nominee

The Board chose not to put forward a nominee at this time.

#### ii) Liaison/Public School Boards Council (PSBC)

The Board Chair called for nominations for a Trustee representative to serve as the Board's liaison on PSBC.

Trustee Hoffman nominated Trustee MacKenzie.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared that Trustee MacKenzie will serve as the Board's PSBC representative with the PSBAA for the coming year.

#### iii) Liaison/Public School Boards Council (PSBC) - Alternate

The Board Chair called for nominations for a Trustee representative to serve as the alternate on the PSBC.

Trustee Johner nominated Trustee Shipka.

The Board Chair, seeing no further nominations, declared the nominations closed.

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The Board Chair declared Trustee Shipka as the alternate on the PSBC.

5. ASBA Issues and Resolutions Committee

Trustee Hoffman (as Board Vice-Chair), Trustee Colburn (as the Board's representative on the ASBA provincial executive) and Trustee Johner (as the Board's representative on the ASBA Zone 23 executive) will serve as the Board's representatives on the ASBA Issues and Resolutions Committee.

6. Capital Region Services to Children Linkages Committee

a) Board Representative

The Board Chair called for nominations for a Trustee representative to serve as the Board's representative on the Capital Region Services to Children Linkages Committee.

Trustee Ripley nominated Trustee Cleary.

Trustee Shipka nominated Trustee Spencer.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair called for a show of hands of those Trustees in support of Trustee Cleary as the Board's representative on the Capital Region Services to Children Linkages Committee.

The Board Chair called for a show of hands of those Trustees in support of Trustee Spencer as the Board's representative on the Capital Region Services to Children Linkages Committee.

The Board Chair noted the majority of Trustees were in support of Trustee Spencer and declared Trustee Spencer as the Board's representative on the Capital Region Services to Children Linkages Committee for the coming year.

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### b) Board Representative - Alternate

The Board Chair called for nominations for a Trustee representative to serve as the alternate on the Capital Region Services to Children Linkages Committee.

Trustee Spencer nominated Trustee Cleary.

Trustee MacKenzie nominated Trustee Hoffman.

Trustee Cleary declined the nomination.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Hoffman as the alternate on the Capital Region Services to Children Linkages Committee.

### c) Edmonton Public Schools Foundation Board of Directors

The Board Chair called for nominations for a Trustee representative to serve on the Edmonton Public Schools Foundation Board of Directors.

Trustee Shipka nominated Trustee Ripley.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Ripley as the Board's representative on the Edmonton Public Schools Foundation Board of Directors

### 5. Motion re Annual Staff and Student Satisfaction Survey

Trustee Janz withdrew the motion.



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6. Review of Board Policy HJ.BP – Comprehensive Guidance and Counselling

**MOVED BY Trustee Cleary:**

- “1. That revised and re-titled Board Policy HJ.BP – Comprehensive Guidance and Counselling Programs and Services be considered for the first time.” (UNANIMOUSLY CARRIED)**

**MOVED BY Trustee Cleary:**

- “2. That revised and re-titled Board Policy HJ.BP – Comprehensive Guidance and Counselling Programs and Services be considered for the second time.” (UNANIMOUSLY CARRIED)**

7. Review of Board Policy HIBD.BP – School Learning Resources Centre

**MOVED BY Trustee Cleary:**

- “1. That revised and re-titled Board Policy HIBD.BP – Integrated School Library Learning Commons be considered for the first time.” (UNANIMOUSLY CARRIED)**

**MOVED BY Trustee Cleary:**

- “2. That revised and re-titled HIBD.BP – Integrated School Library Learning Commons be considered for the second time.” (UNANIMOUSLY CARRIED)**

8. Review of Board Policy HICA.BP – Field Trips

**MOVED BY Trustee Cleary:**

- “1. That revised Board Policy HICA.BP – Field Trips be considered for the first time.” (UNANIMOUSLY CARRIED)**

**MOVED BY Trustee Cleary:**

- “2. That revised Board Policy HICA.BP – Field Trips be considered for the second time.” (UNANIMOUSLY CARRIED)**

