

## MINUTE BOOK

### - Board Meeting #19 -

Minutes of the Board Meeting of the Trustees of the Edmonton School District No. 7 of the Province of Alberta held in McCauley Chambers in the Centre for Education on Tuesday, September 14, 2010 at 6:00 p.m.

#### Present:

##### Trustees

David Colburn  
Bev Esslinger  
Don Fleming

Gerry Gibeault  
Ken Gibson  
Sue Huff

George Rice  
Catherine Ripley  
Ken Shipka

##### Officials

Edgar Schmidt  
Bruce Coggles  
David Fraser

Mark Liguori  
Ron MacNeil  
Jamie Pallett

Tanni Parker  
Brian Smith

Board Chair: Don Fleming

Secretary: Anne Sherwood

Recording Secretary: Manon Fraser

A. O Canada 

#### Staff Group Representatives

Edmonton Public Teachers – Ed Butler, President  
CUPE Local 3550 – Trudy Grebenstein, President

B. Roll Call: (6:00 p.m.)

Mrs. Sherwood advised that all Trustees were present.

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### **C. Communications from the Board Chair**

The Board Chair noted that six new Alberta Schools Alternative Procurement (ASAP) schools have been opened this school year.

The District appreciates the Government of Alberta's commitment to find innovative ways to fund the construction of new schools in the communities where many families are choosing to live.

He noted; however, this has meant that the District opened an unprecedented number of student spaces in a short period of time -- 6000 spaces were opened, 5000 new spaces in the six ASAP schools, the five receiving schools, and the completion of the classrooms in Victoria.

He recognized the work of all central services departments with respect to the school openings and noted that this was a significant example of the District working together for the benefit of Edmonton students.

### **D. Communications from the Superintendent of Schools**

The Superintendent introduced the members of the Executive Team:

- Bruce Coggles, Assistant Superintendent for Schools
- Mark Liguori, Assistant Superintendent for Schools
- Ron MacNeil, Assistant Superintendent for Schools
- Jamie Pallett, Assistant Superintendent for Schools
- Tanni Parker, Assistant Superintendent Student Learning Services
- David Fraser, Executive Director Corporate Services
- Brian Smith, Executive Director Finance and Infrastructure

The Superintendent advised that on September 1, 2010 Section 11.1 of the *Alberta Human Rights Act* came into effect. This section of the act requires school boards to provide notice to parents or guardians of students in certain teaching situations involving subject matter that deals *primarily and explicitly* with religion, human sexuality, religious themes or sexual orientation. He noted that the Administration has developed an information package that has been shared with schools which will be shared with parents.

The Superintendent acknowledged the Board's leadership during its three-year term and for its dedication and efforts at improving high school completion and the quality of public education.

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### **E. Minutes**

#### **1. Board Meeting #18 – June 15, 2010**

The Board Chair advised that the following four reports were deferred from the June 15, 2010 board meeting:

- Three-Year Education Plan 2010-211: Change in Process and Draft Plan
- Major Maintenance Plan 2010-2011
- Leasing Summary for 2009-2010
- Update on Plan to Promote Healthy Food and Beverage Choices

Because of the length of the agenda for this meeting, the reports were forwarded to Trustees and have been received for information. The reports are posted on the District website for the June 15<sup>th</sup> board agenda.

#### **MOVED BY Trustee Gibson:**

**“That the minutes of Board Meeting #18 held June 15, 2010 be approved as printed.” (UNANIMOUSLY CARRIED)**

### **F. Comments from the Public and Staff Group Representatives**

Ms Heather Reimer expressed concern regarding the crowded learning conditions for the students of the Academy at King Edward Program at Victoria School. She noted she e-mailed her concerns to the Superintendent yesterday.

The Board Chair advised that the Administration would respond to her concerns.

Ms Kathryn Burke also expressed concern about the learning conditions for the students of the Academy at King Edward Program at Victoria School. She provided the Board Secretary with a copy of her comments.

Ms Wendy Stalker expressed concern regarding the transportation services to John A. McDougall School. She noted she e-mailed information regarding her concerns to the Trustees. She provided a copy of her comments to the Board Secretary.

The Board Chair advised that the Administration would respond to her concerns.

Mr. Ed Butler, President Edmonton Public Schools, with respect to the report on the agenda this evening entitled *Tripartite Discussions on Sustaining Workforce Stability*, noted that this

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is an important opportunity for the Board working through the ASBA to discuss with the government issues such as requesting taxation authority, input into curriculum planning, etc.

Mr. Butler expressed concern regarding the implications of Board Policy ECA.BP – Security and Vandalism, specifically, that rewards should be paid for centrally rather than coming from school funds.

