

EDMONTON PUBLIC SCHOOLS

October 14, 2003

TO: Board of Trustees

FROM: A. McBeath, Superintendent of Schools

SUBJECT: Fourth Quarterly Report: June 1, 2003 to August 31, 2003

ORIGINATOR: A. Habinski, Executive Director School and District Services

RESOURCE

STAFF: Diane Brunton, Mary-Ellen Deising, Mike Falk, Brian Fedor, Dennis Huculak, Les McElwain, Dean Power, Dorothy Sombach, Linda Wiens

INFORMATION

The purpose of the quarterly report is to provide trustees with timely monitoring information pertaining to board governance and accountability. Appendix I provides detailed information regarding results and activities in the areas of students, staff and physical assets in the district. The information compares data from the fourth quarter of 2002-2003 to the same period in 2001-2002.

LW: DB

APPENDIX I: - Fourth Quarterly Report: June 1, 2003 to August 31, 2003

FOURTH QUARTERLY REPORT JUNE 1, 2003 to AUGUST 31, 2003

A. STUDENTS

1. ENROLMENT

The reported district enrolment on June 30, 2003 totaled 80,328 students. This represents a net decrease of 1,826 students from the September 30, 2002 enrolment.

Student enrolment distributions for June 30, 2003 and comparisons with September 30, 2002, September 30, 2001 and June 30 2002, are shown below:

	2001-2002		2002-2003	
	Sept. 30	June 30	Sept. 30	June 30
Pre-Kindergarten*	826	897	783	893
Kindergarten	5,101	5,031	4,926	4,901
Elementary	31,226	30,955	30,379	30,237
Junior High	15,984	15,843	16,235	16,114
High School	18,701	17,458	18,544	17,305
Special Needs	7,598	7,464	7,974	7,628
E.S.L.	1,771	2,105	2,947	3,067
Institutions	427	289	366	183
District total	<u>81,634</u>	<u>80,042</u>	<u>82,154</u>	<u>80,328</u>
CHANGE		-1,592 (-2.0%)		-1,826 (-2.2%)

Enrolment counts reported here do not include students at Metro Community College.

*The pre-kindergarten numbers include Early Intervention Programs.

2. SUMMER SCHOOL ENROLMENT

Summer School enrolment figures for 2003 totaled 5,843 students enrolled in 26,923 credits. This compares to 5,495 students enrolled in 26,796 credits in 2002. (These numbers are based on course completions reported as of August 31, 2003.)

3. MOBILITY

	2001-2002	2002-2003
	June	June
Transfers between schools	282	259
Transfers out of district	159	150
New registrations	81	88
Withdrawals from schools	142	61

4. ATTENDANCE

Month	Daily Attendance				Period Attendance			
	Elementary		Junior High		*Junior High		High School	
	2001-02	2002-03	2001-02	2002-03	2001-02	2002-03	2001-02	2002-03
June	95.1%	95.0%	86.5%	86.7%	N/A	91.0%	84.3%	85.7%

* Period attendance for junior high is not available prior to the 2002-03 school year.

STUDENTS (Continued)

5. STUDENT SUSPENSIONS

(a) Number of Suspensions:

School Type	June '02- Aug.'02	June '03- Aug.'03	Differences
Elementary	211	218	+7
Elementary - Junior High	70	97	+27
Junior High	335	272	-63
Senior High	167	167	0
Institutional Services	7	11	+4
TOTALS	790	765	-25

(b) Distribution of Suspensions by School Type (June '03 - August '03)
excluding Institutional Services/Alternative sites

Number of Suspensions	Number of Schools by Type								Total # of Schools	
	Elementary		El-Jr High		Junior High		Senior High		01/02	02/03
	01/02	02/03	01/02	02/03	01/02	02/03	01/02	02/03		
0 suspensions	61	50	5	2	1	0	2	1	69	53
1-5 suspensions	62	54	5	6	10	0	4	1	81	61
6-10 suspensions	7	16	7	4	8	1	4	0	26	21
>10 suspensions	2	11	0	9	11	28	8	16	21	64