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9. Review of Board Policy INB.BP – Instructional Fees

**MOVED BY Trustee Cleary:**

- “1. That revised Board Policy INB.BP – Instructional Fees be considered for the first time.”**

**MOVED BY Trustee Shipka:**

- “That the policy be amended by deleting the first sentence.”**

**The Board Chair called the question on the Amendment.**

**IN FAVOUR: Trustees Colburn, Hoffman, Janz, Johner, MacKenzie, Shipka and Spencer**

**OPPOSED: Trustees Cleary and Ripley**

**The Amendment was CARRIED.**

**The Board Chair called the question on the Amended Recommendation.**

**The Motion was UNANIMOUSLY CARRIED.**

**MOVED BY Trustee Cleary:**

- “2. That revised Board Policy INB.BP – Instructional Fees be considered for the second time.” (UNANIMOUSLY CARRIED)**

The Board took a break at this point.

10. Review of Board Policy HD.BP – Instructional Time

**MOVED BY Trustee Cleary:**

- “1. That Board Policy HD.BP – Instructional Time be considered for the first time.” (UNANIMOUSLY CARRIED)**

**MOVED BY Trustee Cleary:**

- “2. That Board Policy HD.BP – Instructional Time be considered for the second time.” (UNANIMOUSLY CARRIED)**

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11. Review of Board Policy IED.BP – Student Attendance

**MOVED BY Trustee Cleary:**

- “1. That Board Policy IED.BP – Student Attendance be considered for the first time.” (UNANIMOUSLY CARRIED)**

**MOVED BY Trustee Cleary:**

- “2. That Board Policy IED.BP – Student Attendance be considered for the second time.” (UNANIMOUSLY CARRIED)**

12. Funds for 2012-2013 Professional Improvement Program

**MOVED BY Trustee Janz:**

- “That the allocation of \$1,200,000 from the 2012-2013 operating budget for the purpose of granting professional improvement leaves and/or tuition support for the 2012-2013 school year be approved.” (UNANIMOUSLY CARRIED)**

13. Bereavements

Vice-Chair Hoffman reported on the passings of Mr. Patrick Fizell, a member of the District’s teaching staff and Former Trustee George Nicholson.

**MOVED BY Trustee Hoffman:**

- “That the report be received with regret and the actions of the Administration in this regard be confirmed.” (UNANIMOUSLY CARRIED)**

Committee, Board Representative and Trustee Reports

14. Policy Review Committee Summary of Progress to Date

**MOVED BY Trustee Cleary:**

- “That the report entitled ‘Policy Review Committee Summary of Progress to Date’ be received for information.” (UNANIMOUSLY CARRIED)**

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### Other Committee, Board Representative and Trustee Reports

Trustee Ripley, the Board's Representative on the Edmonton Public Schools Foundation Board of Directors, reported that the Foundation's fundraising activities last year has made it possible to sustain full-day kindergarten at Tipaskan School which began last year. It has also allowed for the provision of full-day kindergarten this year at Mee-Yah-Noh. She noted that, with the tremendous support from the Oilers Foundation a full-day kindergarten class at Lauderdale School has been made possible. She thanked all of the generous donors who have made this possible.

Trustee Ripley also reported that, on Saturday, September 24, 2011, the Building Trades of Alberta will hold a fundraising event. All of the profits will go to the Foundation. Tickets are still available.

Trustee Colburn, the Board's representative on the Alberta School Boards Association (ASBA) Board of Directors reported on the following from a meeting he and Trustee Johner attended August 15 to 17, 2011 in Banff that was held in association with the Leadership Academy it offered to directors and alternates:

- the annual Board and CEO evaluation was conducted
- the ASBA will be joining the Alberta Teachers Association (ATA) and the Alberta School Councils' Association (ASCA) in another round of the "Stop the Cuts" campaign that will begin in the next month to encourage the provincial government to provide adequate, stable and predictable funding for education
- the Minister of Education has indicated he would like to resume tri-partite discussions – the meetings are expected to be underway shortly
- meetings are scheduled to take place in the next few weeks between the ASBA Committee and provincial government regarding the funding implications of the new direction in special needs education (Action on Inclusion)

He noted that the ASBA will be moving to a cost-recovery model next year for the Leadership Academy which will allow trustees from across the province to attend.

