



AGENDA

Edmonton School District No. 7
One Kingsway
Edmonton, Alberta

McCauley Chambers
Tuesday, June 11, 2013
2:00 p.m.

Board Meeting #23

- A. O Canada 🇨🇦
- B. Roll Call
- C. Approval of the Agenda
- D. Communications from the Board Chair
- E. Communications from the Superintendent of Schools
- F. Minutes
 - 1. DRAFT – Board Meeting #21 – May 14, 2013
 - 2. DRAFT – Board Meeting #22 – May 21, 2013
- G. Comments from the Public and Staff Group Representatives
(NOTE: Pre-registration with the Board Office [780-429-8021] is required by noon Tuesday, June 11, 2013 to speak under this item.)
- H. Reports
 - 3. Report #11 of the Caucus Committee Meeting (From the Meetings Held June 26, 2012, May 21 and 28, 2013) (Recommendation)
 - 4. Consideration of Special School Tax Levy (Recommendation)
 - 5. Policy Review Committee: Review of Board Policy IGD.BP – Student Suspension and Expulsion (Recommendation)
 - 6. Non-Resident Fees (Recommendation)
 - 7. Introduction of Review of Proposed 2013-2014 Budget (Information)

BOARD OF TRUSTEES

Sarah Hoffman
Board Chair

Michael Janz
Board Vice-Chair

Heather MacKenzie
Caucus Chair

David Colburn
Leslie Cleary
Cheryl Johner
Catherine Ripley
Ken Shipka
Christopher Spencer

8. Institutional Services Sites
(Information - Response to Request for Information #262)
9. Access to School Gymnasiums
(Information - Response to Request for Information #274)
10. Edmonton Catholic School District Council of Elders
(Information - Response to Request for Information #276)
11. Consent
(Information - Response to Request for Information #279)

I. Other Committee, Board Representative and Trustee Reports

J. Trustee and Board Requests for Information

K. Notices of Motion

L. Meeting Dates

M. Adjournment

MINUTE BOOK

Board Meeting #21

Minutes of the Board Meeting of the Trustees of the Edmonton School District No. 7 of the Province of Alberta held in McCauley Chambers in the Centre for Education on Tuesday, May 14, 2013 at 2:05 p.m.

Present:

Trustees

Leslie Cleary
David Colburn
Sarah Hoffman

Cheryl Johner
Heather MacKenzie
Catherine Ripley

Ken Shipka
Christopher Spencer

Officials

Edgar Schmidt
Bruce Coggles
David Fraser

Mark Liguori
Ron MacNeil
Roberta Malysz

Jamie Pallett
Tanni Parker
Sandra Stoddard

Board Chair: Sarah Hoffman

Recording Secretary: Manon Fraser

A. O Canada 

Staff Group Representatives

Edmonton Public Teachers – Ed Butler, President
CUPE Local 3550 – Carol Chapman, President

B. **Roll Call:** (2:05 p.m.)

The Superintendent advised that Trustee Janz was absent. All other Trustees were present.

C. **Approval of the Agenda**

MOVED BY Trustee MacKenzie:

“That the agenda for the May 14, 2013 board meeting be approved as printed.” (UNANIMOUSLY CARRIED)

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D. Communications from the Board Chair

The Board Chair advised that May 17th is *International Day Against Homophobia*. This day belongs to no one individual, rather it's about people hoping for a prejudice-free world that can provide a place at the table for everyone regardless of their sexual orientation. Inspired by all world theme-days, the day set aside to fight homophobia needs to be appropriated by all of those actively involved in civil society: gay and lesbian community organizations, those organizations focusing on other types of sexual diversity, unions, employers, private businesses, governments, public administration, professional associations, and all individuals seeking equality.

The Board Chair noted that at Oliver School on May 9, 2013 (during Education Week), the Minister of Education announced that this would be the last year for the Grade 3 Provincial Achievement Tests (PATs) in their current format. The Grade 3 PATs will be replaced with a more diagnostic approach to assessment for Alberta students. She noted the Board has been advocating for a review of the Grade 3 PATs in their current form and is pleased to hear this news and looks forward to new Grade 3 PATs as they come forward.

E. Communications from the Superintendent of Schools

The Superintendent noted that, at the May 7, 2013 board meeting, the Board approved the Elementary-Junior High District Developed and Acquired Senior High Locally Developed Courses. There was a typographical error in the recommendation -- the ESL Introduction to Mathematics 15 is a five-credit course not a three-credit course. The corrected report will be reposted on the district website and the minutes of the meeting will reflect the correct information.

F. Comments from the Public and Staff Group Representatives – None.

G. Reports

1. Annual Report – Special Education

MOVED BY Trustee Spencer:

“That the report titled ‘Annual Report – Special Education’ be received for information.” (UNANIMOUSLY CARRIED)

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2. Update on Development of District Partnership Framework (Response to Request for Information #263)
3. Small School by Necessity (Response to Request for Information #275)

MOVED BY Trustee Cleary:

“That the reports titled ‘Update on Development of District Partnership Framework (Response to Request for Information #263)’ and ‘Small School by Necessity (Response to Request for Information #275)’ be received for information.” (UNANIMOUSLY CARRIED)

4. Bereavement

The Board Chair reported on the passing of Mr. Larry Nadworny.

MOVED BY Trustee Hoffman:

“That the report be received with regret and the actions of the Administration in this regard be confirmed.” (UNANIMOUSLY CARRIED)

H. Other Committee, Board Representative and Trustee Reports

Trustee Johner, the Board’s representative on ASBA Zone 23, reported that the next ASBA Zone 23 general meeting will be held Friday, May 24, 2013. She also noted that the Edwin Parr Awards will take place that evening.

Trustee Cleary, the Board’s representative on the Edmonton Public Schools Foundation Board of Governors, noted that the Foundation’s 2013 *Ready for Life* fundraising breakfast will take place at 7:30 a.m. at Harry Ainlay School on Thursday, May 30, 2013.

Trustee Cleary congratulated Ms Karen Chung, a district high school teacher, for being the Confucius Institute/ASBA Chinese Language and Culture Teacher Bursary Program winner. Ms Chung will spend a month in China this summer to study Mandarin. The bursary is provided by the Confucius Institute Edmonton to the ASBA/Second Language Caucus to award to a teacher and a pre-service teacher.

Trustee Cleary advised that, on May 8, 2013, she and Trustee Ripley attended the Junior Achievement Alberta Business Hall of Fame Dinner. The highlight of the evening was seeing students showcase their company business products. A Grade 12 Lillian Osborne student shared her story of how her involvement in the Junior Achievement company program helped her overcome adversity. This year, Junior Achievement reached over

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20,000 students and is on target to reach their goal to double that in the next three years. Edmonton Public Schools has partnered with Junior Achievement for over 50 years. She urged everyone to continue to promote these volunteer-driven school Junior Achievement programs noting that she volunteers to teach at least one class per year.

Trustee Hoffman advised that, last Wednesday, the Board hosted a teleconference with parents and community members with respect to the 2013-2014 budget process, the implications of the funding that has been received and some of the steps being taken in terms of responding to the distribution of funds the Board approved April 23, 2013. Trustees Spencer and Shipka joined her in the teleconference. She expressed appreciation to the staff in Communications and members of the Executive Team for their assistance.

- I. **Trustee and Board Requests for Information** – None.
- J. **Notices of Motion** – None.
- K. **Next Board Meeting Date: Tuesday, May 21, 2013 at 2:00 p.m.**
- L. **Adjournment (3:35 p.m.)**

The Board Chair adjourned the meeting.

Sarah Hoffman, Board Chair

Roberta Malysh, Secretary-Treasurer

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Board Meeting #22

Minutes of the Board Meeting of the Trustees of the Edmonton School District No. 7 of the Province of Alberta held in McCauley Chambers in the Centre for Education on Tuesday, May 21, 2013 at 2:00 p.m.

Present:

Trustees

Leslie Cleary
David Colburn
Sarah Hoffman

Michael Janz
Heather MacKenzie
Catherine Ripley

Ken Shipka
Christopher Spencer

Officials

Edgar Schmidt
Bruce Coggles
David Fraser

Mark Liguori
Roberta Malysh

Tanni Parker
Sandra Stoddard

Board Chair: Sarah Hoffman

Recording Secretary: Manon Fraser

A. O Canada 

Staff Group Representatives

Edmonton Public Teachers – Ed Butler, President
CUPE Local 474 – Felix De Los Santos, President

B. **Roll Call:** (2:00 p.m.)

The Superintendent advised that Trustee Johner was absent. All other Trustees were present.

C. **Approval of the Agenda**

MOVED BY Trustee Janz:

“That the agenda for the May 21, 2013 board meeting be approved as printed.” (UNANIMOUSLY CARRIED)

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D. Communications from the Board Chair

The Board Chair noted that supplementary information regarding Report 6 - *High School Completion Rates in Seven Oaks School Division, Winnipeg, Manitoba (Response to Request for Information #236)* was distributed to each Trustee. The information will be incorporated into the current report and the revised report reposted on the district website.

E. Communications from the Superintendent of Schools

The Superintendent noted that the past week was *Mental Health Week* and the District participated in addressing the “elephant in the room.” The “elephant in the room” is an expression used for an obvious truth that is being ignored or being under addressed. It also applies to an obvious problem or risk no one wants to discuss – mental health. *Mental Health Week* is a nationally recognized health week and provides an important opportunity for schools and central units to recognize and promote the importance of positive mental health and the impact mental health and wellbeing have on our own lives. There were a number of events held at the Centre for Education but one, specifically, had the whole building vibrating with mental health awareness with a noon-hour drumming session.

F. Minutes

1. Board Meeting #20 – May 7, 2013

Trustee Spencer referred to page five of the minutes and asked that it be noted Ms Susan Ketteringham spoke on behalf of the Dovercourt School Parent Council with respect to the motion on the optimal enrolment measure.

MOVED BY Trustee Cleary:

“That the minutes of Board Meeting #20, held May 7, 2013 be approved as amended.” (UNANIMOUSLY CARRIED)

G. Comments from the Public and Staff Group Representatives

Mr. Butler, President Edmonton Public Teachers, expressed support for the proposed policy position for submission to Alberta School Boards Association (ASBA) Zone 23 with respect to lobbying the Provincial Government to develop a stable revenue source to fund K-12 education as an alternative to fluctuating, non-renewable resource revenue. The ATA has also taken this position. He was also pleased to see the proposed policy position with respect to accommodations for English Language Learners on provincial and diploma exams.

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Mr. Butler also introduced Mr. Nels Olsen who has been elected as the new President of Edmonton Public Teachers effective July 1, 2013.

H. Recognition

2. Margaret T. Stevenson Award

MOVED BY Trustee Janz:

“That the report titled ‘Margaret T. Stevenson Award’ be received for information.” (UNANIMOUSLY CARRIED)

I. Reports

3. Report #10 of the Caucus Committee (From the Meeting Held May 14, 2013)

MOVED BY Trustee MacKenzie:

“1. That Report #10 of the Caucus Committee from the meeting held May 14, 2013 be received and considered.” (UNANIMOUSLY CARRIED)

MOVED BY Trustee MacKenzie:

“2. That the following designations for the period September 1, 2013 to August 31, 2014, be confirmed:

**Mark Liguori – Assistant Superintendent
Jamie Pallett – Assistant Superintendent”**

The Board Chair called the question.

The Motion was UNANIMOUSLY CARRIED.

MOVED BY Trustee MacKenzie:

“3. That the remaining 2012-2013 allocation in the Board Initiative Fund be used to pay for the cost of the search for a new Superintendent.”

The Board Chair called the question.

The Motion was UNANIMOUSLY CARRIED.

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4. ASBA Issues and Resolutions Committee: Alberta School Boards Association (ASBA) Proposed 2013-2014 Budget

MOVED BY Trustee Colburn:

“That the Board support the ASBA’s proposed budget for 2013-2014 as outlined.” (UNANIMOUSLY CARRIED)

5. ASBA Issues and Resolutions Committee: Proposed Issues for the Alberta School Boards Association (ASBA) 2013 Policy Process

MOVED BY Trustee Colburn:

“That the following proposed Alberta School Boards Association (ASBA) policy positions for submission to ASBA Zone 2/3 be approved:

1. **That the Provincial Government develop a stable revenue source to fund K-12 education as an alternative to fluctuating, non-renewable resource revenue.**
2. **That, when ASBA proposed policies are supported by a two-thirds majority vote, the Association develop action plans to support provincial and local advocacy and that resource materials and recommended strategies for advocacy be provided to member boards.**
3. **That the provision for accommodations for English Language Learners on Provincial and Diploma exams be increased to include the provision of a reader and scribe so that they may have fair and equitable access to educational opportunities, including the writing of achievement tests (currently the only accommodation allowed is extra time).”**

MOVED BY Trustee MacKenzie:

“That Recommendation #1 be amended to read: That the Provincial Government ~~develop~~ **establish a stable revenue source ~~source~~ **stream** to fund K-12 education as an alternative to fluctuating, non-renewable resource revenue.”**

IN FAVOUR: Trustees Cleary, Colburn, Hoffman, Janz, MacKenzie, Ripley and Shipka

OPPOSED: Trustee Spencer

The Amendment was CARRIED.

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MOVED BY Trustee Spencer:

“That Recommendation 2 be amended to read: That, when ASBA proposed policies are supported ~~by a two-thirds majority vote~~, the Association develop action plans to support provincial and local advocacy and that resource materials and recommended strategies for advocacy be provided to member boards.”

IN FAVOUR: Trustees Colburn, Hoffman, Janz, MacKenzie, Ripley and Spencer

OPPOSED: Trustees Cleary and Shipka

The Amendment was CARRIED.

The Board Chair called the vote on the Motion as Amended.

The Motion was UNANIMOUSLY CARRIED.

6. High School Completion Rates in Seven Oaks School Division, Winnipeg, Manitoba
(Response to Request for Information #236)
7. Cost-Saving Initiatives
(Response to Request for Information #260)
8. Education Property Tax
(Response to Request for Information #272)
9. Feasibility of Junior High Arts Core Program in Northeast Edmonton
(Response to Request for Information #273)

The Board heard from Ms Melanie Harmsma with respect to Report 9 - *Feasibility of Junior High Arts Core Program in Northeast Edmonton (Response to Request for Information #273)*. Ms Harmsma noted she was speaking on behalf of a community of parents, students and stakeholders who are currently petitioning for the establishment of an arts core junior high in northeast Edmonton.

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MOVED BY Trustee MacKenzie:

“That the following reports be received for information:

- **High School Completion Rates in Seven Oaks School Division, Winnipeg, Manitoba (Response to Request for Information #236)**
- **Cost-Saving Initiatives (Response to Request for Information #260)**
- **Education Property Tax (Response to Request for Information #272)**
- **Feasibility of Junior High Arts Core Program in Northeast Edmonton (Response to Request for Information #273)”**

The Board Chair called the question.

The Motion was UNANIMOUSLY CARRIED.

J. Other Committee, Board Representative and Trustee Reports

Trustee Cleary, the Board’s representative on the Capital Region Services to Children Linkages Committee, reported on the May 16, 2013 Committee meeting. She noted that an information sharing subcommittee and a resources subcommittee have been established. She is the chair of the information sharing subcommittee which will review the *Children First Act – Bill 25*. The next Linkages Committee meeting will be held September 12, 2013.

Trustee Cleary advised that she and a number of Trustees participated in the Student Advisory Council meeting on May 13, 2013 at the Centre for Education. She heard many suggestions on ways to improve the transition from Grade 9 to high school as well as important considerations for high schools when planning school spirit events to engage the student body as a whole. She thanked the students who attended as well as Assistant Superintendent Ron MacNeil who coordinated this event as well as the February 19, 2013 Student Advisory Council meeting. She also thanked the many staff members who made the meeting format very conducive to dialogue. She looks forward to receiving an update on the circle conversations and next steps.

Trustee Cleary advised that, on May 15, 2013, she as well as a number of other Trustees attended a dinner meeting with the Edmonton Federation of Community Leagues Executive Director Alan Bolstad and members of the EFCL Board of Directors. Discussion took place regarding school and community-based concerns. It was noted that communities are best served when we work collaboratively to share ideas, information and proposed solutions.

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L. Trustee and Board Requests for Information - None.

M. Notices of Motion – None.

N. Next Board Meeting Date: Tuesday, June 11, 2013 at 2:00 p.m.

K. Comments from the Public and Staff Group Representatives – 5:00 p.m.

The meeting recessed at 3:00 p.m. and reconvened at 5:00 p.m.

The Board heard from Mr. Michael Tachynski regarding Power School.

O. Adjournment (5:05 p.m.)

The Board Chair adjourned the meeting.

Sarah Hoffman, Board Chair

Roberta Malysh, Secretary-Treasurer

DATE: June 11, 2013

TO: Board of Trustees

FROM: Trustee Heather MacKenzie, Caucus Committee Chair

SUBJECT: Report #11 of the Caucus Committee (From the Meetings Held June 26, 2012, May 21 and May 28, 2013)

ORIGINATOR: Sandra Stoddard, Director Executive and Board Relations

REFERENCE: [Terms of Reference – Committee of the Whole – Caucus School Act](#) Section 61

RECOMMENDATION

1. That Report #11 of the Caucus Committee from the meetings held June 26, 2012, May 21 and May 28, 2013 be received and considered.

City Purchase Prince Rupert School

2. That the sale of the Prince Rupert School building and land to the City of Edmonton for \$2,425,000 be confirmed.

Board Representative and Alternate on the Alberta School Boards Association (ASBA) Board of Directors

3. That the appointment of Trustee Sarah Hoffman to serve as the Board's representative on the Alberta School Boards Board of Directors until the November 5, 2013 Organizational Board Meeting be confirmed.
4. That the appointment of Trustee Michael Janz to serve as the Board's alternate representative on the Alberta School Boards Board of Directors until the November 5, 2013 Organizational Board Meeting be confirmed.

ASBA Issues and Resolutions Committee: Alberta School Boards Association (ASBA) Proposed Revised Bylaws for 2013 ASBA Spring General Meeting

5. That the Edmonton Public School Board support of the proposed revised Alberta School Boards Association (ASBA) Bylaws be confirmed.

Capital Reserve Funding for Portables at Michael Strembitsky and Winterburn Schools

6. That the use of up to \$920,045.07 of Capital Reserve funds to relocate four portable classrooms to Michael Strembitsky School, and one portable classroom to Winterburn School, be confirmed.

ATTACHMENTS & APPENDICES

- ATTACHMENT I Motion 2A/SGM 13: Proposed Revised Alberta School Boards Association (ASBA) Bylaws
- ATTACHMENT II Comparative Chart

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Motion 2A / SGM13: Proposed Revised ASBA Bylaws

Motion 2(A)1 BE IT RESOLVED that the Alberta School Boards Association rescind entirely the current Alberta School Boards Association Bylaws.

Motion 2(A)2 BE IT RESOLVED that the Alberta School Boards Association adopt the proposed revised Alberta School Boards Association Bylaws as appended hereto.

Motion 2(A)3 BE IT RESOLVED that the Executive Director is authorized to make any necessary technical edits to the Alberta School Boards Association Bylaws.

Background

In October 2012, the ASBA Board of Directors approved the ASBA Bylaws Review.

Between January-March 2013, the committee reviewed current bylaws and developed draft revised bylaws.

In December 2012, the Board of Directors appointed members at large to the ASBA Bylaws Review Committee and approved the committee's terms of reference, which were to:

In March 2013, presentations at Zones highlighted various aspects of the review and possible revisions.

1. Review the ASBA Bylaws, considering matters including:
 - ◆ Changes to relevant legislation (i.e. Local Authorities Election Act) affecting such matters as term of appointment
 - ◆ Executive leaves of absence
 - ◆ Clarification of current processes for election of President and Vice-President
 - ◆ Amendments to ensure currency, clarity, consistency, and gender neutrality
2. Make recommendations to the Board of Directors for revisions to current ASBA Bylaws.

April 2, 2013, the Proposed Revised ASBA Bylaws were approved by the Board of Directors for placement before the membership at the 2013 Spring General Meeting.

Sponsored by the ASBA Board of Directors

Proposed Revised ASBA Bylaws

Bylaw 1

1. Definitions and Interpretation

1.1 In these Bylaws, unless the context otherwise requires:

1.1.1 “Alternate Director” means a representative of a Zone or Metro Board who shall fill the position of Director in the event of the Director’s absence or inability to act.

1.1.2 “Associate Member” of the Association means:

1.1.2.1 Elected First Nations boards of education under the auspices of band councils; and

1.1.2.2 Métis boards of education that operate school buildings.

1.1.3 “Association” or “The Association” means the Alberta School Boards Association.

1.1.4 “Board” means the board of trustees of a school district, school division, or regional division, the regional authority of a Francophone education region, or an official trustee as defined in the *School Act*.

1.1.5 “Board of Directors” means the Board of Directors of the Association, established pursuant to the provisions of these Bylaws.

1.1.6 “Director” means a member of the Association’s Board of Directors who represents a Zone or Metro Board.

1.1.7 “Full Member” of the Association means:

1.1.7.1 A board of trustees of a school district, school division, or regional division, or the regional authority of a Francophone education region that has publicly elected members according to the *Local Authorities Election Act* or in the case of Lloydminster the *Local Government Election Act*, and that is an operating board as defined in the *Alberta School Boards Association Act*; or

1.1.7.2 A board of trustees of a publicly supported school system in the City of Yellowknife, Northwest Territories.

1.1.8 “General Election” means an election held for all Boards in accordance with the *Local Authorities Election Act*.

1.1.9 “General Meeting” means one of the Association’s biannual meetings; either the Spring General Meeting or the Fall General Meeting.

1.1.10 “Metro Board” means any one of the four public or separate school boards in the cities of Calgary or Edmonton with Full Member status.

1.1.11 “Minister of Education” means the Minister of Education for the Province of Alberta.

- 1.1.12 “President” means President of the Association and Chair of the Board of Directors.
- 1.1.13 “*School Act*” means the *School Act* being Chapter S-3 of the Revised Statutes of Alberta, 2000 as amended from time to time or any successor legislation hereinafter enacted.
- 1.1.14 “Special General Meeting” means a meeting of the Association called by the Board of Directors pursuant to the provisions of these Bylaws. Unless the context otherwise requires, provisions in these Bylaws that apply to a General Meeting also apply to a Special General Meeting.
- 1.1.15 “Student” means any person enrolled in a Full Member jurisdiction as reported by Alberta Education.
- 1.1.16 “Substantive Motion” means a motion before the membership at a General Meeting, and includes motions relating to the Association budget, Bylaws, and policy positions.
- 1.1.17 “Trustee” means a member of a Board with Full Member status, or an official trustee as defined in the *School Act*.
- 1.1.18 “Vice-President” means Vice-President of the Association and Vice-Chair of the Board of Directors.
- 1.1.19 “Written Notice” means notice of a meeting that:
 - 1.1.19.1 Specifies the purpose, date, time and place of the meeting, and
 - 1.1.19.2 Is delivered by any electronic means or post, meeting required timelines, exclusive of the day on which the notice is sent or mailed and exclusive of the day for which notice is given.
- 1.1.20 “Zone” means a subset of all Boards established on a geographical or other basis pursuant to the provisions of these Bylaws.
- 1.2 In these Bylaws the singular includes the plural and the plural includes the singular.

Bylaw 2

2. Entitlement of Full and Associate Members

- 2.1 Full Members are entitled to:
 - 2.1.1 Association communications materials except those designated as confidential to specific audiences;
 - 2.1.2 Direct services from Association personnel at fees established annually by the Association;
 - 2.1.3 Access to Association conferences and workshops at a conference rate established by the Association; and
 - 2.1.4 Unrestricted participation in the business affairs of the Association.

- 2.2 Associate Members are entitled to:
 - 2.2.1 Association communication materials except those designated as confidential to specific audiences;
 - 2.2.2 Direct services from Association personnel on a cost-recovery basis at fees established annually by the Association plus expenses for travel, meals, and accommodation;
 - 2.2.3 Access to Association conferences and workshops at 125 percent of the rate established for Full Members by the Association; and
 - 2.2.4 Attendance as guests at General Meetings at 125 percent of the General Meeting rate established for Full Members.

Bylaw 3

- 3. Board of Directors and Executive Committee Composition
 - 3.1 The Association's Board of Directors shall consist of:
 - 3.1.1 The President;
 - 3.1.2 The Vice-President;
 - 3.1.3 One Director representing each geographic Zone, excepting where any such Zone is made up of more than 20 Boards, then that Zone shall be represented by two Directors; and
 - 3.1.4 One Director from each Metro Board.
 - 3.2 The Executive Committee of the Board of Directors shall consist of the:
 - 3.2.1 President;
 - 3.2.2 Vice President; and
 - 3.2.3 Executive Director (non-voting).
 - 3.3 One representative from each of the following organizations may attend non-confidential aspects of Board of Directors meetings as non-voting observers and at the expense of their respective organization:
 - 3.3.1 Alberta Catholic School Trustees' Association (Zone 7);
 - 3.3.2 Public School Boards Association of Alberta (Zone 8); and,
 - 3.3.3 Fédération des conseils scolaires francophones de l'Alberta (Federation of Francophone School Authorities) (Zone 9).

Bylaw 4

- 4. Honourary President
 - 4.1 The Minister of Education shall be the honorary president of the Association.

Bylaw 5

5. Board of Directors Members

5.1 Eligibility

- 5.1.1 Every candidate for office of President, Vice-President, Director or Alternate Director shall be a Trustee of a Full Member Board.
- 5.1.2 Any member of the Board of Directors ceasing to be a Trustee shall vacate his/her office, which shall be filled in accordance with provisions in these Bylaws.
- 5.1.3 An individual in receipt of the nomination for a publicly elected provincial or federal office, or who currently occupies a publicly elected provincial or federal office shall not be eligible to concurrently hold the position of President, Vice-President, Director or Alternate Director.
- 5.1.4 An individual occupying any of the following positions shall not be eligible to concurrently hold the position of President, Vice-President, Director, or Alternate Director:
- ◆ Zone Chair/Vice-Chair;
 - ◆ Appointed representatives of the Alberta Catholic School Trustees' Association (Zone 7), the Public School Boards Association of Alberta (Zone 8), and the Fédération des conseils scolaires francophones de l'Alberta (Federation of Francophone School Authorities – Zone 9) who attend Board of Directors meetings as observers; or
 - ◆ The President or Vice-President of the Alberta Catholic School Trustees' Association (Zone 7), the Public School Boards Association of Alberta (Zone 8), and the Fédération des conseils scolaires francophones de l'Alberta (Federation of Francophone School Authorities – Zone 9).

5.2 Term

- 5.2.1 The President, Vice-President, and Directors shall be elected for a two year term and shall be eligible for re-election for one successive term of two years. The President, Vice-President, and Directors may be elected to a previously held position for more than two terms provided such re-election occurs at least one term following conclusion of the first two terms.
- 5.2.2 Director terms shall commence every November of even-numbered years for one Director and one Alternate Director for:
- ◆ Calgary RCSSD No. 1;
 - ◆ Edmonton School District No. 7;
 - ◆ Zone 2/3;

- ◆ Zone 4; and
- ◆ Zone 6.

5.2.3 Director terms shall commence every November of odd-numbered years for one Director and one Alternate Director for:

- ◆ Calgary School District No. 19;
- ◆ Edmonton RCSSD No. 7;
- ◆ Zone 1;
- ◆ Zone 2/3; and
- ◆ Zone 5.

5.3 President and Vice President Elections

5.3.1 Election of the President and the Vice-President shall take place at a General Meeting of the Association, normally at the Fall General Meeting immediately following a General Election, and two years following (i.e. November of odd-numbered years).

5.3.2 Nominations shall be made from the floor and shall require a seconder.

5.3.3 Voting shall be by secret ballot on the basis of one vote per Full Member Board in attendance.

5.3.4 The candidate receiving the greatest number of votes will be the successful candidate. Announcement of results shall be limited to identifying the successful candidate.

5.3.5 The President and Vice-President shall take office at the conclusion of the General Meeting at which they are elected.

5.3.6 Notwithstanding Bylaw 5.1.2, in the year of a General Election, if the President does not run for the office of trustee or is defeated in the General Election, the President may complete his/her term of office through to the election of the new President at the General Meeting.

5.4 Director Elections

5.4.1 Election of the Directors shall be completed and confirmed in writing to the Executive Director of the Association before the opening of the General Meeting specified in these Bylaws. Members so elected shall take office at the conclusion of the General Meeting.

