EDMONTON PUBLIC SCHOOLS

May 26, 2009

TO: Board of Trustees

FROM: E. Schmidt, Superintendent of Schools

SUBJECT: <u>Leasing Summary for 2008–2009</u>

ORIGINATOR: T. Parker, Assistant Superintendent

RESOURCE

STAFF: Meredith Colgan, Michael Ediger, Lorne Parker, Cindy Skolski

INFORMATION

The Administration provides an annual information report regarding space leased in operational schools and non-operational schools and other district facilities (Appendix I and II). This report summarizes the active leases for the 2008-2009 school term in the District.

Operational School Leasing Highlights:

- In 2008-2009, the District has increased the amount of space under lease in operational schools to 39,560 square meters with revenue to the District of \$1,597,044. This is an increase from 2007-2008 when the District leased out 26,709 square meters and brought in revenue of \$1,264,608.
- The portion of utility costs recovered from tenants was approximately \$309,798 and was credited to DU 378, Utility Management. These funds go toward covering the utility costs incurred by the District in the tenant space.
- The portion of lease revenue recovered for capital renewal of tenant space was approximately \$461,780. These funds are used to address the capital costs incurred by the District in the tenant space.
- Lease rates for 2008-2009 remained the same as the 2007-2008 rates.
- The current leased space constitutes approximately four per cent of the total area of district buildings.
- Sunday church rentals and Saturday language schools were converted from hourly rentals to part-time licenses which created a new category of lease. One hundred per cent of the \$236,861 revenue generated in this category stays at the school to cover rental and custodial costs. The 12,178 square meters in this category is not exemptible by the provincial government as they are part-time only.

Lease	Number of			Sq. Meters
Category*	Leases	Square Meters	Revenue	Exempt
Category A	24	5,875.59	\$119,793.36	5,875.5
Category B	21	1,990.24	\$53,606.00	1,880.4
Category C	39	8,751.13	\$408,406.24	8,255.6
Category D	38	6,047.47	\$494,993.97	0
Category E	3	683.19	\$40,273.12	683.2
Category F	25	4,034.40	\$243,109.97	3,155.5
Special	24	12,178.06	\$236,861.36	0
TOTALS	174	39,560.08	\$1,597,044.02	19,850.2

^{*}Lease category descriptions are contained in Appendix III

Non-Operational and District Facilities Leasing Highlights:

- There are six closed schools leased in whole or in part to outside organizations. This space is primarily leased on a net basis with the tenants being responsible for utilities, day-to-day maintenance and building insurance.
- The Distribution Centre leased a portion of the building to the City of Edmonton, Corporate Records. This lease ended May 1, 2009. The City of Edmonton has vacated the space to accommodate the storage of district records.
- North Edmonton School is leased to Excel Society for redevelopment into a seniors' assisted care facility. Redevelopment work is underway.
- Wellington School is leased by the City of Edmonton and has been sub-let by the City to the Winifred Stewart School and the Council for the Advancement of African Canadians in Alberta.
- Alex Taylor School is leased to the Edmonton City Centre Church Corporation with permission to sub-let to numerous community service based not-for-profit organizations.
- Bellevue School is leased to Distinctive Employment Counseling Services Association. The Administration is working with the City of Edmonton regarding a potential sale to the current tenant. This tenant remains in the school building under a lease during this process.
- Aurora Charter School is leasing Sherbrooke School and continues to accommodate the Shumka Ukrainian Dancers as a sub-let.
- Donald Ross School is in a Request for Proposals (RFP) process to find a suitable tenant. The RFP closes in mid-May and selection of a tenant will be completed before the end of June.
- Idylwylde School is fully utilized by Metro Continuing Education, which also uses a portion of L'Académie Vimy Ridge Academy.
- Queen Mary Park School is utilized by Student Records, Resource Development Services, Metro Continuing Education and Personnel Employee Assistance. Student Records will be relocating into the Distribution Centre and will be fully operational by fall 2009. The space being vacated will accommodate satellite programming for the Bennett Centre, also to be functional by fall 2009.
- Ritchie School building is under consideration by the Conseil scolaire Centre-Nord for a three-year lease starting July 1, 2009.

- Woodcroft School is being fully utilized by the Institute for Innovation in Second Language Education (IISLE) which houses language consultants and learning resources for the District.
- Newton School is fully utilized by three field teams of Consulting Services which
 includes two offices of Edmonton Student Health Initiative Partnership (ESHIP) staff
 formerly accommodated at Stratford and Queen Elizabeth schools.

Non-Operational School	Total Sq. Meters	Leased Sq. Meters	Vacant Sq. Meters	Revenue
Alex Taylor	4,253.00	4,253.00	0.00	\$1
Bellevue	2,542.80	2,542.80	0.00	\$106,798
North Edmonton	3,769.50	3,769.50	0.00	\$4,742
Sherbrooke	5,999.10	5,999.10	0.00	\$441,134
Wellington	6,217.40	6,217.40	0.00	\$1
Distribution Centre	7,627.00	1,799.40	5,827.60*	\$97,581
TOTALS	30,408.80	24,581.20	0.00	\$650,257

^{*}This portion used by district for Distribution Centre, not vacant.

Looking forward to 2009-2010:

The Administration will continue with plans to determine appropriate use of closed schools while exploring partnership and new leasing opportunities for all district space.

The first Child Care Modular provided by the Province under the Alberta Children and Youth Services creating new child care spaces initiative will be placed at Earl Buxton School with an anticipated start up for the fall of 2009. Also, the District is working with partners to create an Aboriginal Child Care Centre at Lawton School.

The cost to provide space for leasing has increased since the last schedule of lease rates were established in 2003. A review of operational and capital costs expended in 2006-2008 indicates that the actual cost to operate space is \$10.62 per square meter per month (\$3.25 for operational and \$7.37 for capital investment). Changes to the lease rates and revenue distribution have been implemented for September 2009. The four-year implementation plan for rates is attached (Appendix IV). The plan provides for a larger portion of the lease revenue to be kept at the school to cover increasing school-to-pay operational costs. It also allows for a school to recover the same amount of revenue regardless of which category the lease falls into.