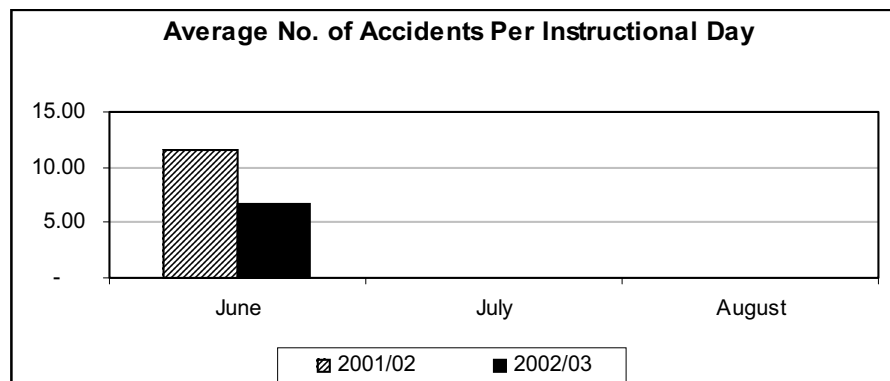
Notes regarding changes in school categories for the 2002-03 school year.

- (1) Jackson Heights and George P. Nicholson Schools were added to the Elementary category.
- (2) Sherbrooke was moved from the Junior High category to the Elementary-Junior High category.
- (3) Eastwood was moved from the Elementary-Junior High category to the Elementary category.
- (4) The Academy at King Edward, Avonmore, Oliver, and Talmud Torah were moved from the Elementary category to the Elementary-Junior High category.

6. STUDENT EXPULSIONS

	June '02 – Aug. '02	June '03 – Aug. '03
(a) from the District	0	0
(b) from a School	22	14
Total	22	14

7. ACCIDENTS TO STUDENTS DURING INSTRUCTIONAL DAYS



B. STAFF

	<u>2001-02</u>			<u>2002-03</u>		
	<u>Sept. 30</u>	<u>May 31</u>	<u>Aug. 31</u>	<u>Sept. 30</u>	<u>May 31</u>	<u>Aug. 31</u>
1. SCHOOLS						
Teaching						
Elementary	1,842	1,844	1,847	1,842	1,834	1,834
Elementary/Junior High	455	467	467	449	449	448
Elementary/Jr.High/Sr.High	257	260	263	324	327	326
Junior High	643	640	641	660	659	659
Junior/Senior High	160	161	160	145	146	146
Senior High	789	796	795	790	780	779
Bennett Centre	2	2	2	2	2	2
Institutions*	122	139	140	145	147	148
Temporary Replacements	40	66	56	38	53	43
TOTAL (F.T.E.)	4,310	4,375	4,371	4,395	4,397	4,385
Non-Teaching						
Exempt	109	133	131	114	118	118
Support	1,170	1,324	1,311	1,249	1,338	1,338
Custodial	496	500	497	492	501	497
TOTAL (F.T.E.)	1,775	1,957	1,939	1,855	1,957	1,953
2. CENTRAL SERVICES**						
Teaching Staff	101	97	98	108.1	107.7	106.7
Exempt	316	324	323	329.0	319.1	314.6
Support	181	184	185	181.4	178.1	177.0
Maintenance (incl. casual staff)	259	252	264	265.5	217.5	234.5
Custodial	38	44	43	41.2	47.9	48.4
TOTAL C.S. STAFF (F.T.E.)	895	901	913	925.2	870.3	881.2
3. METRO COMMUNITY COLLEGE						
Teaching Staff	7.0	6.9	6.7	6.4	6.4	6.6
Exempt	18.7	20.0	20.0	20.8	17.8	15.8
Support	25.1	31.9	29.9	28.9	26.7	27.3
Custodial	5.4	4.7	4.7	5.6	5.6	5.6
TOTAL (F.T.E.)	56.2	63.5	61.3	61.7	56.5	55.3
4. DISTRICT TOTALS						
Teaching	4,418.0	4,478.9	4,475.7	4,509.5	4,511.1	4,498.3
Non-Teaching	2,618.2	2,817.6	2,808.6	2,727.4	2,769.7	2,776.2
TOTAL	7,036.2	7,296.5	7,284.3	7,236.9	7,280.8	7,274.5

*Institutions includes all locations funded at actual cost.

