

EDMONTON PUBLIC SCHOOLS

May 24, 2011

TO: Board of Trustees

FROM: Trustee L. Cleary, Chair, Policy Review Committee
Trustee M. Janz, Policy Review Committee
Trustee C. Ripley, Policy Review Committee

SUBJECT: Review of Board Policy JG.BP - Community Use of District Buildings

ORIGINATOR: B. Smith, Executive Director

RESOURCE
STAFF: Josephine Duquette, Roland Labbe, Lorne Parker, Cindy Skolski

RECOMMENDATION

That revised Board Policy JG.BP - Community Use of District Buildings (Appendix I) be considered for the third time and approved.

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This policy was considered for the first and second time by the Board of Trustees on April 13, 2011. The draft policy was revised to include the following requirement:

Those organizations leasing or licensing space must provide evidence of recognized, acceptable, social and ethical standards through policies, practices and procedures.

It was also proposed to revise the draft policy to “exclude publicly-traded companies providing day care and early education” from accessing space in District facilities. The policy amendment was referred to administration.

This revised policy was considered for the first and second time by the Board of Trustees on May 10, 2011. All proposed amendments were included in the consideration. All changes are reflected in the Appendix I.

Background

Board Policy JG.BP - Community Use of District Buildings was last reviewed in 1997. The Administration has reviewed the policy and proposes to amend the policy by identifying the various methods surplus student learning spaces can be occupied in operational and closed buildings (Appendix II). In addition, the amendment will align the policy with the *Joint Use Agreement: Facilities 2007* (JUA: F) by acknowledging the City of Edmonton’s responsibility to represent community groups that access schools for sport and recreation purposes.

A policy review web-survey was conducted in accordance with board policy review procedures and was open for input from January 17 to February 14, 2011. Key stakeholder organizations and partners were notified of the policy review process and survey.

A total of 194 responses were received; 79 from parents, 39 from community/professional organizations, 31 from community members, 28 from staff members, 16 from Principal/Decision Unit Administrators, and one undeclared. The majority of the respondents (68.8 per cent) do not believe that the policy requires clarification.

The majority of the comments and suggestions relate to amendments and clarifications to either the administrative regulations or the processes managed by the City of Edmonton relating to the JUA: F. The Administration will take into consideration the advice and input received from parents, staff, and community members relating to the specific definitions and procedures included in Administrative Regulations JG.AR - Community Use of District Buildings and JGB.AR - Utilization of Surplus Space in District Schools.

A letter summarizing the comments pertaining to the City led processes will be shared with the Joint Use Agreement: Facilities Steering and Facility Management Committees for review. In addition a letter from the Board Chair will be sent to the Mayor and Councilors advising them to the information being shared with the committees.

Amendments proposed by the Board of Trustees on April 13 and May 10, 2011 to the draft policy are not reflected in the summary of input from the process and policy review survey. These amendments were not part of the draft policy at the time of the survey, and there was limited opportunity for input by existing tenants, as key stakeholder organizations and partners.

RL:sb

- Appendix I - Proposed Board Policy, JG.BP - Community Use of District Buildings
- Appendix II - Existing Board Policy, JG.BP - Community Use of District Buildings
Displaying Proposed Edits
- Appendix III - Web Survey Summary

PROPOSED BOARD POLICY JG.BP - COMMUNITY USE OF DISTRICT BUILDINGS

Edmonton Public Schools

Board Policies and Regulations

CODE: JG.BP

TOPIC: Community Use of District Buildings

EFFECTIVE DATE: 11-02-1997

ISSUE DATE: 16-05-1997

REVIEW DATE: 02-2002

The Board believes in the principles of the Joint Use Agreement: Facilities, which supports the sharing of publicly funded facilities to maximize benefits to students and citizens of the City of Edmonton, and also in the effective management of district facilities to meet the needs of students.

In support of this belief, the Board encourages the use of district buildings by the community provided there is no conflict with the District's mandate to provide (K-12) education and the use shall be compatible with the Board's educational aims and objectives. Surplus space can be utilized in operational and closed buildings.

Members of the community, excluding publicly-traded companies providing day care and early education, can access surplus space through the following methods:

1. As a group represented by the City of Edmonton under the Joint Use Agreement: Facilities.
2. As an occasional paid rental for groups not eligible under the Joint Use Agreement: Facilities.
3. As a group with exclusive use of space as specified in a lease agreement.
4. As a group with limited use of space as specified in a license agreement.
5. As a group with shared use of space who provide support services which directly benefit the students at the school through a specific agreement with the school.

Those organizations leasing or licensing space must provide evidence of recognized, acceptable, social and ethical standards through policies, practices and procedures.

Leases are intended to be at no cost to the District. Information regarding leases in the District shall be provided to the Board annually.

Fees for paid rentals will be determined annually by the Superintendent.

Reference(s):

[JG.AR](#) - Community Use of District Buildings

[JGB.AR](#) - Utilization of Surplus Space in District Schools

**EXISTING BOARD POLICY JG.BP - COMMUNITY USE OF DISTRICT BUILDINGS
DISPLAYING PROPOSED EDITS**

Edmonton Public Schools Board Policies and Regulations

CODE: JG.BP

TOPIC: Community Use of District Buildings

EFFECTIVE DATE: 11-02-1997

ISSUE DATE: 16-05-1997

REVIEW DATE: 02-2002

The Board believes in ~~cooperating with community organizations to meet the educational and recreational needs of the community~~ the principles of the Joint Use Agreement: Facilities, which supports the sharing of publicly funded facilities to maximize benefits to students and citizens of the City of Edmonton, and also in the effective management of district facilities to meet the needs of students.

