

EDMONTON PUBLIC SCHOOLS

September 23, 2008

TO: Board of Trustees  
FROM: E. Schmidt, Superintendent of Schools  
SUBJECT: Process and Timeline of the 2007-2008 Results Review  
ORIGINATOR: D. R. Power, Assistant Superintendent – Treasurer  
RESOURCE  
STAFF: Rick Angus, Jamie Pallett

RECOMMENDATION

That the process and timeline for review of 2007-2008 results, as outlined in Appendix II, be approved.

\* \* \* \* \*

In September of each school year, the Board approves the process and timeline for review of the previous year's results. The requirements for this process are outlined in Appendix I.

The recommended process and timeline for the 2007-2008 Results Review is outlined in Appendix II. It will be similar to previous years.

Appendix III identifies the proposed groupings for trustee subcommittee and assistant superintendent review of 2007-2008 results. Trustees will review all schools in their ward, as well as a sampling of schools from all other wards over the three-year term.

JRP:bly

Appendix I - Requirements  
Appendix II - Process and Timeline  
Appendix III - School Groups for 2007-2008 Results Review

## REQUIREMENTS

### Requirements for the Results Review and Three-Year Planning Process

- Trustees, staff, parents, students, and the community will be satisfied with their opportunity to review the results of all schools and central departments, to be involved in the three-year planning process, and to obtain additional information as required.
- The Board will approve the district three-year plan, annual amendments, and the annual operating budget and will be informed of district level results achieved.
- The district three-year education plan and budget are approved by the Board preceding implementation.
- By November 17 of each school year, the Board will be informed of the district's previous year's achievement results.
- Plans are developed and results reported in accordance with the district mission and priorities which are in alignment with the provincial requirements.
- Processes implemented for the reporting and review of results, and the development, review, approval, and amendment of plans and budgets are accepted and supported by the Board, staff, parents, and the community.
- The format for reporting results and three-year plans is consistent among schools and among decision units.
- The authority to propose and amend plans, and to expend funds is in accordance with responsibility for results.
- The budget accurately reflects the anticipated costs of meeting the identified educational requirements of students, is developed in accordance with government requirements and generally accepted accounting procedures, and includes specific identification of surpluses and deficits, amortized purchases, school generated funds, and internal and external revenues.
- The basis for the allocation of resources is equitable and is so perceived.
- Trustees are provided with the opportunity to identify initiatives to be included in school or central department planning.

#### References:

Edmonton Public Schools Board Policies and Regulations, AFA.AR, Results Review  
Alberta Education, Guide for Education Planning and Results Reporting 2006-2009

**PROCESS AND TIMELINE**

<b>Results Review Timeline</b>	<b>Process</b>
September 24, 2008	<ul style="list-style-type: none"> <li>• Staff are advised of Results Review requirements and timelines.</li> </ul>
October 2008	<ul style="list-style-type: none"> <li>• Schools will invite the chairperson of the school council and other parents to attend the subcommittee review.</li> <li>• School council members and business representatives will be invited to the review of central department results.</li> </ul>
October 24, 2008	<ul style="list-style-type: none"> <li>• Results Review documentation from schools is due to assistant superintendent.</li> <li>• Results Review documentation from central departments is due to assistant superintendent.</li> </ul>
October 31, 2008	<ul style="list-style-type: none"> <li>• Copies of 2007-2008 Results Review documentation will be made for individual trustees for the schools to be reviewed by that trustee.</li> </ul>
October 31, 2008	<ul style="list-style-type: none"> <li>• Copies of 2007-2008 Results Review documentation will be made for individual trustees for the central decision units to be reviewed by that trustee.</li> </ul>
November 3, 2008	<ul style="list-style-type: none"> <li>• Each central department presents its results at a public meeting to designated trustees.</li> <li>• The agenda for central department meetings will include an overview by the assistant superintendent, followed by decision unit administrator presentations.</li> </ul>
November 3 to 21, 2008	<ul style="list-style-type: none"> <li>• Each group of principals presents its results at a public meeting to designated trustees. The superintendent/assistant superintendent meetings will be with first and second year principals.</li> <li>• The meetings will be scheduled by the superintendent's office.</li> <li>• The format of the school review meetings will be as follows: <ul style="list-style-type: none"> <li>a) The meeting will be scheduled for one and one-half hours for a maximum of four schools.</li> <li>b) The agenda will include: <ul style="list-style-type: none"> <li>i. Welcome and introductions by the hosting principal.</li> <li>ii. The trustee chair will outline the process for the meeting. (3 min.)</li> <li>iii. Each principal will present in turn and begin by introducing any staff, students, or parents in attendance.</li> <li>iv. The principal will then highlight (5 minutes) results with particular reference to: <ul style="list-style-type: none"> <li>- Student Achievement</li> <li>- Student, Parent &amp; Community Attitudes</li> <li>- Implications for 2008-2009 Plans</li> </ul> </li> </ul> </li> </ul> </li> </ul>