Mr. Butler thanked the Board for its efforts during its term.

### **G. Reports**

2. Delegation of Authority – Superintendent of Schools – 2010 Summer Recess

**MOVED BY Trustee :**

**“That the report entitled ‘Delegation of Authority – Superintendent of Schools – 2010 Summer Recess’ be received for information.” (UNANIMOUSLY CARRIED)**

3. Report #15 of the Conference Committee (From the Meetings Held June 22 and September 7, 2010)

**MOVED BY Trustee Rice:**

- “1. That Report #15 of the Conference Committee from the meetings held June 22 and September 7, 2010 be received and considered.” (UNANIMOUSLY CARRIED)**

**MOVED BY Trustee Rice:**

- “2. That the designation of the following individuals as principal to the District, effective September 1, 2010 to August 31, 2012, be confirmed:**

**Auriana Burns  
Camille Loken  
Carrie Grossman-Sharp  
Kathleen Marzolf”**

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**The Board Chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

**MOVED BY Trustee Rice:**

- “3. That the appointment of Brian Smith to the position of Executive Director, effective September 1, 2010, be confirmed.”**

**The Board Chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

**MOVED BY Trustee Rice:**

- “4. That the revised Board Role and Responsibilities Statement be confirmed.**
- 5. That the revised and retitled Principles of Board Operation and Trustee Protocols be confirmed.**
- 6. That the revised Board rules regarding the Organizational Meeting be confirmed.**
- 7. That the revised Board rules regarding Meetings of the Board be confirmed.**
- 8. That the revised Board rules regarding In-Camera Sessions, Committee of the Whole – Conference be confirmed.**
- 9. That the affirmation of the Board rules regarding In-Camera Sessions, Committee of the Whole – Audit be confirmed.**
- 10. That the revised Board rules regarding Board Committees, be confirmed.**
- 11. That the revised Board rules regarding Ad Hoc Committees and Board Representative Assignments be confirmed.**
- 12. That the Board rules on Board Hosted Functions and Other Events be confirmed.**

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13. That the revised Process for a Trustee to Initiate Action on Selected Concerns – Notice of Motion be confirmed.
14. That the revised process for Direct Requests of the Administration be confirmed.”

**The Board Chair** called the question.

**The Motion was UNANIMOUSLY CARRIED.**

**MOVED BY Trustee Rice:**

- “15. That the affirmation of the Board statement on Authority for Expenditures be confirmed.
16. That the revised Board statement on Trustee Remuneration, effective November 2, 2010, be confirmed.
17. That the revised Board statement on Reimbursement of Expenses, effective November 2, 2010, be confirmed.
18. That the affirmation of the Board statement on Corporate Purchasing/Charge Card be confirmed.
19. That the affirmation of the Board statement on Trustee Offices be confirmed.
20. That the revised Board statement on Seating in McCauley Chambers be confirmed.
21. That the affirmation of the Board statement on Parking and Security be confirmed.
22. That the rescission of the Board statement regarding Residence Security Systems be confirmed.”

**The Board Chair** called the question.

**The Motion was UNANIMOUSLY CARRIED.**

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**MOVED BY Trustee Rice:**

- “23. That the Board of Trustees accepts the resignation by mutual consent of the following teacher certificated staff in accordance with clause 18.1.4.c of the Teachers’ Collective Agreement.**

<b>Case Number:</b>	<b>Resignation Date:</b>
<b>2010-2011-1</b>	<b>August 30, 2010</b>
<b>2010-2011-2</b>	<b>August 30, 2010”</b>

**The Board Chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

**MOVED BY Trustee Rice:**

- “24. That, effective immediately, the addition of Bruce Cline, Sandra Woitas, and Bonnie Zack as members of the roster of persons available to preside at student expulsion and reinstatement hearings on behalf of the Superintendent of Schools, be approved.**
- 25. That, effective immediately, the deletion of Donna Barrett, Jenise Bidulock, and Betty Tams, as members of the roster of persons available to preside at student expulsion and student reinstatement hearings on behalf of the Superintendent of Schools, be approved.”**

**The Board Chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

Trustee Ripley, Chair 2009-2010 Evaluation of the Superintendent’s Committee, read the following verbal report:

*The Board of Trustees recently completed its annual review of the Superintendent of Schools. This evaluation is for the period October 2009 to September 2010 and reflects on the work of Superintendent Edgar Schmidt.*

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*The evaluation of the Superintendent by the Board is a thorough process and a very important one as the Superintendent is responsible for ensuring the priorities, mission, and vision set by the Board on behalf of the community are realized. The Superintendent is evaluated in six categories including vision and leadership, Board and Superintendent relations, communications, management, personal attributes and accomplishments.*

