

**MINUTE BOOK**

**Organizational Board Meeting**

Minutes of the Organizational Board Meeting of the Trustees of the Edmonton School District No. 7 of the Province of Alberta held in McCauley Chambers in the Centre for Education on Tuesday, November 2, 2010 at 7:30 p.m.

**Present:**

**Trustees**

Leslie Cleary  
David Colburn  
Sarah Hoffman

Michael Janz  
Cheryl Johner  
Heather MacKenzie

Catherine Ripley  
Ken Shipka  
Christopher Spencer

**Officials**

Edgar Schmidt  
David Fraser

Mark Liguori  
Jamie Pallett

Tanni Parker  
Brian Smith  
Tash Taylor

**Board Chair:** Catherine Ripley (pro tem)  
David Colburn

**Secretary:** Anne Sherwood

**Recording Secretary:** Manon Fraser

**Employee Representatives:**

Edmonton Public Teachers – Ed Butler, President

A. O Canada 

B. **Call to Order by the Incumbent Board Vice-Chair (Board Chair Pro-tem):**  
(7:30 p.m.)

Mrs. Sherwood advised that all Trustees were present.

The Board Chair Pro-Tem noted that Former Trustees Wendy Keiver and Gerry Gibeault were present in the audience. She also noted that MLA Rachel Notley and MLA Brian Mason were also present.

The Board Chair Pro-Tem noted that the board meeting was being webcast live.

## MINUTE BOOK

The Board Chair Pro-Tem advised that, because Remembrance Day will occur before the next board meeting on November 16th, Trustees were wearing a poppy. She also advised that there will be no Board Remembrance Day ceremony this year involving Vimy Ridge Academy; however Trustees will be attending Remembrance Day ceremonies at schools and in the community the week of November 11th.

### **C. Reading of the Declaration of Election Results**

#### 1. Declaration of Election Results

Mrs. Sherwood reported that the following Trustees had been elected for the ensuing three years:

Ward A – Cheryl Johner  
Ward B – Ken Shipka  
Ward C – Christopher Spencer  
Ward D – David Colburn  
Ward E – Heather MacKenzie  
Ward F – Michael Janz  
Ward G – Sarah Hoffman  
Ward H – Catherine Ripley  
Ward I – Leslie Cleary

#### **MOVED BY Trustee Shipka:**

**“That the report entitled ‘Declaration of Election Results’ be received for information.” (UNANIMOUSLY CARRIED)**

### **D. Receipt of Oaths of Office**

All Oaths of Office were received.

MINUTE BOOK

**E. Reports**

2. Report #17 of the Conference Committee (From the Meeting Held September 22, 2010)

**MOVED BY Trustee Ripley:**

- “1. That Report #17 of the Conference Committee from the meeting held September 22, 2010 be received and considered.” (UNANIMOUSLY CARRIED)

**MOVED BY Trustee Ripley:**

- “2. That the appointment of Tash Taylor to the position of Director, Executive and Board Relations effective October 12, 2010 be confirmed.” (UNANIMOUSLY CARRIED)

3. Public School Boards’ Association of Alberta Fall General Meeting

**MOVED BY Trustee Ripley:**

- “1. That:
  - a) provisional support for the proposed PSBAA 2011 fee schedule and Budget; and
  - b) authorization for the Board’s designate to the PSBAA, as selected at the November 2, 2010 Organizational Board Meeting, to vote on behalf of the Board on any motions and amendments considered at the PSBAA Annual General Meeting based on the Board’s provisional support for the above, and views expressed by the Trustees present at the general meeting,

be approved.”

**The Board Chair Pro-Tem called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

## MINUTE BOOK

### 4. Confirmation of Committees, Board Representation and Regular Meetings

**MOVED BY Trustee Colburn:**

**“1. That the following standing committees of the whole be confirmed:**

- **Conference Committee**
- **Audit Committee**

**2. That the following standing committees be confirmed:**

- a) **Evaluation of the Superintendent of Schools**
- b) **District Priorities**
- c) **Board Evaluation**
- d) **Advocacy**
- e) **Policy Review**
- f) **Budget Review**
- g) **Results Review**
- h) **Interpretations**

