

EDMONTON PUBLIC SCHOOLS

September 16, 2003

TO: Board of Trustees

FROM: A. McBeath, Superintendent of Schools

SUBJECT: Third Quarterly Report: March 1, 2003 to May 31, 2003

ORIGINATOR: A. Habinski, Executive Director School and District Services

RESOURCE

STAFF: Diane Brunton, Mary-Ellen Deising, Mike Falk, Brian Fedor, Dennis Huculak, Les McElwain, Dean Power, Dorothy Sombach, Linda Wiens

INFORMATION

The purpose of the quarterly report is to provide trustees with timely monitoring information pertaining to board governance and accountability. Appendix I provides detailed information regarding results and activities in the areas of students, staff and physical assets in the district. The information compares data from the third quarter of 2002-2003 to the same period in 2001-2002.

LW: DB

APPENDIX I: - Third Quarterly Report: March 1, 2003 to May 31, 2003

THIRD QUARTERLY REPORT MARCH 1, 2003 to MAY 31, 2003

A. STUDENTS

1. ENROLMENT

The reported district enrolment on May 31, 2003 totaled 80,913 students. This represents a net decrease of 1,241 students compared to the total on September 30, 2002.

Student enrolment distributions for May 31, 2003 and comparisons with September 30, 2002, September 30, 2001 and May 31, 2002 are shown below:

	2001-2002		2002-2003	
	Sept. 30	May 31	Sept. 30	May 31
Pre-Kindergarten	826	896	783	874
Kindergarten	5,101	5,046	4,926	4,866
Elementary	31,226	30,978	30,379	30,077
Junior High	15,984	15,871	16,235	16,050
High School	18,701	17,830	18,544	17,666
Special Needs	7,598	7,566	7,974	8,023
E.S.L.	1,771	2,104	2,947	3,095
Institutions	<u>427</u>	<u>369</u>	<u>366</u>	<u>262</u>
District total	<u>81,634</u>	<u>80,660</u>	<u>82,154</u>	<u>80,913</u>
CHANGE		-974 (-1.2%)		-1,241 (-1.5%)

Enrolment counts reported here do not include students at Metro Community College.

2. MOBILITY

	2001-02 March - May	2002-03 March - May
Transfers between schools	2,372	2,023
Transfers out of district	832	789
New registrations	829	742
Withdrawals from schools	573	377

3. ATTENDANCE

Month	Daily Attendance				Period Attendance			
	Elementary		Junior High		*Junior High		High School	
	2001-02	2002-03	2001-02	2002-03	2001-02	2002-03	2001-02	2002-03
March	94.2%	93.6%	90.6%	91.3%	N/A	90.8%	86.7%	85.3%
April	94.8%	95.2%	90.9%	91.4%	N/A	90.5%	84.6%	85.5%
May	95.1%	95.2%	90.9%	91.3%	N/A	88.8%	84.7%	82.9%

* Period attendance for junior high is not available prior to the 2002-03 school year.

STUDENTS (Continued)

4. STUDENT SUSPENSIONS

(a) Number of Suspensions:

School Type	Mar. '02 - May '02	Mar. '03 - May '03	Differences
Elementary	653	568	-85
Elementary - Junior High	281	357	+76
Junior High	1300	1150	-150
Senior High	932	950	+18
Institutional Services	36	51	+15
TOTALS	3202	3076	-126

(b) Distribution of Suspensions by School Type (Mar. '03 to May '03), excluding Institutional Services/Alternative sites

Number of Suspensions	Number of Schools by Type								Total # of Schools	
	Elementary		El-Jr High		Junior High		Senior High			
	01/02	02/03	01/02	02/03	01/02	02/03	01/02	02/03	01/02	02/03
0 suspensions	28	26	0	2	0	0	1	0	29	28
1-5 suspensions	66	70	4	4	0	0	1	1	71	75
6-10 suspensions	21	23	8	4	0	2	1	1	30	30
>10 suspensions	17	12	5	11	30	27	15	16	67	66