B. STAFF (Continued)

** CENTRAL SERVICES BREAKDOWN						
	Teacher	Exempt	Support	Maint.	Custodial	Total
<u>September, 2002</u>						
Instructional & Curric. Support	91.591	105.354	83.829	--	26.625	307.399
School & District Services	6.500	195.600	86.571	265.500	14.600	568.771
Student Achievement	4.000	1.000	2.000	--	--	7.000
Superintendent's Area	6.000	27.000	9.000	--	--	42.000
Total September, 2002	108.091	328.954	181.400	265.500	41.225	925.170
<u>May, 2003</u>						
Instructional & Curric. Support	90.401	102.954	84.529	---	33.625	311.509
School & District Services	6.500	187.800	81.771	217.500	14.300	507.871
Student Achievement	4.000	1.000	2.800	--	--	7.800
Superintendent's Area	6.800	27.400	9.000	--	--	43.200
Total May 2003	107.701	319.154	178.100	217.500	47.925	870.380
<u>August, 2003</u>						
Instructional & Curric. Support	89.401	101.354	84.400	---	33.125	308.280
School & District Services	6.500	184.800	80.771	234.500	15.300	521.871
Student Achievement	4.000	1.000	2.800	--	--	7.800
Superintendent's Area	6.800	27.400	9.000	--	--	43.200
Total August 2003	106.701	314.554	176.971	234.500	48.425	881.151

5. LEAVES OF ABSENCE

	<u>Teaching Staff</u>		<u>Non-Teaching Staff</u>	
	<u>Aug./02</u>	<u>Aug./03</u>	<u>Aug./02</u>	<u>Aug./03</u>
(a) Maternity	75	76	36	41
(b) Personal	385	248	143	141
(c) Workers' Compensation	0	0	22	17
(d) Extended Disability	154	162	108	117
(e) Prof. Improvement Leave	24	18	0	1
(f) Exchange	6	4	0	0
(g) Secondment	26	24	0	0
(h) Secondment to Edm.Public	0	0	2	6
(i) Deferred Salary Leave	8	1	0	0
TOTAL LEAVES	678	533	311	323

6. FUTURE SECONDMENTS

	<u>Teaching Staff</u>		<u>Non-Teaching Staff</u>	
	<u>Aug./03</u>		<u>Aug./03</u>	
Secondments from EPSB	7		0	
Extensions of Secondments	5		0	
Secondments to EPSB	0		2	
Ext.of Secondments to EPSB	0		3	

7. FUTURE EXCHANGES

Exchanges from EPSB	2	0
Ext.of Secondments from EPSB	0	0

B. STAFF (Continued)**8. LOST TIME CLAIMS (All Staff)**

Injury	<u>June-Aug.</u> <u>2001-2002</u>	<u>June-Aug.</u> <u>2002- 2003</u>
(a) Head/Neck/Eyes	2	1
(b) Hand/Finger/Wrist	3	5
(c) Shoulder/Arm/Elbow	8	6
(d) Trunk	3	0
(e) Back	5	9
(f) Leg/Knee	4	2
(g) Ankle/Foot	6	3
(h) Multiple Injuries	6	1
TOTAL	<u>37</u>	<u>27</u>

C. SECURITY

1. INCIDENTS OF BREAK AND ENTER

	June - August 2001 – 2002	June - August 2002 – 2003
a. Break and Enter	11	8
b. Apprehensions	7	3

Break and enters occurred at Highlands, Assumption Academy, Princeton, Delwood (2), Victoria, Youngstown and Woodcroft.

2. INCIDENTS OF VANDALISM

	June - August 2001– 2002	June - August 2002 – 2003
a. Reported Incidents of Vandalism	123	339
b. Repair Costs	\$40,642	\$55,191

3. RESTITUTION RECEIVED

During the period June 1, 2003 to August 31, 2003 \$339 was received as restitution for vandalism.

D. CONSTRUCTION

2002 Major Maintenance Plan (MMP)

Projects in the 2002 Major Maintenance Plan (MMP) are undertaken from April 1, 2002 to March 31, 2003. All projects have been completed.