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Trustee Johner, reported on the following highlights from the Board of Directors meeting held September 8 and 9, 2011 which she attended as Trustee Colburn's alternate:

- the ASBA seeks to shape government policy in support of students and school boards as follows:
  - The ASBA's political advocacy goals and efforts will be informed by a systematic process of consulting with stakeholders – including but not limited to these venues – at the local board table; at Zones; at the board of directors table and at general meetings of the association.
  - The ASBA provides an informed/researched perspective to policy-influencers to shape public policy.
- the ASBA task force working to improve First Nations, Métis and Inuit students' success in school oversaw writing a research paper titled First Nations, Métis and Inuit Student Success which is scheduled for distribution at the upcoming ASBA Fall General Meeting.
- the ASBA task force exploring transformation of education from school boards perspectives identified short and long-term goals.
  - Short term goals include:
    - Funding (long term, predictable and sustained funding)
    - Infrastructure
    - Transportation
    - Student health and wellness
    - Governance
  - Long term goals include:
    - The task force will prepare background papers in areas identified as essential to transformation of Alberta's education system.
    - The task force will develop a toolkit to support school boards as they have local conversations with their communities and constituents about transformation about Alberta's education system.

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Trustee Johner, the Board's representative on ASBA Zone 23, reported that the next ASBA Zone 23 general meeting will take place on Friday, September 23, 2011. The ASBA is doing a "travelling road show". Jackie Hansen, ASBA President, will be visiting Zone 23 on September 23, 2011. The purpose of the "travelling road show" is to provide information on the distinction between how and when to present policies at the AGM as well as how to use 'Directives for Action'.

Trustee Johner also reported that International Education Week is November 14 to 18, 2011. This is an annual event celebrated in 85 countries.

Trustee Spencer, the Board's liaison on the Public School Boards' Council (PSBC), reported on the PSBC meeting held August 17-21, 2011 in Brooks, Alberta. He thanked the Grasslands School Board who hosted the meeting. The Council commended the Executive in how well they have been talking to the provincial government and creating access for trustees throughout the province; for example, during the past year, five of the six nominees in the Progressive Conservative Party leadership race took the time to speak to the PSBC.

Trustee Hoffman, Interim Chair School Closure Moratorium Committee, advised that the Committee will be meeting at 7:00 p.m. this evening with Trustee MacKenzie in attendance. The topic for this evening's meeting is space utilization. She noted she will be chairing the meeting this evening and Trustee MacKenzie will resume chairing duties for the meetings that will be held on September 20 and 27, 2011 – all meetings beginning at 7:00 p.m. in McCauley Chambers. She expressed appreciation to Trustee Janz for participating on the committee during Trustee MacKenzie's absence.

### **I. Trustee and Board Requests for Information**

Trustee Johner requested that an analysis be provided of what would be required for the District to undertake a full review of all its policies with the intent of determining which policies may be redundant, may be need revision, or could be consolidated or retracted. Analysis could include timelines and roles for the Board and Administration.

Trustee Janz requested that the following information be provided, given the most recent analysis of the City of Edmonton's projected suburban growth:

- 1) How many new schools are needed to meet the anticipated student enrollment over the next a) ten and b) twenty years in these new neighbourhoods?
- 2) Based on the previous costs of ASAP construction, what is the anticipated cost of these new schools to Alberta Education or to the District?

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**J. Notices of Motion** – None.

**K. Next Board Meeting Date:** Tuesday, September 27, 2011 at 2:00 p.m.

The board took a break at this point.

**H. Comments from the Public and Staff Group Representatives** – None.

**L. Adjournment:** (5:05 p.m.)

**The Board Chair** adjourned the meeting.

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Board Chair

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Board Secretary