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Appendix I - Lease Revenue Distribution - Operational Schools 2008-2009

Appendix II - Lease Revenue Distribution - Non-Operational Schools and Other District

Facilities 2008-2009

Appendix III - Lease Categories and 2008-2009 Rates

Appendix IV - Lease Rates Phase-In Plan and Lease Revenue Distribution Plan

Edmonton Public Schools Lease Revenue Distribution Operational Schools 2008-2009

DU #	School Name	Tenant Name	Term of Lease	Net Area Leased (m²)	Space Used For	Lease Category	Year 5* Rate per m² per month	Year 5 (08- 09) Revenue
100	Abbott	ABC Head Start Society	July 1/08 to Jun 30/09	146.20	Head Start Program	A	\$2.00	\$3,508.80
100	Abbott	Ben Calf Robe Head Start	Apr 1/08 to Mar 31/09	73.10	Head Start Program	A	\$2.00	\$1,754.40
500	Allendale	Edmonton City Centre Church Corp.	Sept 1/08 to Aug 31/09	162.40	EIP Program	A	\$2.00	\$3,897.60
500	Allendale	Capital Health (EIP)	Sept 1/08 to Aug 31/09	81.20	Child Services	A	\$2.00	\$1,948.80
236	Belmead	Ben Calf Robe Head Start	Sept 1/08 to Aug. 31/09	76.40	Head Start Program	A	\$2.00	\$1,833.60
704	Braemar	Terra Association	Oct. 1/07 to Sept. 30/08	842.50	Childcare and Parenting Services	A	\$2.00	\$0.00
113	Calder	Oliver Centre Society	Jul 1/08 to Jun 30/09	203.10	Head Start Program and Administration	A	\$2.00	\$4,874.40
505	Donnan	A.A.D. Program	Sept 1/08 to Aug 31/09	86.70	Hockey Academy Administration	A	\$2.00	\$2,080.80
507	Eastwood	ABC Head Start Society	Sept 1/08 to Aug 31/09	248.10	Head Start Program	A	\$2.00	\$5,954.40
127	Gold Bar	ABC Head Start Society	Sept 1/08 to Aug 31/09	126.80	Head Start Program	A	\$2.00	\$3,043.20
220	Grace Martin	ABC Head Start Society	Aug 1/08 to Jul 31/09	146.20	Head Start Program	A	\$2.00	\$3,508.80
137	Kensington	ABC Head Start Society	Jul 1/08 to Jun 30/09	124.15	Head Start Program	A	\$2.00	\$2,979.60
050	L'Académie Vimy Ridge Academy	Edmonton School of Ballet Society	Sept 1/00 to Aug 31/09	1,612.80	Dance instruction	A	\$2.00	\$38,707.20
050	L'Académie Vimy Ridge Academy	A.A.D. Program	Sept 1/08 to Aug 31/09	260.94	Hockey Academy Administration	A	\$2.00	\$6,262.56
267	LaPerle	ABC Head Start Society	Jul 1/08 to Jun 30/09	170.00	Head Start Program	A	\$2.00	\$4,080.00
267	LaPerle	Capital Health EIP Program	Sept 1/08 to Aug 31/09	170.00	EIP Program	A	\$2.00	\$4,080.00
143	McArthur	Edmonton City Centre Church Corporation	Sept 1/08 to Aug 31/09	166.80	Early Head Start Program	A	\$2.00	\$3,002.40
195	McKee	ABC Head Start Society	Jul 1/08 to Jun 30/09	163.80	Head Start Program	A	\$2.00	\$3,931.20
164	Queen Alexandra	Edmonton & District Historical Society	Sept 1/08 to Aug 31/09	82.60	Historical Society Office	A	\$2.00	\$1,982.40
164	Queen Alexandra	Edmonton & District Historical Society	Sept 1/08 to Aug 31/09	439.20	Exhibition and Education	A	\$2.00	\$10,540.80

^{*} Base year 2003

DU #	School Name	Tenant Name	Term of Lease	Net Area Leased (m²)	Space Used For	Lease Category	Year 5* Rate per m² per month	Year 5 (08- 09) Revenue
211	Rio Terrace	Edmonton City Centre Church Corp.	Sept 1/08 to Aug 31/09	136.20	Early Head Start program	A	\$2.00	\$3,268.80
212	Sherwood	ABC Head Start Society	Sept 1/08 to Aug 31/09	146.20	Head Start Program	A	\$2.00	\$3,508.80
212	Sherwood	Bent Arrow Head Start	Sept 1/08 to Aug 31/09	69.60	Aboriginal Head Start Program	A	\$2.00	\$1,670.40
265	Weinlos	ABC Head Start Society	Sept 1/08 to Aug 31/09	140.60	Head Start Program	A	\$2.00	\$3,374.40
	Sub-Totals			5,875.59				\$119,793.36
500	Allendale	Die Kleine Kinderschule/Kindergarten Society	Sept 1/08 to Jun 30/09	84.90	Community Preschool	В	\$2.50	\$2,122.50
704	Braemar	Ottewell Community League	Aug 1/08 to Jul 31/09	85.30	Community Pre-School	В	\$2.50	\$2,132.50
114	Capilano	Capilano Community League	Jul 1/08 to Jun 30/09	83.40	Community Preschool	В	\$2.50	\$2,502.00
123	Forest Heights	Die Kleine Kinderschule/Kindergarten Society	Sept1/08 to Jun 30/09	76.10	Community Preschool	В	\$2.50	\$1,902.50
127	Gold Bar	Gold Bar Four Year Old Playschool Association	Sept 1/08 to May 31/09	83.40	Community Preschool	В	\$2.50	\$1,876.50
129	Grovenor	First Discoveries Preschool Society	Jul 1/08 to Jun 30/09	84.40	Community Preschool	В	\$2.50	\$2,532.00
517	King Edward	Strathcona Nursery School	Aug 26/08 to Jun 30/09	153.40	Community Nursery School	В	\$2.50	\$3,835.00
267	LaPerle	LaPerle Community Playschool	Sept 1/08 to Aug 31/09	78.70	Community Based Playschool	В	\$2.50	\$2,361.00
269	Lymburn	Callingwood Lymburn Community League	Sept 1/08 to Jun 30/09	101.14	Community Playschool	В	\$2.50	\$2,528.50
186	Malmo	Malmo Pre-Kindergarten Parent Association	Aug. 1/08 to Jul 31/09	80.80	Community Preschool	В	\$2.50	\$2,424.00
195	McKee	Discovery Place Pre-School	Sept 1/08 to Jun 30/09	81.90	Pre- Kindergarten	В	\$2.50	\$2,047.50
210	Meadowlark	Meadowlark Community League	Sept 1/08 to Jun 30/09	70.60	Community Preschool	В	\$2.50	\$1,765.00
150	Mill Creek	Caminitos Playschool Society	Sept 1/08 to Jun 30/09	84.50	Spanish Pre- School program	В	\$2.50	\$2,112.50
529	Parkallen	Green Circle Preschool Association	Jul 1/08 to Jun 30/09	76.40	Community Preschool	В	\$2.50	\$2,292.00
187	Princeton	Balwin Community League	Sept 1/08 to Jun 30/09	83.60	Community Preschool	В	\$2.50	\$2,090.00
164	Queen Alexandra	Springhill Nursery School Society	Jul 1/08 to Jun 30/09	184.70	Pre- kindergarten	В	\$2.50	\$5,541.00
211	Rio Terrace	Die Kleine Kinderschule/Kindergarten Society	Sept 1/08 to Jun 30/09	87.70	Community Playschool	В	\$2.50	\$2,192.50
170	Rutherford	Bonnie Doon Playschool Association	Sept 1/08 to Jun 30/09	76.20	Community Preschool	В	\$2.50	\$1,905.00

