

EDMONTON PUBLIC SCHOOLS

October 28, 2003

TO: Board of Trustees

FROM: A. McBeath, Superintendent of Schools

SUBJECT: Confirmation of Committees, Board Representation and Regular Meetings

ORIGINATOR: A. Sherwood, Board Secretary

RECOMMENDATION

1. That the following standing committees of the whole be confirmed:
 - Conference Committee
 - Audit Committee
2. That the following standing subcommittees be confirmed:
 - a) Community Relations
 - b) Evaluation of the Superintendent of Schools
 - c) District Priorities
 - d) Board Evaluation and Results
 - e) Planning and Policy
 - f) Results Review
 - g) Budget Review
3. That board representation on the following district staff negotiating committees be confirmed:
 - Teaching
 - Custodial
 - Maintenance
 - Support
4. That board membership and representation on the following external agencies be confirmed:
 - a) Alberta School Boards Association
 - Provincial Executive
 - Zone 23 Executive
 - ASBA Issues and Resolutions Committee
 - Alberta School Boards Association for Bilingual Education (ASBABE)

- b) Public School Boards' Association of Alberta
 - provincial executive nominee
 - liaison representative
 - c) City of Edmonton Names Advisory
5. That the board's membership and representation on the Linkages Advisory Committee for the Capital Region be confirmed.
 6. That the board's ASBA Issues and Resolutions Committee comprised of the board chairman or vice-chairman, the ASBA Provincial Executive Board of Directors representative and the Zone 23 representative be confirmed.
 7. That the following dates and times of regular meetings be confirmed:

a) Board

Regular board meetings are held on the second and fourth Tuesdays of each month from 6:00 - 9:00 p.m. Special meetings may be held at the call of the chairman.

b) Conference Committee

Regular meetings of the conference committee are held on the first Tuesday of each month from 10:30 a.m. to 12:30 p.m. The third Tuesday morning of each month will be held as a reserve meeting date for special meetings which may be held at the call of the chairman.

In order to accommodate guests at conference committee for such purposes as appeal, expulsion and termination hearings, the third Tuesday evening of the month will continue to be held in reserve.

c) Meeting of the Superintendent and Trustees (MST)

Regular meetings of the superintendent and trustees (MST) are held on the first Tuesday of each month commencing at 9:00 a.m. Special meetings may be held at the call of the superintendent.

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The following is a list of the board positions and committees along with the names of the trustees who held these positions in 2002-2003. In accordance with board policy, these positions are all subject to reappointment or review on an annual basis. Attached also is the section of the Trustees' Manual dealing with the organizational meeting as well as a description of the meetings of the board and its committees, representatives and assignments (APPENDIX I).

	<u>2002-2003</u>	<u>2003-2004</u>
1. Chairman of the Board	Don Fleming
2. Vice Chairman of the Board	Svend Hansen
3. Chairman of the Standing Committees of the Whole:		
i) Conference	George Nicholson
ii) Audit (Traditionally, the chairman of conference is also the chairman of the audit committee)	George Nicholson
4. Representatives on Other Standing Committees:		
i) Community Relations (2 members + *board chairman)	*Don Fleming Lynn Odynski Jean Woodrow	*brd. chairman
ii) Evaluation of Superintendent of Schools	Bob Dean Gerry Gibeault George Nicholson
iii) District Priorities	Bill Bonko Svend Hansen Lynn Odynski
iv) Board Evaluation and Results	Bill Bonko Gerry Gibeault Ray Martin
v) Planning and Policy	Bob Dean Gerry Gibeault Svend Hansen

	<u>2002-2003</u>	<u>2003-2004</u>
vi) Budget Review and Results Review Committees	All trustees serve on budget and results review committees as determined in the approval of the budget process.	
5. Ad Hoc Negotiation Assignments:		
i) Teaching Staff (expired August 31, 2003 - negotiations ongoing)	Ray Martin Jean Woodrow
ii) Custodial Staff (expires August 31, 2004)	Svend Hansen Ray Martin
iii) Maintenance Staff (expires August 31, 2004)	Bill Bonko Bob Dean
iv) Support Staff (expires August 31, 2004)	Gerry Gibeault Ray Martin
6. Representatives to Other Agencies:		
i) Alberta School Boards' Association Positions:		
a) Provincial Executive (current term expires June 2004)	Don Fleming
Alternate (current term expires June 2004)	Lynn Odynski
b) Zone 23 Executive (1-year term)	Lynn Odynski
Alternate (1-year term)	Jean Woodrow

	<u>2002-2003</u>	<u>2003-2004</u>
c) ASBA Issues and Resolution Committee (1-year term – 3 positions) · chairman or vice chairman · ASBA Zone 23 Executive representative · ASBA Provincial Executive Board of Directors representative *Don Fleming is the ASBA Provincial Executive representative to June 2004	Svend Hansen Lynn Odynski *Don Fleming	Chair or Vice Zone 23 Rep. *Don Fleming
d) ASBABE (1-year term)	Ray Martin
ii) Public School Boards' Association Positions:		
a) Executive Committee (district nominee) * Don Fleming is past president	*n/a	n/a
b) Liaison (1-year term)	Svend Hansen
iii) City of Edmonton Names Advisory	Bob Dean
iv) Linkages Advisory Committee for the Capital Region	Ray Martin

APPENDIX I - Trustees' Manual Sections Re:

-Organizational Meeting

http://www.epsb.ca/policy/tr_organizational_meeting.shtml

-Meetings of the Board

http://www.epsb.ca/policy/tr_meetings_of_the_board.shtml

-Committee of the Whole – Conference

http://www.epsb.ca/policy/tr_committee_of_the_whole_c.shtml

- Committee of the Whole - Audit

http://www.epsb.ca/policy/tr_committee_of_the_whole_a.shtml

-Other Standing Committees

http://www.epsb.ca/policy/tr_other_standing_committee.shtml

- Ad Hoc Committees

http://www.epsb.ca/policy/tr_ad_hoc_committees.shtml

- Board Representatives

http://www.epsb.ca/policy/tr_representatives.shtml