

EDMONTON PUBLIC SCHOOLS

October 11, 2005

TO: Board of Trustees

FROM: A. McBeath, Superintendent of Schools

SUBJECT: Response to Trustee Request for Information

ORIGINATOR: C. McCabe, Executive Director

RESOURCE  
STAFF: Dorothy Sombach

INFORMATION

**TRUSTEE REQUEST #80 (TRUSTEE KEIVER) PROVIDE THE FOLLOWING INFORMATION:**

- **A DOLLAR ESTIMATE OF HOW MUCH IT WOULD COST TO ADMINISTER A BUS PASS SUBSIDY.**
- **A DETAILED ACCOUNTING BY SCHOOLS RECEIVING A HIGH NEEDS ALLOCATION REGARDING HOW MUCH OF THE HIGH NEEDS ALLOCATION IS BEING SPENT ON NON-PAID TRANSPORTATION FEES.**
- **A DETAILED ACCOUNTING OF DISTRICT SCHOOLS THAT DON'T RECEIVE A HIGH NEEDS ALLOCATION WITH RESPECT TO HOW MUCH IS SPENT ON NON-PAID TRANSPORTATION FEES. (TRUSTEE KEIVER)**

The best way to track how much schools are spending on unpaid transportation fees is through internal transfer vouchers (ITV's) from the schools to Student Transportation. Last year, 10 of the schools receiving a high needs allocation for the 2004-05 school year forwarded a total of \$10,300 through ITV's for non paid transportation fees. Fourteen schools that did not receive a high needs allocation for the 2004-2005 school year forwarded a total of \$23,200 through ITV's for non paid transportation fees. Although the list is not a random sample of schools, it provides an indication of the range of dollars being spent on unpaid fees. The total amount paid by these schools was \$33,500 (Appendix I).

Other methods for covering the costs of unpaid bus pass fees involve using school generated funds. For example, schools are provided a reimbursement of \$.50 for each pass that is sold. This reimbursement totalled approximately \$93,000 across the district for the 2004 – 2005 school year. Some schools use this funding to cover the administration of the selling of bus passes and to cover the cost of any uncollected bus pass fees. Other schools pay for the uncollected bus pass fees by other means such as vending machine revenue. In these cases it would be necessary to go to each school individually to determine how much it is costing the school to cover unpaid transportation fees.

If the district were to administer a bus pass subsidy program centrally, it would mean that all requests for subsidy would come through Student Transportation. There would be a need to hire at least one full-time staff member to track requests and to follow-up on delinquent fees for the year. Student Transportation would also require a revenue source for unpaid fees and

would have to hold back all of the \$.50 reimbursement per bus pass sold to schools in order to have a fund from which to subsidize the uncollected fees (\$93,000 annually). Holding back this fund would impact schools, as most schools use this to pay for staffing for bus pass sales. It is predicted that \$93,000 would be less than half of what is required to staff and subsidize fees for the year. Since it is difficult to determine how many additional parents might approach the district if a subsidy was administered centrally, there is significant potential for increasing the deficit in Student Transportation.

APPENDIX I: 2004-2005 Uncollected Bus Pass Fees Paid by the School Using Internal Transfer Voucher to Transportation

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**2004-2005 UNCOLLECTED BUS PASS FEES PAID BY THE SCHOOL  
USING INTERNAL TRANSFER VOUCHER TO TRANSPORTATION**