**3. That Board representation on the following District staff negotiating committees as required be confirmed:**

- **Teaching**
- **Custodial**
- **Maintenance**
- **Support**

**4. That Board representation on the Edmonton Public Schools Foundation Board of Directors be confirmed.**

**5. That Board membership and representation on the following external agencies be confirmed:**

- a) **Alberta School Boards Association (ASBA)**
  - **Provincial Executive**
  - **Zone 23 Executive**
  - **Zone 23 Executive - Alternate**
  - **Alberta School Boards Association for Languages Education (ASBALE)**

MINUTE BOOK

- b) **Public School Boards' Association of Alberta**
- **Provincial Executive Nominee**
  - **Liaison Representative – PSBC**
  - **Liaison Representative – PSBC Alternate**
6. **That the Board's ASBA Issues and Resolutions Committee comprised of the Board Chair or Board Vice-Chair, the ASBA Provincial Executive Board of Directors representative and the Zone 23 representative be confirmed.**
7. **That the Board's membership and representation on the Capital Region Services to Children Linkages Committee be confirmed.**
8. **That the following dates and times of regular meetings be confirmed:**
- a) **Board**
- Regular Board meetings are held on the second and fourth Tuesdays of each month from 6:00 - 9:00 p.m. Special meetings may be held at the call of the Board Chair.**
- b) **Conference Committee**
- Regular meetings of the Conference Committee are held on the first Tuesday of each month from 9:30 a.m. to 12:00 p.m. The third Tuesday morning of each month will be held as a reserve meeting date for special meetings which may be held at the call of the Conference Committee Chair.”**

**The Board Chair Pro-Tem called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

## MINUTE BOOK

1. Standing Committees of the Whole
  - a) Board Chair

The Board Chair Pro-Tem called for nominations for the position of Board Chair.

**MOVED BY Trustee Shipka:**

**“That voting for the positions of Board Chair and Board Vice-Chair be done by secret ballot.” (UNANIMOUSLY CARRIED)**

Trustee MacKenzie nominated Trustee Colburn.

Trustee Johner nominated Trustee Ripley.

The Board Chair Pro-Tem, seeing no further nominations, declared the nominations closed.

Ballots were distributed and collected by the Board Secretary.

The Superintendent of Schools and the Board Secretary left the room to count the ballots.

Mrs. Sherwood announced that the majority of the Board had elected Trustee Colburn as Board Chair for the coming year.

Trustee Colburn assumed the chair and thanked his colleagues for their support.

- b) Board Vice-Chair

The Board Chair called for nominations for Board Vice-Chair.

Trustee Johner nominated Trustee Hoffman.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Hoffman elected by acclamation as Board Vice-Chair for the coming year.

**MOVED BY Trustee Shipka:**

**“That the ballots be destroyed.” (UNANIMOUSLY CARRIED)**

## MINUTE BOOK

- c) Conference Committee
- d) Audit Committee

The Board Chair noted that the practice of the Board has been to have the same Trustee serve as both Conference Committee and Audit Committee Chair. He then called for nominations for the position of Conference Committee and Audit Committee Chair.

Trustee Shipka nominated Trustee Ripley.

Trustee Spencer nominated Trustee Janz.

Trustee Colburn nominated Trustee Cleary.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair called for a show of hands of those Trustees in support of Trustee Janz for the position of Conference Committee and Audit Committee Chair.

The Board Chair noted a majority of Trustees were in support of Trustee Janz and declared Trustee Janz elected as Conference Committee and Audit Committee Chair for the coming year.

### 2. Standing Committees

- a) Evaluation of Superintendent of Schools Committee

The Board Chair called for nominations for three Trustee representatives to serve on the Evaluation of the Superintendent of Schools Committee.

Trustee Spencer nominated Trustee Cleary.

Trustee Hoffman nominated Trustee Shipka.

Trustee Shipka nominated Trustee Hoffman.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustees Cleary, Hoffman and Shipka as the Board's representatives on the Evaluation of the Superintendent of Schools Committee for the coming year.

## MINUTE BOOK

### b) District Priorities Committee

The Board Chair called for nominations for three Trustee representatives to serve on the District Priorities Committee.

Trustee Spencer nominated Trustee Ripley.

Trustee Shipka nominated Trustee MacKenzie.

