

DATE: October 25, 2011

TO: Board of Trustees

FROM: Trustee Sarah Hoffman, Acting Conference Committee Chair

SUBJECT: Report #2 of the Conference Committee (From the Meetings Held September 20, 2011 and October 18, 2011)

ORIGINATOR: Tash Taylor, Director Executive and Board Relations

RESOURCE STAFF: Anne Sherwood

REFERENCE: [Terms of Reference re In-Camera Sessions Committee of the Whole – Conference](#)
[Board Policy GGB.BP – Evaluation of Superintendent of Schools](#)
[School Act](#) Section 114.2
[Alberta Education’s Superintendent of Schools Regulation](#)

ISSUE

Recommendations arising from the Conference Committee meetings held September 20, 2011 and October 18, 2011 are being presented for approval as per the terms of reference for Conference Committee.

The Board’s intent to reappoint the Superintendent must be communicated to the Minister Education by October 31, 2011.

RECOMMENDATION

1. That Report #2 of the Conference Committee from the meetings held September 20, 2011 and October 18, 2011 be received and considered.
2. That the verbal report regarding the interim Evaluation of the Superintendent of Schools be approved.
3. That, in accordance with the *School Act* and Alberta Education’s Superintendent of Schools Regulation, authorization for the Board Chair to seek the approval of the Minister of Education to reappoint the Superintendent of Schools for a new three-year term effective May 1, 2012 to April 30, 2015 be approved.
4. That, subject to the approval of the Minister of Education, authorization for the Board Chair to sign on behalf of the Board a new three-year contract of employment with the Superintendent of Schools effective May 1, 2012 to April 30, 2015 be approved.

BACKGROUND

Annually, the Board of Trustees evaluates the performance of the Superintendent of Schools based on several factors including, the achievement of the District's Priorities, leadership, communication, management, personal attributes, and duties prescribed under the *School Act*. The Annual Performance report was read at the September 14, 2010 public board meeting.

With six new Trustees elected in November 2010, the Board decided to conduct an interim review of the Superintendent to assist the Board in determining a course of action as Superintendent Schmidt's contract expires April 2012.

Section 114.2 of the *School Act* states: *If a board intends to reappoint a superintendent...the board shall, not less than six months before the contract ends, give the Minister, in the form and containing information required by the Minister, notice of its intention to reappoint the superintendent.*

RELATED FACTS

N/A

OPTIONS CONSIDERED

N/A

CONSIDERATIONS & ANALYSIS

The interim review process for Superintendent Schmidt involved a questionnaire by individual Trustees, a review of the District's achievement and satisfaction results for 2009-2010, high school completion and drop-out rates, and a review of actions and outcomes achieved in relation to pre-identified goals.

NEXT STEPS

Upon approval of the recommendations, Legal Counsel will prepare and submit the required documentation to the Minister of Education and will notify the Board and Mr. Schmidt once a response is received from the Minister.

ATTACHMENTS & APPENDICES

N/A

AS:mmf