

EDMONTON PUBLIC SCHOOLS

October 22, 2002

TO: Board of Trustees

FROM: A. McBeath, Superintendent of Schools

SUBJECT: Confirmation of Committees, Board Representation and Regular Meetings

ORIGINATOR: A. Sherwood, Board Secretary

RECOMMENDATION

1. That the following standing committees of the whole be confirmed:
  - Conference Committee
  - Audit Committee
2. That the following standing subcommittees be confirmed:
  - a) Community Relations
  - b) Evaluation of the Superintendent of Schools
  - c) District Priorities
  - d) Board Evaluation and Results
  - e) Planning and Policy
  - f) Results Review
  - g) Budget Review
3. That board representation on the following district staff negotiating committees be confirmed:
  - Teaching
  - Custodial
  - Maintenance
  - Support
4. That board membership and representation on the following external agencies be confirmed:
  - a) Alberta School Boards Association
    - Provincial Executive
    - Zone 23 Executive
    - ASBA Issues and Resolutions Committee
    - Alberta School Boards Association for Bilingual Education (ASBABE)

- b) Public School Boards' Association of Alberta
  - provincial executive nominee
  - liaison representative

- c) City of Edmonton Names Advisory

5. That the board's membership and representation on the Linkages Advisory Committee for the Capital Region be confirmed.
6. That the board's ASBA Issues and Resolutions Committee comprised of the board chairman or vice-chairman, the ASBA provincial executive member and the Zone 23 representative be confirmed.
7. That the following dates and times of regular meetings be confirmed:

- a) Board

Regular board meetings are held on the second and fourth Tuesdays of each month from 6:00 - 9:00 p.m. Special meetings may be held at the call of the chairman.

- b) Conference Committee

Regular meetings of the conference committee are held on the first Tuesday of each month from 10:30 a.m. to 12:30 p.m. The third Tuesday morning of each month will be held as a reserve meeting date for special meetings which may be held at the call of the chairman.

In order to accommodate guests at conference committee for such purposes as appeal, expulsion and termination hearings, the third Tuesday evening of the month will continue to be held in reserve.

- c) Meeting of the Superintendent and Trustees (MST)

Regular meetings of the superintendent and trustees (MST) are held on the first Tuesday of each month commencing at 9:00 a.m. Special meetings may be held at the call of the superintendent.

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The following is a list of the board positions and committees along with the names of the trustees who held these positions in 2001-2002. In accordance with board policy, these positions are all subject to reappointment or review on an annual basis. Attached also is the section of the Trustees' Manual dealing with the organizational meeting as well as a description of the meetings of the board and its committees, representatives and assignments (APPENDIX III).

	<u>2001-2002</u>	<u>2002-2003</u>
1. Chairman of the Board	Don Fleming	.....
2. Vice Chairman of the Board	Svend Hansen	.....
3. Chairman of the Standing Committees of the Whole:		
i) Conference	George Nicholson	.....
ii) Audit (Traditionally, the chairman of conference is also the chairman of the audit committee)	George Nicholson	.....
4. Representatives on Other Standing Committees:		
i) Community Relations (2 members + *board chairman)	Bill Bonko *Don Fleming Jean Woodrow	..... ..... *brd. chairman
ii) Evaluation of Superintendent of Schools	Bill Bonko Gerry Gibeault George Nicholson	..... ..... .....
iii) District Priorities	Bill Bonko Svend Hansen Lynn Odynski	..... ..... .....
iv) Board Evaluation and Results	Bob Dean Ray Martin Jean Woodrow	..... ..... .....
v) Planning and Policy	Bob Dean Svend Hansen Lynn Odynski	..... ..... .....

	<u>2001-2002</u>	<u>2002-2003</u>
vi) Budget Review and Results Review Committees	All trustees serve on budget and results review committees as determined in the approval of the budget process.	
5. Ad Hoc Negotiation Assignments:		
i) Teaching Staff (expires August 31, 2003)	Lynn Odynski Jean Woodrow	..... .....
ii) Custodial Staff (expired August 31, 2002)	Svend Hansen Ray Martin	n/a negotiations ongoing
iii) Maintenance Staff (expired August 31, 2002)	Bill Bonko Bob Dean	n/a negotiations ongoing
iv) Support Staff (expired August 31, 2002)	Gerry Gibeault Ray Martin	n/a negotiations ongoing
6. Representatives to Other Agencies:		
i) Alberta School Boards' Association Positions:		
a) Provincial Executive (current term expires November 2002)	Don Fleming	.....
Alternate (current term expires November 2002)	Gerry Gibeault	.....
b) Zone 23 Executive (1-year term)	Lynn Odynski	.....
Alternate (1-year term)	Jean Woodrow	.....
c) ASBA Issues and Resolution Committee (1-year term) (chairman or vice chairman, ASBA Provincial Executive representative ASBA Zone 23 Executive representative)	Don Fleming Svend Hansen Lynn Odynski	..... ..... .....

	<u>2001-2002</u>	<u>2002-2003</u>
d) ASBABE (1-year term)	Ray Martin	.....
ii) Public School Boards' Association Positions:		
a) Executive Committee (district nominee) * Don Fleming is past president	*n/a	n/a
b) Liaison (1-year term)	Svend Hansen	.....
iii) City of Edmonton Names Advisory	Bob Dean	.....
iv) Linkages Advisory Committee for the Capital Region	Ray Martin	.....

AS:mmf

#### APPENDIX I - Trustees' Manual Sections Re:

##### Organizational Meeting

- [http://www.epsb.ca/policy/tr\\_organizational\\_meeting.shtml](http://www.epsb.ca/policy/tr_organizational_meeting.shtml)

##### Meetings of the Board

- [http://www.epsb.ca/policy/tr\\_meetings\\_of\\_the\\_board.shtml](http://www.epsb.ca/policy/tr_meetings_of_the_board.shtml)

##### Committee of the Whole – Conference

- [http://www.epsb.ca/policy/tr\\_committee\\_of\\_the\\_whole\\_c.shtml](http://www.epsb.ca/policy/tr_committee_of_the_whole_c.shtml)

##### Committee of the Whole - Audit

- [http://www.epsb.ca/policy/tr\\_committee\\_of\\_the\\_whole\\_a.shtml](http://www.epsb.ca/policy/tr_committee_of_the_whole_a.shtml)

##### Other Standing Committees

- [http://www.epsb.ca/policy/tr\\_other\\_standing\\_committee.shtml](http://www.epsb.ca/policy/tr_other_standing_committee.shtml)

##### Ad Hoc Committees

- [http://www.epsb.ca/policy/tr\\_ad\\_hoc\\_committees.shtml](http://www.epsb.ca/policy/tr_ad_hoc_committees.shtml)

##### Board Representatives

- [http://www.epsb.ca/policy/tr\\_representatives.shtml](http://www.epsb.ca/policy/tr_representatives.shtml)