

## EDMONTON PUBLIC SCHOOLS

November 12, 2002

TO: Board of Trustees

FROM: A. McBeath, Superintendent of Schools

SUBJECT: Joint Use Access: Implementation of Standards of Play for Gymnasium Use

ORIGINATOR: A. Habinski, Executive Director School and District Services

RESOURCE

STAFF: Jenise Bidulock, Meredith Colgan, Don Zabloski

### INFORMATION

The centralization of community bookings in September 1998 had as a goal to streamline the booking process for both the user groups and for schools. Public consultation held in 1995 made it clear that the user groups needed assistance in finding available gymnasium space and that schools needed assistance in managing the bookings. Procedures and tools have been continuously refined over the past 4 years in an attempt to achieve this goal.

Standards of Play for Gymnasium Use (Appendix I) were developed by the School and Recreational Facilities Committee, one of the three working committees under the Joint Use Agreement, using input from community user stakeholders. Implementation of these standards started this booking cycle and impact the current school year's bookings. The standards allocate gymnasium time based on established provincial or national standards for the sport and allows for the fair and equitable distribution of what time is available. The new process allowed for a common application form delivered to a common entry point with priorities and guidelines being applied consistently to all applications. Rental Services coordinates all after-hours bookings for Edmonton Public School facilities and City of Edmonton Community Services coordinates the bookings as an agent for Edmonton Catholic School facilities.

Review of statistical information within Rental Services indicates a successful start. On average Rental Services have made about 1700 bookings in each of the past 3 years. Approximately 60% of the bookings were made by the commencement of the school year in September. As of September 30<sup>th</sup>, 2002, the unit has entered over 2000 bookings and this accounts for over 43,000 hours of gymnasium time. This is a 12% increase in the number of user groups being accommodated and projections for the 2002-03 year are for 2800 bookings and over 60,000 hours of gymnasium time will be utilized. A comparison of gymnasium use under the Joint Use Agreement 1998 through 2002 is attached. (Appendix II).

Based on feedback received by the two booking units, the majority of the user groups are satisfied with the new process, however a small number of users were unhappy because they have had to adjust their booking practices and/or location.

The Standards of Play for Gymnasium Use has a process for appeal by user groups (Appendix III). User groups had the opportunity to first review the Standards of Play last year and this resulted in 34 appeals. Of the 34 appeals filed, 22 were accommodated, 3 were partially accommodated, 8 were not supported, and 1 was not dealt with as it was a paid rental issue and not within the JUA mandate. The Joint Use Coordinator, Anne McCluskey, reports that there has been only one formal appeal filed for the current cycle of review. The review completed last year indicated the need to do more consultation with competitive volleyball leagues, performing arts programs, and martial arts programs to clarify their standards. This consultation work is ongoing with the School and Recreational Facilities Committee.

The School and Recreational Facilities Committee has reviewed the new processes implemented this year with staff, committee members and with a city-wide user groups. They have identified the need to gather more information on each of the gymnasias to match up with each sport's court size requirements as well as the need to have reliable availability from the schools. Inequities are created whenever schools alter the times made available or allow user groups access without going through the booking procedure. There is also the need to establish a base level of availability from each school district similar to that set by the City for school access into city operated facilities. The working sub-committees have been established to work on these issues and to have changes implemented for the next booking cycle.

The administration will report on new developments as they are implemented.

AH:mc

APPENDIX I:	STANDARDS OF PLAY FOR GYMNASIUM USE
APPENDIX II:	JOINT USE STATISTICAL COMPARISON
APPENDIX III:	CLASSIFICATION REVIEW FOR STANDARDS OF PLAY

**JOINT USE AGREEMENT  
SCHOOL AND RECREATIONAL FACILITIES COMMITTEE  
Standards of Play for Gymnasiums**

The following Standards of Play will be used in determining your fair and equitable share of available school gymnasium time in Public, Catholic and Francophone Schools.

**Game** is defined as the opportunity to participate.

**Practice** is defined as skill development.

**Category A - Sports**

Organized league affiliated with a provincial sport body having a defined schedule and playoffs.

<b>Team</b>				
<b>Sport</b>	<b>Gymnasium Types</b>	<b>Number of Players per Team</b>	<b>Number of Games</b>	<b>Length of Game</b>
Basketball Adult / Juvenile Youth	AA, A	12	27	1.5 hrs.
	A, B, C	12	24	1.5 hrs.
Volleyball Adult Youth	AA, A	12	27	2 hrs.
	A, B	15	27	2 hrs.

**Tournaments**

All Championships up to the City's level must be accommodated within your standards of play.

Requests for Regional Championships and higher will require a special request submitted to the School and Recreation Facilities Committee prior to the allocation meeting for a specific season.

