

EDMONTON PUBLIC SCHOOLS

May 24, 2011

TO: Board of Trustees
FROM: M. Janz, Conference Committee Chair
SUBJECT: Report #8 of the Conference Committee (From the Meeting Held May 17, 2011)

RECOMMENDATION

1. That Report #8 of the Conference Committee from the meeting held May 17, 2011 be received and considered.

Central Administrative Designations

2. That the following designation for the period September 1, 2011 to August 31, 2012 be confirmed:

Kevin Stevenson – Director EPS Metro Continuing Education

3. That the following designations for the period September 1, 2011 to August 31, 2014 be confirmed:

Darwin Martin – Director
Tanni Parker – Assistant Superintendent
Bonnie Zack – Director

4. That the following designations for the period September 1, 2011 to August 31, 2014 be confirmed:

Sandy Forster – Director
Heather Raymond – Director
Corrie Ziegler – Director

Replacement Board Representative for Custodial Negotiations

5. That Trustee Cleary be approved as the Board's representative for custodial negotiations until Trustee MacKenzie's return.

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Background – Recommendation 2

In accordance with Board Policy GB.BP - Authority for Personnel Decisions (Appendix I) and Administrative Regulation GBA.AR – Designation, Appointment and Assignment to Leadership Positions (Appendix II), a director paid under the Teachers’ Collective Agreement is a one-year designation.

Background – Recommendations 3 and 4

In accordance with Board Policy GB.BP - Authority for Personnel Decisions (Appendix I) and Administrative Regulation GBA.AR – Designation, Appointment and Assignment to Leadership Positions (Appendix II), exempt management staff who hold a teacher contract are designated for a three-year term.

Background – Recommendation 5

Due to Trustee MacKenzie’s maternity leave, it is necessary for the Board to identify another Trustee to represent the Board for custodial negotiations.

AS:mmf

- APPENDIX I - Board Policy GB.BP – Authority for Personnel Decisions
- APPENDIX II - Administrative Regulation GBA.AR – Designation, Appointment and Assignment to Leadership Positions

Edmonton Public Schools Board Policies and Regulations

CODE: GB.BP

TOPIC: Authority for Personnel Decisions

EFFECTIVE DATE: 27-01-2009

ISSUE DATE: 29-01-2009

REVIEW DATE: 01-2014

- A. Under the Board's general delegation of authority to the Superintendent of Schools, which includes the power to sub-delegate to members of the Administration, and subject to section B of the policy, the Superintendent of Schools will establish, approve and review annually, a document which outlines the authority to employ, appoint, determine grid placement, suspend, demote, terminate employment, terminate designation, accept resignations and retirements and approve leaves of absences for all district staff.
- B. The Board retains the authority for the designation of principals to the district, the confirmation of principals in their designation and the designation or appointment of exempt management other than supervisors and managers.
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Reference(s):

[CHA.BP](#) - Board Delegation of Authority

[GBA.AR](#) - Designation, Appointment and Assignment to Leadership Positions

[GCAA.AR](#) - Teacher Contracts

Edmonton Public Schools

Board Policies and Regulations

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| CODE: GBA.AR | EFFECTIVE DATE: 28-09-2007 |
| TOPIC: Designation, Appointment and Assignment to Leadership Positions | ISSUE DATE: 31-09-2007 REVIEW DATE: 09-2012 |

1. DEFINITIONS

- a. Designation or designated refers to a leadership position given to an individual who holds a teacher contract.
- b. Appointment or appointed refers to a leadership position given to an individual who does not hold a teacher contract.
- c. Assignment or assigned refers to the location or area of responsibility of those designated or appointed to leadership positions.

2. DESIGNATIONS

- a. Principals are designated by the Board of Trustees for a two-year term prior to designation by the Board of Trustees for an indefinite term and are assigned by the Superintendent of Schools.
- b. Assistant Principals designated by the Board of Trustees prior to 1996-1997 continue to hold the designation of Assistant Principal until the designation is terminated.
- c. Exempt management staff who hold a teacher contract and are designated as Assistant Superintendent, Managing Director, or Director are designated for a three-year term.
- d. Exempt management staff who hold a teacher contract and are designated as Supervisor are designated for a one-year term.
- e. All designations not included in 2. a., b., c., or d. above are for a one-year term.

3. APPOINTMENTS

Exempt management staff who do not hold a teacher contract are appointed for an indefinite term.

Reference(s):

- [GAA.BP](#) – Human Resources Framework
 - [GB.BP](#) - Authority for Personnel Decisions
 - [School Act](#) Sections 19 and 96
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