	September	October	November	December	January	February	March	April	May	June	Total	Late Fees Payment by Parents	Cost of Unpaid Fees to School	04/05 High Needs Allocation
Balwin*	\$258.50	\$235.00	\$188.00		\$211.50	\$188.00	\$282.00	\$211.50	\$258.50	\$164.50	\$1,997.50	\$2,038.00	-\$40.50	\$30,198.00
Evansdale*	\$91.00	\$84.50	\$52.00		\$117.00	\$97.50	\$91.00	\$84.50	\$52.00	\$58.50	\$728.00	\$0.00	\$728.00	\$37,437.00
Evansdale EE*	\$91.00	\$117.00	\$78.00		\$84.50	\$91.00	\$91.00	\$39.00	\$52.00	\$58.50	\$702.00	\$416.00	\$286.00	\$0.00
L.Y. Cairns	\$2,279.50	\$2,232.50	\$2,091.50		\$2,021.00	\$1,950.50	\$1,950.50	\$1,739.00	\$1,598.00	\$1,292.50	\$17,155.00	\$10,792.75	\$6,362.25	
Waverly	\$170.00	\$162.50	\$156.00	\$170.50	\$171.00	\$191.00	\$193.00	\$207.00	\$186.50	\$173.50	\$1,781.00	\$0.00	\$1,781.00	
Londonderry	\$141.00	\$141.00	\$235.00	\$216.00	\$216.00		\$282.00	\$240.00		\$234.00	\$1,705.00	\$0.00	\$1,705.00	
Highlands*	\$216.00	\$336.00	\$288.00	\$336.00	\$264.00	\$288.00	\$288.00	\$288.00	\$212.00	\$264.00	\$2,780.00	\$0.00	\$2,780.00	\$22,041.00
ASD	\$79.50	\$78.00	\$56.00	\$56.00	\$56.00	\$56.00	\$56.00		\$32.50	\$26.00	\$496.00	\$0.00	\$496.00	
ASD	\$142.00							\$32.50	\$185.50		\$360.00	\$0.00	\$360.00	
Tevie Millar	\$305.50								\$325.00	\$153.00	\$783.50	\$0.00	\$783.50	
Heritage	\$806.00								\$629.50		\$1,435.50	\$0.00	\$1,435.50	
Princeton*	\$383.50	\$409.50	\$422.50	\$422.50	\$442.00	\$429.00	\$429.00	\$422.50	\$396.50	\$383.50	\$4,140.50	\$0.00	\$4,140.50	\$18,559.00
Glenrose	\$49.00	\$31.00		\$84.00	\$14.00	\$49.00	\$28.00				\$255.00	\$10.00	\$245.00	
Steele Heights		\$590.00	\$352.50			\$470.00	\$517.00	\$446.50	\$493.50		\$2,869.50	\$1,263.00	\$1,606.50	
Wellington*		\$48.00	\$48.00	\$48.00	\$48.00	\$48.00	\$48.00	\$48.00	\$72.00	\$72.00	\$480.00	\$0.00	\$480.00	\$21,651.00
Kate Chegwin		\$144.00	\$72.00	\$120.00	\$120.00	\$120.00	\$168.00	\$144.00	\$168.00	\$144.00	\$1,200.00	\$0.00	\$1,200.00	
Dickinsfield*			\$188.00	\$168.00	\$94.00	\$117.50	\$96.00	\$96.00	\$117.50		\$877.00	\$0.00	\$877.00	\$31,155.00
Garneau*					\$65.00	\$14.00		\$28.00	\$28.00	\$28.00	\$163.00	\$0.00	\$163.00	\$13,620.00
King Edward Academy					\$344.00	\$760.00	\$89.00	\$182.00	\$179.00	\$242.00	\$1,796.00	\$0.00	\$1,796.00	
Rosslyn						\$216.00					\$216.00	\$0.00	\$216.00	
Abbott*							\$327.00		\$167.50	\$168.74	\$663.24	\$0.00	\$663.24	\$36,772.00
Dan Knott									\$2,000.41		\$2,000.41	\$0.00	\$2,000.41	
Eastwood*										\$210.00	\$210.00	\$0.00	\$210.00	\$26,379.00
Amiskwaciy Academy										\$2,100.00	\$2,100.00	\$0.00	\$2,100.00	
Woodside										\$1,178.50	\$1,178.50	\$0.00	\$1,178.50	
												\$0.00	\$0.00	
												\$0.00	\$0.00	
												\$0.00	\$0.00	
	\$5,012.50	\$4,609.00	\$4,227.50	\$1,621.00	\$4,268.00	\$5,085.50	\$4,935.50	\$4,208.50	\$7,153.91	\$6,951.24	\$48,072.65	\$14,519.75	\$33,552.90	\$237,812.00

\* Denotes High Needs Allocation  
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