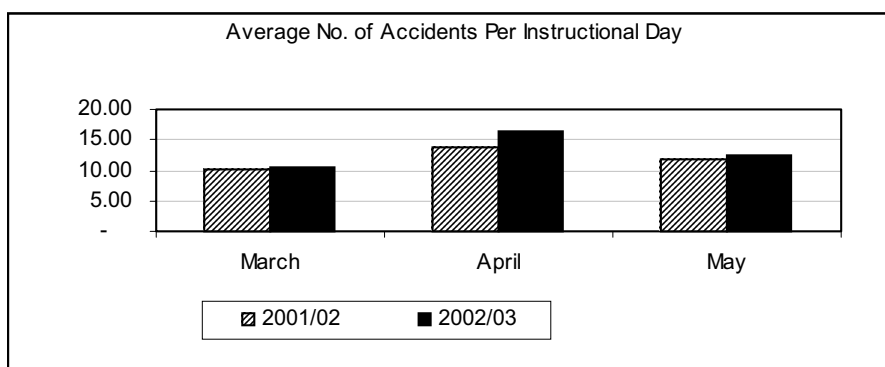
Notes regarding changes in school categories for the 2002-03 school year.

- (1) Jackson Heights and George P. Nicholson Schools were added to the Elementary category.
- (2) Sherbrooke was moved from the Junior High category to the Elementary-Junior High category.
- (3) Eastwood was moved from the Elementary-Junior High category to the Elementary category.
- (4) The Academy at King Edward, Avonmore, Oliver, and Talmud Torah were moved from the Elementary category to the Elementary-Junior High category.

5. STUDENT EXPULSIONS

	Mar. '02 – May '02	Mar. '03 – May '03
(a) from the District	0	0
(b) from a School	73	71
Total	73	71

6. ACCIDENTS TO STUDENTS DURING INSTRUCTIONAL DAYS



B. STAFF

	<u>2001-02</u>			<u>2002-03</u>		
	<u>Sept. 30</u>	<u>Feb. 28</u>	<u>May 31</u>	<u>Sept. 30</u>	<u>Feb. 28</u>	<u>May 31</u>
1. SCHOOLS						
Teaching						
Elementary	1,842	1,849	1,844	1,842	1,844	1,834
Elementary/Junior High	455	467	467	449	451	449
Elementary/Jr.High/Sr.High	257	264	260	324	327	327
Junior High	643	645	640	660	661	659
Junior/Senior High	160	160	161	145	144	146
Senior High	789	791	796	790	790	780
Bennett Centre	2	2	2	2	2	2
Institutions*	122	142	139	145	149	147
Temporary Replacements	40	47	66	38	53	53
TOTAL (F.T.E.)	4,310	4,367	4,375	4,395	4,421	4,397
Non-Teaching						
Exempt	109	114	133	114	117	118
Support	1,170	1,298	1,324	1,249	1,321	1,338
Custodial	496	495	500	492	503	501
TOTAL (F.T.E.)	1,775	1,907	1,957	1,855	1,941	1,957
2. CENTRAL SERVICES**						
Teaching Staff	101	97	97	108.1	107.3	107.7
Exempt	316	325	324	329.0	322.7	319.1
Support	181	178	184	181.4	184.6	178.1
Maintenance (incl. casual staff)	259	220	252	265.5	205.5	217.5
Custodial	38	41	44	41.2	40.6	47.9
TOTAL C.S. STAFF (F.T.E.)	895	861	901	925.2	860.7	870.3
3. METRO COMMUNITY COLLEGE						
Teaching Staff	7.0	6.9	6.9	6.4	6.4	6.4
Exempt	18.7	20.0	20.0	20.8	19.8	17.8
Support	25.1	24.1	31.9	28.9	26.3	26.7
Custodial	5.4	5.4	4.7	5.6	5.6	5.6
TOTAL (F.T.E.)	56.2	56.4	63.5	61.7	58.1	56.5
4. DISTRICT TOTALS						
Teaching	4,418.0	4,470.9	4,478.9	4,509.5	4,534.7	4,511.1
Non-Teaching	2,618.2	2,720.5	2,817.6	2,727.4	2,746.1	2,769.7
TOTAL	7,036.2	7,191.4	7,296.5	7,236.9	7,280.8	7,280.8

*Institutions includes all locations funded at actual cost.