<b>Results Review Timeline</b>	<b>Process</b>
	<ul style="list-style-type: none"> <li>v. After each presentation there will be opportunity for questions from trustees. Although principals will not involve parents, students, or staff in the presentation, there will be opportunity for anyone present at the meeting to ask questions or comment on each school's results.</li> <li>vi. <u>Other</u> - other questions or items for discussion identified by trustees, principals, or others present at the meeting.</li> <li>vii. Closing - the trustee chair will close the meeting.</li> <li>c) Minutes of the meetings will be kept, including a record of questions and responses. The minutes will be made available to all trustees.</li> </ul>
By November 21, 2008	<ul style="list-style-type: none"> <li>• All schools will communicate their results to their community. Where this is done through a community meeting, schools will advise the Board Office of the time and place. This information will be provided to trustees.</li> </ul>
November 25, 2008	<ul style="list-style-type: none"> <li>• Trustees will have an opportunity to comment on results review meetings attended at a public Board meeting.</li> </ul>
December 1, 2008	<ul style="list-style-type: none"> <li>• Results review documentation will be provided to Edmonton Public Libraries and posted on the district website.</li> </ul>

**Other Important Dates**

October 15, 2008	<ul style="list-style-type: none"> <li>• Schools receive 2008-2009 allocation based on September 30<sup>th</sup> enrolment.</li> </ul>
October 15, 2008	<ul style="list-style-type: none"> <li>• Central departments receive 2008-2009 allocations.</li> </ul>
October 29, 2008	<ul style="list-style-type: none"> <li>• Financial specifications due to Budget Services.</li> </ul>

School Groups for 2007-2008 Results Review  
Trustee Review

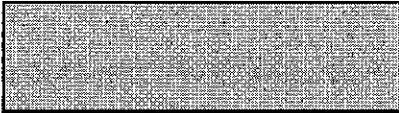
**Review by Ward Trustee and Trustees from Other Wards**

W A R D  A	Trustee Bev Esslinger Trustee Sue Huff	Trustee Bev Esslinger Trustee Ken Shipka
	Athlone Baturyn <u>Caernarvon</u> Dickinsfield	Dunluce Evansdale <u>Lago Lindo</u> Lauderdale
	Institutional Services Outreach Programs <u>Capital Health</u> Glenrose Woodside	Lorelei Major General Griesbach <u>Mary Butterworth</u> McArthur
		Mee-Yah-Noh Queen Elizabeth <u>Rosslyn</u> Scott Robertson
W A R D  B	Trustee Ken Shipka Trustee Dave Colburn	Trustee Ken Shipka Trustee Ken Gibson
	<u>Balwin</u> Bannerman Belvedere Delwood	Londonderry M.E. LaZerte <u>McLeod</u>
	Homesteader J.A. Fife <u>John D. Bracco</u> Kildare	Princeton Sifton <u>York</u>

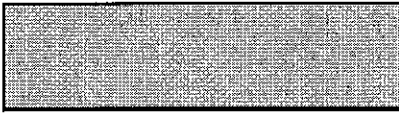
The principal of the school underlined in the trustee subcommittee groupings is asked to identify to the Board Office the location of the meeting, to act as host of the meeting, and arrange for the taking of minutes. Please e-mail the location of the meeting to Manon Fraser. Dates and times will then be set by the Board Office and communicated as soon as possible. Further instructions will be provided to the host schools closer to the plan review dates.