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DU #	School Name	Tenant Name	Term of Lease	Net Area Leased (m²)	Space Used For	Lease Category	Year 5* Rate per m² per month	Year 5 (08- 09) Revenue
553	Stratford	Montesorri & Me! Society	Jun 1/08 to May 31/09	140.00	Pre- Kindergarten	В	\$2.50	\$4,200.00
243	Sweet Grass	Greenfield School Age Day Care Association	Jul 1/08 to Jun 30/09	83.30	Community Preschool	В	\$2.50	\$2,499.00
216	Thorncliffe	Thorncliffe Community League (PT)	Sept 1/08 to Jun 30/09	109.80	Community Preschool	В	\$2.50	\$2,745.00
	Sub-Totals			1,990.24				\$53,606.00
192	Afton	Edmonton After School Care Association Children's Toy Chest	Jul 1/08 to Jun 30/09 Aug 1/08 to	196.00	Before and After School Care	С	\$4.00	\$9,408.00
501	Avonmore	Society	Jul 31/09	76.20	Daycare	С	\$4.00	\$3,657.60
226	Brander Gardens	Brander Gardens After School Parents Association	Aug 1/08 to Jul 1/09	166.10	Before and After School Care	C	\$4.00 blended	\$6,257.20
194	Delwood	Young Men's Christian Association of Edmonton	Sept 1/08 to Aug 31/09	111.50	Before and After School Care	С	\$4.00	\$5,352.00
194	Delwood	Young Men's Christian Association of Edmonton (PT)	Sept 1/08 to Aug 31/09	79.00	Before and After School Care	С	\$2.50	\$2,370.00
507	Eastwood	McCauley Community After School Care Association	Aug 1/08 to Jul 31/09	174.40	After School Care Centre	С	\$4.00	\$8,371.20
123	Forest Heights	Young Men's Christian Association of Edmonton	Sept 1/08 to Aug 31/09	152.20	Before and After School Care	C	\$4.00	\$7,305.60
508	Fulton Place	Fulton Place Child Care Association	Sept 1/08 to Aug 31/09	78.10	Out of School Care Centre	С	\$4.00	\$3,748.80
509	Garneau	Garneau After School Centre	Sept 1/08 to Aug. 31/09	338.60	Before and After School Care	С	\$4.00	\$16,252.80
509	Garneau	Garneau/University Child Care Centre	Jul 1/08 to Jun 30/09	383.10	Child Care Centre	С	\$4.00	\$18,388.80
126	Glenora	Glenora Child Care Society (PT)	Sept 3/08 to Jun 27/09	87.80	Out of School Care Centre	С	\$2.50	\$2,195.00
136	Inglewood	Russian Centre for Children's Learning & Instruction in Alberta	Sept 1/08 to Aug 31/09	76.10	Before and After School Care	С	\$4.00	\$3,652.80
136	Inglewood	Community Options – A Society For Children and Families	Aug. 1/08 to Jul 31/09	87.30	Before and After School Care	С	\$4.00	\$4,190.40
521	John A. McDougall	Duck Inn Society	Aug 1/08 to Jul 31/09	374.60	Combined Daycare and After School Care	C	\$4.00	\$17,980.80
239	Kameyosek	Kameyosek Out of School Association	Sept 1/08 to Aug 31/09	74.10	Out of School Care Centre	С	\$4.00	\$3,556.80