2003 Major Maintenance Plan (MMP)

Projects in the 2003 MMP are undertaken from April 1, 2003 to March 31, 2004. The Block Grant BQRP allocation for the 2003 plan is \$7,336,530. Approximately 10% of the projects are completed and 40% of the projects are in the construction phase.

2001/2002 Capital Plan

Eastwood / Parkdale / Spruce Avenue Upgrades – Project has reached substantial completion. Seasonal deficiencies were completed in June 2003.

George P. Nicholson School – Construction on school is complete and is on the warranty period. Interior improvement construction within the Capital Health Authority (CHA) has been completed and the space occupied.

Grandview Heights Addition and Modernization – All work within designated areas have been renovated and the new addition is complete with minor deficiencies to be corrected. Landscape deficiencies were finished in June 2003.

J. Percy Page TeleLearning – Redesign was completed in April 2003. Subtrade tenders were within budget and approved by Alberta Infrastructure. Construction began in late June and is well underway. The upper floor concrete structure has been poured and structural steel erection is scheduled to commence. The project is on schedule. The opening is for the first term of 2004 (January).

Jasper Place Modernization Phase I – Cavan Contractors Ltd. is the construction manager. The project when originally tendered came in over budget. A post tender addendum was issued to reduce costs. Revised pricing was received and the project is within budget and has been approved to proceed with construction by Alberta Infrastructure. Construction has commenced with overall completion anticipated March 2005.

D. CONSTRUCTION (Continued)

Jasper Place Modernization Phase II: Project scope has been identified and the design process is expected to commence October 2003. Portions of Phase II work are expected to run concurrently with Phase I work. Overall completion of Phase II is expected July 2006.

John A. McDougall Modernization – Phase I was completed in January 2003. The majority of the main floor including the general office was completed May 2003. A number of classrooms and the parking lot were completed for September 2003. An additional number of classrooms are scheduled to be complete in October 2003. The overall anticipated completion is November 2003.

Kildare Addition and Modernization – The project attained substantial completion on May 21, 2003. A number of interior deficiencies remain to be completed. Exterior site work will be completed in September.

McCauley Modernization – The project attained substantial completion August 28, 2003. Deficiencies will be completed in September.

Meyonohk Addition – The project is complete and on the warranty period.

Michael A. Kostek Addition – The project is complete and on the warranty period.

Ottewell Modernization – A portion of the asbestos abatement and music room renovation work was done in the summer 2002. Pricing has been finalized and the project has been approved to proceed with construction by Alberta Infrastructure. Construction commenced in July 2003. The overall anticipated completion is February 2004.

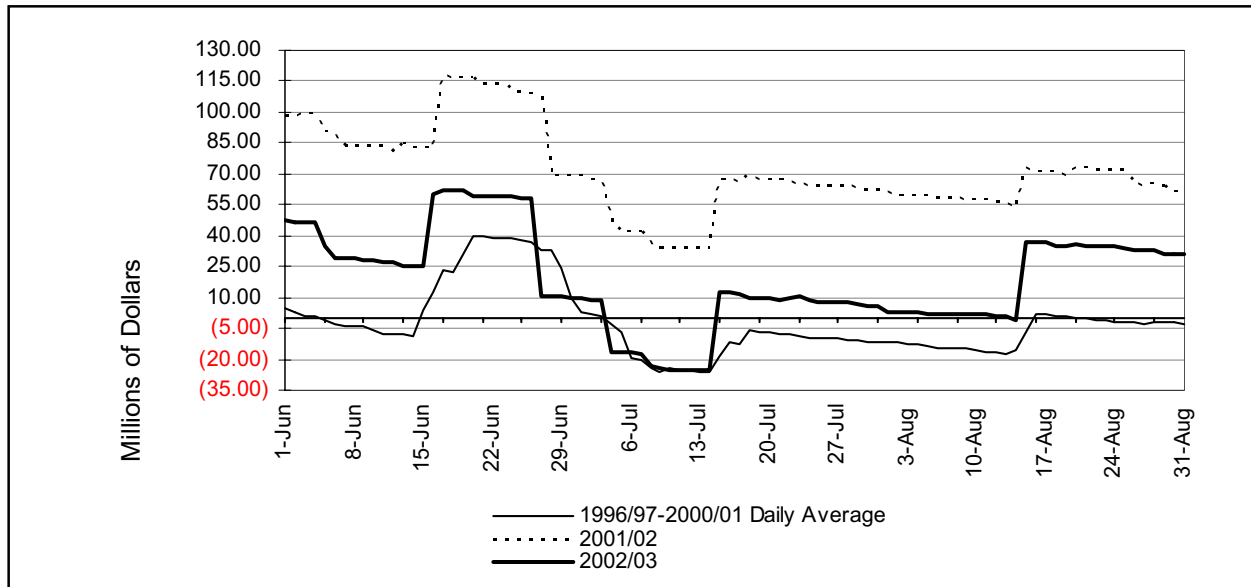
Victoria School – Project was deferred. Re-design is underway.