5.4.2 If a member of the Board of Directors is subsequently elected President or Vice-President, then his/her office as a member of the Board of Directors shall be filled by the Alternate Director, until such time as a new Director is elected.

5.5 Leaves of Absence

5.5.1 Any member of the Board of Directors seeking a publicly elected provincial or federal office, including the nomination for, shall take a leave of absence from the Board of Directors.

5.5.2 The Board of Directors shall have the authority to grant leaves of absence to its members, including determination of conditions and length, subject to provisions contained in these Bylaws.

5.6 Vacancy

5.6.1 If a vacancy occurs in the office of President, it shall be filled automatically by the Vice-President.

5.6.2 If a vacancy occurs in the office of Vice-President, notwithstanding any provisions in these Bylaws governing the election of a Vice-President, the Board of Directors may fill the vacancy from among its members.

5.6.3 If a vacancy occurs in the office of Directors, the Metro Board or Zone shall arrange to fill the vacancy.

5.6.4 If a Metro Board or Zone fails to appoint a Director to the Board of Directors in accordance with the requirements of these Bylaws, then the Board of Directors may arrange to fill the vacancy.

5.6.5 In the event a Director fails to attend three consecutive meetings without giving due and timely notice as to the cause of non-attendance, the Board of Directors may declare the seat vacant and may arrange to fill the vacancy.

5.6.6 Any Trustee who fills a vacancy in the office of President, Vice-President, or Director shall be deemed to have completed a term if they served in that capacity for more than twelve months.

Bylaw 6

6. Representation and Voting at Board of Directors Meetings and at Executive Committee Meetings

6.1 At Board of Directors meetings:

6.1.1 The President, Vice-President, and all Directors each carry one vote.

6.1.2 Quorum is seven voting members of the Board of Directors.

6.1.3 A majority vote of the members present, including the Chair, shall decide all questions unless otherwise required by these Bylaws.

6.1.4 In the event of a tie vote, the question is lost.

6.1.5 Each Director's vote shall be recorded when a recorded vote is requested by any Director prior to the vote being taken.

6.2 An Alternate Director who attends a Board of Directors meeting in the place of a Director shall be entitled to vote.

- 6.3 In the event that both the Director and the Alternate Director are unable to attend a meeting of the Board of Directors, the chair of the Zone or Metro Board that the Director represents may attend that meeting of the Board of Directors and shall be entitled to vote.
- 6.4 At Executive Committee meetings where consensus is not possible, the President shall determine the course of action to be taken.

Bylaw 7

7. Executive Duties

- 7.1 The President shall:
 - 7.1.1 Provide leadership to the Association, Board of Directors and Executive Committee.
 - 7.1.2 Be accountable to the Board of Directors and to the membership.
 - 7.1.3 Preside at all meetings of the Board of Directors and the Executive Committee.
 - 7.1.4 Open and preside at all conferences or General Meetings of the Association.
 - 7.1.5 Act as the primary spokesperson for the Association.
 - 7.1.6 Submit or cause to be submitted to each General Meeting a report of the Board of Directors as to financial standing and general business of the Association.
- 7.2 The President is (ex officio) a member of all committees.
- 7.3 The Vice-President shall take the place of the President in the event of the President's absence or inability to preside.

Bylaw 8

8. Board of Directors Powers and Duties

- 8.1 The business and affairs of the Association shall be under the direction and control of the Board of Directors, which may exercise all the powers of the Association which are not required by the Alberta School Boards Association Act, or by these Bylaws, to be exercised by the Association in a General Meeting.
- 8.2 Without limiting the generality of the foregoing, the Board of Directors:
 - 8.2.1 Shall appoint an Executive Director as Chief Executive Officer of the Association, establish terms of employment and salary, prescribe duties, and monitor and evaluate performance;
 - 8.2.2 May delegate any or all of its powers to the Executive Director, the Executive Committee established pursuant to these Bylaws, or a committee appointed by it;

- 8.2.3 May appoint either from its own members or others such special committees as it may from time to time deem advisable and prescribe their duties and functions;
- 8.2.4 Shall pay the reasonable expenses of its members and others;
- 8.2.5 Shall pay a per diem allowance, as determined by the Association's budget, to its members and others;
- 8.2.6 Shall make provision for the payment of honoraria, as determined by the Association's budget, to Board of Directors members;
- 8.2.7 May adopt policy positions on matters which arise between General Meetings and shall submit these for ratification at the next General Meeting;
- 8.2.8 Shall designate a newly-created board to belong to a Zone, on an interim basis. Final designation to which Zone such Board shall belong shall occur at the next General Meeting following the date of creation of such Board;
- 8.2.9 Shall engage in strategic planning activities which establish and review short- and long-range plans to guide the Association's business and affairs;
- 8.2.10 Shall communicate and support the Association's position on issues, policies, and practices to appropriate internal and external publics;
- 8.2.11 Shall have the authority to grant honorary life memberships in the Association, which shall not entail the payment of fees by the recipient;
- 8.2.12 Shall delegate to the Executive Director responsibility for the establishment of fair salaries and reasonable working conditions for Association staff and contractors.

Bylaw 9

9. Board of Directors Meetings

- 9.1 Regular meetings of the Board of Directors shall be held at such time and place as may be set by resolution of the Board of Directors.
- 9.2 Special meetings of the Board of Directors may be called by providing a written statement to the Executive Director detailing the business in respect of which the meeting is desired by:
 - 9.2.1 The Executive Committee; or
 - 9.2.2 A majority of voting members of the Board of Directors.
- 9.3 Upon request for a special meeting of the Board of Directors, the Executive Director shall call such meeting by providing:
 - 9.3.1 Eight days Written Notice to each voting member of the Board of Directors; or

- 9.3.2 Oral or fewer than eight days Written Notice following receipt of written consent or waiver from each voting member of the Board of Directors.
- 9.4 Meetings of the Board of Directors are open to Full Members of the Association unless a majority of voting members of the Board of Directors elect to hold part of the meeting in camera.

Bylaw 10

10. General Meetings

- 10.1 Two General Meetings of the Association shall be held each year.
- 10.2 Unless otherwise directed by the Board of Directors:
 - 10.2.1 The Spring General Meeting shall be held during the first full week of June; and
 - 10.2.2 The Fall General Meeting shall be held during the third full week in November.
- 10.3 The location of the General Meeting shall be determined by the Board of Directors.
- 10.4 At least twenty-one days Written Notice of any General Meeting shall be provided to each Full Member and Associate Member.

Bylaw 11

11. Special General Meetings

- 11.1 Special General Meetings of the Association to deal with high priority or emergent issues that require urgent direction/action and which have significant implications for Boards may be held following an affirmative vote of seven voting members of the Board of Directors at a duly constituted meeting of the Board of Directors.
- 11.2 At least seven days Written Notice of any Special General Meeting shall be provided to each Full Member. Such notice shall provide background detail to enable Boards to prepare for the Special General Meeting.

Bylaw 12

12. Representation and Voting at General Meetings

- 12.1 The Executive Director shall, subject to direction from the Board of Directors, make all necessary arrangements for registration of delegates and for voting as may be necessary.
- 12.2 Attendance
 - 12.2.1 Any Trustee, upon completion of registration, shall be entitled to attend a General Meeting.

- 12.2.2 It is the duty of all delegates, including members of the Board of Directors, to register prior to attending a General Meeting.
- 12.3 Voting
 - 12.3.1 The Chair of each Full Member Board has the power to cast the vote to which each Full Member is entitled, unless another Trustee for that Board is designated, in writing, to the Executive Director, prior to the General Meeting, or in an emergency situation, by the Full Member Board at the General Meeting.
 - 12.3.2 Unless otherwise required by these Bylaws or the approved rules of procedure governing disposal of resolutions, all Substantive Motions will be determined under the double majority voting method, as follows:
 - 12.3.2.1 Sixty percent or more of Full Member Boards who are in attendance, who cast a vote, and who vote in the affirmative, based upon one vote per Full Member Board; and
 - 12.3.2.2 Full Member Boards who are in attendance, who cast a vote, and who vote in the affirmative, represent 60 percent or more of the Students registered for the most recently reported period with Full Member Boards who voted in the affirmative.
 - 12.3.3 For the purposes of Section 12.3.2.2, the percentage of Students enrolled in a Full Member Board shall be determined by:
 - 12.3.3.1 Utilizing the total student enrollment figures for the most recent reporting period, as published by Alberta Education; and
 - 12.3.3.2 Dividing the number of students enrolled in each Full Member Board by the total number of students enrolled in all Full Member Boards in attendance, who cast a vote, resulting in a percentage (rounded to the nearest 0.1 percent).
 - 12.3.4 Results of the voting on Substantive Motions shall indicate how each Board cast its ballot.
 - 12.3.5 Parliamentary motions and amendments to motions will be determined on the basis of one vote per Full Member Board and by a majority of the votes cast, unless otherwise required by Robert's Rules of Order or the approved rules of procedure governing disposal of resolutions.
- 12.4 A balloting committee shall be appointed at the opening of every General Meeting. It is the duty of the balloting committee to conduct the ballot voting.

Bylaw 13

13. Association Budget and Membership Fees

- 13.1 The fiscal year of the Association shall be September to August.
- 13.2 The Association budget shall be adopted at the Spring General Meeting of the year prior to the fiscal year for which it is established.
- 13.3 Notwithstanding any provisions to the contrary in these Bylaws, or in the approved rules of procedure governing disposal of resolutions, the budget shall be open to amendment until adopted.
- 13.4 The Association budget, including analysis and fees assessed to Member Boards shall be presented in writing to Full Member Boards at least sixty days prior to the day the Spring General Meeting is to commence.
- 13.5 The fees assessment included in the budget shall be comprised of the:
 - 13.5.1 Formula for determining the annual fees including the basic fee and the weight rate per student enrolment;
 - 13.5.2 Total annual fees payable by each Full Member Board;
 - 13.5.3 Number of students used in the calculation of fees payable by a Board which shall be the total student enrollment reported to Alberta Education in the most recent reporting period;
 - 13.5.4 Annual fees payable for any Full Member Board which shall not exceed ten percent of the total annual Full Member membership fees; and
 - 13.5.5 Annual fees payable for each Associate Member which shall be \$500 less than the basic membership fee for Full Member Boards.

Bylaw 14

14. Amendments to the Bylaws

- 14.1 Amendments to these Bylaws shall be made at a General Meeting, normally at the Spring General Meeting unless otherwise permitted by the Board of Directors.
- 14.2 An amendment to these Bylaws shall take effect on the day following the conclusion of the Spring General Meeting at which such amendment is made, unless an effective date other than the close of the Spring General Meeting is specified in the resolution.
- 14.3 At least sixty days Written Notice of any Bylaw amendment shall be provided to each Full Member.

Bylaw 15

15. Zones of the Association

15.1 All Full Member Boards shall belong to a Zone of the Association.

15.2 Subject to the provisions of these Bylaws, for the purpose of the formation of geographic Zones of the Association, the Province shall be divided as follows and each geographic Zone shall consist of designated Boards as follows.

15.2.1 Zone 1

Fort Vermilion School Division No. 52

Grande Prairie Roman Catholic Separate School District No. 28

Grande Prairie School District No. 2357

High Prairie School Division No. 48

Holy Family Catholic Regional Division No. 37

Northland School Division No. 61

Peace River School Division No. 10

Peace Wapiti School Division No. 76

Northwest Francophone Education Region No. 1

15.2.2 Zone 2/3

Aspen View Public School Division No. 78

Black Gold Regional Division No. 18

Buffalo Trail Public Schools Regional Division No. 28

East Central Alberta Catholic Separate Schools Regional Division No.
16

East Central Francophone Education Region No. 3

Edmonton Catholic Separate School District No. 7

Edmonton School District No. 7

Elk Island Catholic Separate Regional Division No. 41

Elk Island Public Schools Regional Division No. 14

Evergreen Catholic Separate Regional Division No. 2

Grande Yellowhead Public School Division No. 77

Greater North Central Francophone Education Region No. 2

Greater St. Albert Roman Catholic Separate School District No. 734

Fort McMurray Public School District No. 2833

Fort McMurray Roman Catholic Separate School District No. 32

Lakeland Roman Catholic Separate School District No. 150

Living Waters Catholic Regional Division No. 42

Lloydminster Public School Division No. 99

Lloydminster Roman Catholic Separate School Division No. 89

Northern Gateway Regional Division No. 10

Northern Lights School Division No. 69
Parkland School Division No. 70
Pembina Hills Regional Division No. 7
St. Albert Public School District No. 5565
St. Paul Education Regional Division No. 1
St. Thomas Aquinas Roman Catholic Separate Regional Division No.
38
Sturgeon School Division No. 24
Yellowknife Education District No. 1
Yellowknife Separate Education District No. 2

15.2.3 Zone 4

Battle River Regional Division No. 31
Chinook's Edge School Division No. 73
Clearview School Division No. 71
Red Deer Catholic Regional Division No. 39
Red Deer Public School District No. 104
Wild Rose School Division No. 66
Wolf Creek School Division No. 72
Wetaskiwin Regional Division No. 11

15.2.4 Zone 5

Calgary Roman Catholic Separate School District No. 1
Calgary School District No. 19
Canadian Rockies Regional Division No. 12
Christ the Redeemer Catholic Separate Regional Division No. 3
Foothills School Division No. 38
Golden Hills School Division No. 75
Greater Southern Public Francophone Education Region No. 4
Greater Southern Separate Catholic Francophone Education Region
No. 4
Prairie Land Regional Division No. 25
Rocky View School Division No. 41

15.2.5 Zone 6

Grasslands Regional Division No. 6
Holy Spirit Roman Catholic Separate Regional Division No. 4
Horizon School Division No. 67
Lethbridge School District No. 51

Livingstone Range School Division No. 68
Medicine Hat Catholic Separate Regional Division No. 20
Medicine Hat School District No. 76
Palliser Regional Division No. 26
Prairie Rose School Division No. 8
Westwind School Division No. 74

- 15.3 Each geographic Zone numbered 1, 2/3, 4, 5, or 6 shall be governed by these Bylaws and Schedule A of the Alberta School Boards Association Bylaws, together with such other Bylaws established by the Zone which are not inconsistent with the Bylaws of the Association.
- 15.4 The objects of the geographic Zones shall be to work in cooperation for the mutual benefit of all members of the Alberta School Boards Association, to consider matters relating to education and school administration which are of particular interest to their areas, to encourage better understanding between Boards and the public, to work for continued improvement in the educational system, and to make recommendations to the Alberta School Boards Association.
- 15.5 Zone 7
- 15.5.1 Zone 7 of the Alberta School Boards Association shall be open to all Roman Catholic boards in the Province of Alberta and the Northwest Territories of Canada.
- 15.5.2 Zone 7 shall be known as the Alberta Catholic School Trustees' Association.
- 15.6 Zone 8
- 15.6.1 Zone 8 of the Alberta School Boards Association shall be open to all public boards, other than Roman Catholics, in the Province of Alberta and the Northwest Territories of Canada.
- 15.6.2 Zone 8 shall be known as the Public School Boards' Association of Alberta.
- 15.7 Zone 9
- 15.7.1 Zone 9 of the Alberta School Boards Association shall be open to all Francophone authorities in the Province of Alberta and the Northwest Territories of Canada.
- 15.7.2 Zone 9 shall be known as the Fédération des conseils scolaires francophones de l'Alberta (Federation of Francophone School Authorities).

SCHEDULE A: FORMING BYLAWS FOR ZONES 1, 2/3, 4, 5 AND 6

(As referred to in Bylaw 15.3)

Bylaw A1 – Membership

- A1.1 Membership in Zones shall be determined by Bylaw 15 of the Alberta School Boards Association.

Bylaw A2 – Finance

- A2.1 Each Zone may set membership fees and vary same from time to time; the same to be in such sum as is necessary to cover operating expenses and such projects as may be undertaken by the Zone.

Bylaw A3 – Meetings

- A3.1 Each Zone shall hold an annual meeting:
- a. During a 30-day period preceding the Fall General Meeting of the Alberta School Boards Association, such period ending eight clear days prior to the opening date of the Fall General Meeting;
 - b. In case of exceptional circumstances, the Executive Committee of the Board of Directors may arrange with a Zone to hold its annual meeting on a date falling outside the 30-day period.
- A3.2 Zones shall hold a meeting during the 30-day period immediately preceding the relevant General Meeting to elect the Zone Director(s) to the Board of Directors in accordance with Bylaw 5.2.
- A3.3 Other meetings of the Zones may be held in accordance with provisions hereinafter set out in Bylaw A7.
- A3.4 Any Trustee of a member board of the Zone may attend the annual or other meeting of the Zone and take part in the business of the meeting.

Bylaw A4 – Voting

- A4.1 Voting for the election of the Zone Director(s) and alternate(s) to the Board of Directors of the Alberta School Boards Association shall be by secret ballot on the basis of one vote per Full Member Board. The boards of the cities of Edmonton and Calgary shall be excluded from voting for Zone Directors and the Zone Director's Alternate to the Board of Directors of the Alberta School Boards Association.
- A4.2 Voting on ordinary business or motions at annual Zone meetings shall be based upon one vote per Full Member Board in attendance, unless otherwise provided for in the Zone Bylaws.

- A4.3 Voting for Zone Chair or Vice-Chair shall be by secret ballot on the basis of one vote per Full Member Board. The election for Chair shall take place before the election for Vice-Chair.

Bylaw A5 – Alberta School Boards Association Board of Directors

- A5.1 Each Zone shall elect its Director(s) and Alternate Director(s) to the Board of Directors of the Alberta School Boards Association at such time and for such terms as the Bylaws of the Association may provide.
- A5.2 The Alternate Director shall attend, participate and vote only when the Director is absent.
- A5.3 A Trustee elected to the Board of Directors of the Alberta School Boards Association shall be a trustee of a member board of the Zone other than the boards of the cities of Calgary and Edmonton.

Bylaw A6 – Zone Executive

- A6.1 A member of the Zone Executive shall be a trustee of a member board of the Zone.
- A6.2 The Zone Executive shall consist of:
- a. A Chair and Vice-Chair to be elected at large at the annual meeting;
 - b. One board representative to Zone to be elected annually by each board in the Zone; and
 - c. The Zone Director(s) or Alternate(s) representing the Zone.
- A6.3 The position of Zone Chair or Vice-Chair shall not be held by:
- a. The ASBA President, Vice-President, Zone or Metro Director, or alternate; or
 - b. The President or Vice-President of the Alberta Catholic School Trustees' Association (Zone 7), the Public School Boards Association of Alberta (Zone 8), and the Fédération des conseils scolaires francophones de l'Alberta (Federation of Francophone School Authorities – Zone 9).
- A6.4 A majority of the members of the Zone Executive shall constitute a quorum.
- A6.5 Any Zone Director ceasing to be a trustee shall vacate his office, which shall be filled in accordance with provisions hereinafter set out in these Bylaws.
- A6.6 If the office of Chair becomes vacant, it shall be automatically filled by the Vice-Chair.
- A6.7 If a vacancy occurs among the Directors the board or boards represented may elect a new director to fill the vacancy.

Bylaw A7 – Duties and Powers of the Zone Executive

- A7.1 The business and affairs of the Zone shall be managed by and be under the direction of the Zone Executive.
- A7.2 Without limiting the generality of the foregoing, the Zone Executive shall:
- a. Appoint a Secretary-Treasurer who shall hold office until his/her successor is appointed;
 - b. Appoint such standing committees as it may deem necessary;
 - c. Appoint such delegates as may be required to represent the Zone;
 - d. Appoint, either from its own members or others, such special committees as it may from time to time deem advisable and prescribe their duties and functions;
 - e. Meet when necessary as determined by the Chair or by a majority of the members;
 - f. Forward minutes of all meetings to member boards of the Zone and to the Alberta School Boards Association;
 - g. Arrange such other meetings of the Zone as are deemed necessary to fulfill its objectives; and
 - h. Arrange to fill by election from the Zone membership a vacancy occurring during the unexpired term of office of Vice-Chair at a meeting of the Zone providing the membership of the Zone is given ten clear days notice of the intent.

Bylaw A8 – Bylaws

- A8.1 The Zone may establish such other Bylaws for the conduct of its affairs not inconsistent with the Bylaws of the Alberta School Boards Association.

ASBA Bylaws Review: Current/Proposed Comparison

Current	Proposed
Bylaw No. 1 - Interpretation	Bylaw 1 1. Definitions and Interpretation
1. In these Bylaws, unless the context otherwise requires:	1.1 In these Bylaws, unless the context otherwise requires:
(a) "Association" or "The Association" shall mean the Alberta School Boards Association.	1.1.3 "Association" or "The Association" means the Alberta School Boards Association.
(b) "Board" shall mean the board of trustees of a district or school or regional division or education region, or the board of a regional authority.	1.1.4 "Board" means the board of trustees of a school district, school division, or regional division, the regional authority of a Francophone education region, or an official trustee as defined in the <i>School Act</i> .
(c) "Full member" shall mean a board of trustees of the school district or a school division or a school or a regional division or education region that has publicly elected members according to the <i>Local Authorities Election Act</i> and that is an operating board as defined in the <i>Alberta School Boards Association Act</i> ; and any board of trustees of a publicly supported school system of the City of Yellowknife, Northwest Territories and the board for a regional authority.	1.1.7 "Full Member" of the Association means: 1.1.7.1 A board of trustees of a school district, school division, or regional division, or the regional authority of a Francophone education region that has publicly elected members according to the <i>Local Authorities Election Act</i> or in the case of Lloydminster the <i>Local Government Election Act</i> , and that is an operating board as defined in the <i>Alberta School Boards Association Act</i> ; or 1.1.7.2 A board of trustees of a publicly supported school system in the City of Yellowknife, Northwest Territories.
(d) "Associate member" shall mean: (i) elected First Nations boards of education under the auspices of band councils; and (ii) Métis boards of education that operate school buildings.	1.1.2 "Associate Member" of the Association means: 1.1.2.1 Elected First Nations boards of education under the auspices of band councils; and 1.1.2.2 Métis boards of education that operate school buildings.
(e) "Constitution" as used in these Bylaws shall mean the Act of Incorporation of the Association, which is defined as the Alberta School Boards Association Act being Chapter A-32 of the Revised Statutes of Alberta, 2000 as amended from time to time.	(Not a defined term used in the proposed revised bylaws)

Current	Proposed
(f) "District" shall mean any Alberta school district established under or governed by the School Act but shall not include a school or regional division or education region	<i>(Not a defined term used in the proposed revised bylaws)</i>
(g) "Division" shall mean a school division or school or regional division or education region established under or governed by the School Act.	<i>(Not a defined term used in the proposed revised bylaws)</i>
(h) "General Election" shall mean an election held for all of the Boards in accordance with the <i>Local Authorities Election Act</i> .	1.1.8 "General Election" means an election held for all Boards in accordance with the <i>Local Authorities Election Act</i> .
(i) "Honorary Life Membership" shall mean a membership of recognition to an individual by way of having met certain established criteria approved by the Board of Directors and which excludes certain rights and privileges afforded regular members.	<i>(Not a defined term used in the proposed revised bylaws)</i>
(j) "President" shall mean President and Chairman of the Board of Directors.	1.1.12 "President" means President of the Association and Chair of the Board of Directors.
(k) "Minister" shall mean the Minister of Education for the Province of Alberta.	1.1.11 "Minister of Education" means the Minister of Education for the Province of Alberta.
(l) "School Act" shall mean the School Act being Chapter S-3.1 of the Revised Statutes of Alberta, 2000 as amended from time to time or any legislation hereinafter enacted in substitution therefore.	1.1.13 " <i>School Act</i> " means the <i>School Act</i> being Chapter S-3 of the Revised Statutes of Alberta, 2000 as amended from time to time or any successor legislation hereinafter enacted.
(m) "School trustee" or "trustee" shall mean a member of a board, or Francophone Regional Authority, having full member status, or an official trustee.	1.1.17 "Trustee" means a member of a Board with Full Member status, or an official trustee as defined in the <i>School Act</i> .
(n) "Zones" shall mean branches of the Alberta School Boards Association established on a geographical or other basis pursuant to the provisions of the Bylaws of the Association.	1.1.20 "Zone" means a subset of all Boards established on a geographical or other basis pursuant to the provisions of these Bylaws.

Current	Proposed
<p>(o) "Student" shall mean any person enrolled in a school or schools operated by a member board for which a grant is paid under the Alberta School Foundation Fund:</p> <ul style="list-style-type: none"> • a student enrolled in a school of a member board that receives payment from the Government of Canada in respect of him; • a person enrolled in a school or a school district established to educate children of employees of the Government of Canada; or • a child enrolled in an Early Childhood Services program of a member board for which a grant of monies is paid. 	<p>1.1.15 "Student" means any person enrolled in a Full Member jurisdiction as reported by Alberta Education.</p>
<p>(p) "Vice-President" shall mean Vice-President and Vice-Chairman of the Board of Directors.</p>	<p>1.1.18 "Vice-President" means Vice-President of the Association and Vice-Chair of the Board of Directors.</p>
<p><i>(New defined term used in the proposed revised bylaws)</i></p>	<p>1.1.1 "Alternate Director" means a representative of a Zone or Metro Board who shall fill the position of Director in the event of the Director's absence or inability to act.</p>
<p><i>(New defined term used in the proposed revised bylaws)</i></p>	<p>1.1.5 "Board of Directors" means the Board of Directors of the Association, established pursuant to the provisions of these Bylaws.</p>
<p><i>(New defined term used in the proposed revised bylaws)</i></p>	<p>1.1.6 "Director" means a member of the Association's Board of Directors who represents a Zone or Metro Board.</p>
<p><i>(New defined term used in the proposed revised bylaws)</i></p>	<p>1.1.9 "General Meeting" means one of the Association's biannual meetings; either the Spring General Meeting or the Fall General Meeting.</p>
<p><i>(New defined term used in the proposed revised bylaws)</i></p>	<p>1.1.10 "Metro Board" means any one of the four public or separate school boards in the cities of Calgary or Edmonton with Full Member status.</p>
<p><i>(New defined term used in the proposed revised bylaws)</i></p>	<p>1.1.14 "Special General Meeting" means a meeting of the Association called by the Board of Directors pursuant to the provisions of these Bylaws. Unless the context otherwise requires, provisions in these Bylaws that apply to a General Meeting also apply to a Special General Meeting.</p>

Current	Proposed
<i>(New defined term used in the proposed revised bylaws)</i>	1.1.16 “Substantive Motion” means a motion before the membership at a General Meeting, and includes motions relating to the Association budget, Bylaws, and policy positions.
<i>(New defined term used in the proposed revised bylaws)</i>	1.1.19 “Written Notice” means notice of a meeting that: 1.1.19.1 Specifies the purpose, date, time and place of the meeting, and 1.1.19.2 Is delivered by any electronic means or post, meeting required timelines, exclusive of the day on which the notice is sent or mailed and exclusive of the day for which notice is given.
2. In these Bylaws the singular shall include the plural and the plural shall include the singular; and the masculine shall include the feminine.	1.2 In these Bylaws the singular includes the plural and the plural includes the singular.
Bylaw No. 2 - Powers of Full and Associate Members	Bylaw 2 2. Entitlement of Full and Associate Members
1. Full member boards of the Alberta School Boards Association shall be entitled to: (a) Association communications materials except those designated as confidential to specific audiences; (b) Direct services from Association staff officers at fees established annually by the Association; (c) Access to Association conferences and workshops at a conference rate established by the Association; and (d) Unrestricted participation in the business affairs of the Association.	2.1 Full Members are entitled to: 2.1.1 Association communications materials except those designated as confidential to specific audiences; 2.1.2 Direct services from Association personnel at fees established annually by the Association; 2.1.3 Access to Association conferences and workshops at a conference rate established by the Association; and 2.1.4 Unrestricted participation in the business affairs of the Association.