B. STAFF (Continued)

** CENTRAL SERVICES BREAKDOWN						
	Teacher	Exempt	Support	Maint.	Custodial	Total
<u>September, 2002</u>						
Instructional & Curric. Support	91.591	105.354	83.829	--	26.625	307.399
School & District Services	6.500	195.600	86.571	265.500	14.600	568.771
Student Achievement	4.000	1.000	2.000	--	--	7.000
Superintendent's Area	6.000	27.000	9.000	--	--	42.000
Total September, 2002	108.091	328.954	181.400	265.500	41.225	925.170
<u>February, 2003</u>						
Instructional & Curric. Support	90.385	102.654	88.100	---	26.625	307.764
School & District Services	6.500	191.600	84.671	205.500	14.000	502.271
Student Achievement	4.000	1.000	2.800	--	--	7.800
Superintendent's Area	6.400	27.400	9.000	--	--	42.800
Total February 2003	107.285	322.654	184.571	205.500	40.625	860.635
<u>May, 2003</u>						
Instructional & Curric. Support	90.401	102.954	84.529	---	33.625	311.509
School & District Services	6.500	187.800	81.771	217.500	14.300	507.871
Student Achievement	4.000	1.000	2.800	--	--	7.800
Superintendent's Area	6.800	27.400	9.000	--	--	43.200
Total May 2003	107.701	319.154	178.100	217.500	47.925	870.380

5. LEAVES OF ABSENCE

	<u>Teaching Staff</u>		<u>Non-Teaching Staff</u>	
	<u>May/02</u>	<u>May/03</u>	<u>May/02</u>	<u>May/03</u>
(a) Maternity	72	84	29	33
(b) Personal	297	292	120	167
(c) Workers' Compensation	0	0	21	19
(d) Extended Disability	190	181	107	108
(e) Prof. Improvement Leave	23	22	0	0
(f) Exchange	5	3	0	0
(g) Secondment	28	26	0	0
(h) Secondment to Edm.Public	1	0	5	8
(i) Deferred Salary Leave	8	1	0	0
TOTAL LEAVES	624	609	282	335

6. FUTURE SECONDMENTS

	<u>Teaching Staff</u>	<u>Non-Teaching Staff</u>
	<u>May/03</u>	<u>May/03</u>
Secondments from EPSB	1	0
Extensions of Secondments	11	0
Secondments to EPSB	0	0
Ext.of Secondments to EPSB	1	0

7. FUTURE EXCHANGES

Exchanges from EPSB	2	0
Ext.of Secondments from EPSB	0	0

B. STAFF (Continued)**8. LOST TIME CLAIMS (All Staff)**

Injury	Mar-May <u>2002</u>	Mar-May <u>2003</u>
(a) Head/Neck/Eyes	2	2
(b) Hand/Finger/Wrist	5	4
(c) Shoulder/Arm/Elbow	7	4
(d) Trunk	1	0
(e) Back	20	15
(f) Leg/Knee	2	4
(g) Ankle/Foot	3	7
(h) Multiple Injuries	8	7
TOTAL	<u>48</u>	<u>43</u>

C. SECURITY

1. INCIDENTS OF BREAK AND ENTER

	March - May 2001 - 2002	March - May 2002 - 2003
a. Break and Enter	9	16
b. Apprehensions	0	4

Break and enters occurred at Beacon Heights, Belmont (2), Daly Grove, Dan Knott, H.A. Gray, Laurier Heights, Londonderry, L.Y. Cairns, Metro College (2), McNally, R.J. Scott, T.D. Baker (2), Thorncliffe

2. INCIDENTS OF VANDALISM

	March - May 2001 - 2002	March - May 2002 - 2003
a. Reported Incidents of Vandalism	56	298
b. Repair Costs	\$8,278	\$43,583

3. RESTITUTION RECEIVED

During the period March 1, 2003, to May 31, 2003, \$1,399 was received for damages incurred through vandalism.

D. CONSTRUCTION

2002 Major Maintenance Plan (MMP)

Projects in the 2002 Major Maintenance Plan (MMP) are undertaken from April 1, 2002 to March 31, 2003. The Block Grant BQRP allocation for the 2002 plan is \$5,879,003. Approximately 90% of the projects are completed and the remaining 10% of the projects are substantially complete.