^{*} Base year 2003

DU #	School Name	Tenant Name	Term of Lease	Net Area Leased (m²)	Space Used For	Lease Category	Year 5* Rate per m ² per month	Year 5 (08- 09) Revenue
517	King Edward	King Edward Child Care Society	Aug. 1/08 to Jul 31/09	336.34	Daycare and After School Care	С	\$4.00	\$16,144.32
180	Lansdowne	Lansdowne Child Care & Family Centre Society	Aug 1/08 to Jul 31/09	574.90	Daycare	С	\$4.00	\$27,595.20
185	Lendrum	Greenfield School Age Day Care Association	Jul 1/08 to Jun 30/09	253.60	Daycare and After School Care	C	\$4.00	\$12,862.40
186	Malmo	Greenfield School Age Day Care Association	Aug 1/08 to Jul 31/09	319.60	Daycare and After School Care	C	\$4.00	\$15,340.80
143	McArthur	McCauley Community After School Care Association	May 1/08 to Apr 30/09	166.80	Out of School Care Centre	С	\$4.00	\$8,006.40
195	McKee	McKee After School Program	Jul 1/08 to Jun 30/09	204.00	Before and After School Care	С	\$4.00	\$9,792.00
195	McKee	McKee Child Care Centre Ltd.	Jul 1/08 to Jun 30/09	362.40	Daycare	С	\$4.00	\$17,395.20
523	McKernan	McKernan Child Care Society	Sept 1/08 to Jun 30/09	83.30	Out of School Care Centre	С	\$4.00	\$3,332.00
210	Meadowlark	Edmonton After School Care Association	Aug 1/08 to Jul 31/09	225.20	Before and After School Care	C	\$4.00	\$10,809.60
152	Mount Pleasant	Young Men's Christian Association of Edmonton	Sept 1/08 to Aug 31/09	262.90	Out of School Care Centre	С	\$4.00	\$12,619.20
527	Oliver	Oliver School Centre For Children	Jul 1/08 to Jun 30/09	759.38	Daycare and After School Care	С	\$4.00& \$2.00 blended	\$32,850.24
229	Overlanders	Young Men's Christian Association of Edmonton	Sept 1/08 to Aug 31/09	153.70	After School Care	C	\$4.00	\$7,377.60
529	Parkallen	Young Men's Christian Association of Edmonton	Aug 1/08 to Jul 31/09	226.00	Before and After School Care	C	\$4.00	\$10,848.00
530	Parkdale	Parkdale After School Care Society (Edmonton)	Nov 1/08 to Oct 31/09	136.00	Before and After School Care	C	\$4.00	\$6,528.00
201	Richard Secord	Richard Secord Out of School Care Society	Aug 1/08 to Jul 31/09	257.50	Before and After School Care	C	\$4.00	\$12,360.00
196	Rundle	The Young Men's Christian Association	Sept 1/08 to Aug 31/09	83.10	Out of School Care Centre	С	\$4.00	\$3,988.80
241	Steinhauer	The Young Men's Christian Association	Sept 1/08 to Aug 31/09	166.60	Out of School Care Centre	С	\$4.00	\$7,996.80
553	Stratford	Young Men's Christian Association of Edmonton	Sept 1/08 to Aug 31/09	196.10	Out of School Care Centre	С	\$4.00	\$9,412.80
216	Thorncliffe	Thorncliffe After-School Care Association (PT)	Aug 1/08 to Jul 31/09	161.90	Before and After School Care	C	\$2.50	\$4,857.00

^{*} Base year 2003

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055	Victoria	Monarch Child Care Society	Sept 1/08 to Aug 31/09	325.51	Daycare	С	\$4.00	\$15,624.48
179	Westglen	Young Men's Christian Association of Edmonton	Aug 1/08 to Jul 31/09	585.60	Before and After School Care	С	\$4.00	\$28,108.80
545	Westlawn	Britannia A.M.I. Montessori School Society	Jul 1/08 to Jun 30/09	98.10	Daycare	С	\$4.00	\$4,708.80
182	Windsor Park	University and Community Day Care Society	Jul 1/08 to Jun 30/09	176.50	Daycare	С	\$4.00	\$8,472.00
198	York	North East Child Care Society	Aug 1/08 to Jul 31/09	181.00	Before and After School Care	С	\$4.00	\$8,688.00
	Sub-Totals			8,751.10				\$408,406.24
501	Avonmore	Avonmore Children's World Ltd.	Aug 1/08 to Jul 31/09	76.00	After School Care	D	\$7.50	\$6,840.00
247	Baturyn	Orion Kindercare & After School Care Ltd.	Sept 3/08 to Jun 30/09	94.45	Day Care and After School Care	D	\$7.50	\$7,083.75
109	Belvedere	413064 Alberta Ltd. & Yvonne & Santokh Shergill	Jun 1/08 to May 31/09	85.30	Before and After School Care	D	\$7.50	\$7,677.00
146	Brookside	Brookside Montessori Child Centre	Jun 1/08 to May 31/09	162.00	Before and After School Care	D	\$7.50	\$11,913.75
115	Coronation	568114 Alberta Ltd and David Newman	Aug 1/08 to Jul 31/09	244.00	Daycare and After School Care	D	\$7.50	\$21,960.00
118	Delton	Delton Daycare Ltd. and Alpia Nadela	Nov 1/08 to Oct 31/09	357.50	Daycare	D	\$7.50	\$32,175.00
505	Donnan	Entron Enterprises Inc. and Mohmood Lalani	Aug 1/08 to Jun 30/09	202.80	Daycare and After School Care	D	\$7.50 blended	\$13,194.04
121	Dovercourt	Bamby Day Care Centre Ltd. and Shyama Goonawardena	Jul 1/08 to Jun 30/09	153.80	Daycare and After School Care	D	\$7.50	\$13,842.00
218	Duggan	Chen Sun & Hongmei Jia (Duggan Out of School Care)	Nov 1/08 to Oct 31/09	176.30	After School Care	D	\$7.50	\$15,867.00
		Jolly Enterprises Ltd. &	Jul 1/08 to		Daycare and After School			
218	Duggan Duggan	Chen Sun & Hongmei Jia Chen Sun & Hongmei Jia (Duggan Out of School Care) (PT)	Jun 30/09 Sept 1/08 to Jun 30/09	233.70 85.50	After School Care	D D	\$7.50 \$3.75	\$21,033.00 \$3,206.25
233	Ekota	548872 Alberta Ltd. and Elizabeth Jones and Pia Ricard	May 1/08 to Apr 30/09	71.50	Before and After School Care	D	\$7.50	\$6,435.00
204	Elmwood	Elmwood Before & After School Care & Carol Fraser	Sept 1/08 to Aug 31/09	71.10	Before and After School Care	D	\$7.50	\$6,399.00