**Northern Alberta Volleyball Club and FOG Volleyball (1 year Standard of Play)**

These groups will have their practice demand considered equal to the game demand of a normal team. Practice requirements over and above this level will be allocated at the practice category. This standard is in effect pending the completion of a review of the standards of play for Volleyball groups.

### Individual

Sport	Gymnasium Types	Number of Part. per time	Number of Sessions	Length of Event
Badminton				
Singles	AA,A	12	27	2 Hrs.
Doubles	AA,A	24	27	2 Hrs.

### Category B - Program

Any defined activity in which an instructor provides information and training to registered participants on a regular basis.

Program	Gymnasium Types	Number of Part. per Class	Number of Classes	Length of Class
Adult	B, C, D	For each 24 or portion of	12	2 hrs.
Youth	B, C, D	“Minimum 12” For each 30 or portion of “Minimum 12”	12	2 hrs.

### Category C - Casual

Any activity, or sport which occurs on a regular or irregular basis. A recreational event or opportunity to participate. e.g. “Joe’s recreational volleyball group”, “Your office night out for Basketball”, “Community League drop in programs”.

Activity	Gymnasium Types	Number of Part. per Time	Number of Events	Length of Event
All	As Available	Minimum 12 “Aides are counted as participants”		1.5 hrs. per week

### Category D - Practice

An organized group requiring additional time for skill development and or conditioning.

Activity	Gymnasium Type	Number of Part. Per Time	Number of Events	Length of Event
All	B, C, D	Minimum 12		1.5 hrs.

**JOINT USE AGREEMENT GYMNASIUM STATISTICS  
EDMONTON PUBLIC SCHOOL DATA**

**USE BY TOTAL HOURS**

<b>1998-99</b>	<b>1999-2000</b>	<b>2000-01</b>	<b>2001-02</b>	<b>2002-2003 projected</b>
58,454.75	65,608.25	57,800.25	50,481.00	60,000.00
13,276.75 Adult	12,961.75 Adult	11,124.50 Adult	10,783.50 Adult	
45,178.00 Youth	52,646.50 Youth	46,675.75 Youth	39,697.50 Youth	

**USE BY GYM CLASSIFICATION IN HOURS**

<b>AA GYM</b>	<b>A GYM</b>	<b>B GYM</b>	<b>C GYM</b>	<b>D GYM</b>
Over 500m <sup>2</sup> Suitable for large events	Over 500m <sup>2</sup> suitable for adult and team competitive use	400-500 m <sup>2</sup> found in junior highs	350-400m <sup>2</sup> suitable for youth and some adult programs	Less than 350m <sup>2</sup> Not suitable for adult activities
<b>1998-99</b>				
3,888.75	2,387.25	17,439.50	17,207.25	17,533.50
<b>1999-2000</b>				
3,988.25	2,413.25	20,803.50	17,759.50	20,644.00
<b>2000-01</b>				
3,432.00	2,122.25	17,975.42	16,266.50	18,004.08
<b>2001-02</b>				
3,529.75	1,532.75	15,782.00	13,848.75	15,788.00

## **JOINT USE AGREEMENT**

### **CLASSIFICATION REVIEW FOR STANDARDS OF PLAY PROCESS**

Standards of Play have been developed to assist allocating gymnasium space in a fair and equitable manner to users. The standards reflect what is required to run a “good” program, and were developed with input from user groups.

If you disagree with the allocation of space for your group, you can request a review of your booking as follows:

- Confirm with booking staff what the allocation should be for your group.
- If you disagree over the interpretation of the standards you can be referred to the booking unit supervisor for resolution. Edmonton Public Schools, Rental Services to Meredith Colgan, 429-8537; City of Edmonton Community Services to Dave Linman, 496-4891.
- If no resolution is found a group can appeal in writing to the Ann McCluskey, JUA Coordinator, see contact information below.

If you disagree with the allocation of space based on the standards for your category of sport or program you can request a Review of Classification as follows:

- Prepare a brief summary (maximum 2 pages) addressing the areas outlined below and forward to the Joint Use Coordinator. Deadline for new requests for review is December 31<sup>st</sup> of each year.
- Ensure that your contact information is included with your summary.

Criteria/Grounds for Review of Classification:

Appeals will only be considered if the user group can show cause why they do not fit into the standard established for one or more of the following:

1. Gymnasium type
2. Number of players/participants
3. Number of games/classes/events
4. Length of game/class/event
5. Location

**Submit your Request for Review to Ann McCluskey, Joint Use Coordinator at:**

P.O. Box 2359  
Edmonton, Alberta  
T5P 3Z3

or FAX: 496-4942

or email: [jointuse@edmonton.ca](mailto:jointuse@edmonton.ca)