Trustee Cleary nominated Trustee Janz.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustees Janz, MacKenzie and Ripley as the Board's representatives on the District Priorities Committee for the coming year.

### c) Board Evaluation Committee

The Board Chair called for nominations for three Trustee representatives to serve on the Board Evaluation Committee.

Trustee Cleary nominated Trustee Shipka.

Trustee Johner nominated Trustee MacKenzie.

Trustee Janz nominated Trustee Spencer.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustees MacKenzie, Shipka and Spencer as the Board's representatives on the Board Evaluation Committee for the coming year.

### d) Advocacy Committee

The Board Chair called for nominations for three Trustee representatives to serve on the Advocacy Committee.

Trustee Hoffman nominated Trustee Spencer.

Trustee Janz nominated Trustee Johner.

Trustee Johner nominated Trustee Colburn.



## MINUTE BOOK

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustees Colburn, Johner and Spencer as the Board's representatives on the Advocacy Committee for the coming year.

e) Policy Review Committee

The Board Chair called for nominations for three Trustee representatives to serve on the Policy Review Committee.

Trustee Hoffman nominated Trustee Cleary.

Trustee MacKenzie nominated Trustee Janz.

Trustee Colburn nominated Trustee Ripley.

The Board Chair declared Trustees Cleary, Janz and Ripley as the Board's representatives on the Policy Review Committee for the coming year.

f) Budget Review Committees

All Trustees serve on budget review committees as determined in the approval of the budget process.

g) Results Review Committees

All Trustees serve on results review committees as determined in the approval of the results review process.

h) Interpretations Committees

Trustees serve on interpretations committees on a rotational basis.

## MINUTE BOOK

### 3. Negotiations

#### a) Teaching Staff

The Board Chair called for nominations for two Trustee representatives to serve on the negotiations committee with the District's teaching staff.

Trustee Colburn nominated Trustee Janz.

Trustee Johner nominated Trustee Cleary.

The Board Chair declared Trustees Cleary and Janz as the Board's representatives on the negotiations committee with the District's teaching staff.

#### b) Custodial Staff

The Board Chair called for nominations for two Trustee representatives to serve on the negotiations committee with the District's custodial staff.

Trustee Spencer nominated Trustee Hoffman.

Trustee Ripley nominated Trustee MacKenzie.

The Board Chair declared Trustees Hoffman and MacKenzie as the Board's representatives on the negotiations committee with the District's custodial staff.

#### c) Maintenance Staff

The Board Chair called for nominations for two Trustee representatives to serve on the negotiations committee with the District's maintenance staff.

Trustee Ripley nominated Trustee Johner.

Trustee Cleary nominated Trustee Spencer.

The Board Chair declared Trustees Johner and Spencer as the Board's representatives on the negotiations committee with the District's maintenance staff.

## MINUTE BOOK

### d) Support Staff

The Board Chair called for nominations for two Trustee representatives to serve on the negotiations committee with the District's support staff.

Trustee Janz nominated Trustee Ripley.

Trustee MacKenzie nominated Trustee Shipka.

The Board Chair declared Trustees Ripley and Shipka as the Board's representatives on the negotiations committee with the District's support staff.

### 4. Edmonton Public Schools Foundation Board of Directors

The Board Chair called for nominations for a Trustee representative to serve on the Edmonton Public Schools Foundation Board of Directors.

Trustee MacKenzie nominated Trustee Ripley.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Ripley as the Board's representative on the Edmonton Public Schools Foundation Board of Directors

### 5. a) Alberta School Boards' Association Positions

#### i) Provincial Executive

Trustee Colburn will continue to serve as the Board's representative on the ASBA provincial executive until November 2011.

#### ii) ASBA Provincial Executive - Alternate

The Board Chair called for nominations for a Trustee representative to serve as the alternate on the ASBA provincial executive.

Trustee Janz nominated Trustee Johner.

The Board Chair, seeing no further nominations, declared the nominations closed.

## MINUTE BOOK

The Board Chair declared Trustee Johner as the alternate on the ASBA provincial executive.

### iii) Zone 23 Executive

The Board Chair called for nominations for a Trustee representative to serve on the ASBA Zone 23 executive.

Trustee MacKenzie nominated Trustee Johner.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Johner as the Board's representative on the ASBA Zone 23 Executive.