^{*} Base year 2003

DU #	School Name	Tenant Name	Term of Lease	Net Area Leased (m²)	Space Used For	Lease Category	Year 5* Rate per m² per month	Year 5 (08- 09) Revenue
127	Gold Bar	Gold Bar Daycare and After School Care Limited	Aug 1/08 to Jul 31/09	250.00	Daycare and After School Care	D	\$7.50	\$22,500.00
129	Grovenor	799505 Alberta Ltd. & Norwanda Paras	Aug 1/08 to Jul 31/09	171.70	Daycare Centre	D	\$7.50	\$15,453.00
129	Grovenor	799505 Alberta Ltd. & Norwanda Paras (PT)	Aug 1/08 to Jul 31/09	87.30	Daycare Centre	D	\$3.75	\$3,928.50
513	Highlands	JSP Investments Ltd. o/a Montrose Daycare	Aug 1/08 to Jul 31/09	198.40	Daycare and Out of School Care	D	\$7.50	\$17,856.00
188	J.A. Fife	Lago Lindo Our of School Care Ltd.	Sept 1/08 to Aug 31/09	83.10	Before and After School Care	D	\$7.50	\$7,479.00
207	James Gibbons	99362 Alberta Ltd. & Lucy Yu Liu	Sept 1/08 to Aug 31/09	132.20	Daycare and After School Care	D	\$7.50	\$11,898.00
275	Julia Kiniski	Burnwood Tiny Treasures Playschool Inc.	Sept 1/08 to Aug 31/09	161.18	Private Playschool	D	\$7.50	\$14,506.20
518	Laurier Heights	Laurier Heights Out of School Care Ltd.	Aug 1/08 to Jul 31/09	166.80	Daycare and After School Care	D	\$7.50	\$15,012.00
208	Lynnwood	Oxford Child Development Centre Ltd.	Sept 1/08 to Aug 31/09	89.00	Before and After School Care	D	\$7.50/\$3.75	\$4,672.50
208	Lynnwood	Oxford Child Development Centre Ltd.	Sept 1/08 to Aug 31/09	71.50	Before and After School Care	D	\$7.50	\$6,435.00
186	Malmo	Maria Montessori School Inc. & Kate Pearson	Jul 1/08 to Jun 30/09	80.90	Private Pre- School	D	\$7.50	\$7,281.00
149	Mee-Yah-Noh	Little Professors Childcare Inc. and Renata Szwedowicz	Aug 1/08 to Jul 31/09	250.00	Daycare	D	\$7.50	\$22,500.00
249	Meyonohk	1056345 Alberta Ltd. and Pasa Lau	Sept 1/08 to Aug 31/09	84.00	Before and After School Care	D	\$7.50	\$7,560.00
150	Mill Creek	Country's Finest Child Care Centre Ltd. and Diane Ellendt-Cooper	Jul 1/08 to Jun 30/09	432.90	Daycare and After School Care	D	\$7.50	\$38,961.00
274	Minchau	653733 Alberta Ltd. Minchau Daycare (PT)	Sept 1/08 to Jun 30/09	86.61	Daycare	D	\$3.75	\$3,247.88
248	Ormsby	1170290 Alberta Ltd. o/a Sunny View Child Development Centre	Aug 1/08 to Jul 31/09	87.59	Out of School Care Centre	D	\$7.50	\$7,883.10
187	Princeton	EMJA Day Care Centre Ltd. and Cynthia Naidoo	Oct 1/08 to Sept 31/09	91.50	Daycare	D	\$7.50	\$8,235.00
164	Queen Alexandra	Argyll Montessori School Ltd. and Naaz Sabur	Aug 1/08 to Jul 31/09	193.60	Daycare and After School Care	D	\$7.50	\$17,424.00
232	Rideau Park	1326414 Alberta Ltd. & Rupinder Kaur	Sept 1/08 to Jun 30/09	69.30	Out of School Care Centre	D	\$7.50	\$5,197.50
211	Rio Terrace	Oxford Child Development Centre Ltd.	Jul 1/08 to Jun 30/09	120.60	Before and After School Care	D	\$7.50/\$3.75	\$6,331.50