Current	Proposed
<p>2. Associate member boards of the Alberta School Boards Association shall be entitled to:</p> <p>(a) Association communication materials except those designated as confidential to specific audiences;</p> <p>(b) Direct services from Association staff officers on a cost-recovery basis at fees established annually by the Association plus expenses for staff officers' travel, meals, and accommodation;</p> <p>(c) Access to Association conferences and workshops at 125 percent of the conference rate established for full members by the Association; and</p> <p>(d) Attendance as guests at the General Meeting at 125 percent of the General Meeting rate established for full members.</p>	<p>2.2 Associate Members are entitled to:</p> <p>2.2.1 Association communication materials except those designated as confidential to specific audiences;</p> <p>2.2.2 Direct services from Association personnel on a cost-recovery basis at fees established annually by the Association plus expenses for travel, meals, and accommodation;</p> <p>2.2.3 Access to Association conferences and workshops at 125 percent of the rate established for Full Members by the Association; and</p> <p>2.2.4 Attendance as guests at General Meetings at 125 percent of the General Meeting rate established for Full Members.</p>
Bylaw No. 3 - Board of Directors and Executive Committees	
Bylaw No. 3 - Board of Directors and Executive Committees	Bylaw 3
<p>1. The Board of Directors shall consist of the:</p> <p>(a) President;</p> <p>(b) Vice-President;</p> <p>(c) One director for each Zone, excepting where any Zone is made up of more than 20 school boards, then that Zone shall be represented by two directors; and</p> <p>(d) Four Metro Directors.</p>	<p>3. Board of Directors and Executive Committee Composition</p> <p>3.1 The Association's Board of Directors shall consist of:</p> <p>3.1.1 The President;</p> <p>3.1.2 The Vice-President;</p> <p>3.1.3 One Director representing each geographic Zone, excepting where any such Zone is made up of more than 20 Boards, then that Zone shall be represented by two Directors; and</p> <p>3.1.4 One Director from each Metro Board.</p>
<p>2. The Executive Committee of the Board shall consist of the:</p> <p>(a) President;</p> <p>(b) Vice President; and</p> <p>(c) Executive Director (non-voting).</p>	<p>3.2 The Executive Committee of the Board of Directors shall consist of the:</p> <p>3.2.1 President;</p> <p>3.2.2 Vice President; and</p> <p>3.2.3 Executive Director (non-voting).</p>

Current	Proposed
<p>3. Three non-voting observers at Board of Directors Meetings may include:</p> <p>(a) One from the Alberta Catholic School Trustees' Association (Zone 7);</p> <p>(b) One from the Public School Boards Association of Alberta (Zone 8); and,</p> <p>(c) One from the Fédération des conseils scolaires francophones de l'Alberta (Federation of Francophone School Authorities) (Zone 9).</p>	<p>3.3 One representative from each of the following organizations may attend non-confidential aspects of Board of Directors meetings as non-voting observers and at the expense of their respective organization:</p> <p>3.3.1 Alberta Catholic School Trustees' Association (Zone 7);</p> <p>3.3.2 Public School Boards Association of Alberta (Zone 8); and,</p> <p>3.3.3 Fédération des conseils scolaires francophones de l'Alberta (Federation of Francophone School Authorities) (Zone 9).</p>
<p>4. The Minister of Education shall be the Honorary President of the Association.</p>	<p>Bylaw 4</p> <p>4. Honourary President</p> <p>4.1 The Minister of Education shall be the honorary president of the Association.</p>
<p>Bylaw No. 4 - Election of the Board of Directors</p>	<p>Bylaw 5</p> <p>5. Board of Directors Members</p>
<p>1. Election of the President and the Vice-President shall take place at a General Meeting of the Association. Nominations shall be made openly from the floor for the positions of President and Vice-President and voting shall be by secret ballot on the basis of one vote per Full member board in attendance. The candidate receiving the largest number of votes will be the successful candidate. The President and Vice-President shall take office at the conclusion of the General Meeting at which they are elected.</p>	<p>5.3 President and Vice President Elections</p> <p>5.3.1 Election of the President and the Vice-President shall take place at a General Meeting of the Association, normally at the Fall General Meeting immediately following a General Election, and two years following (i.e. November of odd-numbered years).</p> <p>5.3.2 Nominations shall be made from the floor and shall require a seconder.</p> <p>5.3.3 Voting shall be by secret ballot on the basis of one vote per Full Member Board in attendance.</p> <p>5.3.4 The candidate receiving the greatest number of votes will be the successful candidate. Announcement of results shall be limited to identifying the successful candidate.</p> <p>5.3.5 The President and Vice-President shall take office at the conclusion of the General Meeting at which they are elected.</p>

Current	Proposed
2. Election of the Zone and Metro Directors shall be completed and confirmed in writing to the Executive Director of the Association before the opening of the General Meeting specified in Bylaw No. 4(5). Members so elected shall take office at the conclusion of the General Meeting.	5.4 Director Elections 5.4.1 Election of the Directors shall be completed and confirmed in writing to the Executive Director of the Association before the opening of the General Meeting specified in these Bylaws. Members so elected shall take office at the conclusion of the General Meeting.
3. (a) Every candidate for office shall be a trustee. (b) Any Director ceasing to be a trustee shall vacate his office, which shall be filled in accordance with provisions hereinafter set out in the Bylaws.	5.1 Eligibility 5.1.1 Every candidate for office of President, Vice-President, Director or Alternate Director shall be a Trustee of a Full Member Board. 5.1.2 Any member of the Board of Directors ceasing to be a Trustee shall vacate his/her office, which shall be filled in accordance with provisions in these Bylaws.
<i>(New)</i>	5.1.3 An individual in receipt of the nomination for a publicly elected provincial or federal office, or who currently occupies a publicly elected provincial or federal office shall not be eligible to concurrently hold the position of President, Vice-President, Director or Alternate Director.
4. (a) Election of the President and Vice-President shall occur during the month of November immediately following a Local Authorities Election and approximately 18 months thereafter in the month of June.	5.3.1 Election of the President and the Vice-President shall take place at a General Meeting of the Association, normally at the Fall General Meeting immediately following a General Election, and two years following (i.e. November of odd-numbered years).
(b) The President, the Vice-President, the Zone Directors and the Metro Directors shall be elected for terms of approximately 18 months and shall be eligible for re-election for one successive term of approximately 18 months. The President, Vice-President, Zone Directors, and the Metro Directors may be elected to a previously held position for more than two terms provided such re-election occurs approximately 18 months following conclusion of the first two terms.	5.2 Term 5.2.1 The President, Vice-President, and Directors shall be elected for a two year term and shall be eligible for re-election for one successive term of two years. The President, Vice-President, and Directors may be elected to a previously held position for more than two terms provided such re-election occurs at least one term following conclusion of the first two terms.

Current	Proposed
(c) Any trustee who fills a vacancy in the office of President, Vice-President, Zone Director, or Metro Director shall be deemed to have completed a term if they served in that capacity for more than nine months.	5.6.6 Any Trustee who fills a vacancy in the office of President, Vice-President, or Director shall be deemed to have completed a term if they served in that capacity for more than twelve months.
5. Election of the other Directors shall be for approximately 18-month terms.	5.2.1 The President, Vice-President, and Directors shall be elected for a two year term and shall be eligible for re-election for one successive term of two years. The President, Vice-President, and Directors may be elected to a previously held position for more than two terms provided such re-election occurs at least one term following conclusion of the first two terms.
(a) Elections shall be held approximately every 18 months following the pattern of November 2011, June 2013, November 2014, June 2016 for: (i) one from the Edmonton School District No. 7 plus an alternate Director; (ii) one from the Calgary RCSSD No. 1 plus an alternate Director; (iii) one from Zone No. 4 plus an alternate Director; (iv) one from Zone No. 6 plus an alternate Director; and (v) one from Zone No. 2/3 plus an alternate Director.	5.2.2 Director terms shall commence every November of even-numbered years for one Director and one Alternate Director for: ◆ Calgary RCSSD No. 1; ◆ Edmonton School District No. 7; ◆ Zone 2/3; ◆ Zone 4; and ◆ Zone 6.
(b) Elections shall be held approximately every 18 months following the pattern of June 2012, November 2013, June 2015, and November 2016 for: (i) one from the Edmonton RCSSD No. 7 plus an alternate Director; (ii) one from the Calgary School District No. 19 plus an alternate Director; (iii) one from Zone No. 1 plus an alternate Director; (iv) one from Zone No. 2/3 plus an alternate Director; and (v) one from Zone No. 5 plus an alternate Director.	5.2.3 Director terms shall commence every November of odd-numbered years for one Director and one Alternate Director for: ◆ Calgary School District No. 19; ◆ Edmonton RCSSD No. 7; ◆ Zone 1; ◆ Zone 2/3; and ◆ Zone 5.

Current	Proposed	
<p>(c) Metro school boards shall elect their Director and alternate Director to the Board of Directors at the relevant meeting of the board preceding a General Meeting.</p> <p>(d) Zones shall elect their Director(s) and alternate Director to the Board of Directors at the relevant Zone Meeting preceding a General Meeting.</p>	5.4.1	Election of the Directors shall be completed and confirmed in writing to the Executive Director of the Association before the opening of the General Meeting specified in these Bylaws. Members so elected shall take office at the conclusion of the General Meeting.
<p>(e) An individual occupying any of the following positions shall not be eligible to concurrently hold the position of President, Vice-President, Zone or Metro Director, or alternate:</p> <p>(i) Zone Chair/Vice-Chair</p> <p>(ii) Appointed representatives of the Alberta Catholic School Trustees' Association (Zone 7), the Public School Boards Association of Alberta (Zone 8), and the Fédération des conseils scolaires francophones de l'Alberta (Federation of Francophone School Authorities – Zone 9) who attend Board of Directors meetings as observers</p> <p>(iii) The President or Vice-President of the Alberta Catholic School Trustees' Association (Zone 7), the Public School Boards Association of Alberta (Zone 8), and the Fédération des conseils scolaires francophones de l'Alberta (Federation of Francophone School Authorities – Zone 9).</p>	5.1.4	<p>An individual occupying any of the following positions shall not be eligible to concurrently hold the position of President, Vice-President, Director, or Alternate Director:</p> <ul style="list-style-type: none"> ◆ Zone Chair/Vice-Chair; ◆ Appointed representatives of the Alberta Catholic School Trustees' Association (Zone 7), the Public School Boards Association of Alberta (Zone 8), and the Fédération des conseils scolaires francophones de l'Alberta (Federation of Francophone School Authorities – Zone 9) who attend Board of Directors meetings as observers; or ◆ The President or Vice-President of the Alberta Catholic School Trustees' Association (Zone 7), the Public School Boards Association of Alberta (Zone 8), and the Fédération des conseils scolaires francophones de l'Alberta (Federation of Francophone School Authorities – Zone 9).
<p>6. A Director and alternate Director of the Board of Directors shall be a trustee of a member board.</p>	5.1.1	Every candidate for office of President, Vice-President, Director or Alternate Director shall be a Trustee of a Full Member Board.
<p>7. (a) If a vacancy occurs in the office of President, it shall be filled automatically by the Vice-President.</p>	5.6.1	If a vacancy occurs in the office of President, it shall be filled automatically by the Vice-President.
<p>(b) Notwithstanding any provisions in these Bylaws governing the election of a Vice-President, the Board of Directors may, in the event of a vacancy in that office, fill the vacancy from among its members.</p>	5.6.2	If a vacancy occurs in the office of Vice-President, notwithstanding any provisions in these Bylaws governing the election of a Vice-President, the Board of Directors may fill the vacancy from among its members.

Current	Proposed
(c) In the year of a general election, if the President does not run for the office of trustee or is defeated in the general election, the President may complete his/her term of office through to the election of the new President at the AGM.	5.3.6 Notwithstanding Bylaw 5.1.2, in the year of a General Election, if the President does not run for the office of trustee or is defeated in the General Election, the President may complete his/her term of office through to the election of the new President at the General Meeting.
8. If a member of the Board of Directors, elected by a metro board or zone, is subsequently elected President or Vice-President, then his/her office as a member of the Board of Directors from a metro board or zone shall be filled by the alternate, until such time as a by-election has been held.	5.4.2 If a member of the Board of Directors is subsequently elected President or Vice-President, then his/her office as a member of the Board of Directors shall be filled by the Alternate Director, until such time as a new Director is elected.
9. When a vacancy occurs on the Board of Directors (except in the case of the President or the Vice-President), the metro board or zone shall arrange for a by-election to fill the vacancy.	5.6.3 If a vacancy occurs in the office of Directors, the Metro Board or Zone shall arrange to fill the vacancy.
10. If a metro board or zone fails to appoint a Director and/or an alternate Director to the Board of Directors in accordance with the requirements of these Bylaws then the Board of Directors shall have the power to arrange for a by-election to fill the vacancy.	5.6.4 If a Metro Board or Zone fails to appoint a Director to the Board of Directors in accordance with the requirements of these Bylaws, then the Board of Directors may arrange to fill the vacancy.
11. An alternate Director shall be entitled to attend Board of Directors meetings in the absence of the Director they are replacing. The alternate Director, while so acting, shall have the full rights and privileges of the Director, including voting powers. An alternate Director shall only be entitled to fill a vacancy of the Director for the metro board or Zone they represent, until such time as a by-election to fill the vacancy has been held.	1.1.1 "Alternate Director" means a representative of a Zone or Metro Board who shall fill the position of Director in the event of the Director's absence or inability to act. 5.6.3 If a vacancy occurs in the office of Directors, the Metro Board or Zone shall arrange to fill the vacancy.
12. In the event a Director fails to attend three consecutive meetings without giving due and timely notice as to the cause of non-attendance, the Board of Directors may declare the seat vacant and arrange for a by-election to fill the vacancy.	5.6.5 In the event a Director fails to attend three consecutive meetings without giving due and timely notice as to the cause of non-attendance, the Board of Directors may declare the seat vacant and may arrange to fill the vacancy.

Current	Proposed
<i>(New)</i>	5.5 Leaves of Absence 5.5.1 Any member of the Board of Directors seeking a publicly elected provincial or federal office, including the nomination for, shall take a leave of absence from the Board of Directors. 5.5.2 The Board of Directors shall have the authority to grant leaves of absence to its members, including determination of conditions and length, subject to provisions contained in these Bylaws.
Bylaw No. 5 - Representation and Voting at Board of Directors Meetings and at Executive Committee Meetings	Bylaw 6
6. Representation and Voting at Board of Directors Meetings and at Executive Committee Meetings	6. Representation and Voting at Board of Directors Meetings and at Executive Committee Meetings
1. (a) The President, the Vice-President, and the other Directors shall each carry one vote at Board of Directors meetings.	6.1 At Board of Directors meetings: 6.1.1 The President, Vice-President, and all Directors each carry one vote.
(b) At Executive Committee meetings, where consensus is not possible, the President shall determine the course of action to be taken.	6.4 At Executive Committee meetings where consensus is not possible, the President shall determine the course of action to be taken.
(c) An alternate Director who attends a Board of Directors meeting, in the place of the Director, shall carry one vote at Board of Directors meetings.	6.2 An Alternate Director who attends a Board of Directors meeting in the place of a Director shall be entitled to vote.
(d) In the event that both the Director and the Director's alternate are unable to attend a meeting of the Board of Directors, the chair of the Zone or metro board that the Director or alternate Director represents may attend that meeting of the Board of Directors and shall be entitled to vote.	6.3 In the event that both the Director and the Alternate Director are unable to attend a meeting of the Board of Directors, the chair of the Zone or Metro Board that the Director represents may attend that meeting of the Board of Directors and shall be entitled to vote.

Current	Proposed
<p>2. One representative from the Alberta Catholic School Trustees' Association (Zone 7), one representative from the Public School Boards Association of Alberta (Zone 8), and one representative from the Fédération des conseils scolaires francophones de l'Alberta (Federation of Francophone School Authorities – Zone 9) may attend Association Board of Directors meetings in a non-voting capacity, and at the expense of their respective Associations.</p>	<p>3.3 One representative from each of the following organizations may attend non-confidential aspects of Board of Directors meetings as non-voting observers and at the expense of their respective organization:</p> <p>3.3.1 Alberta Catholic School Trustees' Association (Zone 7);</p> <p>3.3.2 Public School Boards Association of Alberta (Zone 8);</p> <p>and,</p> <p>3.3.3 Fédération des conseils scolaires francophones de l'Alberta (Federation of Francophone School Authorities) (Zone 9).</p>
Bylaw No. 6 - President's Duties	Bylaw 7
	7. Executive Duties
<p>1. The President shall provide leadership to the Association, Board of Directors, and Executive Committee.</p>	<p>7.1 The President shall:</p> <p>7.1.1 Provide leadership to the Association, Board of Directors and Executive Committee.</p>
<p>2. The President shall be accountable to the Board of Directors and to the membership.</p>	<p>7.1.2 Be accountable to the Board of Directors and to the membership.</p>
<p>3. The President shall preside at all meetings of the Board of Directors and the Executive Committee and shall open all conferences or General Meetings of the Association and preside until such meeting elects or appoints a chair. In the President's absence or inability to preside, the President's place shall be taken by the Vice-President.</p>	<p>7.1.3 Preside at all meetings of the Board of Directors and the Executive Committee.</p> <p>7.1.4 Open and preside at all conferences or General Meetings of the Association.</p> <p>7.3 The Vice-President shall take the place of the President in the event of the President's absence or inability to preside.</p>
<p>4. The President shall act as the primary spokesman for the Association.</p>	<p>7.1.5 Act as the primary spokesperson for the Association.</p>
<p>5. The President shall submit or cause to be submitted to each General Meeting of the Association the report of the Board of Directors as to financial standing and general business of the Association.</p>	<p>7.1.6 Submit or cause to be submitted to each General Meeting a report of the Board of Directors as to financial standing and general business of the Association.</p>
<p>6. The President is (ex officio) a member of all committees.</p>	<p>7.2 The President is (ex officio) a member of all committees.</p>
Bylaw No. 7 - Board of Directors — Powers and Duties	Bylaw 8
	8. Board of Directors Powers and Duties

Current	Proposed
1. The business and affairs of the Association shall be under the direction and control of the Board of Directors, which may exercise all the powers of the Association which are not required by the Alberta School Boards Association Act, or by these Bylaws, to be exercised by the Association in a General Meeting.	8.1 The business and affairs of the Association shall be under the direction and control of the Board of Directors, which may exercise all the powers of the Association which are not required by the Alberta School Boards Association Act, or by these Bylaws, to be exercised by the Association in a General Meeting.
2. Without limiting the generality of the foregoing the Board of Directors: (a) Shall appoint an Executive Director as Chief Executive Officer of the Association, establish his term of employment and salary, prescribe his duties, and monitor and evaluate his performance;	8.2 Without limiting the generality of the foregoing, the Board of Directors: 8.2.1 Shall appoint an Executive Director as Chief Executive Officer of the Association, establish terms of employment and salary, prescribe duties, and monitor and evaluate performance;
(b) May delegate any or all of its powers to the Executive Director, Executive Committee of the Association, or a committee appointed by it;	8.2.2 May delegate any or all of its powers to the Executive Director, the Executive Committee established pursuant to these Bylaws, or a committee appointed by it;
(c) May appoint either from its own members or others such special committees as it may from time to time deem advisable and prescribe their duties and functions;	8.2.3 May appoint either from its own members or others such special committees as it may from time to time deem advisable and prescribe their duties and functions;
(d) Shall pay the reasonable out-of-pocket expenses of its members and others;	8.2.4 Shall pay the reasonable expenses of its members and others;
(e) Shall pay a per diem allowance, as determined at the General Meeting, to its members and others;	8.2.5 Shall pay a per diem allowance, as determined by the Association's budget, to its members and others;
(f) Shall make provision for the payment of honoraria, as determined by the General Meeting, to Board of Directors members;	8.2.6 Shall make provision for the payment of honoraria, as determined by the Association's budget, to Board of Directors members;
(g) May adopt policy positions on matters which arise between General Meetings and shall submit these for ratification at the next General Meeting;	8.2.7 May adopt policy positions on matters which arise between General Meetings and shall submit these for ratification at the next General Meeting;
(h) Shall designate a newly created board to belong to an Association geographic zone, on an interim basis. With final designation to which geographic zone such board shall belong, to take place at the General Meeting, next following the date of creation of such board;	8.2.8 Shall designate a newly-created board to belong to a Zone, on an interim basis. Final designation to which Zone such Board shall belong shall occur at the next General Meeting following the date of creation of such Board;

Current	Proposed
(i) Shall set long-range and short-range objectives for the Association; (j) Shall review and approve long-range plans to guide the Association's business and affairs; (k) Shall evaluate the Association's effectiveness in achieving the established objectives;	8.2.9 Shall engage in strategic planning activities which establish and review short- and long-range plans to guide the Association's business and affairs;
(l) Shall communicate and support the Association's position on issues, policies, and practices to appropriate internal and external publics.	8.2.10 Shall communicate and support the Association's position on issues, policies, and practices to appropriate internal and external publics;
3. The Board of Directors shall delegate to the Executive Director responsibility for the establishment of fair salaries and reasonable working conditions for staff.	8.2.12 Shall delegate to the Executive Director responsibility for the establishment of fair salaries and reasonable working conditions for Association staff and contractors.
4. (a) Regular meetings of the Board of Directors shall be held at such time and place as may be set by resolution of the Board of Directors.	Bylaw 9 9. Board of Directors Meetings 9.1 Regular meetings of the Board of Directors shall be held at such time and place as may be set by resolution of the Board of Directors.
(b) Special meetings may be called by request in writing to the Executive Director: (i) by the Executive Committee; or (ii) by any seven voting members of the Board of Directors. Such requests shall state the business in respect of which it is desired to hold a meeting.	9.2 Special meetings of the Board of Directors may be called by providing a written statement to the Executive Director detailing the business in respect of which the meeting is desired by: 9.2.1 The Executive Committee; or 9.2.2 A majority of voting members of the Board of Directors.

Current	Proposed
<p>(c) Upon request for a special meeting the Executive Director shall call such meeting:</p> <p>(i) by giving eight days' notice in writing (exclusive of the day on which the notice is mailed and exclusive of the day for which notice is given), postage prepaid and addressed to the member at his address as recorded in the records of the Association; or</p> <p>(ii) by oral or shorter notice following receipt of written consent or waiver from the members of the Board of Directors.</p> <p>A message delivered by any electronic means shall be regarded as a written notice.</p> <p>(d) Every notice of a special meeting of the Board of Directors shall state the hour, date and place of meeting and the business to be transacted.</p>	<p>9.3 Upon request for a special meeting of the Board of Directors, the Executive Director shall call such meeting by providing:</p> <p>9.3.1 Eight days Written Notice to each voting member of the Board of Directors; or</p> <p>9.3.2 Oral or fewer than eight days Written Notice following receipt of written consent or waiver from each voting member of the Board of Directors.</p> <p>1.1.19 "Written Notice" means notice of a meeting that:</p> <p>1.1.19.1 Specifies the purpose, date, time and place of the meeting, and</p> <p>1.1.19.2 Is delivered by any electronic means or post, meeting required timelines, exclusive of the day on which the notice is sent or mailed and exclusive of the day for which notice is given.</p>
<p>(e) Any seven voting members of the Board of Directors shall constitute a quorum for a meeting of that body and a majority vote of the members present, including the chairman, shall decide all questions except on a resolution to call a special General Meeting in which case the affirmative vote of seven voting members of the Board of Directors shall be required. In the event of a tie vote the question is lost.</p>	<p>6.1.2 Quorum is seven voting members of the Board of Directors.</p> <p>6.1.3 A majority vote of the members present, including the Chair, shall decide all questions unless otherwise required by these Bylaws.</p> <p>6.1.4 In the event of a tie vote, the question is lost.</p>
<p>5. (a) Meetings of the Board of Directors shall at all times be open to the membership of the Association unless a majority of the Board of Directors votes to hold part of the meeting in private.</p>	<p>9.4 Meetings of the Board of Directors are open to Full Members of the Association unless a majority of voting members of the Board of Directors elect to hold part of the meeting in camera.</p>
<p>(b) Votes of each Director at Board of Directors meetings shall be recorded whenever a recorded vote is requested by any Director.</p>	<p>6.1.5 Each Director's vote shall be recorded when a recorded vote is requested by any Director prior to the vote being taken.</p>
<p>Bylaw No. 8 - General Meetings</p>	<p>Bylaw 10 10. General Meetings</p>
<p>1. Two General Meetings shall be held each year.</p>	<p>10.1 Two General Meetings of the Association shall be held each year.</p>

Current	Proposed
<p>2. Unless otherwise directed by the Board of Directors:</p> <p>(a) the Spring General Meeting shall be held during the first full week of June;</p> <p>(b) the Fall General Meeting shall be held during the third full week in November; and</p> <p>(c) the place of the meeting shall be determined by the Board of Directors.</p>	<p>10.2 Unless otherwise directed by the Board of Directors:</p> <p>10.2.1 The Spring General Meeting shall be held during the first full week of June; and</p> <p>10.2.2 The Fall General Meeting shall be held during the third full week in November.</p> <p>10.3 The location of the General Meeting shall be determined by the Board of Directors.</p>
<p>3. Special General Meetings of the Association may be held following an affirmative vote of seven voting members of the Board of Directors at a meeting of the Board of Directors.</p>	<p>Bylaw 11</p> <p>11. Special General Meetings</p> <p>11.1 Special General Meetings of the Association to deal with high priority or emergent issues that require urgent direction/action and which have significant implications for Boards may be held following an affirmative vote of seven voting members of the Board of Directors at a duly constituted meeting of the Board of Directors.</p>
<p>4. At least twenty-one days notice of any General Meeting (exclusive of the day on which such notice is mailed and exclusive of the day for which the notice is given), specifying the place, the day, and hour of the meeting, and the general nature of such business, shall be given to each district, school division, school or regional division or education region.</p>	<p>10.4 At least twenty-one days Written Notice of any General Meeting shall be provided to each Full Member and Associate Member.</p> <p>1.1.19 “Written Notice” means notice of a meeting that:</p> <p>1.1.19.1 Specifies the purpose, date, time and place of the meeting, and</p> <p>1.1.19.2 Is delivered by any electronic means or post, meeting required timelines, exclusive of the day on which the notice is sent or mailed and exclusive of the day for which notice is given.</p>
<p>5. Notwithstanding provisions herein, a Special General Meeting may be called by the Board of Directors, giving seven days written notice to the Chair of each Board, if deemed necessary to deal with high priority or emergent issues that require urgent direction/action and which have significant implications for all boards.</p> <p>Such notice shall</p> <p>(a) specify the purpose, date, time and place of the meeting;</p> <p>(b) provide background detail to enable Boards to discuss the matter and be prepared to vote the Board position at the</p>	<p>11.1 Special General Meetings of the Association to deal with high priority or emergent issues that require urgent direction/action and which have significant implications for Boards may be held following an affirmative vote of seven voting members of the Board of Directors at a duly constituted meeting of the Board of Directors.</p> <p>11.2 At least seven days Written Notice of any Special General Meeting shall be provided to each Full Member. Such notice shall provide background detail to enable Boards to prepare for the Special General Meeting.</p>

Current	Proposed
<p>Special General Meeting.</p> <p>(c) In the case of a proposed amendment to the Bylaws, ensure that 60 days prior written notice of the proposed amendments are provided to Full member boards.</p>	<p>1.1.19 “Written Notice” means notice of a meeting that:</p> <p>1.1.19.1 Specifies the purpose, date, time and place of the meeting, and</p> <p>1.1.19.2 Is delivered by any electronic means or post, meeting required timelines, exclusive of the day on which the notice is sent or mailed and exclusive of the day for which notice is given.</p>
<p>Bylaw No. 9 - Representation and Voting at General Meetings</p>	<p>Bylaw 12 12. Representation and Voting at General Meetings</p>
<p>1. All school trustees shall be entitled to attend any General Meeting of the Association.</p>	<p>12.2 Attendance</p> <p>12.2.1 Any Trustee, upon completion of registration, shall be entitled to attend a General Meeting.</p>
<p>2. It shall be the duty of all delegates including the Board of Directors to register before taking part in any General Meeting of the Association.</p>	<p>12.2.2 It is the duty of all delegates, including members of the Board of Directors, to register prior to attending a General Meeting.</p>
<p>3. Each registered delegate shall be entitled to all rights and privileges of the General Meeting other than the right to vote by ballot which right shall be as set out in Sections 6 to 12 herein. It shall be assumed that the board chair of each Full member board shall have the power to cast the vote to which each Full member board is entitled, unless another trustee for that board is designated, in writing, to the Executive Director, prior to any General Meeting or Special General Meeting, or in an emergency situation, by the Full member board at the General Meeting or Special General Meeting.</p>	<p>12.3 Voting</p> <p>12.3.1 The Chair of each Full Member Board has the power to cast the vote to which each Full Member is entitled, unless another Trustee for that Board is designated, in writing, to the Executive Director, prior to the General Meeting, or in an emergency situation, by the Full Member Board at the General Meeting.</p>
<p>4. The Executive Director shall, subject to such directions as may be given from time to time by the Board of Directors, make all necessary arrangements for registration of delegates and for voting as may be necessary.</p>	<p>12.1 The Executive Director shall, subject to direction from the Board of Directors, make all necessary arrangements for registration of delegates and for voting as may be necessary.</p>