2003 Major Maintenance Plan (MMP)

Projects in the 2003 MMP are undertaken from April 1, 2003 to March 31, 2004. The Block Grant BQRP allocation for the 2003 plan is \$7,336,530. Approximately 25% of the projects are in the design phase.

2001/2002 Capital Plan

Amiskwaciy Academy Gym Addition – The gym addition and associated work within the main building are complete and on the warranty period.

Eastwood / Parkdale / Spruce Avenue Upgrades – Project has reached substantial completion. Seasonal deficiencies will be completed in June 2003.

George P. Nicholson School – Work on school is complete with the exception of seasonal deficiencies. Interior improvement construction within the Capital Health Authority (CHA) area commenced May 23, 2003 and completion is expected August 2003.

Grandview Heights Addition and Modernization – All work within designated areas have been renovated and the new addition is complete with minor deficiencies to be corrected. Landscape deficiencies to be done in June 2003.

J. Percy Page TeleLearning – Redesign was completed in April 2003. Subtrade tenders have been received. Construction to commence pending approval by Alberta Infrastructure in mid-June 2003. The opening is for the first term of 2004 (January).

D. CONSTRUCTION (Continued)

Jasper Place Modernization – Cavan Contractors Ltd. is the construction manager. The project when tendered came in over budget. A post tender addendum was issued to reduce costs. Revised pricing is expected approximately mid-June 2003. Construction is expected to start July 2003 with overall completion anticipated July 2005.

John A. McDougall Modernization – Phase I was completed in January 2003. The majority of the main floor including the general office was completed May 2003. The overall anticipated completion is November 2003.

Kildare Addition and Modernization – The addition has been completed and is occupied. Interior renovations reached substantial completion on May 21, 2003. A number of outstanding interior items will be completed in July. Exterior site work will be completed in July.

McCauley Modernization – Renovations to the third floor, second floor and basement have been completed and the school has occupied these levels. The first floor is now under construction with completion of this level scheduled for the end of June. Exterior site work will commence at the beginning of July. Three portables brought on site for the renovation will be removed this summer. The project is scheduled for substantial completion by July 17 2003.

Meyonohk Addition – The addition has been completed and the school has occupied the space. Fencing protecting the new sodden areas will be removed in July.

Michael A. Kostek Addition – The addition has been completed and the school has occupied the space. Exterior site work will be completed in July.

Ottewell Modernization – A portion of the asbestos abatement and music room demolition work was done in the summer 2002. The project is out for sub trade tendering and the bids are scheduled to close mid June 2003. The overall anticipated completion is April 2004.

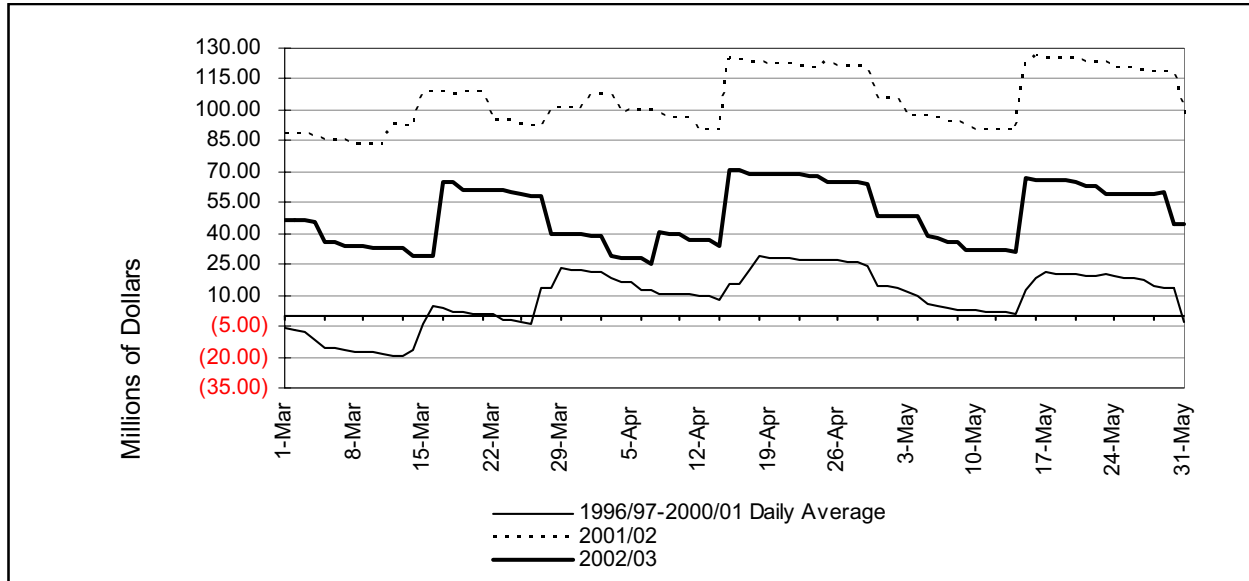
Victoria School – Construction has been deferred. Re-design is underway.

