

MINUTE BOOK

- Organizational Meeting -

Minutes of the organizational Board meeting of the Trustees of the Edmonton School District No. 7 of the Province of Alberta held in McCauley Chambers in the Centre for Education on Tuesday, September 8, 2009 at 7:30 p.m.

Present:

Trustees

David Colburn
Bev Esslinger
Don Fleming

Gerry Gibeault
Ken Gibson
Sue Huff

George Rice
Catherine Ripley
Ken Shipka

Officials

Edgar Schmidt
Donna Barrett
Jenise Bidulock

Bruce Coggles
Ron MacNeil
Tanni Parker

Dean Power
Betty Tams

Board Chair: Bev Esslinger

Secretary: Anne Sherwood

Recording Secretary: Manon Fraser

A. O Canada 

B. **Roll Call:** (7:30 p.m.)

Mrs. Sherwood advised that all Trustees were present.

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C. Communications from the Board Chair

The Board Chair advised that she had accepted an award on behalf of the Board for its part in the Capital City Cleanup.

D. Communications from the Superintendent of Schools

The Superintendent advised that approximately 500 district students participated in the World Skills event in Calgary.

E. Reports:

1. Delegation of Authority – Superintendent of Schools – 2009 Summer Recess

MOVED BY Trustee Gibeault:

“That the report entitled ‘Delegation of Authority – Superintendent of Schools – 2009 Summer Recess’ be received for information.” (UNANIMOUSLY CARRIED)

2. Report #15 of the Conference Committee (From the Meetings Held June 9 and 16, 2009)

MOVED BY Trustee Rice:

“1. That Report #15 of the Conference Committee from the meetings held June 9 and 16, 2009 be received and considered.” (UNANIMOUSLY CARRIED)

MOVED BY Trustee Rice:

“2. That the designation of the following individuals as principal to the District, effective September 1, 2009 to August 31, 2011, be confirmed:

**Marilyn Schmitke
Dolores Kowalchuk
Heather Kennedy
Kim Backs
Chris Morris”**

The Board Chair called the question.

The Motion was UNANIMOUSLY CARRIED.

MOVED BY Trustee Rice:

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“3. That the following principal designations to the District effective September 1, 2009 be confirmed:

Carolyn Gardiner
John Hrdlicka
Glenn Iriye
Wolfe Kolb
Dennis Kuchta”

The Board Chair called the question.

The Motion was UNANIMOUSLY CARRIED.

MOVED BY Trustee Rice:

“4. That the following proposed revisions to the Board Agenda format be approved.

- O Canada
- Roll Call
- Communications from the Board Chair
- Communications from the Superintendent of Schools
- Minutes
- Improving Student Achievement
- Recognition
- Comments from the Public and Staff Group Representatives
- Reports
 - Recommendation (Board Committee, Representative and Trustee Motions and Superintendent)
 - Information (Board Committee, Representative or Trustee and Superintendent)
 - Delegation or External Presentation (time specific given)
- Trustee and Board Requests for Information
- Notices of Motion
- Meeting Dates
- Adjournment

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5. That, at the Chair's discretion, an information report may precede a related recommendation report on the agenda; however, where possible, information related to a recommendation report should form part of the recommendation report."

The Board Chair called the question.

The Motion was UNANIMOUSLY CARRIED.

MOVED BY Trustee Rice:

- "6. That the following be incorporated into a draft revision to Board Policy JAB.BP - Formal Delegations, Presentations and Comments to the Board:
 - a) That the allotted time for members of the public and staff group representatives wishing to address the Board on a specific Board Agenda item and under the agenda heading General Comments on an Education Issue be increased from two minutes to three minutes.
 - b) That the requirement to register by noon of the day of the meeting to make comment on a specific Board Agenda item be maintained.
7. That the proposed revisions to Board Policy JAB.BP – Formal Delegations, Presentations and Comments to Board be posted to an on-line web survey for public comment and publicized in school and community newsletters and, following the public input, that the Planning and Policy Committee bring forward recommended changes to the policy to Board for approval."

The Board Chair called the question.