Current	Proposed
<p>5. At the general meeting voting shall be by secret ballot for election of the president and the vice-president. Voting on all other questions shall be done openly so that it is clear how each board has cast its ballot.</p>	<p>5.3 President and Vice President Elections</p> <p>5.3.3 Voting shall be by secret ballot on the basis of one vote per Full Member Board in attendance.</p> <p>5.3.4 The candidate receiving the greatest number of votes will be the successful candidate. Announcement of results shall be limited to identifying the successful candidate.</p> <p>12.3.4 Results of the voting on Substantive Motions shall indicate how each Board cast its ballot.</p>
<p>6. At any General Meeting of the Association, including a Special General Meeting, all resolutions shall be determined under the double majority voting method, as follows:</p> <p>(a) Sixty (60) percent or more of Full member boards who are in attendance, who cast a vote, and who vote in the affirmative, based upon one vote per Full member board; and</p> <p>(b) Full member boards who are in attendance, who cast a vote, and who vote in the affirmative, represent 60 percent or more of the students registered, for the most recently reported period, with the Full member boards who voted in the affirmative.</p> <p>7. The total number of votes cast in favour of any resolution and/or opposed to any resolution shall be calculated in accordance with the double majority rule specified herein.</p>	<p>12.3.2 Unless otherwise required by these Bylaws or the approved rules of procedure governing disposal of resolutions, all Substantive Motions will be determined under the double majority voting method, as follows:</p> <p>12.3.2.1 Sixty percent or more of Full Member Boards who are in attendance, who cast a vote, and who vote in the affirmative, based upon one vote per Full Member Board; and</p> <p>12.3.2.2 Full Member Boards who are in attendance, who cast a vote, and who vote in the affirmative, represent 60 percent or more of the Students registered for the most recently reported period with Full Member Boards who voted in the affirmative.</p>

Current	Proposed
<p>8. For the purposes of Section 6(b) of Bylaw No. 9, the percentage of students enrolled in any Full member board shall be determined utilizing the total student enrollment figures reported to the Association as set out under Bylaw No. 10.</p> <p>9. At any General or Special meeting, for the purposes of Section 6(b) of Bylaw No. 9, the percentage of students to be allocated to each Full member board in attendance will be determined by dividing the number of students enrolled in each Full member board by the total number of students enrolled in all Full member boards in attendance, resulting in a percentage (rounded to the nearest 0.1 percent).</p>	<p>12.3.3 For the purposes of Section 12.3.2.2, the percentage of Students enrolled in a Full Member Board shall be determined by:</p> <p>12.3.3.1 Utilizing the total student enrollment figures for the most recent reporting period, as published by Alberta Education; and</p> <p>12.3.3.2 Dividing the number of students enrolled in each Full Member Board by the total number of students enrolled in all Full Member Boards in attendance, who cast a vote, resulting in a percentage (rounded to the nearest 0.1 percent).</p>
<p>10. When a mail-in ballot is used to amend the Bylaws, as provided for in Bylaw No. 11, Section 1, the vote shall be by ballot following the double majority voting method, as follows:</p> <p>(a) Sixty (60) percent or more of Full member boards who cast a vote and who vote in the affirmative, based upon one vote per Full member board; and</p> <p>(b) Full member boards who cast a vote and who vote in the affirmative, represent 60 percent or more of the students registered, for the most recently reported period, with the Full member boards who voted in the affirmative.</p> <p>(c) The percentage of students will be determined by dividing the number of students enrolled in each Full member board, by the number of students enrolled in all Full member boards, resulting in a percentage, (rounded to the nearest 0.1 percent).</p>	<p><i>(Concept of mail in ballot deleted)</i></p>

Current	Proposed
<p>11. The double majority voting method shall apply to votes on all resolutions made at any General Meeting, including a Special General Meeting, with the exception of:</p> <p>(a) Voting for the President and Vice-President, which vote will be cast as provided for under Bylaw No. 4, Section 1; and</p> <p>(b) Votes on parliamentary motions and amendments to motions will follow the one vote/Full member board rule and shall be determined by a majority of the votes cast, unless otherwise required by Robert's Rules of Order.</p>	<p>12.3.5 Parliamentary motions and amendments to motions will be determined on the basis of one vote per Full Member Board and by a majority of the votes cast, unless otherwise required by Robert's Rules of Order or the approved rules of procedure governing disposal of resolutions.</p>
<p>12. A balloting committee shall be appointed at the opening of every general meeting. It shall be the duty of the balloting committee to conduct the ballot voting.</p>	<p>12.4 A balloting committee shall be appointed at the opening of every General Meeting. It is the duty of the balloting committee to conduct the ballot voting.</p>
<p>Bylaw No. 10 – Fees</p>	<p>Bylaw 13</p>
<p>1. Budget</p> <p>(a) The financial year of the Association shall be September to August.</p>	<p>13. Association Budget and Membership Fees</p> <p>13.1 The fiscal year of the Association shall be September to August.</p>
<p>(b) The budget of the Association shall be adopted at the Spring General Meeting in June of the year prior to the year for which it is established.</p> <p>(i) Voting on the budget, other than amendments to the budget, will follow the double majority voting method.</p> <p>(ii) Voting on amendments to the budget will follow the one-vote-per-Full-member-board rule, and shall be determined by a majority of the votes cast.</p> <p>(iii) Notwithstanding any provisions to the contrary in these Bylaws, or in the rules of procedure governing disposal of resolutions, the budget shall be open to amendment until adopted.</p>	<p>13.2 The Association budget shall be adopted at the Spring General Meeting of the year prior to the fiscal year for which it is established.</p> <p>13.3 Notwithstanding any provisions to the contrary in these Bylaws, or in the approved rules of procedure governing disposal of resolutions, the budget shall be open to amendment until adopted.</p>

Current	Proposed
<p>(c) The budget and analysis shall be presented in writing to member boards not later than 60 days prior to the day the Spring General Meeting is to commence.</p> <p>2. Fees</p> <p>(a) The fees assessed to member boards shall be presented in writing by the Board of Directors no later than 60 days prior to the day the Spring General Meeting is to commence.</p>	<p>13.4 The Association budget, including analysis and fees assessed to Member Boards shall be presented in writing to Full Member Boards at least sixty days prior to the day the Spring General Meeting is to commence.</p>
<p>(b) This assessment will include:</p> <p>(i) the formula for determining the annual fees including the basic fee and the weight rate per student enrolment.;</p> <p>(ii) the total annual fees payable by full member boards;</p> <p>(iii) the number of students used in the calculation of fees payable by a board which shall be the total student enrollment reported to Alberta Education in the most recent reporting period;</p> <p>(iv) the annual fees payable for any full member board which shall not exceed ten percent of the total annual full member membership fees; and</p> <p>(v) the annual fees payable for each associate member board which shall be \$500.00 less than the basic membership fee for full member boards.</p>	<p>13.5 The fees assessment included in the budget shall be comprised of the:</p> <p>13.5.1 Formula for determining the annual fees including the basic fee and the weight rate per student enrolment;</p> <p>13.5.2 Total annual fees payable by each Full Member Board;</p> <p>13.5.3 Number of students used in the calculation of fees payable by a Board which shall be the total student enrollment reported to Alberta Education in the most recent reporting period;</p> <p>13.5.4 Annual fees payable for any Full Member Board which shall not exceed ten percent of the total annual Full Member membership fees; and</p> <p>13.5.5 Annual fees payable for each Associate Member which shall be \$500 less than the basic membership fee for Full Member Boards.</p>
<p>3. Each Full member board shall be required to report to the Executive Director the number of students enrolled in the jurisdiction, on an annual basis, using the number of students reported to Alberta Education for the most recent reporting period.</p>	<p>1.1.15 “Student” means any person enrolled in a Full Member jurisdiction as reported by Alberta Education.</p>
<p>Bylaw No. 11 - Amendments to the Bylaws</p>	<p>Bylaw 14 14. Amendments to the Bylaws</p>
<p>1. Substantial amendments to these Bylaws may only be made and/or approved at a Spring General Meeting, unless otherwise permitted by the Board of Directors. Amendments of a housekeeping nature to these Bylaws may be made by a mail-in</p>	<p>14.1 Amendments to these Bylaws shall be made at a General Meeting, normally at the Spring General Meeting unless otherwise permitted by the Board of Directors.</p>

Current	Proposed
<p>ballot. The vote, in either case, shall be by ballot following the double majority method, as outlined in Bylaw No. 9.</p>	
<p>2. An amendment to these Bylaws shall take effect on the day following the conclusion of the Spring General Meeting at which such amendment is made, unless an effective date other than the close of the Spring General Meeting is so specified in the resolution.</p>	<p>14.2 An amendment to these Bylaws shall take effect on the day following the conclusion of the Spring General Meeting at which such amendment is made, unless an effective date other than the close of the Spring General Meeting is specified in the resolution.</p>
<p>3. Notice of motion of any Bylaw amendment shall be given in either of two ways:</p> <p>(a) By 60 days notice in writing to all member boards exclusive of the day on which such notice is mailed and exclusive of the day on which the Spring General Meeting is to commence; or</p> <p>(b) By publication on the Association website not later than 60 days prior to the day the Spring General Meeting is to commence.</p>	<p>14.3 At least sixty days Written Notice of any Bylaw amendment shall be provided to each Full Member.</p> <p>1.1.19 “Written Notice” means notice of a meeting that:</p> <p>1.1.19.1 Specifies the purpose, date, time and place of the meeting, and</p> <p>1.1.19.2 Is delivered by any electronic means or post, meeting required timelines, exclusive of the day on which the notice is sent or mailed and exclusive of the day for which notice is given.</p>
<p>4. Any Bylaw amendment of a housekeeping nature shall be forwarded, along with a ballot to each Full member board at least 60 days prior to the ballot return date specified within the notice of motion. Voting will follow the double majority voting method as outlined in Bylaw No. 9, Section 10. Completed ballots must be returned to the Association by the date specified within the notice of motion.</p>	<p><i>(Concept of mail in ballot deleted)</i></p>
<p>Bylaw No. 12 - Honorary Life Memberships</p>	

Current	Proposed
<p>1. The Board of Directors shall have the authority to grant honorary life memberships in the Association in accordance with the following provisions:</p> <p>(a) The Board of Directors shall establish a list of criteria upon which the granting of honorary life membership will be based.</p> <p>(b) The Board of Directors shall establish the procedures for nominations for honorary life memberships and shall have the power to accept or reject nominations.</p> <p>(c) The Board of Directors may select and arrange for the preparation of a suitable plaque, certificate, or award signifying an honorary life membership.</p> <p>(d) The granting of an honorary life membership shall not entail the payment of any fees by the recipient.</p>	<p>8.2 Without limiting the generality of the foregoing, the Board of Directors:</p> <p>8.2.11 Shall have the authority to grant honorary life memberships in the Association, which shall not entail the payment of fees by the recipient;</p>
<p>Bylaw No. 13 - Zones of the Association</p>	<p>Bylaw 15 15. Zones of the Association</p>
<p>1. All member boards shall belong to a Zone of the Association.</p>	<p>15.1 All Full Member Boards shall belong to a Zone of the Association.</p>
<p>2. Subject to the provision of Bylaw 7(2)(h), for the purpose of the formation of geographic zones of the Association, the Province shall be divided as follows and each geographic zone shall consist of the designated divisions, and districts excepting Zone No. 7, 8, and 9, which shall be as defined under Bylaw 3(3).</p>	<p>15.2 Subject to the provisions of these Bylaws, for the purpose of the formation of geographic Zones of the Association, the Province shall be divided as follows and each geographic Zone shall consist of designated Boards as follows.</p>
<p>(a) Zone No. 1</p> <p>School Districts Grande Prairie RCSSD No. 28 Grande Prairie Public School District No. 2357</p> <p>School Divisions Fort Vermilion School Division No. 52 High Prairie School Division No. 48 Northland School Division No. 61 Peace River School Division No. 10 Peace Wapiti School Division No. 33 No. 76</p> <p>Regional Divisions</p>	<p>15.2.1 Zone 1 Fort Vermilion School Division No. 52 Grande Prairie Roman Catholic Separate School District No. 28 Grande Prairie School District No. 2357 High Prairie School Division No. 48 Holy Family Catholic Regional Division No. 37 Northland School Division No. 61 Peace River School Division No. 10 Peace Wapiti School Division No. 76 Northwest Francophone Education Region No. 1</p>

Current	Proposed
<p>Holy Family Catholic Regional Division No. 37</p> <p>Education Regions</p> <p>Northwest Francophone Education Region No. 1</p> <p>(b) Zone No. 2/3</p> <p>Education Regions</p> <p>East Central Francophone Education Region No. 3</p> <p>Greater North Central Francophone Education Region No. 2</p> <p>School Districts</p> <p>Edmonton Catholic Separate School District No. 7</p> <p>Edmonton School District No. 7</p> <p>Fort McMurray RCSSD No. 32</p> <p>Fort McMurray Public School District No. 2833</p> <p>Lakeland RCSSD No. 150</p> <p>Lloydminster RCSSD No. 89</p> <p>Lloydminster Public School District No. 1753</p> <p>St. Albert PSSD No. 6</p> <p>Yellowknife Education District No. 1</p> <p>Yellowknife Separate Education District No. 2</p> <p>School Divisions</p> <p>Grande Yellowhead Public School Division No. 77</p> <p>Northern Lights School Division No. 69</p> <p>Parkland School Division No. 70</p> <p>Sturgeon School Division No. 24</p> <p>Regional Divisions</p> <p>Aspen View Regional Division No. 19</p> <p>Black Gold Regional Division No. 18</p> <p>Buffalo Trail Public Schools Regional Division No. 28</p> <p>East Central Alberta CSS Regional Division No. 16</p> <p>Elk Island Public Schools Regional Division No. 14</p> <p>Elk Island Catholic Separate Regional Division No. 41</p> <p>Evergreen CS Regional Division No. 2</p> <p>Greater St. Albert Catholic Regional Division No. 29</p> <p>Living Waters Catholic Regional Division No. 42</p> <p>Northern Gateway Regional Division No. 10</p> <p>Pembina Hills Regional Division No. 7</p>	<p>15.2.2 Zone 2/3</p> <p>Aspen View Public School Division No. 78</p> <p>Black Gold Regional Division No. 18</p> <p>Buffalo Trail Public Schools Regional Division No. 28</p> <p>East Central Alberta Catholic Separate Schools Regional Division No. 16</p> <p>East Central Francophone Education Region No. 3</p> <p>Edmonton Catholic Separate School District No. 7</p> <p>Edmonton School District No. 7</p> <p>Elk Island Catholic Separate Regional Division No. 41</p> <p>Elk Island Public Schools Regional Division No. 14</p> <p>Evergreen Catholic Separate Regional Division No. 2</p> <p>Grande Yellowhead Public School Division No. 77</p> <p>Greater North Central Francophone Education Region No. 2</p> <p>Greater St. Albert Roman Catholic Separate School District No. 734</p> <p>Fort McMurray Public School District No. 2833</p> <p>Fort McMurray Roman Catholic Separate School District No. 32</p> <p>Lakeland Roman Catholic Separate School District No. 150</p> <p>Living Waters Catholic Regional Division No. 42</p> <p>Lloydminster Public School Division No. 99</p> <p>Lloydminster Roman Catholic Separate School Division No. 89</p> <p>Northern Gateway Regional Division No. 10</p> <p>Northern Lights School Division No. 69</p> <p>Parkland School Division No. 70</p> <p>Pembina Hills Regional Division No. 7</p> <p>St. Albert Public School District No. 5565</p> <p>St. Paul Education Regional Division No. 1</p> <p>St. Thomas Aquinas Roman Catholic Separate Regional Division No. 38</p> <p>Sturgeon School Division No. 24</p>

Current	Proposed
<p>St. Paul Education Regional Division No. 1 St. Thomas Aquinas RCS Regional Division No. 38</p> <p>(c) Zone No. 4</p> <p>School Districts Red Deer Public School District No. 104</p> <p>School Divisions Clearview School Division No. 71 Chinook's Edge School Division No. 73 Wild Rose School Division No. 66 Wolf Creek School Division No. 72</p> <p>Regional Divisions Battle River Regional Division No. 31 Red Deer Catholic Regional Division No. 39 Wetaskiwin Regional Division No. 11</p> <p>(d) Zone No. 5</p> <p>Education Regions Greater Southern SC Francophone Education Region No. 4 Greater Southern Francophone Regional Authority No. 4 (P)</p> <p>School Districts Calgary RCSSD No. 1 Calgary School District No. 19</p> <p>School Divisions Foothills School Division No. 38 Golden Hills School Division No. 75 Rocky View School Division No. 41</p> <p>Regional Divisions Canadian Rockies Regional Division No. 12 Christ the Redeemer CS Regional Division No. 3 Prairie Land Regional Division No. 25</p> <p>(e) Zone No. 6</p> <p>School Districts Lethbridge School District No. 51 Medicine Hat School District No. 76</p> <p>School Divisions Horizon School Division No. 67</p>	<p>Yellowknife Education District No. 1 Yellowknife Separate Education District No. 2</p> <p>15.2.3 Zone 4 Battle River Regional Division No. 31 Chinook's Edge School Division No. 73 Clearview School Division No. 71 Red Deer Catholic Regional Division No. 39 Red Deer Public School District No. 104 Wild Rose School Division No. 66 Wolf Creek School Division No. 72 Wetaskiwin Regional Division No. 11</p> <p>15.2.4 Zone 5 Calgary Roman Catholic Separate School District No. 1 Calgary School District No. 19 Canadian Rockies Regional Division No. 12 Christ the Redeemer Catholic Separate Regional Division No. 3 Foothills School Division No. 38 Golden Hills School Division No. 75 Greater Southern Public Francophone Education Region No. 4 Greater Southern Separate Catholic Francophone Education Region No. 4 Prairie Land Regional Division No. 25 Rocky View School Division No. 41</p> <p>15.2.5 Zone 6 Grasslands Regional Division No. 6 Holy Spirit Roman Catholic Separate Regional Division No. 4 Horizon School Division No. 67 Lethbridge School District No. 51 Livingstone Range School Division No. 68 Medicine Hat Catholic Separate Regional Division No. 20 Medicine Hat School District No. 76</p>

Current	Proposed
<p>Livingstone Range School Division No. 68 Prairie Rose School Division No. 8 Westwind School Division No. 74</p> <p>Regional Divisions Grasslands Regional Division No. 6 Holy Spirit RCS Regional Division No. 4 Medicine Hat CS Regional Division No. 20 Palliser Regional Division No. 26</p>	<p>Palliser Regional Division No. 26 Prairie Rose School Division No. 8 Westwind School Division No. 74</p>
<p>3. Each geographic Zone numbered 1, 2/3, 4, 5, or 6 shall be governed by Bylaws No. 1 to No. 11 inclusive and Schedule A of the Alberta School Boards Association Bylaws, together with such other Bylaws established by the zone which are not inconsistent with the Bylaws of the Association.</p>	<p>15.3 Each geographic Zone numbered 1, 2/3, 4, 5, or 6 shall be governed by these Bylaws and Schedule A of the Alberta School Boards Association Bylaws, together with such other Bylaws established by the Zone which are not inconsistent with the Bylaws of the Association.</p>
<p>4. The objects of the geographic Zones shall be to work in cooperation for the mutual benefit of all members of the Alberta School Boards Association, to consider matters relating to education and school administration which are of particular interest to their areas, to encourage better understanding between trustees and the public, to work for continued improvement in the educational system, and to make recommendations to the Alberta School Boards Association.</p>	<p>15.4 The objects of the geographic Zones shall be to work in cooperation for the mutual benefit of all members of the Alberta School Boards Association, to consider matters relating to education and school administration which are of particular interest to their areas, to encourage better understanding between Boards and the public, to work for continued improvement in the educational system, and to make recommendations to the Alberta School Boards Association.</p>
<p>5. Zone 7 (a) Zone 7 of the Alberta School Boards Association shall be open to all Roman Catholic boards in the Province of Alberta and the Northwest Territories of Canada. (b) Zone 7 shall be known as the Alberta Catholic School Trustees' Association.</p>	<p>15.5 Zone 7 15.5.1 Zone 7 of the Alberta School Boards Association shall be open to all Roman Catholic boards in the Province of Alberta and the Northwest Territories of Canada. 15.5.2 Zone 7 shall be known as the Alberta Catholic School Trustees' Association.</p>

Current	Proposed
<p>6. Zone 8</p> <p>(a) Zone 8 of the Alberta School Boards Association shall be open to all public boards, other than Roman Catholics, in the Province of Alberta and the Northwest Territories of Canada.</p> <p>(b) Zone 8 shall be known as the Public School Boards' Association of Alberta.</p>	<p>15.6 Zone 8</p> <p>15.6.1 Zone 8 of the Alberta School Boards Association shall be open to all public boards, other than Roman Catholics, in the Province of Alberta and the Northwest Territories of Canada.</p> <p>15.6.2 Zone 8 shall be known as the Public School Boards' Association of Alberta.</p>
<p>7. Zone 9</p> <p>(a) Zone 9 of the Alberta School Boards Association shall be open to all Francophone authorities in the Province of Alberta and the Northwest Territories of Canada.</p> <p>(b) Zone 9 shall be known as the Fédération des conseils scolaires francophones de l'Alberta (Federation of Francophone School Authorities).</p>	<p>15.7 Zone 9</p> <p>15.7.1 Zone 9 of the Alberta School Boards Association shall be open to all Francophone authorities in the Province of Alberta and the Northwest Territories of Canada.</p> <p>15.7.2 Zone 9 shall be known as the Fédération des conseils scolaires francophones de l'Alberta (Federation of Francophone School Authorities).</p>

SCHEDULE A: FORMING BYLAWS FOR ZONES 1, 2/3, 4, 5 AND 6

Current	Proposed
(As referred to in Bylaw No. 13, Section 3)	(As referred to in Bylaw 15.3)
<p>Bylaw No. 1 - Membership Membership in Zones shall be determined by Bylaw No. 13 of the Alberta School Boards Association.</p>	<p>Bylaw A1 – Membership A1.1 Membership in Zones shall be determined by Bylaw 15 of the Alberta School Boards Association.</p>
<p>Bylaw No. 2 - Finance Each Zone may set membership fees and vary same from time to time; the same to be in such sum as is necessary to cover operating expenses and such projects as may be undertaken by the Zone.</p>	<p>Bylaw A2 – Finance A2.1 Each Zone may set membership fees and vary same from time to time; the same to be in such sum as is necessary to cover operating expenses and such projects as may be undertaken by the Zone.</p>
<p>Bylaw No. 3 - Meetings</p> <ol style="list-style-type: none"> 1. Each Zone shall hold an annual meeting: <ol style="list-style-type: none"> (a) during a 30-day period preceding the Fall General Meeting of the Alberta School Boards Association, such period ending eight clear days prior to the opening date of the Fall General Meeting; (b) in case of exceptional circumstances, the Executive Committee of the Board of Directors may arrange with a zone to hold its annual meeting on a date falling outside the 30-day period. 2. Zones shall hold a meeting during the 30-day period immediately preceding the relevant General Meeting to elect the Zone Director(s) to the Board of Directors in accordance with Bylaw No. 4(5). 3. Other meetings of the Zones may be held in accordance with provisions hereinafter set out in Bylaw No. 7. 4. Any trustee of a member board of the Zone may attend the annual or other meeting of the zone and take part in the business of the meeting. 	<p>Bylaw A3 – Meetings</p> <ol style="list-style-type: none"> A3.1 Each Zone shall hold an annual meeting: <ol style="list-style-type: none"> a. During a 30-day period preceding the Fall General Meeting of the Alberta School Boards Association, such period ending eight clear days prior to the opening date of the Fall General Meeting; b. In case of exceptional circumstances, the Executive Committee of the Board of Directors may arrange with a Zone to hold its annual meeting on a date falling outside the 30-day period. A3.2 Zones shall hold a meeting during the 30-day period immediately preceding the relevant General Meeting to elect the Zone Director(s) to the Board of Directors in accordance with Bylaw 5.2. A3.3 Other meetings of the Zones may be held in accordance with provisions hereinafter set out in Bylaw A7. A3.4 Any Trustee of a member board of the Zone may attend the annual or other meeting of the Zone and take part in the business of the meeting.

Current	Proposed
<p>Bylaw No. 4 - Voting</p> <ol style="list-style-type: none"> 1. (a) Voting for the election of the Zone Director(s) and alternate(s) to the Board of Directors of the Alberta School Boards Association shall be by secret ballot on the basis of one vote per member board. (b) The boards of the cities of Edmonton and Calgary shall be excluded from voting for Zone Directors and the Zone Director's alternate to the Board of Directors of the Alberta School Boards Association. 2. (a) Voting on ordinary business or motions at annual Zone meetings shall be based upon one vote per Full member board in attendance, unless otherwise provided for in the Zone Bylaws. (b) Voting for Zone Chairman or Vice-Chairman shall be by secret ballot on the basis of one vote per member board. The election for Chairman shall take place before the election for Vice-Chairman. 	<p>Bylaw A4 – Voting</p> <ol style="list-style-type: none"> A4.1 Voting for the election of the Zone Director(s) and alternate(s) to the Board of Directors of the Alberta School Boards Association shall be by secret ballot on the basis of one vote per Full Member Board. The boards of the cities of Edmonton and Calgary shall be excluded from voting for Zone Directors and the Zone Director's Alternate to the Board of Directors of the Alberta School Boards Association. A4.2 Voting on ordinary business or motions at annual Zone meetings shall be based upon one vote per Full Member Board in attendance, unless otherwise provided for in the Zone Bylaws. A4.3 Voting for Zone Chair or Vice-Chair shall be by secret ballot on the basis of one vote per Full Member Board. The election for Chair shall take place before the election for Vice-Chair.
<p>Bylaw No. 5 - Alberta School Boards Association Board of Directors</p> <ol style="list-style-type: none"> 1. Each Zone shall elect its Director(s) and alternate Director(s) to the Board of Directors of the Alberta School Boards Association at such time and for such terms as the Bylaws of the Association may provide. The alternate shall attend, participate and vote only when the regular member is absent. 2. A trustee elected to the Board of Directors of the Alberta School Boards Association shall be a trustee of a member board of the Zone other than the boards of the cities of Calgary and Edmonton. 	<p>Bylaw A5 – Alberta School Boards Association Board of Directors</p> <ol style="list-style-type: none"> A5.1 Each Zone shall elect its Director(s) and Alternate Director(s) to the Board of Directors of the Alberta School Boards Association at such time and for such terms as the Bylaws of the Association may provide. A5.2 The Alternate Director shall attend, participate and vote only when the Director is absent. A5.3 A Trustee elected to the Board of Directors of the Alberta School Boards Association shall be a trustee of a member board of the Zone other than the boards of the cities of Calgary and Edmonton.

Current	Proposed
<p>Bylaw No. 6 - Zone Executive</p> <ol style="list-style-type: none"> 1. A member of the Zone Executive shall be a trustee of a member board of the zone. 2. The Zone Executive shall consist of: <ol style="list-style-type: none"> (a) a Chairman and Vice-Chairman to be elected at large at the annual meeting; (b) one board representative to Zone to be elected annually by each board in the Zone; and (c) the Zone Director(s) or alternate(s) representing the Zone; 3. The position of Zone Chair or Vice-Chair shall not be held by: <ol style="list-style-type: none"> (i) the ASBA President, Vice-President, Zone or Metro Director, or alternate (ii) the President or Vice-President of the Alberta Catholic School Trustees' Association (Zone 7), the Public School Boards Association of Alberta (Zone 8), and the Fédération des conseils scolaires francophones de l'Alberta (Federation of Francophone School Authorities – Zone 9). 4. A majority of the members of the Zone Executive shall constitute a quorum. 5. Any Zone Director ceasing to be a trustee shall vacate his office, which shall be filled in accordance with provisions hereinafter set out in these Bylaws. 6. If the office of Chairman becomes vacant, it shall be automatically filled by the Vice-Chairman. 7. If a vacancy occurs among the directors the board or boards represented may elect a new director to fill the vacancy. 	<p>Bylaw A6 – Zone Executive</p> <ol style="list-style-type: none"> A6.1 A member of the Zone Executive shall be a trustee of a member board of the Zone. A6.2 The Zone Executive shall consist of: <ol style="list-style-type: none"> a. A Chair and Vice-Chair to be elected at large at the annual meeting; b. One board representative to Zone to be elected annually by each board in the Zone; and c. The Zone Director(s) or Alternate(s) representing the Zone. A6.3 The position of Zone Chair or Vice-Chair shall not be held by: <ol style="list-style-type: none"> a. The ASBA President, Vice-President, Zone or Metro Director, or alternate; or b. The President or Vice-President of the Alberta Catholic School Trustees' Association (Zone 7), the Public School Boards Association of Alberta (Zone 8), and the Fédération des conseils scolaires francophones de l'Alberta (Federation of Francophone School Authorities – Zone 9). A6.4 A majority of the members of the Zone Executive shall constitute a quorum. A6.5 Any Zone Director ceasing to be a trustee shall vacate his office, which shall be filled in accordance with provisions hereinafter set out in these Bylaws. A6.6 If the office of Chair becomes vacant, it shall be automatically filled by the Vice-Chair. A6.7 If a vacancy occurs among the Directors the board or boards represented may elect a new director to fill the vacancy.