2002/2003 Capital Plan

Winterburn Four Classroom Pod Addition – Construction began in May 2003. The project was ready for occupancy by start of the first term and substantial performance of the contract is anticipated in September 2003. The project is within budget.

E. FINANCE

1. CASH FLOW



2. SCHOOL EQUIPMENT AMORTIZATION

	2001-2002	2002-2003
May 31, ending balance	\$2,061,552	\$2,168,609
Amortization amount	\$673,810	\$283,879
Interest	\$0	\$0
Payments	(\$64,290)	(\$122,322)
August 31, ending balance	\$2,671,072	\$2,330,166

F. TRANSPORTATION

(As of June 30, 2003)

SERVICE	Sept. 2001	Dec. 2001	March 2002	June 2002	Sept. 2002	Dec. 2002	March 2003	June 2003
YELLOW BUS								
• Regular								
K – Gr. 6	1,569	1,654	1,613	1,610	1,533	1,631	1,667	1,614
Gr. 7 – Gr. 12	803	777	747	650	770	772	788	670
SUB TOTAL	2,372	2,431	2,360	2,260	2,303	2,403	2,455	2,284
• Programs of Choice								
K – Gr. 6	1,367	1,413	1,373	1,295	1,363	1,450	1,505	1,432
• Awasis	286	314	283	276	262	249	228	221
• Curb Service	2,895	2,874	2,707	2,675	3,034	2,991	3,056	2,923
• City Centre Project		114	124	124	121	111	115	118
Gr. 7-Gr. 9		33	24	22		25	24	25
SUB TOTAL	4,548	4,748	4,511	4,392	4,780	4,826	4,928	4,719
YELLOW BUS TOTAL	6,920	7,179	6,871	6,652	7,083	7,229	7,383	7,003
EDMONTON TRANSIT								
• Restricted Passes	18,312	17,387	17,237	15,067	19,358	18,109	18,798	15,879
• Awasis	70	70	53	45	85	67	62	54
EDMONTON TRANSIT TOTAL	18,382	17,457	17,290	15,112	19,443	18,176	18,860	15,933
PARENT PROVIDED								
Kindergarten	8	9	9	9	10	8	19	10
Special Needs (incl. Early Education)	665	680	700	706	765	716	721	719
PARENT PROVIDED TOTAL	673	689	709	715	775	724	740	729
GRAND TOTAL	25,975	25,325	24,870	22,479	27,301	26,129	26,983	23,665

G. BUDGET AMENDMENTS TO CENTRAL DECISION UNIT BUDGETS

June 1 to August 31, 2003

Decision Unit	Amount	Description
306 Teacher Support Initiative	541,766	Funds from Holdback for AISI
	368,000	Funds transferred from DU 358 Planning for AISI
358 Planning	(368,000)	Funds transferred to DU 306 Teacher Support Initiative for AISI
315 Board Administration	1,477	Revenues received for Night of Music and Policy and Regulations
327 Student Achievement Services	67,000	Funds from Holdback for 10 th AISI project
	222,132	Funds from Holdback for Focus on Teaching and Learning Work
336 Curriculum	53,339	Revenue adjustment
337 Student Transportation	(136,138)	Transfer from Transportation Block Grant to Prince Charles School to provide transportation for Awasis Program
338 Consulting Services	(8,150)	Allocations to schools for Consulting Services Use of Space