*Trustees rate the Superintendent against rigorous criteria for each category. The evaluation process also includes a review of five specific goals and outcomes the Superintendent has identified in his decision unit plan. These five outcomes include: Building Staff Trust through Engagement, Improving Opportunities for Learning, Improving Teacher Practice, Addressing Operational and Fiscal Challenges, and Providing Effective Support for Board Leadership. During the evaluation, Trustees were asked to consider the Superintendent's work in relation to the Board's mission, district priorities and Superintendent's decision unit plan, as well as his work in support of the Board Strategic Plan.*

*In its evaluation, the Board noted Mr. Schmidt's integrity and quiet leadership style that have contributed to a calm sense of shared purpose in the organization. In support of increasing student achievement and success, he has established an expectation that all students will participate fully in the education system and that all district staff are responsible for preparing all students for high school completion.*

*Mr. Schmidt implemented a system-wide staff engagement survey to gather information for the review of current practices and the development of strategies to improve staff morale and increase staff effectiveness. He also initiated a process to examine and improve the integration and coordination of central services with a view to better support school-based staff and improve the delivery of services to classroom teachers. Both of these processes involved large numbers of district staff from all employee groups in the decision making process.*

*This evaluation has identified areas for improvement for the Superintendent in working with the new board, which will contribute to ongoing high levels of leadership for the District. These are the quality of communications and Superintendent/Board relations.*

*In conclusion, the Board applauds the Superintendent for his commitment to providing every student with quality learning experiences. Mr. Schmidt acts with integrity, he is credible, he leads by example, he models life-long learning, and he is a man who holds himself accountable for achieving results. The Board anticipates that close dialogue between the Superintendent and the new Board will help to address the challenges ahead and to reflect on the successes of our students and staff.*



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**MOVED BY Trustee Rice:**

**“26. That the verbal report regarding the 2009-2010 Evaluation of the Superintendent of Schools be approved.” (UNANIMOUSLY CARRIED)**

4. Board Evaluation 2009-2010 Summary Report

**MOVED BY Trustee Rice:**

**“That the report entitled ‘Board Evaluation 2009-2010 Summary Report’ be received for information.” (UNANIMOUSLY CARRIED)**

5. Motion re Florence Hallock School Attendance Boundaries

Trustee Esslinger withdrew the motion.

6. Process and Timeline of the 2009-2010 Results Review

**MOVED BY Trustee Rice:**

**“That the process and timeline for review of 2009-2010 results be approved.”**

**Trustee Huff proposed the following friendly amendment:**

**“That the following substitute motion be approved: *That the timeline for review of 2009-2010 results be approved with the understanding that the Administration will work to reduce the number of decision units and schools to be reviewed in any one meeting.*”**

**The Amendment was accepted by General Consent.**

**The Board Chair called the question.**

**IN FAVOUR: Trustees Colburn, Esslinger, Fleming, Gibson, Huff, Rice, Ripley and Shipka**

**OPPOSED: Trustee Gibeault**

**The Motion was CARRIED.**

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### 7. Funds for 2011-2012 Professional Improvement Program

**MOVED BY Trustee Ripley:**

**“That the allocation of \$1,200,000 from the 2011-2012 operating budget for the purpose of granting professional improvement leaves and tuition support for the 2011-2012 school year be approved.” (UNANIMOUSLY CARRIED)**

### 8. Budget Update

**MOVED BY Trustee Gibson:**

**“That the 2010-2011 proposed budget be increased by \$3,180,000.” (UNANIMOUSLY CARRIED)**

### 9. Foundation Report – Full-Day Kindergarten

**MOVED BY Trustee Esslinger:**

**“That the \$125,000 in donations realized during 2009-2010 school year through the Edmonton Public Schools Foundation be used to fund one full-day kindergarten program during the 2010-2011 school year.” (UNANIMOUSLY CARRIED)**

The board took a short break at this point.