Current	Proposed
<p>Bylaw No. 7 - Duties and Powers of the Zone Executive</p> <ol style="list-style-type: none"> 1. The business and affairs of the Zone shall be managed by and be under the direction of the Zone Executive. 2. Without limiting the generality of the foregoing, the Zone Executive: <ol style="list-style-type: none"> (a) shall appoint a Secretary-Treasurer who shall hold office until his successor is appointed; (b) shall appoint such standing committees as it may deem necessary; (c) shall appoint such delegates as may be required to represent the Zone; (d) shall appoint, either from its own members or others, such special committees as it may from time to time deem advisable and prescribe their duties and functions; (e) shall meet when necessary as determined by the Chairman or by a majority of the members; (f) shall forward minutes of all meetings to member boards of the Zone and to the Alberta School Boards Association; (g) shall arrange such other meetings of the Zone as are deemed necessary to fulfill its objectives; and (h) shall arrange to fill by election from the Zone membership a vacancy occurring during the unexpired term of office of Vice-Chairman at a meeting of the Zone providing the membership of the Zone is given ten clear days' notice of the intent. 	<p>Bylaw A7 – Duties and Powers of the Zone Executive</p> <ol style="list-style-type: none"> A7.1 The business and affairs of the Zone shall be managed by and be under the direction of the Zone Executive. A7.2 Without limiting the generality of the foregoing, the Zone Executive shall: <ol style="list-style-type: none"> a. Appoint a Secretary-Treasurer who shall hold office until his/her successor is appointed; b. Appoint such standing committees as it may deem necessary; c. Appoint such delegates as may be required to represent the Zone; d. Appoint, either from its own members or others, such special committees as it may from time to time deem advisable and prescribe their duties and functions; e. Meet when necessary as determined by the Chair or by a majority of the members; f. Forward minutes of all meetings to member boards of the Zone and to the Alberta School Boards Association; g. Arrange such other meetings of the Zone as are deemed necessary to fulfill its objectives; and h. Arrange to fill by election from the Zone membership a vacancy occurring during the unexpired term of office of Vice-Chair at a meeting of the Zone providing the membership of the Zone is given ten clear days notice of the intent.
<p>Bylaw No. 8 - Bylaws</p> <p>The Zone may establish such other Bylaws for the conduct of its affairs not inconsistent with the Bylaws of the Alberta School Boards Association.</p>	<p>Bylaw A8 – Bylaws</p> <ol style="list-style-type: none"> A8.1 The Zone may establish such other Bylaws for the conduct of its affairs not inconsistent with the Bylaws of the Alberta School Boards Association.

DATE: June 11, 2013

TO: Board of Trustees

FROM: Caucus Committee

SUBJECT: Consideration of Special School Tax Levy

ORIGINATOR: Edgar Schmidt, Superintendent of Schools

RESOURCE STAFF: Tanni Parker

REFERENCE: [Terms of Reference – Committee of the Whole – Caucus](#)
[School Act](#) Section 61
[April 9, 2013 Board Meeting – Motion re Special Tax Levy](#)
[Accountability Pillar Summary - Page 5 of Annual Education Results Report](#)
[Annual Report - Literacy \(Reading and Writing\)](#)
[AISI Cycle 5 Project Outline](#)

ISSUE

The Board approved the following motion at the April 9, 2013 Board Meeting: *That the Board herewith gives notice that, at the June 11, 2013 Board meeting, it will consider a resolution to hold a plebiscite related to a Special School Tax Levy in conjunction with the October 2013 Election. Further, if approved, that the Board seek feedback from the public on possible options for a Special School Tax Levy in advance of the June 11th meeting.*

Feedback from the public was received and reviewed by the Caucus Committee. The Caucus Committee, on May 28, 2013, approved a motion that a one per cent tax levy be considered and for the application of the resources to be for ensuring students have the supports/programs necessary to read at grade level or above.

RECOMMENDATION

1. That the report of the Caucus Committee from the meeting held May 29, 2013 be received and considered.
2. That the Board consider a resolution to hold a plebiscite related to a Special School Tax Levy in conjunction with the October 2013 municipal election.
3. That the Board approve the following resolution for a plebiscite:

RESOLVED: That in the election for trustees to be held on October 21, 2013, a plebiscite be held to obtain the approval of electors of the Board of Trustees of Edmonton School District No. 7 respecting a special school tax levy under Part 7 of the *School Act*, RSA 2000, c. S-3, and that the question for approval of the electors be as follows:

The Board of Trustees of Edmonton School District No. 7 is seeking the approval of electors to levy an additional \$9,482,775 per year for a period of three years through a special school tax levy.

The funds raised will be used for the enhancement of student reading, with the goal of having as many students as possible read at grade level or above.

Do you approve?

- Yes, I am in favour of this special school tax levy.**
- No, I am against this special school tax levy.**

BACKGROUND

At the April 9, 2013 Board meeting, the Board approved the following motion:

That the Board herewith gives notice that, at the June 11, 2013 Board meeting, it will consider a resolution to hold a plebiscite related to a Special School Tax Levy in conjunction with the October 2013 Election. Further, if approved that the Board seek feedback from the public on possible options for a Special School tax Levy in advance of the June 11th meeting.

Since approval of the motion, the following actions have been undertaken:

- At May 7, 2013, Caucus Committee meeting, feedback was provided to the Administration related to the development of a survey. A survey was developed and approved.
- The survey was administered from May 14 to the end of day on May 17, 2013.
- An information report outlining the responses and analysis was provided to the Caucus Committee on May 28, 2013 (Attachment I).

RELATED FACTS

Information pertaining to the special tax levy has been provided to the Board through information and recommendation reports:

- April 9, 2013, Recommendation Report attachment entitled “Special School Tax Levy”. This document from the Government of Alberta contains timelines, frequently asked questions, and sample forms and ballots (Attachment II).
- May 28, 2013, Information Report provides information related to other districts that have held a plebiscite (Attachment III).
- The cost to have the plebiscite put onto the October 2013 Municipal Election Ballot is estimated to be \$100,000 based on information from the City of Education.
- Resources raised from the tax levy would be available to the Board in the 2014-2015 school year.
- A one per cent tax levy would cost average homeowners (\$360,000 assessed home value) \$36 per year or \$108 over the three years and equate to \$9,482,775 for a period of three years.

OPTIONS CONSIDERED – n/a

CONSIDERATIONS & ANALYSIS

Results from spring 2012 Highest Level of Achievement Test (HLAT) assessments, indicate that about 14 per cent of our students are reading below grade level. The majority of students in the identified categories (English Language Learners [ELL], First Nations Métis Inuit [FNMI], Special Needs – Academic Adaptation) are reading below grade level. Students below grade level in reading or writing, or who have low proficiency scores in their writing are significantly at risk of non-completion of high school.

Alberta Initiative for School Improvement (AIS) Cycle 5 Project began in the 2012-2013 school year and was organized around providing reading interventions for students who were not reading at grade level. This project had for its vision that by the end of the three year AIS cycle, all students

who required an intervention would receive one, and that all schools would have teachers with the capacity to continue to provide interventions. The four interventions that were supported were Reading Recovery, Leveled Literacy Intervention, Middle Years Literacy and High School Literacy Intervention.

Reading Recovery® is a highly effective short term intervention of one-to-one tutoring for low achieving first graders. The goal of Reading Recovery is to dramatically reduce the number of first grade students who have extreme difficulty learning to read and write and to reduce the cost of these learners to educational systems. The intervention is most effective when it is available to all students who need it and is used as a supplement to good classroom teaching. Reading Recovery is the most effective intervention for supporting the lowest achieving Grade 1 children to reach grade level achievement.

Leveled Literacy Intervention (LLI) is designed as part of a comprehensive literacy model to augment, not replace, Reading Recovery at the Grade 1 level. LLI is a short term intervention designed to accelerate students' reading and writing progress. It includes small group daily supplementary reading and writing lessons through the use of high quality texts. Specific attention is made to the deep comprehension of texts, writing strategies, word work, and assessment to guide teaching and the classroom to home connection. LLI is targeted to support the lowest achieving students in Grades K-3, including ELL.

Middle Years Literacy Intervention (MYLI) is designed to assist students in Grades 3-9 who are struggling and at risk in their literacy learning. The purpose of this program is to increase the possibility that all students move successfully through school. Teachers work with individual students or groups of no more than three. Teachers determine specific areas of need in reading and writing for each child using initial assessments and ongoing monitoring. Targeted support is provided during each lesson to accelerate the student's literacy progress.

High School Literacy Intervention (HSLI) is a new intervention designed to meet the needs of high school students. There are various models for implementation of this intervention, but HSLI is designed for individuals or very small groups of students (e.g. one to three).

The AISI grant for 2012-2013 was \$3.9 million and there was a \$1.7 million carry forward at the District for a total AISI budget of \$5.6 million. This allowed 66 schools to access intervention support through the project.

Should the Special Tax Levy be approved and supported, the District could build on and expand the work that was started through AISI and help ensure that more students are reading at or above grade level.

NEXT STEPS

Should the recommendation be approved, the Administration would work with Legal Counsel to complete Form 20A as outlined in the Special School Tax Levy (Attachment II). This would need to be completed and shared by public notice no later than mid-September.

Additionally, if the tax levy was to be supported, the Administration would then begin to create processes for the following to ensure that implementation of the supports would begin in September 2014. This could be modeled after the AISI Cycle 5 Project. The processes would include but not be limited to the following:

- Selection of the supports, programs and interventions to assist students to read at grade level or above.

- Identifying individual students and tracking student progress.
- Provision of professional learning support to staff to implement supports, programs and/or interventions.
- Identification of mechanism for reporting back to the Board related to student progress.
- Creation of a financial tracking mechanism to allow for reporting back to the Board and the public related to resource allocation and expenditures.

ATTACHMENTS & APPENDICES

ATTACHMENT I May 28, 2013 Caucus Committee Report - Tax Levy Survey Responses

ATTACHMENT II Government of Alberta Special School Tax Levy Information Package

ATTACHMENT III May 28, 2013 Caucus Committee Report – Information re Plebiscites

TP:ja

DATE: May 28, 2013

TO: Caucus Committee

FROM: Edgar Schmidt, Superintendent of Schools

SUBJECT: Tax Levy Survey Responses

ORIGINATOR: Tanni Parker, Assistant Superintendent, Student Learning Services

RESOURCE STAFF: n/a

REFERENCE: n/a

ISSUE

The Board passed the following motion: *The Board herewith gives that, to the June 11, 2013, board meeting, it will consider a resolution to hold a plebiscite related to a Special School Tax Levy in conjunction with the October 2012 Election. Further, if approved that the Board seek feedback from the public on the possible options for a Special School Tax Levy in advance of the June 11th meeting.* This report will provide the results of the survey related to the possible options.

BACKGROUND

At the April 23, 2013, caucus committee meeting, a draft survey was presented to the Board. Feedback from the discussion was incorporated into a revised survey (Attachment I) and was posted on the district website on May 14, 2013. The survey was open until end of day Friday May 17, 2013.

CURRENT SITUATION/KEY POINTS

The results of the survey are presented in Attachment I:

- 1,656 responses were received.
- 83.2 per cent identified as public school supporters.
- 56.1 per cent identified as having children attending district schools.
- Of all the choices, the most support, 37.8 per cent (601) respondents, was for use funds to ensure that all students have the support they need to read at their grade level.
- 26.6 per cent respondents indicated they would support use funds to ensure that students who cannot speak English have the support they need to learn and to speak, read and write English, which was the lowest percentage.
- In response to the question regarding supporting a Tax Levy in general, 30.3 per cent of respondents indicated they would support it and 70 per cent indicated they would not.

In addition to the survey, six written submissions were sent to the District email. Four submissions stated no support for the Special Tax Levy and two were in favour of the Levy if special considerations were met. The first affirmative submission stated that the new Board be allowed to determine how the money would be used, the second stated that the money not be used for teacher wages and benefits.

ATTACHMENTS & APPENDICES

ATTACHMENT I Tax Levy Survey and Results

TP:ja

Edmonton Public School Board Tax Levy Survey Responses

		Response Percent	Response Count
1. I support the public school system through my taxes.	Yes	83.2%	1,377
	No	17.0%	282
	Answered Question		1,656
	Skipped Question		0
2. I have children in Edmonton Public Schools.	Yes	56.1%	917
	No	44.0%	719
	Answered Question		1,635
	Skipped Question		21

Capital Investment

The District operates 199 school buildings. Over 75 of these buildings are over 50 years old. These buildings need to be upgraded and maintained to continue to be useful schools and community buildings. Please consider the following choices for investing in our buildings:

3. Use funds to fix and update school buildings.	Yes	29.6%	478
	No	70.6%	1,140
	Answered Question		1,615
	Skipped Question		41
4. Use funds to accelerate changes to buildings so that students in needs of specialized supports and parents and staff with mobility issues can access all schools	Yes	26.8%	430
	No	73.4%	1,179
	Answered Question		1,606
	Skipped Question		50

Instructional

Most of the money in the district budget is spent on staffing (teachers, principals, teaching assistants, custodian, and other professionals). With the cut back in funding, we will have less staff to continue to teach more students in the same number of schools. Please consider the following choices for investing in instructional resources:

5. Use funds to ensure that all students have access to computers and other technology that they need to learn no matter what school they attend.	Yes	30.7%	489
	No	69.4%	1,107
	Answered Question		1,594
	Skipped Question		62
6. Use funds to ensure that all students have the support they need to read at their grade level.	Yes	37.8%	601
	No	62.2%	989

		Response Percent	Response Count
	Answered Question		1,589
	Skipped Question		67
7. Use the funds to ensure that students who cannot speak English have the support they need to learn to speak, read and write English. (The number English Language Learners enrolled in the District as of September 30, 2012, is 16,284.)	Yes	26.6%	419
	No	73.6%	1,161
	Answered Question		1,578
	Skipped Question		78

Community/Education Partnerships

There are opportunities to work with the City, Province and other organizations to create more shared buildings that provide a school and other supports for the community. Please consider the following choices for investing in instructional resources:

8. Use funds to develop joint use buildings with the City of Edmonton, Province or other organizations that would have a school and another community resource ³ like a public library, health center or recreation center.	Yes	28.4%	443
	No	71.7%	1,117
	Answered Question		1,558
	Skipped Question		98

9. I will support the special Tax Levy.	Yes	30.3%	470
	No	70.1%	1,088
	Answered Question		1,553
	Skipped Question		103

SPECIAL SCHOOL TAX LEVY

INFORMATION PACKAGE

**Business Operations & Stakeholder Support
Alberta Education
8th Floor Commerce Place
10155 102 Street
Edmonton Alberta T5J 4L5**

**Grants and Education Property Tax
Alberta Municipal Affairs
17th Floor Commerce Place
10155 102 Street
Edmonton Alberta T5J 4L4**

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1. CONTACTS

Staff in the Business Operations & Stakeholder Support Branch at Alberta Education assist with the process of requisitioning revenues, beyond those provided by government, with a Special School Tax Levy. They are available to assist you with application of the relevant legislation, passing of a resolution, and timelines for the plebiscite. Branch staff also provides supporting legislation and requisite forms for the process.

Address: Business Operations & Stakeholder Support Branch
Alberta Education
8th Floor, Commerce Place
10155 – 102 Street
Edmonton, Alberta
T5J 4L5
Phone: 780-427-2055 (Toll Free at 310-0000)
Facsimile: 780-644-5799

Staff in the Grants and Education Property Tax Branch at Municipal Affairs can assist with determining the distribution of a board's requisition among affected municipalities, estimating the impact of the levy on property taxpayers, and can assist municipalities with calculating the Special School Tax Levy rates.

Address: Grants and Education Property Tax Branch
Alberta Municipal Affairs
17th Floor, Commerce Place
10155 – 102 Street
Edmonton, Alberta
T5J 4L4
Phone: 780-422-7125 (Toll Free at 310-0000)
Facsimile: 780-422-1016

2. INTRODUCTION

The purpose of this information package is to inform public and separate school jurisdictions of the process when considering a Special School Tax Levy.


For more information on legislation that governs the process, please refer to the *School Act*, the *Special School Tax Levy Plebiscite Regulation*, the *Local Authorities Election Act* and the *Municipal Government Act*.


A Special School Tax Levy allows public and separate school boards to requisition revenues beyond those provided for by government. The *School Act* enables public and separate school boards to pass a resolution to authorize a plebiscite to obtain the approval of the electors of that district or division for a Special School Tax Levy. The amount of the levy cannot exceed three per cent of the budget of the board in the year the resolution is passed and cannot be in effect for more than four years, ending December 31 of the year of the next general election. Money raised through the levy can only be used for the purpose outlined in the resolution.


A. SPECIAL SCHOOL TAX LEVY PROCESS


Section 190 of the *School Act* provides that the board may hold a Special School Tax Levy plebiscite of the eligible electors of a district or division. Under Section 193(3) of the *School Act* the eligible voters in the plebiscite are the persons eligible to vote at the general election for members of the board that passed the resolution, (the “Eligible Voters”).


Sections 190 to 193 of the *School Act* describe the process available to school boards when considering a Special School Tax Levy plebiscite. The process involves a number of specific steps and it is essential that the following steps and timelines are completed in accordance with the legal requirements in the *School Act*. The process and results of the vote may be challenged by an elector if all of the requirements are not met.


 Step 1 – The school jurisdiction contacts Municipal Affairs to obtain municipal contact information for the municipalities that may be affected by the Special School Tax Levy, and to determine the potential impact of the levy that could apply to each municipality.


 Step 2 – The school jurisdiction contacts the potentially affected municipalities within the school jurisdiction with the levy amount that could be applied so that each municipality may calculate local Special School Tax Levy rates.

 Step 3 – At least 60 days prior to considering a resolution for a plebiscite, the board must give public notice to eligible voters of the board’s intention to meet and consider the resolution. To meet this deadline, the notice would have to be scheduled prior to mid-June. (NOTE: Calculation of the exact dates must be based on when the actual general election date is scheduled to be held).

 Step 4 – At least 60 days before the general election day, the board must pass a resolution to hold a plebiscite at a general public meeting of the board. To meet this deadline, the meeting would have to be scheduled in mid-August.

 Step 5 – During the 30 days immediately before the general election date the board is required, by public notice, to provide the information in the prescribed Form 20A. This includes a yearly estimate of the amount that would be raised by the Special School Tax Levy, the number of years for which the Special School Tax Levy would apply, and the purpose of the Special School Tax Levy. To meet the deadline, the notice would have to be made in Mid-September.

 Step 6 – Unless the plebiscite is withdrawn prior to the date of the general election, the plebiscite is held on the day of the general election.

 Step 7 – If the plebiscite receives a “yes” vote from more than 50 per cent of the electors voting on the Special School Tax Levy, the levy will be imposed on the declared property (or undeclared in the case of individually owned property) contained within the geographical area governed by the school jurisdiction for education purposes.

3. IMPORTANT DATES TO REMEMBER WHEN CONSIDERING A 2013 SPECIAL SCHOOL TAX LEVY

NOTE: CALCULATION OF THE EXACT DATES MUST BE BASED ON WHEN THE ACTUAL GENERAL ELECTION DATE IS SCHEDULED TO BE HELD.

Prior to; Monday, May 6, 2013	Review the <i>School Act (SA)</i> , the <i>Special School Tax Levy Plebiscite Regulation (SSTLP Reg.)</i> , the <i>Local Authorities Election Act (LAEA)</i> , and the <i>Municipal Government Act (MGA)</i> .
Prior to; Monday, May 13, 2013	Contact Municipal Affairs to discuss the potential impact of the Special School Tax Levy on the municipality and jurisdiction, and for the municipal contact information.
Tuesday, May 21, 2013	Coordinate with each affected municipality's returning officer, if plans are to proceed with a question on the ballot.
Sunday, June 23, 2013	Last day to give public notice of the board's intention to meet and consider a resolution to authorize the holding of a plebiscite (Section 190(2) SA).
Thursday, August 22, 2013	Last day to hold a public meeting and pass a resolution to authorize the holding of a plebiscite (Section 190(1) SA).
Sunday, October 20, 2013	Last day to withdraw a plebiscite by resolution, (Section 190(4) SA).
Monday, October 21, 2013	Election Day
Friday, October 25, 2013	Returning officer must post results of plebiscite vote by noon at the office of each local jurisdiction and advise the relevant Minister's Deputy Minister, (Section 96 LAEA).

A. CALENDAR OF EVENTS FOR A 2013 SPECIAL SCHOOL TAX LEVY

MAY

2013

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6 COMPLETE Review - SA - SSTLP Reg. - LAEA - MGA	7	8	9	10	11
12	13 COMPLETE Contact with Municipal Affairs re: - Impact of Levy - Municipal Contact info	14	15	16	17	18
19	20	21 CONTACT Municipality re: - Calculation - Apply rates	22	23	24	25
26	27	28	29	30	31	

JUNE

2013

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23 LAST DAY to give public notice of the board's intent to consider a resolution	24	25	26	27	28	29
30						

JULY**2013**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST**2013**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22 LAST DAY to hold a public meeting and pass a resolution	23	24
25	26	27	28	29	30	31

SEPTEMBER**2013**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER**2013**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20 LAST DAY to withdraw a plebiscite by resolution	21 ELECTION DAY	22	23	24	25 POST RESULTS of plebiscite vote by noon	26
27	28	29	30	31		

4. SPECIAL SCHOOL TAX LEVY FREQUENTLY ASKED QUESTIONS

- Q. Which jurisdictions may raise additional funds by way of a Special School Tax Levy?
A. Only public and separate boards can pass a resolution, under Section 190 of the *School Act*, to authorize a plebiscite to obtain the approval of electors of that district or division for a Special School Tax Levy. Under Section 4 of the *School Act*, Francophone boards cannot impose a Special School Tax Levy.
- Q. How are local Special School Tax Levy rates calculated?
A. The potentially affected municipalities within the school jurisdiction boundaries calculate and apply the local Special School Tax Levy rates, (Section 164(1)(b) and Section 192(1) of the *School Act*).
- Q. When should a school jurisdiction consider a Special School Tax Levy?
A. There may be instances in which a school jurisdiction and electors may want to raise additional funds beyond those provided by government, for a specific purpose. A resolution must be passed at least 60 days before the general election, (Section 193(1) of the *School Act*).
- Q. When can a school jurisdiction impose a Special School Tax Levy?
A. School jurisdictions must first pass a resolution to authorize a plebiscite and the majority of the electors of the district or division must vote in favour of the Special School Tax Levy, (Section 190(1) and 192(1) of the *School Act*).
- Q. Why must there be a resolution to authorize a plebiscite and electors vote in favour of a plebiscite?
A. Raising funds in this manner ensures that taxpayers support the purpose for additional payments they will make and that these dollars are used for the purpose for which they were intended, (Section 191(3) of the *School Act*).
- Q. How does the jurisdiction keep its electors informed of the Special School Tax Levy?
A. The jurisdiction keeps its electors informed from the beginning to the end of the process by way of public meetings and notices, (Section 190 of the *School Act*, and Sections 1 and 2 of the *Special School Tax Levy Plebiscite Regulation*).
- Q. When should the jurisdiction post and publish the public notices?
A. During the 30 days immediately before the election date, the public notice must be posted and published in the prescribed Form 20A at least once a week for two weeks, (Section 271(1) and 271(2) of the *School Act*, and Section 35(2) of the *Local Authorities Election Act*).
- Q. Can an elector provide notice to change their school support declaration after a school board passes a resolution to hold a plebiscite for a Special School Tax Levy?
A. In general, an individual may not change their school support declaration or withdraw a notice already given on or after the date on which the board of a school district or division passes a resolution authorizing a plebiscite (Section 156(4) of the *School Act*).

The exceptions to this general rule are found in section 156(4) of the *School Act*, where an individual may only change the school support declaration if the board withdraws the resolution or the plebiscite is not supported by the majority of electors. If the plebiscite is successful, then the individual may not change their school support declaration until the taxable period of the levy ends or public notice is given that a board intends to pass a resolution for another Special School Tax Levy, whichever occurs first.

Q. What is the maximum amount of a Special School Tax Levy?

A. The amount of a Special School Tax Levy can be up to a maximum of three per cent of the board's budget for the year in which the resolution is passed, (Section 191(1) of the *School Act*).

Q. What can the money raised by way of a Special School Tax Levy be used for?

A. The money raised through a Special School Tax Levy can only be used for the purpose outlined in the jurisdiction's resolution, (Section 191(3) of the *School Act*).

Q. How long is a Special School Tax Levy in effect?

A. A Special School Tax Levy is in effect for a maximum four year period, ending on December 31 of the year of the next general election, (Section 191(2) of the *School Act*). Any subsequent Special School Tax Levy would require another successful plebiscite.

Q. What kind of information must be provided when giving public notice?

A. When commencing with Step 3, public notice must be in accordance with Section 190.2 of the *School Act*. It is recommended that the public notice include the same information outlined in Section 2 of the *Special School Tax Levy Plebiscite Regulation*. When commencing with Step 5, the public notice must be in accordance with Section 271 of the *School Act* and Sections 1 and 2 of the *Special School Tax Levy Plebiscite Regulation*, using the prescribed Form 20A.

Q. Who is responsible for collecting the additional funds if electors support the plebiscite?

A. Boards will requisition the amount of the Special School Tax Levy from the municipalities involved. The collection of the Special School Tax Levy is the responsibility of the municipalities, who then forward it to the school board, (Section 164(1)(b) and Section 192(1) of the *School Act*).

Q. How does a municipality know what amount to pay to the district or division if electors support the plebiscite?

A. Each affected municipality is required to pay the amount of the board's requisition. The affected municipalities are required to levy the amount of the requisition required by the board on the assessable property of the electors of that district or division, (Sections 179, 180, 181 of the *School Act*, Section 355 of the *Municipal Government Act*).

Q. Can a jurisdiction withdraw its plebiscite for a Special School Tax Levy?

A. The jurisdiction may withdraw its plebiscite by way of a resolution at any time up to the date on which the plebiscite is to be held, (Section 190(4) of the *School Act*).