The Motion was UNANIMOUSLY CARRIED.

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3. Confirmation of Committees, Board Representation and Regular Meetings

MOVED BY Trustee Shipka:

“1. That the following standing committees of the whole be confirmed:

- **Conference Committee**
- **Audit Committee**

2. That the following standing committees be confirmed:

- a) **Evaluation of the Superintendent of Schools**
- b) **District Priorities**
- c) **Board Evaluation**
- d) **Community Relations**
- e) **Government Relations**
- f) **Planning and Policy**
- g) **Budget Review**
- h) **Results Review**
- i) **Interpretations**

3. That Board membership and representation on the following District staff negotiating committees be confirmed:

- **Teaching**
- **Custodial**
- **Maintenance**
- **Support**

4. That Board membership and representation on the following external agencies be confirmed:

- a) **Alberta School Boards Association (ASBA)**
 - **Provincial Executive**
 - **Zone 23 Executive**
 - **Alberta School Boards Association for Languages Education (ASBALE)**

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- b) **Public School Boards' Association of Alberta**
- **Provincial Executive**
 - **Liaison Representative – PSBC**
 - **Liaison Representative – PSBC Alternate**
5. **That the Board's ASBA Issues and Resolutions Committee comprised of the Board Chair or Board Vice-Chair, the ASBA Provincial Executive Board of Directors representative and the Zone 23 representative be confirmed.**
6. **That the Board's membership and representation on the Capital Region Services to Children Linkages Committee be confirmed.**
7. **That the following dates and times of regular meetings be confirmed:**
- a) **Board**
- Regular Board meetings are held on the second and fourth Tuesdays of each month from 6:00 - 9:00 p.m. Special meetings may be held at the call of the Board Chair.**
- b) **Conference Committee**
- Regular meetings of the Conference Committee are held on the first Tuesday of each month from 9:30 a.m. to 12:00 p.m. The third Tuesday morning of each month will be held as a reserve meeting date for special meetings which may be held at the call of the Conference Committee Chair."**

The Board Chair called the question.

The Motion was UNANIMOUSLY CARRIED.

1. **Board Chair**

The Board Chair called for nominations for the position of Board Chair.

MOVED BY Trustee Gibson:

"That voting for the positions of Board Chair and Board Vice-Chair be done by secret ballot." (UNANIMOUSLY CARRIED)

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Trustee Shipka nominated Trustee Fleming for the position of Board Chair.

Trustee Rice nominated Trustee Esslinger for the position of Board Chair.

The Board Chair, seeing no further nominations, declared the nominations closed.

Ballots were distributed and collected by the Board Secretary.

The Superintendent of Schools and the Board Secretary left the room to count the ballots.

Mrs. Sherwood announced that the majority of the Board had elected Trustee Fleming as Board Chair for the coming year.

Trustee Esslinger noted that it was her privilege to have served as Board Chair for the past four years.

Trustee Fleming accepted the Chair and thanked his colleagues for their support. He noted that Trustee Esslinger had done an excellent job as Board Chair over the past four years. He hoped to do as good a job as Trustee Esslinger in the difficult times in the months and year ahead. He is hopeful that his experience and some of talents will be of use to the Board and to the District and help in maintaining the reputation of excellence we have in this District.

2. Board Vice-Chair

The Board Chair called for nominations for Board Vice-Chair.

Trustee Colburn nominated Trustee Huff for the position of Board Vice-Chair.

Trustee Gibeault nominated Trustee Ripley for the position of Board Vice-Chair.

The Board Chair, seeing no further nominations, declared the nominations closed.

Ballots were distributed and collected by the Board Secretary.

The Superintendent of Schools and the Board Secretary left the room to count the ballots.

Mrs. Sherwood announced that the majority of the Board had elected Trustee Huff as Board Vice- Chair for the coming year.

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3. Chair of Standing Committees of the Whole:
 - i) Conference Committee
 - ii) Audit Committee

The Board Chair noted that the practice of the Board has been to have the same Trustee serve as both Conference Committee and Audit Committee Chair. He then called for nominations for the position of Conference Committee and Audit Committee Chair.

