

EDMONTON PUBLIC SCHOOLS

May 8, 2001

TO: Board of Trustees

FROM: Trustee S. Hansen, Planning and Policy Committee
Trustee G. Gibeault, Planning and Policy Committee
Trustee J. Melnychuk, Planning and Policy Committee

SUBJECT: Policy and Regulation Update – Staff Leaves of Absence

ORIGINATOR: M. de Man, Department Head Designate

RESOURCE
STAFF: Bob Holt, Veda Lastiwka, Diann Podlubny, Marie Tauber

RECOMMENDATION

1. a) That revised board policy GJ.BP – Staff Leaves of Absence (Appendix I), be approved.
b) That current board policy GJ.BP – Staff Leaves of Absence, be rescinded.
2. That current board regulation GJ.BR – Staff Leaves of Absence (Appendix II), be rescinded

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This report recommends that board policy GJ.BP – Staff Leaves of Absence be revised and board regulation GJ.BR be rescinded. The Authority for Personnel Decisions document outlines the authority of district staff for the granting of leaves of absence.

Rationale

The revision of board policy GJ.BP – Staff Leaves of Absence outlines the position taken by the board regarding leaves of absence for all district staff. A statement regarding the authority of the board to approve the criteria for Professional Improvement Leaves has been moved from the board regulation GJ.BR – Staff Leaves of Absence and is highlighted.

The board regulation GJ.BR – Staff Leaves of Absence is recommended for rescission. The intent of the regulation has been incorporated into the new administrative regulation GJ.AR – Staff Leaves of Absence. A copy of the current board regulation indicating the changes is attached as Appendix III. Additional language is highlighted and is in italics, language to be deleted is indicated by strike-out markings. For clarity, a copy of the new administrative regulation as it will appear after these changes is also attached (Appendix IV).

As leaves for secondment with the Department of National Defence are leaves with full pay and benefits, they are covered within the content and reference to secondments.

It is recommended that the section on Senior Staff be deleted as the policies and processes for professional improvement leaves allow any staff member to request professional development opportunities.

VL:dp

- APPENDIX I - GJ.BP Staff Leaves of Absence (page 3)
- APPENDIX II - GJ.BR Staff Leaves of Absence (page 4 - 5)
- APPENDIX III - GJ.AR Staff Leaves of Absence (page 6 - 7)
- APPENDIX IV - GJ.AR Staff Leaves of Absence (revised version) (page 8)