- Q. What should the ballot look like if the plebiscite is passed by a resolution?
- A. The ballot to be used for a plebiscite for a Special School Tax Levy is set out in the schedule to the *Special School Tax Levy Plebiscite Regulation*. It simply asks electors to indicate if they approve of the Special School Tax Levy (yes or no). This ballot would only be used in the year in which a general election is held under the *Local Authorities Election Act*.
- Q. How does the jurisdiction notify the Deputy Minister of the results of the plebiscite?
- A. The returning officer must forward a signed statement showing the number of votes for and against the plebiscite to the relevant Minister's Deputy Minister. (Section 96 of the *Local Authorities Election Act*)
- Q. Can an elector contest the validity of a vote on a bylaw or question, such as the Special School Tax Levy plebiscite?
- A. Any elector can contest the validity of a vote on a bylaw or question and the issue may be tried by the Court, (Section 126 of the *Local Authorities Election Act*).
- Q. Where can I find the links to the legislation and prescribed form referred to in this information package?
- A. All of the links to the legislation can be found on the Queen's Printer and Alberta Education website:

School Act –

http://www.qp.alberta.ca/574.cfm?page=s03.cfm&leg_type=Acts&isbncln=9780779733941

Special School Tax Levy Plebiscite Regulation –

http://www.qp.alberta.ca/574.cfm?page=1998_094.cfm&leg_type=Regs&isbncln=9780779735471

Local Authorities Election Act –

http://www.qp.alberta.ca/574.cfm?page=L21.cfm&leg_type=Acts&isbncln=9780779725687

Municipal Government Act –

http://www.qp.alberta.ca/574.cfm?page=M26.cfm&leg_type=Acts&isbncln=9780779744916

Prescribed Form 20A –

<http://education.alberta.ca/media/305920/20a.pdf>

5. COMPLETING FORMS AND BALLOTS

APPENDIX A: FORMS AND BALLOTS

There is a prescribed form and ballot that must be completed entirely and accurately to validate the Special School Tax Levy process. The following are examples of the form and ballot to be used:

SPECIAL SCHOOL TAX LEVY PLEBISCITE PUBLIC NOTICE FORM 20A

Form 20A

**SPECIAL SCHOOL TAX LEVY PLEBISCITE
PUBLIC NOTICE**

**School Act, Sections 271 & 276
Special School Tax Levy Plebiscite Regulation, A.R. 94/1998**

ATTENTION: ELECTORS of _____
(Name of District or Division)

No. _____
(Specify a Separate School Jurisdiction)

TAKE NOTICE that: The Board of Trustees of the above District/Division is seeking the approval of electors to levy an additional \$ _____ per year for a period of _____ year/years through a special school tax levy.
(amount) (number)

The funds raised will only be used for:

If this special school tax levy is supported by a majority of electors, it will result in an additional tax of approximately \$ _____ per year for a period of _____ year/years for a property valued at \$100 000 for tax purposes.
(amount) (number)

The Board of Trustees will present the question of a special school tax levy to its electors at the election for school trustees to be held on _____
(date of election)

Secretary-Treasurer/Treasurer Name of School District or Division

Public Notice
271 (1) Subject to this Act, when public notice, other than notice of a public meeting under Section 269, is required to be given under this Act, the notice shall be given
(a) by posting it in 5 or more conspicuous places to which the public has normal and regular access, and
(b) by publishing it, at the same time the notice is posted, in a newspaper circulating within the district or division at least once a week for 2 weeks.
(2) A notice given under this section shall be in a form prescribed by the Minister.

SPECIAL SCHOOL TAX LEVY PLEBISCITE REGULATION

(Consolidated up to 181/2008)

ALBERTA REGULATION 94/98

School Act

SPECIAL SCHOOL TAX LEVY PLEBISCITE REGULATION

Table of Contents

- 1 Date of public notice
- 2 Content of public notice
- 3 Ballot
- 4 Repeal
- 5 Expiry

Schedule

Date of public notice

- 1 If a board passes a resolution authorizing a plebiscite under section 190 of the *School Act*, the board shall give public notice in accordance with section 271(1) of the *School Act* of the board's resolution during the 30 days immediately before the date on which the plebiscite is to be held.

AR 94/98 s1;251/2001

Content of public notice

- 2 The public notice under section 1 shall state
 - (a) the amount per year the board estimates would be raised by the special school tax levy,
 - (b) the number of years for which the special school tax levy would apply, and
 - (c) the purpose for which the funds raised by the special school tax levy would be used by the board.

Ballot

- 3 A ballot used in a plebiscite authorized under section 190 of the *School Act* shall be in the form set out in the Schedule to this Regulation.

AR 94/98 s3;251/2001

Repeal

- 4 The *Special School Tax Levy Plebiscite Regulation* (AR 78/95) is repealed.

Expiry

- 5 For the purpose of ensuring that this Regulation is reviewed for ongoing relevancy and necessity, with the option that it may be re-passed in its present or an amended form following a review, this Regulation expires on October 31, 2013.

AR 94/98 s5;63/2003;181/2008

SCHEDULE FORM BALLOT

Schedule Form Ballot

The Board of Trustees of (school jurisdiction) No. is seeking the approval of electors to levy an additional \$ (amount) per year for a period of (number) year/years through a Special School Tax Levy.

The funds raised will be used for: Do you approve?

- Yes, I am in favour of this Special School Tax Levy.
- No, I am against this Special School Tax Levy.

DATE: May 28, 2013

TO: Caucus Committee

FROM: Edgar Schmidt, Superintendent of Schools

SUBJECT: Information re Plebiscites (Response to Request for Information #280)

ORIGINATOR: Roberta Malysh, Executive Director, Finance & Infrastructure

RESOURCE STAFF: Cheryl Hagen, Managing Director, Financial Operations & Distribution Centre

REFERENCE: Caucus Meeting May 7, 2013 (Trustee Shipka)

ISSUE

The following information was requested: That information be provided on the five districts who asked to conduct a plebiscite in their towns and districts and their questions surrounding the plebiscite and seek to ask what percent of tax increase.

BACKGROUND

Historically, five school jurisdictions have attempted to seek approval from their electors to levy a Special Education Tax Levy and in all cases, the electors voted to defeat the plebiscite.

Specific information on the districts who conducted a plebiscite in their towns and districts are as follows:

- ***Medicine Hat School District – 1995, 1998, 2001 and 2004***
Medicine Hat held a plebiscite four times beginning in 1995, and again in 1998, 2001 and 2004. The electors voted no in each of those elections.

The most recent plebiscites include during the 2001 election, where Medicine Hat was seeking approval of its electors to levy an additional \$1.3 million a year or approximately 3% of their annual budget for a period of three years, which totaled \$3.9 million in funds to reduce class sizes.

In addition, in 2004, the school jurisdiction sought approval of its electors to levy an additional \$1.5 million a year for three years again approximately 3% of their annual budget, for a total of \$4.5 million to cover basic instructional fees. The Levy stated that “it will assist students with basic instructional materials, and eliminate the basic instruction fee”. In this plebiscite 78% of electors voted against the tax levy.

- ***Lethbridge School District – 1995, 1998 and 2004***
In 1995, Lethbridge attempted to hold a plebiscite, which was halted due to an administrative error in not meeting the technical requirements of public notice.

In 1998, the board was seeking approval of their electors to levy an additional 1%, which would have added about \$0.4 million annually for three years to support the district's technology needs. In this case, the vote was defeated by a 58.6 % to 41.4 % margin.

Again in 2004, Lethbridge was seeking approval of its electors to levy an additional \$3.6 million from taxpayers for a three year period to reduce class size in kindergarten to Grade 3. The request was greater than 1% of their annual budget and the vote was defeated by electors.

- ***Grande Prairie School District - 2007***

In the 2007 election year, Grande Prairie was seeking approval of its electors to levy greater than 2%, to raise an additional \$1.3 million per year for a period of three years to supplement its education funding for new school start-up costs, infrastructure maintenance and repair, and programs to improve high school completion. The results were that 62% of the electors voted against the plebiscite.

- ***Grande Yellowhead Regional Division- 2007***

In the 2007 election year, Grand Yellowhead also sought approval of its electors to levy approximately 3% of their annual budget , and requested an additional \$1.5 million per year for a period of three years for school facility upgrades. In this plebiscite, 77% of the electors voted against raising the funds.

CURRENT SITUATION – N/A

KEY POINTS

- Five School Jurisdictions in the Province have unsuccessfully attempted to raise additional funds through a special school tax levy from the time this option became available in 1995 and in future election years, including as recent as 2007.
- The most recent attempts were made in 2007 by the Grande Prairie and Grand Yellowhead school divisions.
- The amounts of the tax levy range from 1% to 3% and districts were seeking to raise additional funds of \$0.4 million to \$1.5 million per year for a period of three years.
- Where statistics are available, the electors voted unfavorably with the best case being 58% to the worst case situation as high as 78% of the electors not being in favour.
- The purposes of the tax levy included a wide variety of requests and included basic instructional needs, class size reductions, technology needs, new school start-up, infrastructure repair and maintenance, as well as programs to support high school completion.

DATE: June 11, 2013

TO: Board of Trustees

FROM: Trustee Dave Colburn, Policy Review Committee
Trustee Sarah Hoffman, Policy Review Committee
Trustee Catherine Ripley, Chair, Policy Review Committee

SUBJECT: Review of Board Policy IGD.BP – Student Suspension and Expulsion

ORIGINATOR: Tanni Parker, Assistant Superintendent, Student Learning Services

RESOURCE STAFF: Bob Morter, Carol Symons

REFERENCE: IGD.BP – Student Suspension and Expulsion

ISSUE

Amendment to Board Policy IGD.BP - Student Suspension and Expulsion is required to provide the full range of options from within the *School Act* to individuals chairing expulsion hearings, and to allow the Chair the ability to make a decision based on all information provided at the hearing. A review of Board Policy IGD.BP - Student Suspension and Expulsion, which articulates the process to be followed when a recommendation for expulsion is made by a principal at a school, determined that there is a flaw in the current model. The model has no mechanism for the Chair of a single school expulsion hearing to make a recommendation to the Board of Trustees to expel the student from all schools, or to personally make the decision for expulsion from all schools.

RECOMMENDATION

- 1. That Board Policy IGD.BP - Student Suspension and Expulsion be amended to authorize individuals approved to preside over expulsion hearings to have the authority to: return the student to the current school; expel the student from the recommending school and direct them to another school or program in the District; or to expel the student from all schools in the District and sponsor the student to Alberta Distance Learning.**
- 2. That Board Policy IGD.BP - Student Suspension and Expulsion be amended to delegate to the Superintendent of Schools the authority to approve staff to chair expulsion hearings.**

BACKGROUND

On Thursday, April 25, 2013, the Policy Review Committee met to review the proposed amendments to IGD.BP – Student Suspension and Expulsion. At that time, the committee proposed changes, which have been incorporated in the draft policy (Attachment I), that address the following:

- the need for a clear statement on the relationship between student safety and this policy;
- the right for a student who was expelled from all schools in the District to request a reinstatement hearing;
- additional expectations by the Board of Trustees on the purpose of expulsion; and

- the responsibility of a Chair to inform the Superintendent of Schools prior to expelling a student from all schools in the District.

Related to Recommendation 1, when a principal believes that a student has behaved in such a manner that the only appropriate consequence is a recommendation for expulsion, the principal would make one of two recommendations.

1. Expulsion from the single school

In the event that a principal believes that expulsion from the single school may be sufficient, a recommendation would be made to the Superintendent of Schools.

2. Expulsion from the District

If the principal believes that the student poses such a risk that the only appropriate option is removal from all schools, the principal would make this recommendation to the Board of Trustees.

Although this practice has been in policy for many years, in early 2012 staff in Executive Services flagged it as a vulnerability for the Board of Trustees and the District. The Considerations and Analysis section of this report outlines this vulnerability.

There was strong consensus on Recommendation 2, delegating authority to the Superintendent of Schools to identify and approve members of the administration to serve as a Chair for expulsion hearings.

RELATED FACTS

Key considerations relate to the fact that the *School Act* only provides the principal with the authority to recommend expulsion. The practice within our District, based on the current policy, is that a recommendation for expulsion from the District is made to the Board of Trustees, while a recommendation for a single school expulsion is made to the Superintendent of Schools.

The current structure of the board policy requires that school principals make a prejudgment on expulsion from either one school or all district schools. This decision has to be made at the time of the original recommendation. As a result, if new information is presented or revealed during the hearing based on the expertise, or knowledge of the Chair, the current structure does not allow the Chair to consider the full range of outcomes. This leaves the District vulnerable by creating a situation where the only option available is for the Chair to place a student back in a district school.

OPTIONS

The following options are selected for consideration:

1. Approve Recommendations 1 and 2 as proposed.
2. Approve only one of the recommendations listed above.
3. Status quo.

CONSIDERATIONS & ANALYSIS

Information disclosed during the course of a hearing will occasionally reveal that the matter is much more serious than originally understood by the school. This may be as a result of new information received during the hearing, or the actions of the student between the time the

recommendation was made and the date of the hearing. There are times when the information demonstrates that the student poses a more significant risk than originally believed. However, due to the current division of decisions between administration and the Board of Trustees, a Chair must place the student in a school or program in the District. To clarify, the Chair currently has no authority to remove the student from all district schools. This would be in spite of evidence that clearly shows the student as a serious threat to other students or to staff. It is for these circumstances that it is important that the Chair hearing the case has a full range of options from which to select, which do not leave the District vulnerable.

The other consideration with expulsions is that the *School Act* requires that all decisions on an expulsion recommendation be concluded within 10 days from the start of the student's suspension. The principal may decide during the first five days of the suspension to make a recommendation for expulsion. Typically this would result in an expulsion hearing being convened on day eight or nine of the student's suspension. This logistical challenge of booking a hearing with the Board of Trustees with only a few days notice would speak in favour of Option 1 listed above.

Given that a recommendation for expulsion from all schools is very rare, the most workable solution would be to delegate the authority to individuals on the roster. A revised policy delegating authority for all expulsions to the Superintendent of Schools has been drafted (Attachment I). In addition to the amendments noted at the start of this report, the policy provides guidance and direction from the Board of Trustees to the Superintendent of Schools in exercising the delegation of authority including:

- a value statement indicating that regular student attendance at a school is the ideal; and
- an accountability requirement of the Superintendent of Schools to inform the Board of Trustees, in confidence, of those instances when a student is expelled from all district schools.

It is also recommended that the authority to approve staff to chair expulsion hearings be delegated to the Superintendent of Schools. This would allow the Superintendent of Schools the flexibility to adjust the roster in a timely manner, in response to either changes in staff or circumstances.

Please note that the two attachments reflect the current policy (Attachment II) and the proposed policy (Attachment I) in new format required for board policies. Due to the change in the structure of policies, it was not feasible to provide a copy reflecting the changes in bold and strikethrough.

NEXT STEPS

Pending approval of the recommendation, the policy will be posted on the district website as a web survey for stakeholder input and then brought to the Policy Review Committee again.

ATTACHMENTS & APPENDICES

ATTACHMENT I Proposed Board Policy IGD.BP - Student Suspension and Expulsion
ATTACHMENT II Current Board Policy IGD.BP - Student Suspension and Expulsion

BM:il

CODE: IGD.BP

EFFECTIVE DATE:

TOPIC: Student Suspension and Expulsion

ISSUE DATE:

REVIEW YEAR:

PURPOSE

The purpose of this policy is to delegate authority for, and provide direction to, the Superintendent of Schools to develop and administer a student suspension and expulsion process. This process is in compliance with Alberta Education requirements to support safe, caring and respectful learning environments for all students.

DEFINITIONS

1. **Suspension:** The term used to describe an action by a principal or teacher authorized under the *School Act* s. 24 which temporarily denies a student access to one or more of the following:
 - a. one or more class periods,
 - b. one or more courses,
 - c. school, or
 - d. riding in a school bus.Note: Although a suspension cannot be appealed, a principal can reinstate a student who has been suspended.
2. **Expulsion:** The term used to describe an action by the Board of Trustees or its delegate, in accordance with the *School Act* s. 25, which for a period of more than 10 days, denies a student access to one or more of the following:
 - a. course(s),
 - b. one or more schools, or
 - c. riding in a school bus.
3. **Procedural Fairness:** A common law doctrine that requires a person exercising statutory power to give some form of notice of a pending decision to a person (parent and student); an opportunity for that person to comment and or be represented; and the requirement that the official making the decision be unbiased.

POLICY

The Board of Trustees recognizes the role of discipline in supporting a safe and supportive learning environment in which every student can reach his or her full potential. While students ideally should be in regular attendance at school, the Board of Trustees acknowledges that there are times when the student needs a reflective opportunity to learn from experience to further the education of the student, or to ensure the safety of others, a student may have to be suspended or expelled from school.

The Board of Trustees acknowledges the role that suspension and expulsion of a student as required in response to student behaviour in violation of board policy or administrative regulation on student behaviour and conduct and where:

- other means of corrective action have failed to bring about orderly or appropriate conduct on the part of the student; or
- the student's behaviour is so severe that lesser corrective action would be insufficient.

The Board of Trustees delegates authority to act on its behalf in all matters pertaining to student expulsion to the Superintendent of Schools and to comply with the *School Act*. This delegation of authority to the Superintendent of Schools includes the authority to sub-delegate authority and responsibility to an individual or roster of individuals to preside over expulsion hearings.

The Superintendent of Schools and individuals identified by the Superintendent of Schools to preside over a student expulsion hearing shall have the authority to:

- return a student to the current school;
- expel the student from the current school and direct them to another school or program in the District; or
- where no lesser option is determined to be appropriate, expel the student from all district schools and direct the sponsorship of the student to Alberta Distance Learning to continue their schooling; or
- hear requests for reinstatement of a student who has been expelled from all district schools, and where appropriate, reinstate a student and direct the student to an appropriate placement within the District.

A decision on a student expulsion made under this delegation of authority is considered a decision of the Board of Trustees for the purposes of a review by the Minister under the *School Act* s. 124.

EXPECTATIONS

1. The Superintendent of Schools shall establish appropriate administrative regulation, processes and assign responsibilities to ensure that all duties and responsibilities of the Board of Trustees are carried out with respect to suspensions and expulsions in accordance with the *School Act*.
2. The Board of Trustees expects that a Chair of an expulsion hearing inform the Superintendent of Schools prior to releasing a decision to expel a student from all district schools.
3. The Board of Trustees expects that suspension and expulsion processes will ensure procedural fairness to the student and that the parents or guardians and/or student are adequately informed of the process and options available.
4. The Board of Trustees expects that suspension and expulsion processes will be designed to assist students in their learning and development through self-reflection rather than being only punitive in nature.

ACCOUNTABILITY

1. Aggregated information on student suspensions and expulsions shall be reported annually to the Board of Trustees.
2. In the case of a student who has been expelled from all district schools, the Superintendent of Schools shall inform the Board of Trustees, in confidence, at the first available opportunity of the circumstances and education provisions made for the student.

REFERENCES

[IG.BP](#) – Student Behaviour and Conduct
[IGD.AR](#) - Student Suspension and Expulsion
[School Act](#) Sections 12, 24, 25, 61(1) and 124

Edmonton Public Schools

Board Policies and Regulations

CODE: IGD.BP

EFFECTIVE DATE: 12-09-2006

TOPIC: Student Suspension and Expulsion

ISSUE DATE: 20-09-2006

REVIEW DATE: 09-2013

The board recognizes the role of discipline in maintaining a positive learning environment. The board supports suspension and expulsion of a student as required in response to inappropriate, disruptive, or dangerous student behaviour.

1. Definitions:
 - a. **Suspension:** The term used to describe an action by a principal or teacher which temporarily denies a student access to one or more of the following:
 - i. one or more class periods,
 - ii. one or more courses,
 - iii. school, or
 - iv. riding in a school bus.
 - b. **Expulsion:** The term used to describe an action which temporarily or permanently denies a student access to one or more of the following:
 - i. course(s),
 - ii. one or more schools, or
 - iii. riding in a school bus.
2. Student suspension or expulsion shall be applicable for violation of the board regulation on student behaviour and conduct:
 - a. where other means of corrective action have failed to bring about orderly or appropriate conduct on the part of the student; or
 - b. where the student's behaviour is so severe that lesser corrective action would be insufficient.
3. Although a suspension cannot be appealed, a principal can reinstate a student who has been suspended.
4. Upon receipt of the principal's recommendation regarding expulsion, the board or the superintendent of schools or any person(s) identified by the superintendent of schools under Section (6) shall within ten school days from the date of the student's suspension, either reinstate or expel the student, and shall specify the terms of any expulsion and any followup action to be taken regarding readmittance of the student at a later date.
5. Recommendations for expulsions from all district schools shall be heard by the board.
6. Recommendations for all other expulsions shall be heard by the superintendent of schools or by any person(s) identified by the superintendent of schools and who is on the roster of persons approved to preside at student expulsion hearings. This

roster shall be composed of persons recommended by the superintendent of schools and approved by the board. The person(s) who presided at the expulsion hearing shall direct a student who has been expelled from a school to an alternative placement. The superintendent of schools shall ensure that all duties and responsibilities of the board are carried out with respect to any hearings conducted under this section.

7. Notwithstanding the board's regulation on appeals [AB.BP](#), appeals of decisions made in the name of the board under Section (5) above shall be directed to the Minister of Education.
8. A student who is expelled from all schools by the board shall be provided with information regarding steps to be taken to seek reinstatement to the district. Conditions for reinstatement will usually include, but are not limited to, demonstrable progress in counselling programs, academic pursuits, and conduct.

The superintendent of schools or any person(s) named by him from the roster referred to in Section (6) shall:

- a. hear requests for reinstatement of students who have been expelled;
- b. determine that any conditions specified for reinstatement and any conditions which in the circumstances seem appropriate to the person(s) presiding at the hearing regarding the reinstatement request, are satisfied; and
- c. direct a student who has been reinstated to a placement within the district.
- d. The parents, and the student if required by law, shall be informed of any decision regarding an expulsion recommendation or reinstatement request and of their right to request that the Minister of Education review the decision.

Reference(s):

[AB.BP](#) - Appeals

[IGD.AR](#) - Student Suspension and Expulsion

[School Act](#) Sections 6, 12, 24 and 61(1)

DATE: June 11, 2013
TO: Board of Trustees
FROM: Edgar Schmidt, Superintendent of Schools
SUBJECT: Non-Resident Fees
ORIGINATOR: Roberta Malysh, Executive Director, Finance & Infrastructure
RESOURCE STAFF: Ann Calverley, Noel Gareau, Cheryl Hagen, Madonna Proulx
REFERENCE: N/A

ISSUE

Non-Resident fees are set annually by the Board of Trustees for the purpose of recovering educational programming costs for students who are either not eligible to receive provincial funding or where another district has received the provincial funding allocation and is requesting EPSB to provide the educational program for their residing students.

RECOMMENDATION

- 1. That the proposed 2013-2014 Non-Alberta Residents and Special Needs Non-Residents fees be approved (Attachment I).**
- 2. That the proposed 2014-2015 International Student Tuition fee of \$11,000 and the International Student Application fee of \$250 be approved (Attachment I).**

BACKGROUND

Non-Alberta Resident and Special Needs Non-Resident Fees

The District charges a fee for students who are residents of Canada where the parent does not reside in Alberta. As per provincial funding guidelines, EPSB does not receive per student grants for those ineligible students. Therefore a fee is required to cover the costs of educational programming.

The District also enters into education service agreements with other jurisdictions to provide instructional programming for special needs students in Levels 5 through 8. The actual cost of the program for a student can vary due to the specific needs of each student. As such, additional costs may be added to final costs to cover additional Educational Assistant time. In the current year, EPSB provides programming at 10 specific schools and serves 31 special needs sponsored students, 19 of these students are attending Alberta School for the Deaf.

International Student Program Fees

Through the International Student Program, the District has an 18-year history of offering full-time academic programming to international students from many different countries. This school year, 39 district schools served 417 international students from 32 different countries. The program generated revenues of approximately \$3.8 million, the bulk of which went directly to schools in support of education programs.

International student fees are charged because the District cannot claim education grants for international students. Several factors are considered in determining the international student tuition fee, including the cost of senior high program with English Language Learning (ELL) instruction and support services, district operational costs including staff salaries and expenses associated with managing the program, and the current market conditions for similar programs of this nature in Alberta and across Canada.

RELATED FACTS

- The Alberta Education funding manual outlines the process for the funding of students with special needs who are directed by the resident school jurisdiction to another school jurisdiction.
- All related funding is provided by Alberta Education to the resident school jurisdiction and payment for the student's program is the responsibility of the resident school jurisdiction.
- International student fees continue to be allocated in a manner that maximizes revenues to schools but, at the same time ensures sufficient financial resources to administer the program.

CONSIDERATIONS & ANALYSIS

The proposed fee for non-ELL students continues to include the 2013-2014 provincial base funding grant rate plus an overhead rate. The ELL student fee is based on the non-ELL student rate plus the additional provincial grant allocation for ELL students. These rates have stayed the same as the 2012-2013 school year as the provincial base funding rates for 2013-2014 have not changed.

The proposed increase of two per cent for special needs non-resident fees is consistent with the provincial grant rate increase in inclusive education grant funding of two per cent for the 2013-2014 budget.

In addition, support staff unit costs have also increased by approximately two per cent for the 2013-2014 school year.

International student tuition and application fees are revisited each year and brought forward for the consideration of the Board. In order to remain competitive with other Alberta and Canadian school jurisdictions, administration is recommending that the current tuition fee of \$11,000 and the current application fee of \$250 be maintained.

NEXT STEPS

Once approved, the rates will be communicated to district staff through the *Need to Know News*.

ATTACHMENTS & APPENDICES

- ATTACHMENT I 2013-2014 Proposed Non-Alberta Resident and Special Needs Non-Resident Fees
 2014-2015 Proposed International Student Tuition and Application Fees

CDH : ja

EDMONTON PUBLIC SCHOOLS
2013-2014 Proposed Non-Alberta Resident and Special Needs Non-Resident Fees
2014-2015 Proposed International Student Tuition and Application Fees

Description	2013-2014 Proposed Fees	2012-2013 Approved Fees	Variance \$	Variance %
NON-ALBERTA RESIDENT FEE				
Non-ELL Fee	\$7,112	\$7,112	\$0	0%
ELL Fee	\$8,290	\$8,290	\$0	0%
SPECIAL NEEDS NON-RESIDENT FEE				
Level 5 Communication, ELL Foreign Born Refugee, Gifted & Talented Extensions, Learning Disability, Literacy, Mild Cognitive Disability, Moderate Emotional/Behavioral, Hearing, Multiple, Visual Disability, Non-verbal Learning Disability, Strategies	\$13,277	\$13,017	\$260	2%
Level 6 Moderate Cognitive, Physical or Medical Disability, or Pervasive Developmental Disorder	\$14,829	\$14,538	\$291	2%
Level 7 Blindness, Deafness, ECS Severe Special Needs (PUF), Severe Cognitive, Emotional/Behavioral, Multiple, Physical or Medical Disability, or Pervasive Developmental Disorder	\$25,842	\$25,335	\$507	2%
Level 8 Blindness, Deafness, Severe Cognitive, Multiple, Physical or Medical Disability, or Pervasive Developmental Disorder	\$36,215	\$35,505	\$710	2%
	2014-2015 Proposed Fees	2013-2014 Approved Fees		
INTERNATIONAL STUDENT PROGRAM FEE	\$11,000	\$11,000	0	0
INTERNATIONAL STUDENT APPLICATION FEE	\$250	\$250	0	0

DATE: June 11, 2013
TO: Board of Trustees
FROM: Edgar Schmidt, Superintendent of Schools
SUBJECT: Introduction of Review of Proposed 2013-2014 Budget
ORIGINATOR: Roberta Malysh, Executive Director, Finance and Infrastructure
RESOURCE STAFF: Todd Burnstad, Candace Cole, Cheryl Hagen

ISSUE

To provide Trustees with an opportunity to review, comment, and ask questions about the information prepared by schools and decision units with respect to the proposed 2013-2014 budget.

BACKGROUND**Provincial Funding**

On March 7, 2013, the Provincial Government announced the funding allocations to school boards for 2013-2014. The impact of this announcement was a reduction in grants of \$30.5 million or 3.8%, before including 1.5% enrolment growth. These additional 1,200 students will add \$11.5 million more in funding.

Budget Allocation Model

A new school budget allocation model has been approved by the Superintendent based on recommendations from the School Budget Allocation Committee. This funding model helps to ensure basic funding to our small schools, even though the province has removed the small school by necessity grants for Metro school boards. The allocation model has been simplified through the reduction of a number of categories providing greater transparency of budget resources provided to schools.

CONSIDERATIONS & ANALYSIS

The 2013-2014 Proposed Budget has been prepared as a balanced budget, which is required due to the projected depletion of surplus funds as of August 31, 2013.

This proposed budget highlights significant challenges, which impact our ability to maintain and deliver the same level of services.

The budget includes reductions to staffing levels of about 339 FTE, which represents a reduction of 182 FTE certificated staff and 157 FTE non-certificated staff from our current 2012-2013 actual staffing levels (Attachment IX).

As per Board Policy GFA.BP – Reduction of Staff, and in accordance with collective agreement requirements, staff reductions will be achieved through natural attrition where practical, with the goal that an overall staff complement will be retained that best meets program and district needs.

In the case of certificated staff, it is anticipated that 70% of the required staff reductions will be achieved through resignations and retirements. The remaining reductions in teaching staff will be achieved by utilizing assignments held by probationary contract teachers. The District will be able to offer continuing contracts to many probationary contract teachers for 2013-2014. Probationary contract teachers who are recommended for continuing contracts and are not able to secure a continuing contract will be offered priority postings as substitute teachers and their continuing contract recommendation will be considered for up to 24 months.