Trustee Fleming nominated Trustee Rice for the position of Conference Committee and Audit Committee Chair.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Rice elected by acclamation as Conference Committee and Audit Committee Chair for the coming year.

4. Representatives on Other Standing Committees
 - i) Evaluation of Superintendent of Schools Committee

The Board Chair called for nominations for three Trustee representatives to serve on the Evaluation of the Superintendent of Schools Committee.

Trustee Esslinger nominated Trustee Gibson.

Trustee Rice nominated Trustee Fleming.

Trustee Colburn nominated Trustee Ripley.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustees Fleming, Gibson and Ripley as the Board's representatives on the Evaluation of the Superintendent of Schools Committee for the coming year.

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ii) District Priorities Committee

The Board Chair called for nominations for three Trustee representatives to serve on the District Priorities Committee.

Trustee Rice nominated Trustee Shipka.

Trustee Huff nominated Trustee Gibeault.

Trustee Gibson nominated Trustee Esslinger.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustees Esslinger, Gibeault and Shipka as the Board's representatives on the District Priorities Committee for the coming year.

iii) Board Evaluation Committee

The Board Chair called for nominations for three Trustee representatives to serve on the Board Evaluation Committee.

Trustee Ripley nominated Trustee Gibson.

Trustee Gibson nominated Trustee Rice.

Trustee Huff nominated Trustee Colburn.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustees Colburn, Gibson and Rice as the Board's representatives on the Board Evaluation Committee for the coming year.

iv) Community Relations Committee

The Board Chair called for nominations for three Trustee representatives to serve on the Community Relations Committee.

Trustee Huff nominated Trustee Fleming.

Trustee Esslinger nominated Trustee Colburn.

Trustee Gibeault nominated Trustee Gibson.

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The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustees Colburn, Fleming and Gibson as the Board's representatives on the Community Relations Committee for the coming year.

v) Government Relations Committee

The Board Chair called for nominations for two Trustee representatives to serve on the Government Relations Committee. The Board Chair serves as the third member of the committee.

Trustee Gibson nominated Trustee Esslinger.

Trustee Gibeault nominated Trustee Huff.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared he (as Board Chair), Trustees Esslinger and Huff as the Board's representatives on the Government Relations Committee for the coming year.

vi) Planning and Policy Committee

The Board Chair called for nominations for three Trustee representatives to serve on the Planning and Policy Committee.

Trustee Esslinger nominated Trustee Ripley.

Trustee Colburn nominated Trustee Shipka.

Trustee Shipka nominated Trustee Huff.

The Board Chair declared Trustees Huff, Ripley and Shipka as the Board's representatives on the Planning and Policy Committee for the coming year.

vi) Budget Review and Results Review Committees

The Board Chair noted that all Trustees serve on budget and results review committees as determined in the approval of the budget process.

vii) Interpretations Committees

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The Board Chair noted that all Trustees serve on interpretations committees on a rotational basis.

5. Ad Hoc Assignments:

i) Negotiations

- a) Teaching Staff
- b) Custodial Staff
- c) Maintenance Staff
- d) Support Staff

The Board Chair advised that no representatives were required for negotiations with teaching staff for the coming year as the contract expires August 31, 2012. Similarly, no representatives were required for negotiations with custodial, maintenance and support staff for the coming year as these agreements expire August 31, 2011.

6. Board Representatives:

i) Alberta School Boards' Association Positions

- a) Provincial Executive

The Board Chair called for a nomination for a Trustee representative to serve as the Board's representative on the ASBA provincial executive effective June 2010. Trustee Esslinger will continue to serve as the Board's representative on the ASBA provincial executive until June 2010.

Trustee Shipka nominated Trustee Colburn.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Colburn as the Board's representative on the ASBA provincial executive effective June 2010.

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Alternate

The Board Chair called for nominations for a Trustee representative to serve as the alternate on the ASBA provincial executive effective June 2010. Trustee Colburn will continue to serve as the Board's alternate representative on the ASBA provincial executive until June 2010.

