

EDMONTON PUBLIC SCHOOLS

October 14, 2008

TO: Board of Trustees

FROM: Trustee D. Fleming, Planning and Policy Committee  
Trustee G. Gibeault, Chair Planning and Policy Committee  
Trustee K. Shipka, Planning and Policy Committee

SUBJECT: Policy Reviews: DG.BP – Appointment of Principal Banker; DIE.BP – Auditor; DJ.BP - Purchasing

ORIGINATOR: D. R. Power, Assistant Superintendent - Treasurer

RESOURCE

STAFF: Brian Barclay, John Griswold, Eila Stenberg

RECOMMENDATION

1. That Board Policies DG.BP – Appointment of Principal Banker; DIE.BP – Auditor; and DJ.BP – Purchasing, be introduced.
2. That Board Policies DG.BP – Appointment of Principal Banker; DIE.BP – Auditor; and DJ.BP – Purchasing, be considered for the first time.
3. That Board Policies DG.BP – Appointment of Principal Banker; DIE.BP – Auditor; and DJ.BP – Purchasing, be considered for the second time.

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Board Policies DG.BP and DIE.BP were last reviewed in 1997, while Board Policy DJ.BP was reviewed in 1996. A web survey was conducted in accordance with board policy review procedures. The intent of the policies is to offer all interested parties an opportunity to submit proposals for consideration. These policies were reviewed at the Planning and Policy Committee meeting of September 23<sup>rd</sup> and minor grammatical changes were made to Board Policies DG.BP and DIE.BP. No changes were made to Board Policy DJ.BP.

DRP/ej

APPENDIX I – Proposed DG.BP – Appointment of Principal Banker

APPENDIX II – Proposed DIE.BP – Auditor

APPENDIX III – Board Policy DJ.BP – Purchasing

# Edmonton Public Schools Board Policies and Regulations

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CODE: DG.BP  
TOPIC: Appointment of Principal Banker

EFFECTIVE DATE:  
ISSUE DATE:  
REVIEW DATE:

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~~Proposals shall be requested at intervals, not exceeding five years, from all financial institutions for appointment as the district's principal banker.~~

**At intervals not exceeding five years, proposals shall be requested from all financial institutions for appointment as the district's principal banker.**

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Reference(s):  
[School Act](#) Section 60(2)(k)

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# Edmonton Public Schools Board Policies and Regulations

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CODE: DIE.BP  
TOPIC: Auditor

EFFECTIVE DATE:  
ISSUE DATE:  
REVIEW DATE:

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1. The appointment of a board auditor shall be made by the board on a yearly basis.
  - ~~2. Proposals shall be requested, at intervals not exceeding five years, from all qualified firms or individuals for appointment as board auditor.~~
  2. **At intervals not exceeding five years, proposals shall be requested from all qualified firms or individuals for appointment as board auditor.**

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Reference(s):  
[School Act](#) Section 146

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# Edmonton Public Schools Board Policies and Regulations

CODE: DJ.BP  
TOPIC: Purchasing

EFFECTIVE DATE:  
ISSUE DATE:  
REVIEW DATE:

1. The board believes in purchasing competitively and seeking maximum educational value for every dollar expended, consistent with good purchasing practices.
2. All factors being equal, purchases shall be made from local, provincial, and national suppliers in that order of preference.

Reference(s):

[DJ.AR](#) - Purchasing and Disposal