

DATE: June 12, 2012
TO: Board of Trustees
FROM: Trustee Michael Janz, Chair Policy Review Committee
 Trustee Catherine Ripley, Policy Review Committee
 Trustee Heather MacKenzie, Policy Review Committee
SUBJECT: Review of Board Policy IEC.BP - Student Admission to the District
ORIGINATOR: Tanni Parker, Assistant Superintendent, Student Learning Services
RESOURCE STAFF: Bruce Cline, Sandy Forster, Bob Morter, Carol Symons
REFERENCE: [IEC.AR](#) - Student Admission to the District
[School Act](#) Sections 1(2)(3), 8(1), 13(1), 44, 45, 49, 62 and 273

ISSUE

In keeping with the Board's desire to eliminate board regulations, it is recommended that Board Regulation IEC.BR - Student Admission to the District be replaced.

RECOMMENDATION

1. **That Board Policy IEC.BP – Student Admission to the District (Attachment I) be considered for the third time and approved.**
2. **That Board Regulation IEC.BR (Attachment II) be rescinded.**

BACKGROUND

On October 11, 2011, a version of the proposed Board Policy IEC.BP - Student Admission to the District (Appendix I), was reviewed for first and second reading by the Board of Trustees. As a result of that discussion, the Administration initiated further review leading to the reconsideration of the wording of the policy. The new policy (Attachment I) reflects the direction the Administration believes is appropriate.

RELATED FACTS

- Board Policy IEC.BP – Student Admission to the District was reviewed by the Policy Review Committee on January 12, 2012 and approved to be posted for stakeholder input.
- In keeping with direction from Administration statements in the October version of IEC.BP that come directly from the *School Act* are not included in the final policy since they are deemed to be redundant to obligations to support the *School Act*.
- A policy review web survey was conducted in accordance with board policy review procedures and was open for input from January 25 to February 22, 2012. Key stakeholder organizations and partners were notified of the policy review process and survey.
- There were 37 responses to the web survey: 14 parents, 11 community members, one community/professional organization, two principal/decision unit administrators, and nine staff members.

The majority of the respondents (83.8 per cent) did not believe that the policy required clarification; 89.2 per cent indicated there should be no additional elements considered in this policy; and 75.7 per cent of respondents answered "no" to the question "are there elements of this policy about which you have concerns?"

CONSIDERATIONS & ANALYSIS

- The current detail in the existing Board Regulation IEC.BR – Student Admission to the District has been removed and replaced in the proposed policy by a broader statement that indicates the Board’s position and values in keeping with Board Policy CH.BP – Policy Development and Review.
- The majority of web survey respondents approved the proposed Board Policy IEC.BP – Student Admission to the District.

NEXT STEPS

Pending approval of the recommendation, Board Policy IEC.BP will be posted on the district website and Board Regulation IEC.BR will be removed.

ATTACHMENTS & APPENDICES

ATTACHMENT I	Proposed Board Policy IEC.BP – Student Admission to the District
ATTACHMENT II	Current Board Regulation IEC.BR – Student Admission to the District
APPENDIX I	October 2011 Version of IEC.BP – Student Admission to the District

SF:mp

Edmonton Public Schools Board Policies and Regulations

CODE: IEC.BP

TOPIC: Student Admission to the District

EFFECTIVE DATE:

ISSUE DATE:

REVIEW DATE:

To support the Board's vision, individuals who have an entitlement to an education will have access to schooling in accordance with district regulations related to student admission, placement and accommodation.

1. Tuition Fees

Annually, the Board shall establish a schedule of district tuition fees to be charged to:

- a. international students; and
- b. individuals who are 20 years of age on September 1 of a given year.

2. Non-resident Fees

Annually, the Board shall establish a schedule of non-resident fees to be charged to other school jurisdictions under sponsorship agreements:

- a. notwithstanding the above, non-resident fees for students registered in Edmonton Public Schools who are residents of the Edmonton Catholic School District No. 7 shall be waived, except for students whose special education needs are classified as severe under criteria established annually by the Superintendent of Schools.

Reference(s):

[Alberta Education Funding Manual for School Authorities 2011/2012](#)

[IC.BP](#) - Student Accommodation

[IC.AR](#) - Student Accommodation

[IEC.AR](#) - Student Admission to the District

[School Act](#) Sections 1(2)(3), 8(1), 13(1), 44, 45, 49, 62 and 273

Edmonton Public Schools Board Policies and Regulations

CODE: IEC.BR

TOPIC: Student Admission to the District

EFFECTIVE DATE: 08-02-1994

ISSUE DATE: 22-02-1994

REVIEW DATE: 02-2001

~~A. GENERAL~~

To support the Board's vision,

1. All individuals who have an entitlement to an education will have access to schooling in accordance with district regulations related to student admission, placement, and accommodation.
- ~~2. All individuals of school age seeking admission to district programs shall make a citizenship and residency declaration and provide proof of legal name and age.~~
- ~~3. Individuals not meeting the resident student admission criteria shall be admitted to Edmonton Public Schools subject to availability of space and payment of any applicable fees at time of registration.~~