### 10. Tripartite Discussions on Sustaining Workforce Stability

**MOVED BY Trustee Fleming:**

**“That authorization of the Alberta School Boards Association (ASBA) to represent school boards in tripartite discussions on sustaining workforce stability and enabling continued collaboration on transformation in the K-12 education system be approved.”**

**IN FAVOUR: Trustees Colburn and Gibeault**

**OPPOSED: Trustees Esslinger, Fleming, Gibson, Huff, Rice, Ripley, and Shipka**

**The Motion was DEFEATED.**

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11. Board Policy Review - AA.BP Stakeholder Engagement

**MOVED BY Trustee Shipka:**

- “1. That new Board Policy AA.BP – Stakeholder Engagement be considered for the second time.”
2. That new Board Policy AA.BP – Stakeholder Engagement be considered for the third time and approved.” (UNANIMOUSLY CARRIED)

12. Policy Review – HGDD.BP – Performance and Exhibit Opportunities in the Fine Arts

**MOVED BY Trustee Shipka:**

- “That new revised and renamed board policy HGDD.BP - Performance and Exhibit Opportunities in the Fine Arts be considered for the third time and approved.” (UNANIMOUSLY CARRIED)

13. Policy Review – IF.BP - Safe, Caring and Respectful Learning Environments

**MOVED BY Trustee Shipka:**

- “1. That new Board Policy IF.BP - Safe, Caring and Respectful Learning Environments be considered for the first time.”

**The Board Chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

**MOVED BY Trustee Shipka:**

- “2. That new Board Policy IF.BP - Safe, Caring and Respectful Learning Environments be considered for the second time.”

**The Board Chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

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**MOVED BY Trustee Shipka:**

- “3. That, in accordance with Board Policy CH.BP – Policy Development and Review, the new Board Policy – IF.BP Safe, Caring and Respectful Learning Environments be considered for the third time at this meeting.”**

**The Board Chair called the question.**

**IN FAVOUR: Trustees Colburn, Esslinger, Fleming, Gibeault, Gibson, Rice, Ripley and Shipka**

**OPPOSED: Trustee Huff**

**The Motion was DEFEATED as not more than two readings of a policy may be given at any one meeting unless the Trustees present at the meeting unanimously agree to give the policy a third reading. As a result the policy will be brought to the next board meeting for third consideration and final approval.**

- 14. Review of Board Policy AGA.BP – Recognition of Students, Staff, Parents and Community**

**MOVED BY Trustee Shipka:**

- “1. That revised Board Policy AGA.BP – Recognition of Students, Staff, Parents and Community be considered for the first time.”**

**The Board Chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

**MOVED BY Trustee Shipka:**

- “2. That revised Board Policy AGA.BP – Recognition of Students, Staff, Parents and Community be considered for the second time.”**

**The Board Chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

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**MOVED BY Trustee Shipka:**

- “3. That, in accordance with Board Policy CH.BP – Policy Development and Review, revised Board Policy AGA.BP – Recognition of Students, Staff, Parents and Community be considered for the third time at this meeting.”**

**The Board Chair called the question.**

**IN FAVOUR: Trustees Colburn, Esslinger, Fleming, Gibeault, Gibson, Rice, Ripley and Shipka**

**OPPOSED: Trustee Huff**

**The Motion was DEFEATED as not more than two readings of a policy may be given at any one meeting unless the Trustees present at the meeting unanimously agree to give the policy a third reading. As a result the policy will be brought to the next board meeting for third consideration and final approval.**

- 15. Review of Board Policy JBD.BP – Protocol for Trustee Recognition at School or Public Events**

**MOVED BY Trustee Shipka:**

- “1. That revised Board Policy JBD.BP – Protocol for Trustee Recognition at School or Public Events be considered for the first time.”**

**The Board Chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

**MOVED BY Trustee Shipka:**

- “2. That revised Board Policy JBD.BP – Protocol for Trustee Recognition at School or Public Events be considered for the second time.”**

**The Board Chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

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**MOVED BY Trustee Shipka:**

- “3. That, in accordance with Board Policy CH.BP – Policy Development and Review, revised Board Policy JBD.BP – Protocol for Trustee Recognition at School or Public Events be considered for the third time at this meeting.”**

**The Board Chair called the question.**

**IN FAVOUR: Trustees Colburn, Esslinger, Fleming, Gibeault, Gibson, Rice, Ripley and Shipka**

**OPPOSED: Trustee Huff**

**The Motion was DEFEATED as not more than two readings of a policy may be given at any one meeting unless the Trustees present at the meeting unanimously agree to give the policy a third reading. As a result the policy will be brought to the next board meeting for third consideration and final approval.**

- 16. Review of Board Policy JJ.BP – Assisting Community Organizations**

**MOVED BY Trustee Shipka:**

- “1. That revised Board Policy JJ.BP – Assisting Community Organizations be considered for the first time.”**

**The Board Chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

**MOVED BY Trustee Shipka:**

- “2. That revised Board Policy JJ.BP – Assisting Community Organizations be considered for the second time.”**

**The Board Chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

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**MOVED BY Trustee Shipka:**