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DU #	School Name	Tenant Name	Term of Lease	Net Area Leased (m²)	Space Used For	Lease Category	Year 5* Rate per m ² per month	Year 5 (08- 09) Revenue
168	Riverdale	524409 Alberta Ltd. and Miroslawa Zasepa	Aug 1/08 to Jul 31/09	64.74	Before and After School Care	D	\$7.50	\$5,826.00
170	Rutherford	350512 Alberta Inc. & Nurali and Khatoon Murji	Aug 1/08 to Jul 31/09	170.60	Daycare and After School Care	D	\$7.50 blended rate	\$14,100.00
189	Waverley	Waverley Day Care Ltd. and Faridabanu Merali	Aug 1/08 to Jul 31/09	453.00	Daycare and After School Care	D	\$7.50	\$40,770.00
182	Windsor Park	Windsor Park After School Care Program	Sept 1/08 to Jun 30/09	189.10	Out of School Care Centre	D	Special	\$0.00
213	Youngstown	960851 Alberta Ltd. and Anna Stachal	Aug 1/08 to Jul 31/09	247.90	Daycare and After School Care	D	\$7.50	\$22,311.00
	Sub-Totals			6,047.47				\$494,933.97
204	Elmwood	Edmonton Regional Learning Consortium	Sept 1/08 to Aug 31/09	213.30	Administrative Office Space	Е	\$6.00	\$15,357.60
520	McCauley	Child Services/Alta Infrastructure	Sept 1/08 to Aug 31/09	82.89	Government office	E	\$6.00	\$5,968.00
545	Westlawn	Capital Health Authority (special)	Apr 1/08 to Aug 31/09	387.00	Public Health Clinic	E	Special	\$18,947.52
	Sub-Totals			683.19				\$40,273.12
730	Alberta School for the Deaf	Alberta Association of the Deaf	Jul 1/08 to Jun 30/09	18.70	Society Office	F	Special	\$1.00
730	Alberta School for the Deaf	Tevie Miller Heritage School Society	Jan 1/09 to Dec 31/10	20.00	Society Office	F	Special	\$1.00
		Public School Boards'	Aug 1/08 to		PSBAA		•	
551	Braemar Britannia	Association of Alberta Community Outreach Drug Education (CODE)	Jul 31/09 Sept 1/08 to Aug 31/09	165.00 27.70	Administration Youth Drug Awareness	F F	\$7.50 \$7.50	\$14,850.00 \$2,493.00
565	Ellerslie South	Mill Creek Church of God	Oct 1/08 to May 31/09	359.40	Religious Services and Office	F	\$7.50	\$23,563.52
204	Elmwood	Dinner Optimist Club	Jun 1/08 to May 31/09	71.10	Society Office	F	\$7.50	\$6,399.00
204	Elmwood	Edmonton Immigrant Services Association	Jan 8/09 to June 26/09	71.10	Adult Instruction Religious	F	\$7.50	\$5,332.50
204	Elmwood	Zion Apostiolic Ark Pentecostal Church	Aug 1/08 to Jul 31/09	71.10	Services and Office	F	\$7.50	\$6,399.00
508	Fulton Place	Alberta Caregivers Association	Jul 1/08 to Jun 30/09	165.40	Society Office	F	\$7.50	\$14,886.00
509	Garneau	Wendy Gervais	Sept 1/08 to Aug 31/09	14.80	Artist Studio	F	\$7.50	\$1,110.00
512	Hardisty	S.S. Dance Experience Community Club	Jun 1/08 to May 31/09	330.00	Dance Instruction	F	\$7.50	\$24,750.00
512	Hardisty	Young Life of Canada	Sept 1/08 to Aug 31/09	35.50	Administrative office space	F	\$7.50	\$3,195.00

^{*} Base year 2003

DU #	School Name	Tenant Name	Term of Lease	Net Area Leased (m²)	Space Used For	Lease Category	Year 5* Rate per m² per month	Year 5 (08- 09) Revenue
512	Hardisty	Hardisty Gymnastics Club	Sept 1/08 to Aug 31/09	8.20	Storage for club equipment	F	\$7.50	\$738.00
513	Highlands	Child Find Alberta	Apr 16/08 to Apr 15/09	38.30	Administrative office space	F	\$7.50	\$3,447.00
050	L'Académie Vimy Ridge Academy	Air Cadets	Jun 1/08 to May 31/09	108.50	Cadet administration	F	\$7.50	\$8,137.50
050	L'Académie Vimy Ridge Academy	Resolute Cadets	Jun 1/08 to May 31/09	116.40	Cadet administration	F	\$7.50	\$8,730.00
519	Lawton	Harvest Vineyard Christian Fellowship	Sept 1/08 to Aug 31/09	383.60	Religious Services and office	F	\$7.50	\$34,524.00
186	Malmo	Reading & Writing Consultants Inc.	Sept 1/08 to Aug 31/09	79.90	Private Consultants	F	\$7.50	\$7,191.00
195	McKee	Edmonton Immigrant Services Association	Sept 9/08 to Jun 30/09	92.00	Adult Instruction	F	\$7.50	\$1,035.00
169	R.J. Scott	Ben Calf Robe Society (PT)	Jan 5/09 to Aug 31/09	72.60	Youth and Family Services	F	Special	\$0.95
211	Rio Terrace	German Language School Society	Sept 1/08 to Aug 31/09	22.60	Storage for Language School	F	\$7.50	\$2,034.00
055	Victoria	Edmonton Potters' Guild	Nov 1/08 to Oct 31/09	168.30	Pottery Instruction	F	\$7.50	\$15,147.00
544	Westmount	Aboriginal Youth and Family Society	Nov 1/08 to Sept 30/09	72.00 plus 170.00	Youth and Family Services	F	Special	\$6,908.00
544	Westmount	Norwood Chinese Education Association (PT)	Sept 1/08 to Jun 30/09	784.20	Saturday Language School	F	Blended rate	\$14,000.00
544	Westmount	YouCan Edmonton	Apr 15/09 to Mar 31/11	398.00 & 170.00	Youth and Family Services	F	Special	\$38,237.50
	Sub-Totals			4,034.40				\$243,109.97
704	Braemar	Gabriela Mistral Latin American School	Sept 13/08 to Jun 6/09	1,086.70	Language School PT License	Special	\$7.50	\$14,779.22
278	Earl Buxton	Riverbend Baptist Church	Sept 7/08 to Jun 21/09	391.00	Church PT License	Special	\$7.50	\$6,321.00
204	Elmwood	Russian Centre for Children's Learning & Instruction in Alberta	Oct 25/08 to May 9/09	231.20	Language School PT License	Special	\$7.50	\$1,734.60
279	George H. Luck	The River Community Church	Oct 4/08 to Aug 29/09	300.00	Church PT Saturday Use	Special	\$7.50	\$16,704.00
279	George H. Luck	The River Community Church	Sept 7/08 to Aug 30/09	400.00	Church PT License Sundays	Special	\$7.50	\$20,616.76
1004	George P. Nicholson	Capital Health Authority	Sept 1/02 to Aug 31/27	357.00	Public Health Clinic	Special	n/a	\$0.00
1004	George P. Nicholson	Young Men's Christian Association of Edmonton	Sept 1/02 to Aug 31/27	487.00	Child Care Centre	Special	n/a	\$0.00
075	J. Percy Page	Edmonton Korean Language School	Sept 12/08 to Jun 5/09	367.76	Language School PT License	Special	\$7.50	\$7,108.80