W  
A  
R  
D  
C

Trustee Sue Huff  
Trustee Catharine Ripley

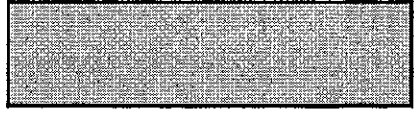


Afton  
Brightview  
Crestwood  
Dovercourt

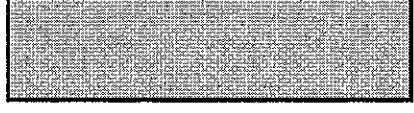


Britannia  
Coronation  
Westminster

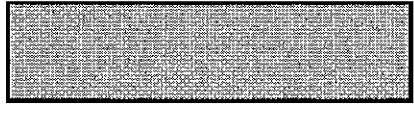
Trustee Sue Huff  
Trustee George Rice



Grovenor  
James Gibbons  
Jasper Place  
Mayfield



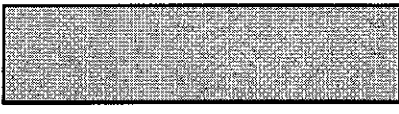
Meadowlark  
Meadowlark Christian  
Parkview  
Prince Charles



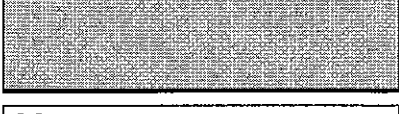
Ross Sheppard  
Stratford  
Winterburn  
Youngstown

W  
A  
R  
D  
D

Trustee Dave Colburn  
Trustee Sue Huff

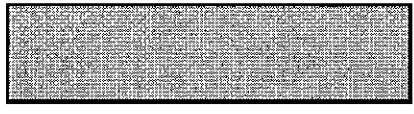


Eastglen  
Highlands  
Mount Royal  
Virginia Park



Montrose  
Riverdale  
Victoria

Trustee Dave Colburn  
Trustee Don Fleming



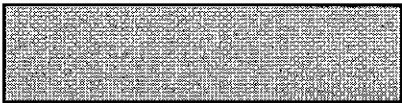
Delton  
Norwood  
Parkdale

W  
A  
R  
D  
  
E

Trustee Ken Gibson  
Trustee Bev Esslinger



Aldergrove  
Belmead  
Callingwood  
Talmud Torah

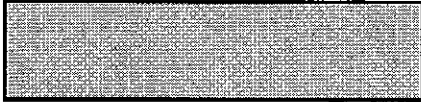


Elmwood  
LaPerle  
Lymburn

Trustee Ken Gibson  
Trustee Ken Shipka



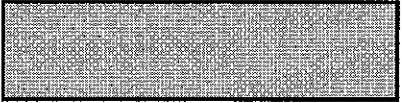
Lynnwood  
Michael A. Kostek  
Patricia Heights



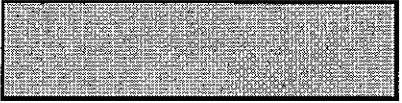
Centennial  
Rio Terrace  
S. Bruce Smith

W  
A  
R  
D  
  
F

Trustee Don Fleming  
Trustee George Rice

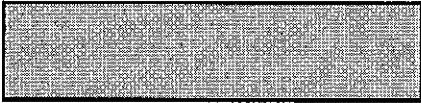


Allendale  
Avalon  
Lendrum  
Belgravia

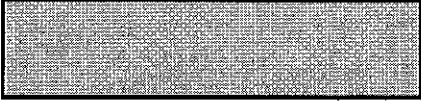


Centre High  
Garneau  
Grandview Heights  
L.Y. Cairns

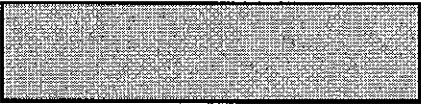
Trustee Don Fleming  
Trustee Dave Colburn