2002/2003 Capital Plan

Winterburn Four Classroom Pod Addition – Construction began in May 2003. Completion is slated for mid-August 2003. Alberta Infrastructure has approved the Board's request to undertake the Winterburn School Addition in 2002-2003 instead of the originally approved 2003-2004.

E. FINANCE

1. CASH FLOW



2. SCHOOL EQUIPMENT AMORTIZATION

	2001-2002	2002-2003
February 28, ending balance	\$1,989,868	\$2,092,912
Amortization amount	\$122,036	\$112,875
Interest	\$0	\$0
Payments	(\$50,352)	(\$37,178)
May 31, ending balance	\$2,061,552	\$2,168,609

F. TRANSPORTATION

(As of March 31, 2003)

SERVICE		September 2001	December r 2001	March 2002	September 2002	December r 2002	March 2003
YELLOW BUS							
• Regular	K – Gr. 6	1,569	1,654	1,613	1,533	1,631	1,667
	Gr. 7 – Gr. 12	803	777	747	770	772	788
	SUB TOTAL	2,372	2,431	2,360	2,303	2,403	2,455
• Programs of Choice	K – Gr. 6	1,367	1,413	1,373	1,363	1,450	1,505
• Awasis	K – Gr. 6	286	314	283	262	249	228
• Curb Service	K – Gr. 12	2,895	2,874	2,707	3,034	2,991	3,056
• City Centre Project	K – Gr. 6		114	124	121	111	115
	Gr. 7-Gr. 9		33	24		25	24
	SUB TOTAL	4,548	4,748	4,511	4,780	4,826	4,928
YELLOW BUS TOTAL		6,920	7,179	6,871	7,083	7,229	7,383
EDMONTON TRANSIT							
• Restricted Passes	K – Gr. 12	18,312	17,387	17,237	19,358	18,109	18,798
• Awasis	Gr. 7 – Gr. 9	70	70	53	85	67	62
	EDMONTON TRANSIT TOTAL	18,382	17,457	17,290	19,443	18,176	18,860
PARENT PROVIDED							
	Kindergarten	8	9	9	10	8	19
	Special Needs (incl. Early Education)	665	680	700	765	716	721
	PARENT PROVIDED TOTAL	673	689	709	775	724	740
GRAND TOTAL		25,975	25,325	24,870	27,301	26,129	26,983

G. BUDGET AMENDMENTS TO CENTRAL DECISION UNIT BUDGETS

March 1 to May 31, 2003

Decision Unit	Amount	Description
304 Curriculum and Programs	(20,347)	Funds transferred to Killarney to cover space utilization for ESHIP staff at Killarney and Alberta School for the Deaf.
315 Board Administration	3,500	Sponsorship from Bank of Nova Scotia for Service Team and Merit Awards
	6,500	Sponsorship from Gray Beverages and Duncan & Craig for Night of Music
324 Special Projects Financing	(146,335)	Transfer funds to DU 361 Personnel Recruitment and Staffing to fund system update
361 Personnel Recruitment and Staffing	146,335	Funds transferred from DU 324 Special Projects Financing to fund system update
363 Professional Improvement Leaves	(179,920)	Short-term development funds transferred to schools
383 Financial Systems	(44,000)	Transfer funds to DU 380 Financial Operations to cover staff costs
380 Financial Operations	44,000	Funds transferred from DU 383 Financial Systems to cover staff costs
600 Metro Community College	(306,767)	On-course revenue and corresponding expenditures decreased