~~B. ADMISSION CRITERIA~~

~~1. Attendance Ages~~

~~The *School Act* establishes that every individual who at September 1 in a year is six years of age or older and younger than 19 years of age, and who is a Canadian citizen, or a child of an individual who is lawfully admitted to Canada for permanent or temporary residence, is entitled to have access in that year to an education program.~~

~~Further to the above provisions of the *School Act*:~~

- ~~a. An individual who is at least four years six months of age as of September 1 of the calendar year in which admission is sought shall be permitted to attend a board operated kindergarten that September.~~
- ~~b. An individual who is at least five years six months of age as of September 1 of the calendar year in which admission is sought shall be permitted to attend year one that September.~~
- ~~c. An individual who is 19 years of age or older as of September 1 of the calendar year in which admission is sought may be provided with programming subject to the payment of applicable tuition fees.~~
- ~~d. An individual with a severe handicapping condition who is between three and five years of age as of September 1 of the calendar year in which admission is sought may be provided with Early Education~~

~~programming subject to availability of provincial funding.~~

~~2. Residency Status~~

~~Residency status shall be determined in accordance with Sections 44 and 273 of the *School Act*.~~

1. Tuition Fees

- ~~a. Annually, the board shall establish a schedule of district tuition fees to:
 - a. international students, and
 - b. individuals who are 20 years of age on September 1 of a given year.~~
- ~~b. Tuition fees for students registered in Edmonton Public Schools who are residents of the Edmonton Catholic School District No. 7 shall be waived except for students whose learning needs are classified as moderate or severe under criteria established annually by the superintendent of schools.~~
- ~~c. Credit for taxes on property within the city of Edmonton shall not be granted toward payment of non-resident tuition fees.~~

2. Non-resident Fees

- a. **notwithstanding the above, non-resident fees for students registered in Edmonton Public Schools who are residents of the Edmonton Catholic School District No. 7 shall be waived, except for students whose special education needs are classified as severe under criteria established annually by the Superintendent of Schools.**

Reference(s):

[IC.BP](#) - Student Accommodation

[IC.AR](#) - Student Accommodation

[IEC.AR](#) - Student Admission to the District

[School Act](#) Sections 1(2)(3), 8(1), 13(1), 44, 45, 49, 62 and 273

Edmonton Public Schools Board Policies and Regulations

CODE: IEC.BP

TOPIC: Student Admission to the District

EFFECTIVE DATE:

ISSUE DATE:

REVIEW DATE:

A. GENERAL

1. All individuals who meet the requirements of the *School Act* are entitled to have access to schooling in accordance with district regulations related to student admission, placement, and accommodation.
2. All individuals of school age seeking admission to district programs shall provide proof of citizenship, residency and legal name and age.
3. Individuals not meeting the resident student admission criteria shall be admitted to Edmonton Public Schools subject to availability of space and the arrangement of a sponsorship agreement with the resident board or payment of any applicable fees at time of registration.

B. ADMISSION CRITERIA

1. Attendance Ages

Further to the provisions of the *School Act*:

- a. An individual who is at least four years six months of age as of September 1 of the school year in which admission is sought shall be permitted to attend a board-operated kindergarten in that school year.
- b. An individual who is at least five years six months of age as of September 1 of the school year in which admission is sought shall be permitted to attend Grade One in that school year.
- c. An individual who is less than five years six months of age as of September 1 of the school year may be permitted to attend Grade One in that school year if they have previously attended an Early Childhood Services program outside of Alberta and the individual has met the learner expectations of the Kindergarten Program Statement.
- d. An individual who is 19 years of age or older as of September 1 of the school year in which admission is sought may be permitted to attend an appropriate Edmonton Public School in that school year.
- e. An individual who is 20 years of age or older as of September 1 of the school year in which admission is sought may be provided with programming subject to the payment of applicable tuition fees in that

school year.

- f. An individual with a severe handicapping condition who is between two years, six months and four years, six months as of September 1 of the school year in which admission is sought shall be provided with Early Education programming subject to availability of provincial funding in that school year.
- g. An individual who is between three years, six months and four years, six months, who resides in the attendance area of the school providing the Early Education program, may be granted admission to Early Education programming as an unfunded community student.

- 2. Individuals who do not meet minimum age requirements shall not be given access to programming within Edmonton Public Schools.
- 3. Residency Status

Residency status shall be determined in accordance with Sections 44 and 273 of the *School Act*.

- 4. Tuition Fees

- a. The board shall establish annually a schedule of district tuition fees to be charged to:
 - i. Canadian citizens who are non-residents of Alberta,
 - ii. international students,
 - iii. adult students, and
 - iv. other Alberta school jurisdictions under sponsorship agreements.

Notwithstanding subsection (a), tuition fees for students registered in Edmonton Public Schools who are residents of the Edmonton Catholic School District No. 7 shall be waived except for students whose learning needs are classified as severe under criteria established annually by the Superintendent of Schools.

Reference(s):

[IC.BP](#) - Student Accommodation

[IC.AR](#) - Student Accommodation

[IEC.AR](#) - Student Admission to the District

School Act Sections 1(2)(3), 8(1), 13(1), 44, 45, 49, 62 and 273

Government of Alberta Funding Manual for School Authorities

Citizenship & Immigration Canada