In the case of non-certificated staff, it is anticipated that many of the reductions will be achieved through resignations and retirements. The remaining reductions will be addressed through collective agreement provisions for support, custodial and maintenance staff, and through providing working notice and/or severance payments for exempt staff.

The proposed budget presented in Attachment IV will allow maximum flexibility to schools as well as maintain essential central services required for district operations.

The proposed budget continues to recognize differences in student needs throughout the District as well as the focus on equity as a priority.

- FNMI per student funding formulas have been continued in the 2013-2014 school year.
- Small schools budget allocations will continue as part of a new allocation model that recognizes the basic costs to operate a small school. The budget support will continue irrespective of the elimination of the provincial small school grants.
- Small class size funding allocations for Kindergarten to Grade 3 continue to be targeted in the new school allocation formula, and aligns with the provincial funding framework.
- Funding for our most vulnerable students including high social vulnerability and supports for full time kindergarten in existing classrooms is maintained.

Changes in funding from the Province have resulted in proposed budget reductions, which are highlighted in these directed areas within schools and central service decision units.

- Plant Operations and Maintenance (PO&M) funding has been significantly reduced in this budget. Both, the current impacts of funding reductions, and enrolment growth result in reductions to PO&M (\$5.3 million) and Infrastructure Maintenance Renewal (IMR) (\$3.1 million) for a total reduction of \$8.4 million. Based on our 2011-2012 unaudited Schedules, Plant Operations and Maintenance reported a deficiency of revenue over expenditures of \$25.4 million. The 2013-14 reductions combined with current PO&M spending above the revenue received by the Province will create extreme pressures on the use of these funds and the continued need to transfer funds from instructional funds.

- PO&M allocations to both schools and facility services for operation and maintenance of our school buildings have been reduced and reflect the provincial targeted reductions.
- Maintenance Staffing is reduced by 51 FTE or a 24% reduction from the current 216 FTE staffing complement.
- IMR projects will be cutback in terms of number of projects and scope to stay within the reduced funding amounts.
- ESL/ELL funding has been reduced based on new eligibility requirements and student allocations will be provided for a maximum of five years rather than seven years.
- The Provincial reduction of System Administration and Board Governance funding of 10% has been achieved through directed reductions to administrative functions within central service decision units.
- Decreases in central service allocations include reductions of 10% for administration functions, and elimination of AISI funding.
- Student Transportation funding continues to be directed to support the delivery of transportation services within the District.

The proposed budget incorporates a new organizational structure for the Superintendent's area that combines the functions of Student Learning services and School Catchment Leadership within four Assistant Superintendents. This structure is a 1.0 FTE reduction from the current number of Assistant Superintendents. The new areas of responsibilities are Schools and Inclusive Education, Schools and Learning Partnerships, Schools and Learning Supports and Schools and Research, Data and Knowledge. In addition, both Executive Services and Strategic Services will be reporting to the Superintendent. The new central divisions are included in the 2013-2014 budget and presented in Attachment VI.

With the implementation of a new budget allocation model, a one year transition fund will be provided during the 2013-2014 year to limit school budget reductions to 7% or less as a percentage of normalized enrolment, based on the combination of budget reductions and changes in the funding allocation model.

The budget does not include any use of surplus funds for spending within schools and decision units based on a projected accumulated operating deficit at the end of the 2012-2013 school year.

Alberta Education requires a Budget Report Summary to be prepared based on an accurate summary of the year's budget approved by the Board of Trustees, which is scheduled for June 18, 2013. The Budget Report (Attachment X) is prepared on the current 2013-2014 Proposed Budget and has been submitted in draft form to Alberta Education to meet the May 31st Budget Report submission deadlines. A final Budget report will be send to Alberta Education based on the June 18th Board approval of the budget.

The Budget Report provides a summary of the Budgeted Revenue and Expenses in the Budgeted Statement of Operations. The Projected Statement of Changes in Net Assets explains the changes in Unrestricted Net Assets, Operating Reserves and Capital Reserves for both 2012-2013 and 2013-2014. In addition, statistics on Projected Students and Projected Staffing are prepared on pages 4 and 5 of the Budget Report (Attachment X).

KEY POINTS

- The 2013-2014 Proposed Budget has been prepared as a balanced budget, which is required due to the projected depletion of surplus funds as of August 31, 2013.
- This proposed budget highlights significant challenges that impact our ability to maintain and deliver the same level of services.
- The budget includes reductions to staffing levels of about 339 FTE, which represents a reduction of 182 FTE certificated staff and 157 FTE non-certificated staff from our current 2012-2013 actual staffing levels (Attachment IX).
- The proposed budget presented in Attachment IV will allow maximum flexibility to schools as well as maintain essential central services required for district operations.
- A Budget Report has been prepared for 2013-2014 in the format required by Alberta Education and is based on the current proposed budget (Attachment X).

ATTACHMENTS & APPENDICES

ATTACHMENT I	2013-2014 Budget Highlights
ATTACHMENT II	2013-2014 Proposed Revenue Budget
ATTACHMENT III	Projected Enrolment
ATTACHMENT IV	2013-2014 Proposed Budget – Total Allocations
ATTACHMENT V	2013-2014 Proposed Budget – Direct School Allocations
ATTACHMENT VI	2013-2014 Proposed Budget – Other Allocations
ATTACHMENT VII	2013-2014 Proposed Budget vs 2012-2013 Revised Budget – Schools
ATTACHMENT VIII	2013-2014 Proposed Budget vs 2012-2013 Revised Budget – Other
ATTACHMENT IX	Staffing FTE Comparison
ATTACHMENT X	2013-2014 Budget Report

CDH:ja

Operating Budget Highlights

- The proposed budget highlights significant challenges, that impact our ability to maintain and deliver the same level of services
- Budget highlights reflect the focus on district values and priorities. These key values include the following:
 - Maintain focus on the District's Mission, Vision and District Plan Priorities,
 - Minimize the impact of budget reductions on students,
 - Continue supports for equitable learning environments for students, and
 - Ensure a balanced budget to maintain financial stability to deliver quality educational services.
- 2013-2014 proposed budget expenses are down \$46.9 million from 2012- 2013 revised budget based on reduced revenue of \$14.2 million and \$32.7 million less in planned use of operating reserve funds.
- 2013-2014 Proposed budget revenue is down by \$14.2 million or 1.5%, even though student enrolment has increased by 1.5%.
- In comparison to the April 23, 2013 Board report on the distribution of funds, our district revenues have increased by \$6.2 million based on changes in targeted funding, which are offset by changes in budget expenses related to these programs (see Table 1, page 4).
- Direct school allocations are down an average of \$7.5 million or 1.1% not including decreases to school generated funds and local school revenues.
- Other allocations including District Level Fixed Costs and Committed Costs are up 0.3% and 2.5% respectively.
- Based on funding reductions from Alberta Education, our administrative block spending is 3.3% of total budget spending and under the 3.6% administrative cap.
- Central Services Decision Units spending has decreased by \$7.2 million or 13.5%.

Budget implications of the Provincial Grant announcement

- The March 7, 2013 Provincial Grant announcement held grant rates to 2012-2013 levels, except for class size and inclusive education grants which increased by 2%.
- In addition to basically flat grant rate increases for 2013-2014, many Provincial education grants were either eliminated or reduced based on Provincial budget cutbacks.
- The implication of the shortfall in Provincial grant funding has resulted in a loss of funds to the district of about \$30.5 million or 3.8% of our total provincial revenue funding based on the 2012-2013 Revised Budget (see Table 2, page 5).

- The provincial funding impact can be categorized into the four key areas:
 1. Elimination of specific grant categories:
 - Alberta Initiative for School Improvement was suspended (effective April 1, 2013).
 - Small school by necessity eligibility was removed for Metro Boards.
 - Transportation fuel contingency was eliminated (effective April 1, 2013).
 - Learning Resource Credit Grant was eliminated (effective Sept 1, 2013).
 2. Targeted grant reductions:
 - Reductions in Plant Operations and Maintenance due to removal of small school by necessity and changes in the Special Education Student weightings
 - Significant reductions to Infrastructure Maintenance Renewal funds
 - Reductions to the Equity of Opportunity grant.
 - Reduced cap on System Administration and Board Governance expenses from 4% to 3.6%.
 - Maximum years of funded support for English as a Second Language students.
 - Reduced funding for special projects and work experience high school credit courses.
 - Reduced funding for Alberta Distance Learning Courses.
 3. Specific grant increases:
 - 2% increase in Class Size funding , and a
 - 2% increase in Inclusive Education grants.
 4. Student enrolment growth of 1.5% will add \$11.5 million to district revenues, however there is a cost of providing educational services to an additional 1,220 students.

Student Enrolment Assumptions

- Total projected student enrolment for 2013-2014 is 84,661, an increase of 1,220 students, an average increase of 1.5% from 2012-2013 student enrolment.
- Enrolment growth is showing the greatest increase in grades 1 to 3, which indicate growth of 5.4%, the second biggest area of growth is in grades 4 to 6, which is up 3.4%. ECS students are up by the average of 1.5%, whereas Junior high is basically no change and high school enrolment is declining by 2%.
- Future enrolment growth trends will continue based on the strong increases in the grades 1 to 6 student cohort.

Staffing Impacts in the 2013-2014 Budget

- Preliminary 2013-2014 Staffing information shows a reduction of about 339 FTE staff including 205 FTE School and 134 FTE Central Services staff. In terms of staffing breakdowns the reductions include 182 FTE Certificated Staff and 157 FTE Non-Certificated Staff as shown in Attachment IX.
- School staffing impacts represent a lower percentage of budget at 60%, whereas Central staffing reductions are at 40%, compared to respective percentage of budget where 73% of the budget is School based spending compared to 22% in Central Services and other fixed and committed costs. Flow through spending on Teacher retirement funds make up the remaining 5% of the budget. The greater reductions to central services are mainly due to the impact of a 10% reduction in Board and System Administration funding and the allocations to schools were not reduced to the same extent to minimize the impacts on students.
- Cost increases are included for negotiated salary increases and grid movements for employee groups.
- 2013-2014 unit costs increases used in preparing budgets are as follows:
 - Teacher unit Cost increase of 1.07%.
 - Support Staff increase of 1.7%.
 - Exempt Non-Management increase range of 0.88% to 0.92%.
 - Exempt Management increase by the range of 0.94% to 1.07%.
 - Custodial Staff increase by the range 2.22% to 2.57%.
 - Maintenance Staff are based on actual costs plus benefit overhead, and include a 2.25% increase in wages effective September 1, 2013.

Table 1

Comparison between 2013-2014 Preliminary Budget and 2013-2014 Proposed Budget in thousands	
Preliminary Budget Reduction	(\$53,136)
<i>Changes in Revenue:</i>	
Early Education (PUF)	1,533
Institutional Programs	767
Alberta Teacher Retirement Funds (ATRF)	1,128
Metro Continuing Education	810
Transportation Revenue	1,361
English as a Second Language (ESL)	2,748
Secondment Revenue	(1,606)
Other External Revenues	(482)
<i>Net Increases in Revenues</i>	<i>\$6,259</i>
Proposed Budget Reduction	(\$46,877)

Table 2

Province of Alberta Grant Funding Changes in thousands	
Base Instruction	-
Tier 4 CEU's (Special Project & Work Exp.)	(1,292)
Alberta Distance Learning (ADLC)	(743)
System Administration & School Board Governance (SA & BG) (Other Prov. Support)	(3,691)
Class Size increase	670
Inclusive Education	919
Small School by Necessity	(2,619)
Plant Operation & Maintenance (PO&M)	(6,142)
Infrastructure Maintenance Renewal (IMR)	(3,104)
Transportation Fuel Contingency	(1,488)
Equity of Opportunity	(4,312)
AISI	(5,553)
Learning Resource Credit (LRC)	(634)
English Second Language (ESL)	(2,356)
Subtotal: Decrease in Provincial Funding	(\$30,345)
Plus: Projected Enrolment Growth	11,492
Net Impact of Funding Changes	(\$18,853)

**Edmonton Public Schools
2013-2014 Proposed Revenue Budget**

	2013-2014 Proposed Budget	2012-2013 Revised Budget	Variance \$	Variance %	Notes
BASE INSTRUCTION FUNDING					
Early Childhood Services (ECS) Base Instruction	\$ 24,829,400	\$ 24,452,100	\$ 377,300	1.5%	
Base Instruction (Grades 1 to 9)	357,408,800	347,318,400	10,090,400	2.9%	1
Base Instruction (Grades 10 to 12)	120,950,788	124,502,534	(3,551,746)	(2.9%)	2
Base Instruction Special Ed Block (Grades 10 to 12)	15,479,000	14,737,500	741,500	5.0%	
Base Instruction Metro (Grades 10 to 12)	768,700	761,800	6,900	0.9%	
Base Instruction Metro Summer (Grades 10 to 12)	5,272,900	4,462,500	810,400	18.2%	
Outreach Site Funding	377,800	377,800	-	0.0%	
ECS Base Instruction Class Size	5,534,400	5,343,400	191,000	3.6%	
Base Instruction Class Size (Grades 1 to 3)	28,148,300	26,174,400	1,973,900	7.5%	3
Base Instruction Tier 2 Class size (Grades 10 to 12)	171,500	173,000	(1,500)	(0.9%)	
Base Instruction Tier 3 Class size (Grades 10 to 12)	1,842,500	1,858,100	(15,600)	(0.8%)	
Base Instruction Tier 4 (Work Exp. & Sp. Proj)	1,937,062	3,228,666	(1,291,604)	(40.0%)	4
Reduced Funding ADLC courses	(743,108)	-	(743,108)	(100.0%)	5
Home Education	702,500	699,200	3,300	0.5%	
SUBTOTAL BASE FUNDING	562,680,542	554,089,400	8,591,142	1.6%	
DIFFERENTIAL COST FUNDING					
ECS Program Unit Funding (PUF)	29,893,450	28,360,700	1,532,750	5.4%	6
Inclusive Education	54,325,700	52,503,800	1,821,900	3.5%	7
English as a Second Language (ESL)	14,620,200	14,227,900	392,300	2.8%	8
First Nations, Metis and Inuit Education (FNMI)	7,513,300	7,513,300	-	0.0%	
Socio Economic Status	9,597,300	9,458,300	139,000	1.5%	
Small School by Necessity	-	2,618,800	(2,618,800)	(100.0%)	9
Plant Operations and Maintenance (PO&M)	60,751,700	66,020,700	(5,269,000)	(8.0%)	10
Metro Urban Transportation	21,117,500	19,611,800	1,505,700	7.7%	
ECS Special Transportation	1,840,300	2,039,200	(198,900)	(9.8%)	
Transportation - Fuel Price Contingency	-	1,487,900	(1,487,900)	(100.0%)	11
Equity of Opportunity	8,040,600	12,230,800	(4,190,200)	(34.3%)	12
SUBTOTAL DIFFERENTIAL COST FUNDING	207,700,050	216,073,200	(8,373,150)	(3.9%)	
PROVINCIAL PRIORITY TARGETED FUNDING					
Alberta Initiative for School Improvement (AISi)	-	5,553,200	(5,553,200)	(100.0%)	13
High Speed Networking	2,179,200	2,179,200	-	0.0%	
SUBTOTAL PROVINCIAL PRIORITY FUNDING	2,179,200	7,732,400	(5,553,200)	(71.8%)	
OTHER PROVINCIAL SUPPORT					
Institutional Support	9,801,516	9,034,100	767,416	8.5%	14
Regional Education Consulting Services	3,212,400	3,212,400	-	0.0%	
Learning Resource Credit (LRC)	-	634,200	(634,200)	(100.0%)	15
Regional Collaborative Service Delivery (RCSD)	1,815,322	2,243,303	(427,981)	(19.1%)	16
System Admin & School Bd Gov'n - 10% Reduction	(3,691,000)	-	(3,691,000)	(100.0%)	17
SUBTOTAL OTHER PROVINCIAL SUPPORT	11,138,238	15,124,003	(3,985,765)	(26.4%)	
TOTAL PROVINCIAL OPERATIONAL FUNDING	783,698,029	793,019,003	(9,320,974)	(1.2%)	

**Edmonton Public Schools
2013-2014 Proposed Revenue Budget**

	2013-2014 Proposed Budget	2012-2013 Revised Budget	Variance \$	Variance %	Notes
CAPITAL					
Debenture Interest	102,500	88,800	13,700	15.4%	
Infrastructure Maintenance Renewal (IMR)	11,241,700	14,345,600	(3,103,900)	(21.6%)	18
SUBTOTAL CAPITAL	11,344,200	14,434,400	(3,090,200)	(21.4%)	
OTHER PROVINCIAL REVENUES					
Tuition Agreements	805,600	845,000	(39,400)	(4.7%)	
Secondments	5,432,100	7,037,900	(1,605,800)	(22.8%)	19
Alberta Teachers' Retirement Fund (ATRF)	44,689,566	43,561,131	1,128,435	2.6%	20
SUBTOTAL OTHER PROVINCIAL REVENUES	50,927,266	51,444,031	(516,765)	(1.0%)	
OTHER PROVINCIAL GRANTS	4,514,800	6,197,700	(1,682,900)	(27.2%)	21
TOTAL GOVERNMENT OF ALBERTA	850,484,295	865,095,134	(14,610,838)	(1.7%)	
FEDERAL GOVERNMENT AND FIRST NATIONS	2,599,800	2,765,200	(165,400)	(6.0%)	
OTHER ALBERTA SCHOOL AUTHORITIES	1,268,500	1,518,500	(250,000)	(16.5%)	
FEES					
School Fees - School Generated Funds	11,899,700	12,956,500	(1,056,800)	(8.2%)	22
Transportation Fees	9,800,600	9,430,000	370,600	3.9%	23
International Student Fees	3,937,500	3,701,250	236,250	6.4%	
Metro Continuing Education Fees	2,836,000	2,733,200	102,800	3.8%	
Textbook Rental Fees	1,416,600	1,473,300	(56,700)	(3.8%)	
Lunch Program Fees	3,744,800	3,755,000	(10,200)	(0.3%)	
SUBTOTAL FEES	33,635,200	34,049,250	(414,050)	(1.2%)	
OTHER SALES AND SERVICES					
Sales and Services - Schools & Central DU's	5,301,741	5,441,972	(140,231)	(2.6%)	
Other Sales and Services - School Generated Funds	5,218,000	5,208,700	9,300	0.2%	
SUBTOTAL SALES AND SERVICES	10,519,741	10,650,672	(130,931)	(1.2%)	
INVESTMENT INCOME	-	500,000	(500,000)	(100.0%)	
GIFTS AND DONATIONS					
School Gifts and Donations	6,305,283	4,741,926	1,563,357	33.0%	24
EPSB Foundation Support	300,000	222,900	77,100	34.6%	25
SUBTOTAL GIFTS AND DONATIONS	6,605,283	4,964,826	1,640,457	33.0%	
FUNDRAISING - School Generated Funds	2,099,700	2,095,000	4,700	0.2%	
RENTAL OF FACILITIES	2,883,631	2,933,402	(49,771)	(1.7%)	26
AMORTIZATION OF CAPITAL ALLOCATIONS	23,966,441	23,705,500	260,941	1.1%	
TOTAL OPERATING REVENUE	\$ 934,062,591	\$ 948,277,484	\$(14,214,892)	(1.5%)	

**Notes to the
2013-2014 Proposed Revenue Budget**

- 1 Base Instruction (Grades 1 to 9)**
Increase is due to enrolment growth of 2.9% for this population of students.
- 2 Base Instruction (Grades 10 to 12)**
Decrease is mostly due to a decrease in enrolment of 2% for this population of students. Also see note 5.
- 3 Base Instruction Class Size (Grades 1 to 3)**
Increase of 7.5% reflects a grant rate increase of 2% as well as enrolment growth of 5.4%.
- 4 Base Instruction Tier 4 (Work Exp. & Special Projects)**
Decrease of 40% through creation of a new tier 4 CEU funding category from \$187 down to \$112 for work experience and special projects courses.
- 5 Reduced Funding ADLC Courses**
CEU Funding rates are 44% of the respective CEU tier rate for students taking on-line distance learning courses.
- 6 ECS Program Unit Funding (PUF)**
Based on the actual grant submission for 2012-2013 undertaken in April. PUF budget amounts have been restated to factor in the additional students and costs related to this program. The budgeted revenue matches the PUF allocations to
- 7 Inclusive Education**
Increase of 3.5% is due to a 2% grant rate increase as well as a 1.5% increase in student enrolment.
- 8 English as a Second Language (ESL)**
The decrease in student eligibility criteria from 7 years to 5 years (resulting in an estimated decrease in funding of \$2.4 million), has been offset by a projected increase in ESL students (resulting in an increase in overall funding of \$2.8 million).
- 9 Small School by Necessity**
Funding was removed from Metro Boards for operation and instructional support for our small schools.
- 10 Plant Operations & Maintenance (PO&M)**
The calculation has changed to remove Small School by Necessity component as well as Special Education student weighting factors. The total decrease in funding has been slightly offset by projected enrolment growth.
- 11 Transportation – Fuel Price Contingency**
Funding previously targeted to offset escalating fuel costs for transporting students was eliminated effective April 1, 2013.
- 12 Equity of Opportunity**
Effective September 1, 2013 the funding calculation was restructured to include three components, EPSB is only eligible for one of the three components related to the per student formula. The two other components are related to rural school jurisdictions with populations under 5,000 as well as a distance component. The impact of this change results in a funding decrease from \$156 per student to \$101 per student.
- 13 Alberta Initiative for School Improvement (AISI)**
Funding suspended effective April 1, 2013.
- 14 Institutional Support**
Based on 2013-2014 budget submission to Alberta Education. The increase over prior year reflects a change at the Yellowhead facility and at the Stollery, where services will now be provided on a 12 month basis.
- 15 Learning Resource Credit (LRC)**
The discount provided on school purchases of learning resources purchased from the Learning Resource Centre was discontinued effective September 1, 2013.
- 16 Regional Collaborative Services Delivery (RCSD)**
A new regional model for 2013-2014 is a blending of funding previously received for Student Health and Children and Youth with Complex Needs (CYCN) to provide a collaborative response to children's needs. The former CYCN and SHIP included a larger Edmonton region including surrounding urban areas like Sherwood Park and St. Albert. The new region for 2013-2014 includes Edmonton area proper (including Edmonton Public and Edmonton Catholic).

**Notes to the
2013-2014 Proposed Revenue Budget - continued**

- 17 System Admin & School Board Governance 10% Reduction**
Removal of funding based on 10% of the 4% maximum expenditure for system administration and Board governance.
- 18 Infrastructure Maintenance Renewal (IMR)**
IMR funding to support school facility projects has been reduced by 21.6% effective September 1, 2013 compared to the prior year.
- 19 Secondments**
For 2013-2014, other than the DARE program, secondments are still continuing with Alberta Education, other government organizations and the University of Alberta. The decrease in revenue is resulting from a shift in the type of teacher moving from a Principal to a lower grid level teacher, resulting in a significant decrease in actual salary related expenses.
- 20 Alberta Teacher Retirement Fund (ATRF)**
This amount represents a flow through of Teacher retirement benefits paid by the province on behalf of our teachers and matches the revenue from the province.
- 21 Other Provincial Grants**
Removal of other non-recurring grants related to specific school projects. This includes grants received for reconceptualized teaching projects and learning projects at Bessie Nichols and Michael Strembitsky schools.
- 22 School Fees - School Generated Funds**
School Generated Funds are funds raised in the community for student activities under the control and responsibility of school management. The funds are collected and retained for expenses at the school level. For budget reporting purposes these funds have been consolidated into the District budget. The decrease from prior year budget is consistent with current year actual fee amounts that are being received for such things as drama, field trips, ski club, and physical education.
- 23 Transportation Fees**
The Increase in transportation fees for 2013-2014 is due to a forecasted increase in ridership as the transportation fees being charged have been maintained at the 2012-2013 rates.
- 24 School Gifts and Donations**
This revenue line is an estimate of all school donations. The increase in 2013-2014 is based on current trends in Parent Advisory Council (PAC) fundraising activities. These funds are restricted to support the activities and programs at the schools and are directly offset by related expenditures.
- 25 EPSB Foundation Support**
The fundraising goal is to provide \$100,000 to each of the three schools to move to a full day kindergarten program for 2013-2014 and to increase by one additional site in 2014-2015.
- 26 Rental of Facilities**
Rental rate increases were approved after the budget was submitted. The fall budget update will be revised to reflect any potential increases in rental revenue for 2013-2014.

Edmonton Public Schools
2013-2014 Projected Enrolment
Funded vs Other

Student Enrolment Enrolment by Division	2013-2014 Projected Enrolment ¹	2012-2013 Sept. 30th Enrolment	Increase/ (Decrease) Enrolment	Variance %
Funded Students:				
ECS	7,568	7,453	115	1.5%
Grade 1 to 3	19,246	18,254	992	5.4%
Grade 4 to 6	17,748	17,161	587	3.4%
Junior High	17,476	17,516	(40)	(0.2%)
Senior High	21,591	22,027	(436)	(2.0%)
Subtotal Funded Students	83,629	82,411	1,218	1.5%
Other :				
International Students	350	329	21	6.4%
Early Ed. - Headstart/community children	58	133	(75)	(56.4%)
Other/Non Resident/ Blended/Sponsorships	196	142	54	37.9%
Home Education	428	426	2	0.5%
Subtotal Other Students	1,032	1,030	2	0.2%
Total Student Enrolment	84,661	83,441	1,220	1.5%

¹ Projected enrolment is at a fixed point in time (February), and is based on coordinated efforts between District planning and individual schools.

**Edmonton Public Schools
2013-2014 Proposed Budget
Total Allocations**

	Proposed 2013-2014	Revised 2012-2013	Variance \$	Variance %	Notes
Projected Revenue					
Operating Revenue	\$ 934,062,591	\$ 948,277,484	\$ (14,214,893)	(1.5%)	
Operating Reserve Funds *	-	32,662,982	(32,662,982)	(100.0%)	1
	\$ 934,062,591	\$ 980,940,466	\$ (46,877,875)	(4.8%)	2
School Allocations (Attachment V)					
School Allocations Levels 1 to 8	\$ 509,050,072	\$ 527,338,864	\$ (18,288,792)	(3.5%)	
Other Supplemental School Allocations	141,520,685	130,684,720	10,835,965	8.3%	
	650,570,757	658,023,584	(7,452,827)	(1.1%)	3
School Generated Funds/External Revenue	34,788,010	37,984,015	(3,196,005)	(8.4%)	4
Subtotal School Allocations	685,358,767	696,007,599	(10,648,832)	(1.5%)	5
Other Allocations (Attachment VI)					
Metro Continuing Education	11,376,955	10,570,387	806,568	7.6%	
External Revenue Allocations - Central	14,387,685	14,522,224	(134,539)	(0.9%)	
District Level Fixed Costs	66,649,760	66,443,096	206,664	0.3%	
District Level Committed Costs	65,518,264	63,922,337	1,595,927	2.5%	
	157,932,664	155,458,044	2,474,620	1.6%	6
Central Decision Units	46,081,594	53,250,710	(7,169,116)	(13.5%)	7
Subtotal Other Allocations	204,014,258	208,708,754	(4,694,496)	(2.2%)	8
Alberta Teachers' Retirement Fund (ATRF)	44,689,566	43,561,131	1,128,435	2.6%	9
Total Allocations	934,062,591	948,277,484	(14,214,893)	(1.5%)	
Planned Use of Reserves *	-	32,662,982	(32,662,982)	(100.0%)	1
Total Budget	\$ 934,062,591	\$ 980,940,466	\$ (46,877,875)	(4.8%)	

**Notes to the
2013-2014 Proposed Budget
Total Allocations**

1 Operating Reserves/Planned Use of Reserves

For the 2012-2013 Revised Budget, the planned use of reserves, represents the amount that was anticipated to be used. The actual amount that will be used will not be known until August 31, 2013.

2 Projected Revenue

Proposed Revenue budget of \$934 million is down 4.8% from the prior year budget including student enrolment growth of 1.5%. The proposed distribution of funds represents a balanced budget and equals proposed revenue of \$934 million with no use of reserve funds.

3 School Allocations

Proposed school budget allocations of \$650.6 million are down 1.1% or \$7.5 million from the prior year budget. Budget comparatives from 2013-2014 to 2012-2013 represent larger variances within the separate categories of school allocations and other supplemental school allocations due to a new school allocation model implemented for the 2013-2014 proposed budget. Refer to Attachment V for additional details.