McKee  
McKernan  
Mount Pleasant



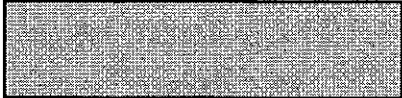
Old Scona  
Oliver  
Parkallen



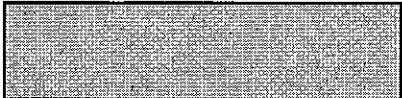
Lansdowne  
Strathcona  
Windsor Park

W  
A  
R  
D  
  
G

Trustee George Rice  
Trustee Bev Esslinger

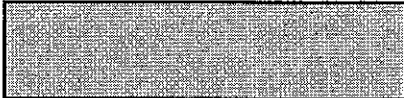


Academy at King Edward  
King Edward  
Argyll  
Avonmore

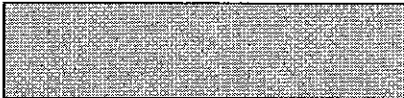


Clara Tyner  
Fulton Place  
Hardisty  
Hazeldean

Trustee George Rice  
Trustee Gerry Gibeault



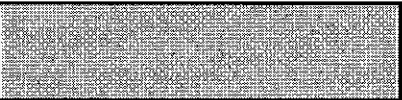
Holyrood  
Julia Kiniski  
McNally  
Rutherford



Ottewell  
Velma E. Baker  
W.P. Wagner  
Waverley

W  
A  
R  
D  
  
H

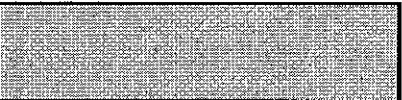
Trustee Catherine Ripley  
Trustee Ken Gibson



Brander Gardens  
Brookside  
D.S. MacKenzie  
Duggan



Earl Buxton  
George P. Nicholson  
Harry Ainlay



Greenfield  
Steinhauer  
Westbrook

Trustee Catherine Ripley  
Trustee Gerry Gibeault



George H. Luck  
Keheewin  
Richard Secord  
Rideau Park



Riverbend  
Sweet Grass  
Vernon Barford



W  
A  
R  
D  
  
I

Trustee Gerry Gibeault  
Trustee Don Fleming

[Redacted]

Bisset  
Crawford Plains  
Daly Grove  
Dan Knott

[Redacted]

Edith Rogers  
Ellerslie  
Grace Martin  
Greenview

[Redacted]

Sakaw  
Satoo  
T.D. Baker

Trustee Gerry Gibeault  
Trustee Catherine Ripley

[Redacted]

J. Percy Page  
Kameyosek  
Lee Ridge  
Malcolm Tweddle

[Redacted]

Menisa  
Meyokumin  
Meyonohk  
Weinlos

[Redacted]

Millwoods Christian  
Minchau  
Tipaksan

**School Groups for 2007-2008 Results Review  
Assistant Superintendent's Review**

**Review by Assistant Superintendent**

**Assistant Superintendent  
Donna Barrett**

Amsikwacy Academy  
Braemar  
Fraser  
Glengarry  
Gold Bar

**Assistant Superintendent  
Donna Barrett**

Hillview  
Horse Hill  
Laurier Heights  
Northmount  
Spruce Avenue  
Steele Heights

**Assistant Superintendent  
Jenise Bidulock**

Hillcrest  
Kenilworth  
Donnan/L'Academie Vimy Ridge  
Academy

**Assistant Superintendent  
Jenise Bidulock**

Mill Creek/Ritchie  
Rundle  
Thorncliffe  
Westmount

**Assistant Superintendent  
Bruce Coggles**

Capilano  
Ekota  
Forest Heights  
Inglewood  
John A. McDougall  
Ormsby

**Assistant Superintendent  
Ron MacNeil**

Glenora  
John Barnett  
Kate Chegwin  
Abbott  
Lawton/R.J. Scott

**Assistant Superintendent  
Ron MacNeil**

Malmo  
Sherwood  
Westglen  
Westlawn

**School Groups for 2007-2008 Results Review  
Assistant Superintendent's Review**

**Review by Assistant Superintendent**

**Assistant Superintendent  
Tanni Parker**

[Redacted]

Alberta School for the Deaf /  
Tevie Miller  
Belmont  
Eastwood  
McCauley

**Assistant Superintendent  
Tanni Parker**

[Redacted]

Beacon Heights  
Kirkness  
Woodcroft  
Overlanders

**Assistant Superintendent  
Betty Tams**

[Redacted]

Edmonton Christian  
Killarney  
Kensington

**Assistant Superintendent  
Betty Tams**

[Redacted]

Calder  
Glendale  
Queen Alexandra  
Jackson Heights  
Pollard Meadows