### iv) Zone 23 Executive - Alternate

The Board Chair called for nominations for a Trustee representative to serve as the alternate on the ASBA Zone 23 executive.

Trustee Hoffman nominated Trustee Shipka.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Shipka as the alternate on the ASBA Zone 23 executive.

### v) Alberta School Boards Association for Languages Education (ASBALE)

The Board Chair called for nominations for a Trustee representative to serve on the Alberta School Boards Association for Languages Education.

Trustee Shipka nominated Trustee Cleary.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Cleary as the Board's representative to serve on the Alberta School Boards Association for Languages Education.

## MINUTE BOOK

b) Public School Boards' Association of Alberta Positions:

i) Board Nominee

No nominee was put forward.

ii) Liaison/Public School Boards Council (PSBC)

The Board Chair called for nominations for a Trustee representative to serve as the Board's liaison on PSBC.

Trustee Ripley nominated Trustee Spencer.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared that Trustee Spencer will serve as the Board's PSBC representative with the PSBAA for the coming year.

iii) Liaison/Public School Boards Council (PSBC) - Alternate

The Board Chair called for nominations for a Trustee representative to serve as the alternate on the PSBC.

Trustee MacKenzie nominated Trustee Johner.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Johner as the alternate on the PSBC.

6. ASBA Issues and Resolutions Committee

Trustee Hoffman (as Board Vice-Chair), Trustee Colburn (as the Board's representative on the ASBA provincial executive) and Trustee Johner (as the Board's representative on the ASBA Zone 23 executive) will serve as the Board's representatives on the ASBA Issues and Resolutions Committee.

## MINUTE BOOK

### 7. Capital Region Services to Children Linkages Committee

#### a) Board Representative

The Board Chair called for nominations for a Trustee representative to serve as the Board's representative on the Capital Region Services to Children Linkages Committee.

Trustee Shipka nominated Trustee MacKenzie.

Trustee Hoffman nominated Trustee Cleary.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair called for a show of hands of those Trustees in support of Trustee MacKenzie as the Board's representative on the Capital Region Services to Children Linkages Committee.

The Board Chair noted the majority of Trustees were in support of Trustee MacKenzie and declared Trustee MacKenzie as the Board's representative on the Capital Region Services to Children Linkages Committee for the coming year.

#### b) Board Representative - Alternate

The Board Chair called for nominations for a Trustee representative to serve as the alternate on the Capital Region Services to Children Linkages Committee.

Trustee Ripley nominated Trustee Cleary.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Cleary as the alternate on the Capital Region Services to Children Linkages Committee.

### **F. Comments from the Public and Staff Group Representatives**

Former Trustee Gibeault congratulated the new Board of Trustees and wished them every success in the next three years.

Mr. Ed Butler, President Edmonton Public Teachers, commended the members of the Board of Trustees and looks forward to continuing the collaborative work between the Board and Edmonton Public Teachers.

## MINUTE BOOK

### **G. Trustee and Board Requests for Information**

Trustee Janz requested that information be provided regarding the feasibility of a three-year pilot project to conduct exit interviews with students who leave high school prematurely at various sites in the 2011 year to attain better first-hand information as to why these students are choosing not to complete their education.

Trustee Johner advised that she and Trustees Cleary and Ripley attended a parental engagement meeting for the Africa Centre located at Wellington School on Saturday, October 30, 2010. She commended the staff for a well organized and well attended event.

Trustee Ripley requested that information be provided regarding the safety of WiFi installations in schools.

### **H. Notices of Motion**

Trustee Janz served notice of the following motion:

*That the Board reaffirm its commitment to discussions with the provincial and municipal government regarding all possibilities related to space including school closures, school viability and community buildings.*

Trustee Colburn served notice of the following motion:

*That the Board establish a task force to review and make recommendations on special needs education in order to enhance the education and outcomes for all special needs students. The terms of reference would be developed by the task force and approved by the Board.*

Trustee Ripley requested that information be provided regarding what is currently happening in the District with respect to special needs.

### **I. Next Board Meeting Date: Tuesday, November 16, 2010 at 6:00 p.m.**

**MINUTE BOOK**

**J. Adjournment: (8:25 p.m.)**

**The Board Chair adjourned the meeting.**

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Board Secretary