Trustee Ripley nominated Trustee Huff.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Huff as the alternate on the ASBA provincial executive effective June 2010.

b) Zone 23 Executive

The Board Chair called for nominations for a Trustee representative to serve on the ASBA Zone 23 executive.

Trustee Rice nominated Trustee Ripley.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Ripley as the Board's representative on the ASBA Zone 23 Executive.

Alternate

The Board Chair called for nominations for a Trustee representative to serve as the alternate on the ASBA Zone 23 executive.

Trustee Esslinger nominated Trustee Shipka.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Shipka as the alternate on the ASBA Zone 23 executive.

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ASBA Issues and Resolutions Committee

Trustee Fleming (as Board Chair), Trustee Esslinger (as the Board's representative on the ASBA provincial executive) and Trustee Ripley (as the Board's representative on the ASBA Zone 23 executive) will serve as the Board's representatives on the ASBA Issues and Resolutions Committee. Trustee Esslinger will serve on the ASBA Issues and Resolutions until June 2010 when her term on the ASBA provincial executive expires, at which time, Trustee Colburn will serve on the ASBA Issues and Resolutions Committee.

Alberta School Boards Association for Languages Education (ASBALE)

The Board Chair called for nominations for a Trustee representative to serve on the Alberta School Boards Association for Languages Education.

Trustee Ripley nominated Trustee Shipka. She also congratulated Trustee Shipka for being the Vice-President of ASBALE.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Shipka as the Board's representative to serve on the Alberta School Boards Association for Languages Education.

ii) Public School Boards' Association of Alberta Positions:

a) Provincial Executive

The Board Chair called for nominations for a Trustee to be the Board's nominee for the PSBAA Provincial Executive.

Trustee Huff nominated Trustee Rice.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Rice as Board's nominee for the PSBAA Provincial Executive.

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b) Liaison/Public School Boards Council (PSBC)

The Board Chair called for nominations for a Trustee representative to serve as the Board's liaison on PSBC.

Trustee Ripley nominated Trustee Rice.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared that Trustee Rice will continue as the Board's PSBC representative with the PSBAA for the coming year.

c) Liaison/Public School Boards Council (PSBC) - Alternate

The Board Chair called for nominations for a Trustee representative to serve as the alternate on the PSBC.

Trustee Esslinger nominated Trustee Ripley.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Ripley as the alternate on the PSBC.

iii) Capital Region Services to Children Linkages Committee

Board Representative

The Board Chair called for nominations for a Trustee representative to serve as the Board's representative on the Linkages Advisory Committee for the Capital Region.

Trustee Gibson nominated Trustee Huff.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Huff as the Board's representative on the Linkages Advisory Committee for the Capital Region.

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Alternate

The Board Chair called for nominations for a Trustee representative to serve as the alternate on the Linkages Advisory Committee for the Capital Region.

Trustee Colburn nominated Trustee Gibson.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Gibson as the alternate on the Linkages Advisory Committee for the Capital Region.

F. Committee, Board Representative and Trustee Reports

Trustee Gibeault advised that the ASBA Annual Report includes an estimate of the value of the services provided to members. It is estimated that the benefits provided through the ASEBP plan saved our district \$5 million which offsets the costs of the district's membership fee in the ASBA (\$180,000 per year).

Trustee Ripley reported that she had attended a professional development activity last Friday involving twenty-one schools. She commended the organizers of the event.

Trustee Colburn advised that he had spoken today to the City of Edmonton Community Services Committee regarding the sale of junk food. The City is looking at the issue of junk food in its vending machines at their various facilities.

G. Other Trustee Reports – None.

H. Comments from the Public and Staff Group Representatives – None.

I. Trustee and Board Requests for Information – None.

J. Notices of Motion – None.

K. Meeting Dates:

DATE	MEETING	COMMENCEMENT TIME
Tuesday, September 22, 2009	Public Board	6:00 p.m.

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L. Adjournment: (8:15 p.m.)

The Board Chair adjourned the meeting.

Board Chair

Board Secretary