^{*} Base year 2003

DU #	School Name	Tenant Name	Term of Lease	Net Area Leased (m²)	Space Used For	Lease Category	Year 5* Rate per m² per month	Year 5 (08-09) Revenue
	John D.	Clareview Evangelical Free	Sept 7/08 to	200.00	Church PT	G : 1	Φ7.50	Φ1 < 202 O <
573	Bracco	Church Edmonton Living Fountain	Aug 30/09 Sept 7/08 to	300.00	License Church PT	Special	\$7.50	\$16,392.96
138	Kildare	Alliance Church	Jun 30/09	354.90	License	Special	\$7.50	\$17,125.68
516	Killarney	Bethesda Christian Fellowship	Sept 7/08 to Aug 30/09	460.00	Church PT License	Special	\$7.50	\$12,679.66
517	King Edward	Old Strathcona Vineyard Christian Fellowship	Sept 7/08 to July 19/09	427.70	Church PT License	Special	\$7.50	\$17,815.05
141	Lauderdale	Jesus is Lord Fellowship	Sept 7/08 to Aug 30/09	337.20	Church PT License Fridays	Special	\$7.50	\$1,528.80
141	Lauderdale	Jesus is Lord Fellowship	Dec 6/08 to Aug 30/09	260.10	Church PT License Saturdays	Special	\$7.50	\$8,025.03
141	Lauderdale	Jesus is Lord Fellowship	Sept 7/08 to Aug 30/09	337.20	Church PT License Sundays	Special	\$7.50	\$16,780.44
519	Lawton	Harvest Vineyard Christian Fellowship	Sept 7/08 to Aug 30/09	466.40	Church PT License	Special	\$7.50	\$9,094.80
195	McKee	Capital Health Authority	Nov 1/08 to Oct 31/09	0	Parking Stalls	Speical	n/a	\$3,000.00
523	McKernan	Edmonton Hispanic Bilingual Association	Sept 1/08 to Aug 31/09	1,115.30	Language School PT License	Special	\$7.50	\$14,597.26
149	Mee-Yah-Noh	Mosaic Education Centre	Oct 19/08 to Jun 21/09	653.30	Language School PT License	Special	\$7.50	\$2,752.50
531	Parkview	Edmonton Chinese Alliance Church	Sept 13/08 to May 30/09	80.00	Church PT License	Special	\$7.50	\$630.00
531	Parkview	Edmonton Chinese Alliance Church	Sept 7/08 to Jun 14/09	1,130.80	Church PT License	Special	\$7.50	\$22,345.36
201	Richard Secord	Metro Edmonton Japanese School	Sept 5/08 to Jun 26/09	1,374.40	Language School PT License	Special	\$7.50	\$7,783.30
211	Rio Terrace	German Language School Society	Sept 1/08 to Jun 30/09	1,005.10	Language School PT License	Special	\$7.50	\$10,233.70
571	S. Bruce Smith	Foundation Baptist Church	Sept 7/08 to Aug 30/09	255.00	Church PT License	Special	\$7.50	\$8,812.44
	Sub-Totals			12,178.06				\$236,861.36
	TOTALS			39,560.08 sq.	meters leased		revenue	\$1,597,044.02

^{*} Base year 2003

LEGEND

Category A Educational Partnership Category B Preschool (non-profit)

Category C
Category D
Non-Profit Child Care (rates for part-time and full-time)
For-Profit Child Care and For-Profit Pre-School Programs

Category E Public Service Sector

Category F Other

Special Part-time use by Church and Language Schools and Special Lease Arrangements

Edmonton Public Schools Planning Department May 2009

EDMONTON PUBLIC SCHOOLS LEASE REVENUE DISTRIBUTION NON-OPERATIONAL SCHOOLS AND OTHER DISTRICT FACILITIES 2008-2009

School Name	Tenant Name	Term of Lease	Gross Area Leased (m ²)	2008-2009 Revenue	Space Used For
Alex Taylor	Edmonton City Centre Church Corporation	Sept 1/01 to Aug 31/21	4,253.0	\$1.00	Administration of community services
Bellevue	Distinctive Employment Counseling Services	Jan1/04 to Dec 31/09	2,542.8	\$106,798.00	Administration, Counseling and Employment Training
North Edmonton	Excel Society	May 1/08 to April 31/43	3,769.5	\$4,742.65*	Redevelopment for Assisted Seniors Care Facility
Sherbrooke	Aurora Charter School	March 1/08 to Aug 31/11	5,999.1	\$441,134.28	Charter School with Shumka Ukrainian Dancers as sublet
Wellington	City of Edmonton	March 1/08 to April 31/11	6,217.4	\$1.00	Sublet by City to Winifred Stewart Society & CAACA
Distribution Centre	City of Edmonton	Apr 1/08 to April 17/09	1,799.4	\$97,581.46	Corporate Records storage

^{*} only operational costs to be recovered during redevelopment period no longer than 18 months from start of lease.

Edmonton Public Schools Planning Department May 2009

APPROVED LEASE CATEGORIES AND 2008-2009 RATES

CATEGORY A: Educational Services Partnerships

Leases with agencies that provide co-curricular programs and educational services under a formal interagency partnership agreement with Edmonton

Public Schools.

Examples: Head Start Programs, Literacy Programs

RATE: \$2.00 per square meter per month exclusive of custodial services

CATEGORY B: Pre-Kindergarten Educational Programs

Leases with operators of licensed Pre-Kindergarten Educational Programs by

a non-profit organization.

Examples: Springhill Community Nursery School Society, Babar's Children's Centre

Society, Ottewell Community League Playschool

RATE: Licensed Pre-Kindergarten Program by a non-profit organization:

\$2.50 per square meter per month exclusive of custodial services

CATEGORY C1: Part-time licenses by a non-profit organization for use that is less than 65

per cent of the school week and in which the school shares in access to the

same space for the balance of the school week

Examples: YMCA Out of School Care Centre, Thorncliffe After-School Care

Association

RATE: \$2.50 per square meter per month exclusive of custodial services PLUS GST

CATEGORY C2: Full-time leases for Daycare, Out of School Care, Kindercare or other

child care service centre by a non-profit organization

Examples: Glengarry After-School Care Society, Waverly Daycare Ltd.