- “3. That, in accordance with Board Policy CH.BP – Policy Development and Review, revised Board Policy JJ.BP – Assisting Community Organizations be considered for the third time at this meeting.”**

**The Board Chair called the question.**

**IN FAVOUR: Trustees Colburn, Esslinger, Fleming, Gibeault, Gibson, Rice, Ripley and Shipka**

**OPPOSED: Trustee Huff**

**The Motion was DEFEATED as not more than two readings of a policy may be given at any one meeting unless the Trustees present at the meeting unanimously agree to give the policy a third reading. As a result the policy will be brought to the next board meeting for third consideration and final approval.**

### **17. Policy Review – EBC.BP – Emergency Plans**

**MOVED BY Trustee Shipka:**

- “1. That revised Board Policy EBC.BP – Emergency Plans be considered for the first time.”**

**The Board Chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

**MOVED BY Trustee Shipka:**

- “2. That revised Board Policy EBC.BP – Emergency Plans be considered for the second time.”**

**The Board Chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

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**MOVED BY Trustee Shipka:**

- “3. That, in accordance with Board Policy CH.BP – Policy Development and Review, revised Board Policy EBC.BP – Emergency Plans be considered for the third time at this meeting.”**

**The Board Chair called the question.**

**IN FAVOUR: Trustees Colburn, Esslinger, Fleming, Gibeault, Gibson, Rice, Ripley and Shipka**

**OPPOSED: Trustee Huff**

**The Motion was DEFEATED as not more than two readings of a policy may be given at any one meeting unless the Trustees present at the meeting unanimously agree to give the policy a third reading. As a result the policy will be brought to the next board meeting for third consideration and final approval.**

### **18. Policy Review – ECA.BP – Security and Vandalism**

**MOVED BY Trustee Shipka:**

- “1. That revised Board Policy ECA.BP – Security and Vandalism be considered for the first time.”**

**The Board Chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

**MOVED BY Trustee Shipka:**

- “2. That revised Board Policy ECA.BP – Security and Vandalism be considered for the second time.”**

**The Board Chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**



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**MOVED BY Trustee Shipka:**

- “3. That, in accordance with Board Policy CH.BP – Policy Development and Review, revised Board Policy ECA.BP – Security and Vandalism be considered for the third time at this meeting.”**

**The Board Chair called the question.**

**IN FAVOUR: Trustees Colburn, Esslinger, Fleming, Gibeault, Gibson, Rice and Ripley**

**OPPOSED: Trustees Huff and Shipka**

**The Motion was DEFEATED as not more than two readings of a policy may be given at any one meeting unless the Trustees present at the meeting unanimously agree to give the policy a third reading. As a result the policy will be brought to the next board meeting for third consideration and final approval.**

**19. Sector Reviews: Update**

**MOVED BY Trustee Ripley:**

- “That the report entitled ‘Sector Reviews: Update’ be received for information.”**

**The Board Chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

**MOVED BY Trustee Huff:**

- “That the meeting be extended past 9:00 p.m. if required.”**

**IN FAVOUR: Trustees Colburn, Esslinger, Fleming, Gibson, Huff, Rice, Ripley and Shipka**

**OPPOSED: Trustee Gibeault**

**The Motion was CARRIED.**

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### 20. Response to Board Request for Information

**MOVED BY Trustee Huff:**

**“That the report entitled ‘Response to Board Request for Information’ be received for information.” (UNANIMOUSLY CARRIED)**

### 21. Committee, Board Representative and Trustee Reports

Trustee Ripley advised that the next ASBA Zone 23 general meeting will be held Friday, September 24, 2010. She had asked Trustees what issues should be raised by the ASBA Zone 23 to advocate with MLAs at the MLA breakfast in February 2011. Trustees have submitted the following three items:

- removing legislative barriers to providing wrap-around services
- the role of school boards in the future and the importance of local autonomy
- the roles of boards and the government and what they contribute to education

Trustees are asked to contact her if they have any additional items.

Trustee Ripley advised that Wildrose School Division would be submitting an emergent resolution for the Fall AGM with respect to continuing funding for the Alberta School Health Initiative.

Trustee Ripley, on behalf of the Board, expressed great appreciation for the efforts during the past three years of Trustees Esslinger, Fleming, Gibeault, Gibson and Huff who will not be seeking re-election.

**H. Trustee and Board Requests for Information – None.**

**I. Notices of Motion – None.**

**J. Next Board Meeting Date: Tuesday, November 2, 2010  
Organizational Board – 7:30 p.m.**

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**K.     Adjournment: 9:20 p.m.**

**The Board Chair adjourned the meeting.**

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Board Secretary