In support of this belief, the Board encourages the use of district buildings by the community provided there is no conflict with ~~school programs~~ the District's mandate to provide (K-12) education ~~Use of district space leased by other users and the use~~ shall be compatible with the Board's educational aims and objectives. Surplus space can be utilized in operational and closed buildings.

Members of the community, excluding publicly-traded companies providing day care and early education, can access surplus space through the following methods:

1. As a group represented by the City of Edmonton under the Joint Use Agreement: Facilities.
2. As an occasional paid rental for groups not eligible under the Joint Use Agreement: Facilities.
3. As a group with exclusive use of space as specified in a lease agreement.
4. As a group with limited use of space as specified in a license agreement.
5. As a group with shared use of space who provide support services which directly benefit the students at the school through a specific agreement with the school.

Those organizations leasing or licensing space must provide evidence of recognized, acceptable, social and ethical standards through policies, practices and procedures.

Leases are intended to be at no cost to the District. Information regarding leases in the District shall be provided to the Board annually.

Fees for paid rentals will be determined annually by the Superintendent.

Reference(s):

[JG.AR](#) - Community Use of District Buildings

[JGB.AR](#) – Utilization of Surplus Space in District Schools

WEB-SURVEY SUMMARY
BAR GRAPH

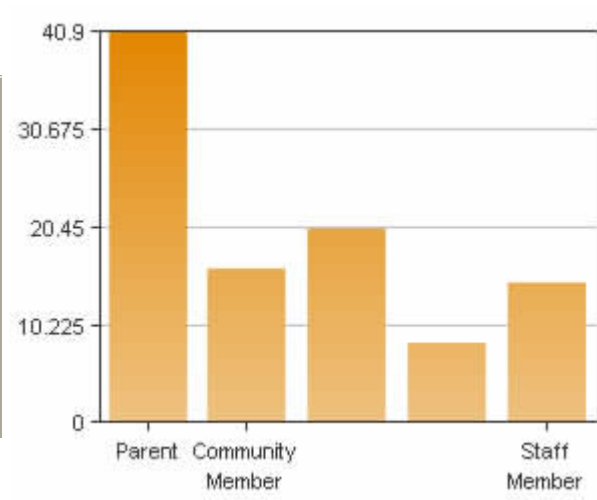


JG.BP - Community Use of District Buildings

January 17 to February 14, 2011

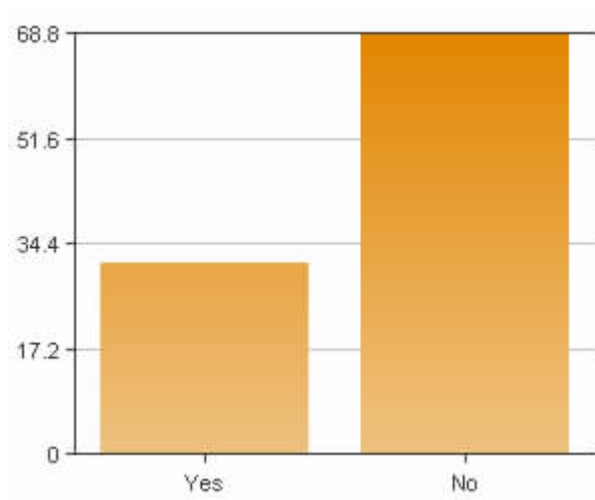
Question 1: Please select the one identifier that best describes the perspective from which you are providing feedback:
(N=193)

Choices	Count	Percent
Parent	79	40.9
Community Member	31	16.1
Community/Professional Organization	39	20.2
Principal/Decision Unit Administrator	16	8.3
Staff Member	28	14.5



Question 2: Are there aspects of this policy that require clarification?
(N=186)

Choices	Count	Percent
Yes	58	31.2
No	128	68.8

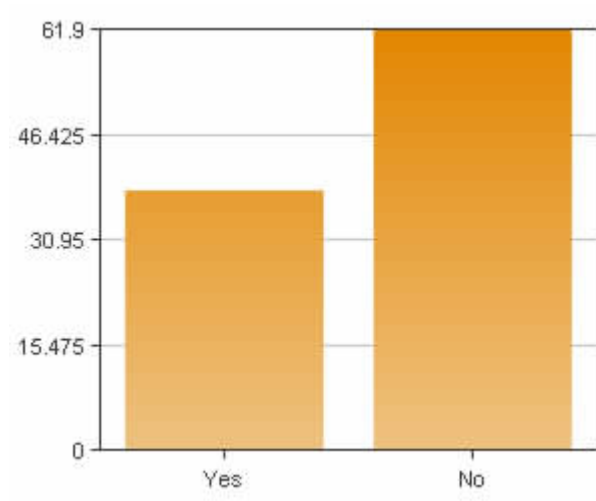


[Show "If yes, please list below."](#)

Question 3: Are there additional elements that should be considered in this policy?
(N=189)

Choices	Count	Percent
Yes	72	38.1
No	117	61.9

[Show "If yes, please specify below."](#)



Question 4: Are there elements of this policy about which you have concerns?
(N=187)

Choices	Count	Percent
Yes	72	38.5
No	115	61.5

[Show "If yes, please specify below."](#)