RATE: \$4.00 per square meter per month exclusive of custodial services

CATEGORY D: Full-time leases for Daycare, Out of School Care, Kindercare, Pre-

Kindergarten Programs by a for profit organization.

Examples: Sabrina's Kids Cove, Little Professor Childcare Inc.

RATE: \$7.50 per square meter per month exclusive of custodial services

CATEGORY E: Public Sector Services

Leases with other levels of government to provide public services for the

community at large:

Examples: Public Health Clinics, Government offices, and or Public Libraries

RATE: \$6.00 per square meter per month exclusive of custodial services

CATEGORY F: General

Leases with tenants that are not represented in the above categories

Examples: Society offices, Religious organizations and Churches

RATE: \$7.50 per square meter per month exclusive of custodial services

ALL OF THE ABOVE RATES ARE FOR GROSS RENT IN OPERATIONAL SCHOOLS.

Gross rent is defined as basic rent for the demised space as outlined in the lease agreement including utilities (except telephone or computer service). The school district provides for the maintenance of the foundation, major mechanical, electrical and plumbing components of the building as well as access to common areas for entry and washrooms. The tenant is responsible for the cost of custodial care in the demised space and minor maintenance maintained at the District's standards plus any upgrades or improvements to the space as deemed necessary by the tenant to meet licensing requirements and codes.

FULL CUSTODIAL SERVICES RATE: \$2.14 per square meter per month

The lease revenue collected and allocated to the school would be adequate to include leased space in any cleanliness assessments and facility inspections conducted by the school. The school principal has the responsibility to monitor leased space for cleanliness standards and for health and safety conditions. Principals are encouraged to contract with tenants for the custodial services with a minimum service level of hard floor finishes and carpet steam cleaning being required. The cost of any custodial service provided to a tenant should be recovered by the school either by invoice or by including payment within the lease agreement. Leasing and Rental Services is available for advice and assistance to principals in these matters. Facilities Maintenance is able to customize maintenance agreements with a school to include leased space at specified costs to tenants. These maintenance agreements would result in lower costs for both schools and tenants while improving the overall condition of the school and leased space.

Tenants must be included in a school's emergency preparedness plans and drills. Schools should perform a security orientation with all tenants at the start of a lease and periodically throughout the tenancy. Tenants must pay for security call out costs if they are the cause of the security breach.

Edmonton Public Schools Planning Department May 2009

LEASE REVENUE AND REVENUE DISTRIBUTION

LEASE RATES PHASE-IN PLAN

CATEGORY	SEPTEMBER, 2008 (CURRENT)	SEPTEMBER, 2009	SEPTEMBER, 2010	SEPTEMBER, 2011	SEPTEMBER, 2012	Subsidized By District
A	\$2.00	\$2.25	\$2.50	\$2.75	\$3.00	Y
В	\$2.50	\$2.75	\$3.00	\$3.25	\$3.50	Υ
С	\$4.00	\$4.30	\$4.60	\$4.90	\$5.20	Y
D	\$7.50	\$7.75	\$8.00	\$8.25	\$8.50	N
E	\$6.00	\$6.30	\$6.60	\$6.90	\$7.20	N
F	\$7.50	\$7.75	\$8.00	\$8.25	\$8.50	N

Lease rates and level of subsidy based on model of lease categories approved by Board in 2003

Rates are per square meter per month.

LEASE REVENUE DISTRIBUTION PLAN

	LEASE REVENUE DISTRIBUTION PLAN										
CATEGORY	SEPTEMBER, 2008 (CURRENT)	SEPTEMBER, 2009	SEPTEMBER, 2010	SEPTEMBER, 2011	SEPTEMBER, 2012	Subsidized By District					
1 A	Utilities = \$1.09	Utilities = \$0.75	Utilities = \$0.80	Utilities = \$0.80	Utilities = \$1.05	Υ					
	School = \$0.89	School = \$1.50	School = \$1.70	School = \$1.95	School = \$1.95						
	Capital = \$0.00	Capital = \$0.00	Capital = \$0.00	Capital = \$0.00	Capital = \$0.00						
	•	•	•								
B Part Time	Utilities = \$1.09	Utilities = \$0.61	Utilities = \$0.61	Utilities = \$0.61	Utilities = \$0.61	Υ					
	School = \$0.89	School = \$1.95	School = \$1.95	School = \$1.95	School = \$1.95						
	Capital = \$0.00	Capital = \$0.19	Capital = \$0.44	Capital = \$0.69	Capital = \$0.94						
С	Utilities = \$1.09	Utilities = \$1.00	Utilities = \$1.10	Utilities = \$1.15	Utilities = \$1.21	Υ					
	School = \$0.89	School = \$1.95	School = \$1.95	School = \$1.95	School = \$1.95						
	Capital = \$2.81	Capital = \$1.35	Capital = \$1.55	Capital = \$1.80	Capital = \$2.04						
D	Utilities = \$1.09	Utilities = \$1.21	Utilities = \$1.21	Utilities = \$1.21	Utilities = \$1.21	N					
	School = \$0.89	School = \$1.95	School = \$1.95	School = \$1.95	School = \$1.95						
	Capital = \$2.81	Capital = \$4.59	Capital = \$4.84	Capital = \$5.09	Capital = \$5.34						
E	Utilities = \$1.09	Utilities = \$1.21	Utilities = \$1.21	Utilities = \$1.21	Utilities = \$1.21	N					
_	School = \$0.89	School = \$1.95	School = \$1.95	School = \$1.95	School = \$1.95						
	Capital = \$2.81	Capital = \$3.14	Capital = \$3.44	Capital = \$3.74	Capital = \$4.04						
F	Utilities = \$1.09	Utilities = \$1.21	Utilities = \$1.21	Utilities = \$1.21	Utilities = \$1.21	N					
	School = \$0.89	School = \$1.95	School = \$1.95	School = \$1.95	School = \$1.95						
	Capital = \$2.81	Capital = \$4.59	Capital = \$4.84	Capital = \$5.09	Capital = \$5.34						