4 School Generated Funds/External Revenues

The decrease of 8.4% from prior year represents a combination of school generated funds and external revenues. School generated funds comprise \$25 million and are funds raised in the community for expenditures at the school level. School external revenues (\$9.8 million) include board approved textbook rental fees, lunch program fees, grants, as well as school lease rentals. The majority of the decrease in this category is due to the removal of one-time conditional grants included in 2012-2013 for special school projects.

5 Subtotal School Allocations

Details of allocations to individual schools are included on attachment VII.

6 Other Allocations

Other allocations of \$157.9 million are up 1.6% or \$2.5 million from the prior year budget. The Metro Continuing Education and External Allocations represent local central services revenues. Variances for District level fixed and committed costs are provided on Attachment VI.

7 Central Decision Units

Central decision unit allocations are down 13.5% or \$7.2 million and reflect the targeted reductions of 10% system administration and board governance as well as the elimination of AISI funds.

8 Subtotal Other Allocations

Details of allocations to individual Central DU's are included on attachment VIII.

9 Alberta Teachers' Retirement Fund (ATRF)

This amount represents a flow through of teacher retirement benefits paid by the province on behalf of our teachers and matches the revenue from the province.

**Edmonton Public Schools
2013-2014 Proposed Budget
Direct School Allocations**

	Proposed 2013-2014	Revised 2012-2013	Variance \$	Variance %	Notes
School Allocations					
Kindergarten	\$ 18,886,545	\$ 19,902,457	\$ (1,015,912)	(5.1%)	
Elementary	126,442,455	130,844,487	(4,402,032)	(3.4%)	
Junior High	56,121,529	60,159,724	(4,038,195)	(6.7%)	
Senior High	85,206,856	92,153,156	(6,946,300)	(7.5%)	
Senior High Credit Adjustment	3,915,505	3,915,505	-	0.0%	
International Students	2,591,050	2,123,215	467,835	22.0%	
Special Needs Levels 3 - 8	177,054,219	183,816,334	(6,762,115)	(3.7%)	1
Institutions & Early Education (PUF) Allocations	36,288,310	34,423,986	1,864,324	5.4%	
Enrolment Adjustment	2,543,603	-	2,543,603	100.0%	2
Subtotal School Allocations	509,050,072	527,338,864	(18,288,792)	(3.5%)	
Other Supplemental School Allocations					
Base Allocation	48,837,523	-	48,837,523	100.0%	3
Class Size Funding	33,215,402	33,215,398	4	0.0%	
Plant Operation & Maintenance - Schools	16,223,624	29,867,517	(13,643,893)	(45.7%)	4
Inclusive Learning - Early Education	13,494,146	13,005,285	488,861	3.8%	
Multiple Program Allocation	-	10,624,707	(10,624,707)	(100.0%)	5
Literacy Intervention Program	-	8,651,314	(8,651,314)	(100.0%)	5
* First Nations, Metis and Inuit Education (FNMI)	7,127,751	7,144,524	(16,773)	(0.2%)	
* In-service/Professional Development	-	4,798,230	(4,798,230)	(100.0%)	
* Program Enhancement Allocations	7,146,121	7,848,502	(702,381)	(8.9%)	
* Other Miscellaneous Allocations	1,405,258	3,855,567	(2,450,309)	(63.6%)	
Edmonton Regional Educational Consulting Serv. (ERECS)	3,212,448	3,212,448	-	0.0%	
High Social Vulnerability	4,000,000	3,103,796	896,204	28.9%	6
Facility Use Payments - Christian Schools	1,319,148	1,319,148	-	0.0%	
Transitional Funding	3,969,457	-	3,969,457	100.0%	7
Teacher Aide	-	1,295,150	(1,295,150)	(100.0%)	5
City Centre Education Partnership (CCEP)	-	839,193	(839,193)	(100.0%)	6
Argyll Reach Out Support	400,000	400,000	-	0.0%	
Foundation Full Day Kindergarten Funding	300,000	-	300,000	100.0%	8
Learning Resource Credit	-	634,200	(634,200)	(100.0%)	
Outreach Program	377,838	377,838	-	0.0%	
Community Use of Schools	491,969	491,903	66	0.0%	
Subtotal Other Supplemental School Allocations	141,520,685	130,684,720	10,835,965	8.3%	
Subtotal School and Other Supplemental Allocations	650,570,757	658,023,584	(7,452,827)	(1.1%)	
School Generated Funds/External Revenues	34,788,010	37,984,015	(3,196,005)	(8.4%)	9
Total Direct School Allocations	\$ 685,358,767	\$ 696,007,599	\$ (10,648,832)	(1.5%)	

* See Attachment V^A - for a detailed breakdown of this line item

**Edmonton Public Schools
2013-2014 Proposed Budget
Direct School Allocations
Detailed Breakdown - Other Supplemental School Allocations**

	Proposed 2013-2014	Revised 2012-2013	Variance \$	Variance %	Notes
First Nations, Metis and Inuit Education (FNMI)					
FNMI Per Student	\$ 5,648,508	\$ 5,811,147	\$ (162,639)	(2.8%)	
Amiskwaciy Base Rent	1,114,243	1,103,377	10,866	1.0%	
Aboriginal Block Grant	365,000	230,000	135,000	58.7%	
	\$ 7,127,751	\$ 7,144,524	\$ (16,773)	(0.2%)	
In-service/Professional Development					
In-service Professional Development	\$ -	\$ 3,045,006	\$ (3,045,006)	(100.0%)	5
Alberta Initiative for School Improvement (AISi)	-	1,753,224	(1,753,224)	(100.0%)	10
	\$ -	\$ 4,798,230	\$ (4,798,230)	(100.0%)	
Program Enhancement Allocations					
New to District	\$ 3,361,490	\$ 3,361,490	\$ -	0.0%	11
Guaranteed Enrolment	3,046,709	3,046,709	-	0.0%	12
Outreach Directed Placement	126,875	336,150	(209,275)	(62.3%)	
Children and Youth with Complex Needs (CYCN)	-	500,000	(500,000)	(100.0%)	13
Transfers from Institutions	260,000	160,000	100,000	62.5%	
Establishment Facility Grant	150,000	56,666	93,334	164.7%	
Establishment Program Grant	100,000	100,000	-	0.0%	
New School Establishment Grant ASAP II	-	132,927	(132,927)	(100.0%)	
Mental Health Teacher	101,047	99,974	1,073	1.1%	
LY Cairns Grandfathered Students	-	54,586	(54,586)	(100.0%)	
	\$ 7,146,121	\$ 7,848,502	\$ (702,381)	(8.9%)	
Other Miscellaneous Allocations					
Other Services	\$ -	\$ 2,165,957	\$ (2,165,957)	(100.0%)	5
Addition to Basic	1,111,762	1,107,956	3,806	0.3%	
Music Enrichment	-	220,000	(220,000)	(100.0%)	5
Facility Allocations	293,496	293,496	-	0.0%	
Ballet Multiple Program	-	68,158	(68,158)	(100.0%)	5
	\$ 1,405,258	\$ 3,855,567	\$ (2,450,309)	(63.6%)	

**Notes to the
2013-2014 Proposed Budget
Direct School Allocations**

1 Special Needs Levels 3 - 8

This allocation category includes ELL, mild moderate and severe special needs. Compared to the prior year, student allocation rates for mild/moderate special needs coded students (levels 3-6) were reduced by an average of 4.6%, and severe special needs coded students (levels 7-8) were reduced by an average of 1.6%.

2 Enrolment Adjustment

This allocation was created by individual schools based on updating their forecasted enrolment vs. the projected enrolment figures that were used to allocate resources for the spring proposed budget. This amount will be re-allocated in the fall based on the September 30th enrolment.

3 Base Allocation

The base allocation is new for 2013-2014 and is intended to cover the unit cost of a school principal, head custodian and an administrative assistant. This allocation was created by consolidating and removing several previously existing allocations including multiple school programs, literacy intervention, teacher aide grant, and in-service/PD allocations to name a few.

4 Plant Operation & Maintenance (PO&M) - Schools

The head custodial portion of the PO&M Allocation (\$11 million) is now included in the new base allocation. The remaining decrease from prior year (\$2.6 million) reflects the reduction in anticipated funding from the Province.

5 Various Allocations in 2012-2013

Allocation was removed and consolidated into the new base allocation for 2013-2014.

6 High Social Vulnerability/City Centre Education Partnership (CCEP)

The High Social Vulnerability allocation is intended to provide assistance to schools based on an index of nine indicators of social vulnerability. For 2013-2014 the allocation includes funds previously allocated as CCEP, the total amount was then allocated to schools with a high social vulnerability population of at least 30% (vs. 20% in 2012-2013).

7 Transitional Funding

This allocation is only for 2013-2014 and is intended to assist schools with transitioning to the new budget allocation model. For the spring proposed budget, \$1.1 million has already been allocated directly to the schools that received an allocation reduction of greater than 7% as a percentage of normalized enrolment. The remaining \$2.9 million falls under the responsibility of the Assistant Superintendents to address enrolment pressures or other emergent issues in the fall.

8 Foundation Full Day Kindergarten Funding

For 2013-2014 the Foundation support is being reflected as an allocation vs. being included as external revenue budgeted by the schools. The Foundation will provide \$100,000 to each of the three schools to support a full day kindergarten program for 2013-2014.

9 School Generated Funds/External Revenues

The decrease of 8.4% from prior year represents a combination of school generated funds and external revenues. School generated funds comprise \$25 million and are funds raised in the community for expenditures at the school level. School external revenues (\$9.8 million) include board approved textbook rental fees, lunch program fees, grants, as well as school lease rentals. The majority of the decrease in this category is due to the removal of one-time conditional grants included in 2012-2013 for special school projects.

10 Alberta Initiative for School Improvement (AIS) Project

This funding was suspended effective April 1, 2013, therefore, projects to support these initiatives within EPSB will not be continued.

11 New to District

Consistent with the prior year allocation amount, this is related to students new to Edmonton Public as of September 30, 2013. Schools have 90 days to submit applications to apply for special needs funding for these students.

12 Guaranteed Enrolment

Consistent with the prior year, this allocation provides a guaranteed amount of funds for approved special education programs where due to low student enrolment, the student driven allocation is not able to support the program. The guaranteed enrolment is provided based on 12 students for mild-moderate funded special education programs and 7 students for severe funded special education programs. If the number of students registered in a special education program does not generate the guaranteed level of funding for that program, the school will receive funds to reach the guaranteed level.

13 Children and Youth with Complex Needs (CYCN)

CYCN and Student Health funding from the Province have been discontinued and have been replaced by a Regional Collaborative Service Delivery (RCSD) funding model.

**Edmonton Public Schools
2013-2014 Proposed Budget
Other Allocations**

	Proposed 2013-2014	Revised 2012-2013	Variance \$	Variance %	Notes
District Level Fixed Costs					
Debt and Fiscal Services	\$ 42,820,560	\$ 41,973,896	\$ 846,664	2.0%	1
Utilities	18,900,000	19,540,000	(640,000)	(3.3%)	
Insurance	2,750,000	2,750,000	-	0.0%	
High Speed Networking	2,179,200	2,179,200	-	0.0%	
	66,649,760	66,443,096	206,664	0.3%	
District Level Committed Costs					
Student Transportation	33,317,767	32,837,154	480,613	1.5%	
School Plant Operations & Maintenance	11,915,850	14,546,414	(2,630,564)	(18.1%)	2
Human Resources Supply Services	10,714,770	8,714,770	2,000,000	22.9%	3
Language and Cultural Support	4,453,008	4,516,724	(63,716)	(1.4%)	4
Professional Improvement Leaves	1,540,000	1,540,000	-	0.0%	
Election	1,200,000	450,000	750,000	166.7%	5
Enterprise Systems	1,585,752	585,752	1,000,000	170.7%	6
Human Resources Secondments	232,917	-	232,917	100.0%	
Partnership Commitments	209,000	-	209,000	100.0%	7
Pinpoint	150,000	150,000	-	0.0%	
Audit Fees	111,200	81,200	30,000	36.9%	
Board Initiative Fund	45,000	50,000	(5,000)	(10.0%)	
Access Copyright & Edulink	43,000	450,323	(407,323)	(90.5%)	8
	65,518,264	63,922,337	1,595,927	2.5%	
External Revenue Allocation	14,387,685	14,522,224	(134,539)	(0.9%)	
Metro Continuing Education	11,376,955	10,570,387	806,568	7.6%	
	25,764,640	25,092,611	672,029	2.7%	
Central Decision Units					
* Board and Office of the Superintendent	4,581,008	4,672,871	(91,863)	(2.0%)	
* Corporate Services	16,915,308	18,252,769	(1,337,461)	(7.3%)	
* Finance and Infrastructure	12,861,157	13,752,610	(891,453)	(6.5%)	
* Schools and Inclusive Education	5,928,075	6,307,007	(378,932)	(6.0%)	
* Schools and Learning Partnerships	1,655,348	1,742,157	(86,809)	(5.0%)	
* Schools and Learning Supports	1,906,174	6,077,381	(4,171,207)	(68.6%)	
* Schools and Research, Data and Knowledge	2,234,524	2,445,915	(211,391)	(8.6%)	
	46,081,594	53,250,710	(7,169,116)	(13.5%)	
Total	\$ 204,014,258	\$ 208,708,754	\$ (4,694,496)	(2.2%)	

* See Attachment VI^A - for a detailed breakdown of this line item

**Edmonton Public Schools
2013-2014 Proposed Budget
Other Allocations**

Detailed Breakdown - Central Decision Units

	Proposed 2013-2014	Revised 2012-2013	Variance \$	Variance %	Notes
Board and Office of the Superintendent					
Board of Trustees	\$ 804,890	\$ 875,188	\$ (70,298)	(8.0%)	
Office of the Superintendent of Schools	648,801	896,115	(247,314)	(27.6%)	9
Board Administration	590,845	579,178	11,667	2.0%	
Executive Services	1,491,698	1,621,411	(129,713)	(8.0%)	
General Counsel	472,184	472,184	-	0.0%	
Strategic Services	572,590	228,795	343,795	150.3%	10
	<u>\$ 4,581,008</u>	<u>\$ 4,672,871</u>	<u>\$ (91,863)</u>	<u>(2.0%)</u>	
Corporate Services					
Corporate Services	\$ 549,664	\$ 597,125	\$ (47,461)	(7.9%)	
Communications	2,468,339	2,715,921	(247,582)	(9.1%)	
District Information Security	406,667	451,852	(45,185)	(10.0%)	
District Records and FOIP Management	508,540	565,045	(56,505)	(10.0%)	
District Technology	4,638,289	4,919,214	(280,925)	(5.7%)	
Edmonton Public Schools Foundation	400,000	219,824	180,176	82.0%	11
Human Resources	7,943,809	8,783,788	(839,979)	(9.6%)	
	<u>\$ 16,915,308</u>	<u>\$ 18,252,769</u>	<u>\$ (1,337,461)</u>	<u>(7.3%)</u>	
Finance and Infrastructure					
Finance and Infrastructure	\$ 307,593	\$ 263,990	\$ 43,603	16.5%	
Facilities Services & Building Ops	4,262,011	4,718,703	(456,692)	(9.7%)	
Financial Services	5,372,948	5,594,154	(221,206)	(4.0%)	
Planning & Property Management	2,918,605	3,175,763	(257,158)	(8.1%)	
	<u>\$ 12,861,157</u>	<u>\$ 13,752,610</u>	<u>\$ (891,453)</u>	<u>(6.5%)</u>	
Schools and Inclusive Education					
Office of the Assistant Superintendent	\$ 332,009	\$ 340,454	\$ (8,445)	(2.5%)	
Inclusive Learning	5,596,066	5,966,553	(370,487)	(6.2%)	
	<u>\$ 5,928,075</u>	<u>\$ 6,307,007</u>	<u>\$ (378,932)</u>	<u>(6.0%)</u>	
Schools and Learning Partnerships					
Office of the Assistant Superintendent	\$ 483,421	\$ 332,009	\$ 151,412	45.6%	9
Archives and Museum	468,427	507,629	(39,202)	(7.7%)	
Bennett Centre	-	167,541	(167,541)	(100.0%)	
International Programs	703,500	734,978	(31,478)	(4.3%)	12
	<u>\$ 1,655,348</u>	<u>\$ 1,742,157</u>	<u>\$ (86,809)</u>	<u>(5.0%)</u>	
Schools and Learning Supports					
Office of the Assistant Superintendent	\$ 332,009	\$ 332,009	\$ -	0.0%	9
Alberta Initiative for School Improvement	-	3,800,000	(3,800,000)	(100.0%)	13
Support for Staff and Students	1,574,165	1,945,372	(371,207)	(19.1%)	
	<u>\$ 1,906,174</u>	<u>\$ 6,077,381</u>	<u>\$ (4,171,207)</u>	<u>(68.6%)</u>	
Schools and Research, Data and Knowledge					
Office of the Assistant Superintendent	\$ 332,009	\$ 332,009	\$ -	0.0%	9
Projects and Research	1,902,515	2,113,906	(211,391)	(10.0%)	
	<u>\$ 2,234,524</u>	<u>\$ 2,445,915</u>	<u>\$ (211,391)</u>	<u>(8.6%)</u>	

**Notes to the
2013-2014 Proposed Budget
Other Allocations**

1 Debt and Fiscal Services

Increase is due to final costs for ASAP II school projects.

2 School Plant Operations & Maintenance (PO&M)

PO&M allocations were reduced reflecting the decrease in funding received by the Province.

3 Human Resources Supply Services

The increase of \$2 million reflects increased staff costs to provide substitute teachers and supply staff to cover long-term absences, not currently covered in school budgets.

4 Language and Cultural Support

This fund provides supports to schools in the areas of Aboriginal Education, Diversity and Culture, and English Language Learners, as well as the Language Centre at Woodcroft. For 2013-2014 the base allocation for the Language Centre was reduced consistent with reductions for the other Central service areas.

5 Election

The allocation reflects the anticipated cost of the Trustee election scheduled for the fall of 2013. Amounts are set aside each year to provide the funds in the year of the election.

6 Enterprise Systems

The allocation for 2013-2014 consolidates and combines our main enterprise district information system license and maintenance fees for our Human Resource (Peoplesoft), Financial (Oracle), and Student Information (Powerschool) as well as other feeder systems. These costs were previously covered by each DU.

7 Partnership Commitments

The allocation includes: Partnership for Kids, Community University Partnership, Critics and Awards Program and Welcome to Kindergarten. These commitments were previously funded out of the base allocation.

8 Access Copyright & Edulink

Effective 2013, access copyright fees are no longer required.

9 Office of the Superintendent of Schools/Office of the Assistant Superintendents

For 2013-2014 a new DU was created for each Assistant Superintendent's office. These costs were previously included in the Superintendent's DU (the 2012-2013 budget amounts have been restated for presentation purposes). For 2013-2014 the costs associated with establishing the Assistant Superintendent's offices have been restated and moved to the new DUs. The remaining reduction in the Superintendent's office is due to the elimination of one Assistant Superintendent position.

10 Strategic Services

Strategic Services was established in February 2013 to formally manage, coordinate and integrate activities to implement District strategy related to policy and District priorities. The introduction of a formal unit will significantly streamline processes, improve communication and provide new executive level information for enhanced decision making and greater accountability to the Board and to the public. The 2013-2014 allocation amount is based on annualizing the 2012-2013 half year allocation.

11 Edmonton Public Schools Foundation

The allocation for this DU is based on a Board approved recommendation report (May 8, 2012) providing a fixed allocation amount for 2013-2014 and 2014-2015 to support the friendraising and fundraising efforts of the Foundation.

12 International Programs

This allocation now includes the full cost of the administration function related to the International Program (including student recruitment and placement of students in schools as well as support for the student Homestay Program). For presentation purposes the 2012-2013 comparison amount has been restated from external revenues as funding for this program is provided directly through international student revenues.

13 Alberta Initiative for School Improvement (AISI)

This funding was suspended effective April 1, 2013. Therefore, projects to support initiatives within EPSB will not be continued.

Edmonton Public Schools
2013-2014 Proposed Budget vs 2012-2013 Revised Budget
School Normalized Enrolment and School Allocation Comparisons

DU	Location (Alpha)	Proj Enrol ¹	Normalized Enrolment ²				Budget Allocation				Alloc / Enrol ³
			2013-14	2012-13	Change	%	2013-14	2012-13	Change	%	
458	A. BLAIR MCPHERSON	1,043.0	994.0	888.0	106.0	11.9%	6,238,842	5,993,046	245,796	4.1%	(7.0%)
100	ABBOTT*	237.0	237.0	231.0	6.0	2.6%	2,342,864	2,286,502	56,362	2.5%	(0.1%)
18	ACADEMY AT KING EDWARD	187.0	187.0	201.3	(14.3)	(7.1%)	2,365,412	2,428,292	(62,880)	(2.6%)	4.9%
192	AFTON	306.0	285.0	297.0	(12.0)	(4.0%)	2,144,514	2,224,309	(79,795)	(3.6%)	0.5%
730	ALBERTA SCHOOL FOR THE DEAF	84.0	84.0	80.0	4.0	5.0%	3,393,916	3,039,983	353,933	11.6%	6.3%
234	ALDERGROVE	269.0	249.5	250.0	(0.5)	(0.2%)	2,129,235	2,190,621	(61,386)	(2.8%)	(2.6%)
500	ALLEDALE	351.0	351.0	352.0	(1.0)	(0.3%)	2,589,157	2,632,912	(43,755)	(1.7%)	(1.4%)
484	AMISKWACIY	210.0	210.0	170.0	40.0	23.5%	2,052,772	1,716,276	336,496	19.6%	(3.2%)
349	ARGYLL CENTRE*	1,409.0	930.4	829.4	101.0	12.2%	6,170,420	5,778,155	392,265	6.8%	(4.8%)
707	ASPEN PROGRAM	78.0	78.0	87.0	(9.0)	(10.3%)	2,235,070	2,327,606	(92,536)	(4.0%)	7.1%
104	ATHLONE	152.0	152.0	155.0	(3.0)	(1.9%)	1,472,787	1,614,898	(142,111)	(8.8%)	(7.0%)
550	AVALON^	343.0	343.0	369.0	(26.0)	(7.0%)	2,340,616	2,529,749	(189,133)	(7.5%)	(0.5%)
501	AVONMORE*	277.0	264.5	280.5	(16.0)	(5.7%)	2,311,784	2,491,472	(179,688)	(7.2%)	(1.6%)
502	BALWIN^	318.0	309.0	350.9	(41.9)	(11.9%)	2,876,431	3,274,953	(398,522)	(12.2%)	(0.3%)
253	BANNERMAN	307.0	290.5	295.5	(5.0)	(1.7%)	2,163,933	2,296,271	(132,338)	(5.8%)	(4.1%)
247	BATURYN	295.0	270.0	257.0	13.0	5.1%	2,082,565	2,031,677	50,888	2.5%	(2.4%)
106	BEACON HEIGHTS	88.0	84.0	90.0	(6.0)	(6.7%)	916,680	939,901	(23,221)	(2.5%)	4.5%
778	BEACON HEIGHTS (EARLY ED.) ⁴	62.0	62.0	57.0	5.0	8.8%	1,320,525	1,370,980	(50,455)	(3.7%)	n/a
107	BELGRAVIA	149.0	139.0	138.5	0.5	0.4%	1,110,056	1,133,725	(23,669)	(2.1%)	(2.4%)
236	BELMEAD	189.0	189.0	189.0	-	0.0%	1,887,228	1,954,276	(67,048)	(3.4%)	(3.4%)
228	BELMONT	305.0	281.5	280.5	1.0	0.4%	2,064,092	2,194,284	(130,192)	(5.9%)	(6.3%)
109	BELVEDERE*	160.0	160.0	163.0	(3.0)	(1.8%)	1,445,667	1,529,862	(84,195)	(5.5%)	(3.7%)
577	BESSIE NICHOLS	809.0	744.0	568.5	175.5	30.9%	4,935,189	3,972,549	962,640	24.2%	(5.1%)
276	BISSET	449.0	408.5	385.5	23.0	6.0%	2,845,993	2,813,217	32,776	1.2%	(4.5%)
704	BRAEMAR	140.0	140.0	149.0	(9.0)	(6.0%)	1,253,405	1,258,741	(5,336)	(0.4%)	6.0%
226	BRANDER GARDENS	531.0	480.5	400.0	80.5	20.1%	3,235,483	2,830,403	405,080	14.3%	(4.8%)
504	BRIGHTVIEW	173.0	173.0	171.0	2.0	1.2%	1,820,075	1,828,875	(8,800)	(0.5%)	(1.6%)
551	BRITANNIA*	146.0	146.0	155.0	(9.0)	(5.8%)	1,451,570	1,534,823	(83,253)	(5.4%)	0.4%
146	BROOKSIDE	237.0	217.0	196.0	21.0	10.7%	1,686,830	1,530,298	156,532	10.2%	(0.4%)
225	CAERNARVON	417.0	366.5	359.5	7.0	1.9%	2,642,900	2,787,550	(144,650)	(5.2%)	(7.0%)
113	CALDER	145.0	124.0	119.0	5.0	4.2%	1,397,044	1,342,220	54,824	4.1%	(0.1%)
237	CALLINGWOOD	263.0	243.0	243.0	-	0.0%	2,184,882	2,274,302	(89,420)	(3.9%)	(3.9%)
260	CENTENNIAL	261.0	239.0	236.0	3.0	1.3%	1,731,526	1,682,672	48,854	2.9%	1.6%
17	CENTRE HIGH	2,240.0	1,563.7	1,589.5	(25.8)	(1.6%)	9,525,467	9,908,909	(383,442)	(3.9%)	(2.3%)
193	CLARA TYNER	162.0	151.5	159.5	(8.0)	(5.0%)	1,184,396	1,246,527	(62,131)	(5.0%)	0.0%
115	CORONATION	146.0	133.5	116.8	16.7	14.3%	1,072,707	983,680	89,027	9.1%	(4.6%)
263	CRAWFORD PLAINS	311.0	289.0	289.5	(0.5)	(0.2%)	2,787,451	2,687,018	100,433	3.7%	3.9%
503	CRESTWOOD	384.0	373.0	389.0	(16.0)	(4.1%)	2,385,429	2,472,615	(87,186)	(3.5%)	0.6%
522	D. S. MACKENZIE^	462.0	462.0	463.0	(1.0)	(0.2%)	3,086,093	3,135,779	(49,686)	(1.6%)	(1.4%)
264	DALY GROVE	317.0	289.5	267.0	22.5	8.4%	2,140,254	2,070,333	69,921	3.4%	(4.7%)
563	DAN KNOTT	416.0	416.0	441.0	(25.0)	(5.7%)	3,284,715	3,381,864	(97,149)	(2.9%)	3.0%
118	DELTON	406.0	383.0	389.0	(6.0)	(1.5%)	3,518,555	3,842,663	(324,108)	(8.4%)	(7.0%)
194	DELWOOD	359.0	333.0	347.0	(14.0)	(4.0%)	2,385,384	2,672,764	(287,380)	(10.8%)	(7.0%)
559	DICKINSFIELD*	290.0	290.0	246.0	44.0	17.9%	2,405,563	2,194,173	211,390	9.6%	(7.0%)
505	DONNAN	230.0	218.5	210.5	8.0	3.8%	1,600,433	1,541,011	59,422	3.9%	0.1%
121	DOVERCOURT	235.0	216.5	217.0	(0.5)	(0.2%)	1,639,482	1,732,224	(92,742)	(5.4%)	(5.1%)
456	DR. DONALD MASSEY	969.0	910.5	810.0	100.5	12.4%	6,019,625	5,707,873	311,752	5.5%	(6.2%)
218	DUGGAN	167.0	153.5	138.0	15.5	11.2%	1,421,511	1,374,162	47,349	3.4%	(7.0%)

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DU	Location (Alpha)	Proj Enrol ¹	Normalized Enrolment ²				Budget Allocation				Alloc / Enrol ³
			2013-14	2012-13	Change	%	2013-14	2012-13	Change	%	
246	DUNLUCE	377.0	345.0	354.5	(9.5)	(2.7%)	2,527,706	2,659,308	(131,602)	(4.9%)	(2.3%)
278	EARL BUXTON	511.0	475.5	475.0	0.5	0.1%	3,225,916	3,327,066	(101,150)	(3.0%)	(3.1%)
51	EASTGLEN*	739.0	679.0	644.4	34.6	5.4%	5,240,958	5,101,822	139,136	2.7%	(2.5%)
561	EDITH ROGERS*	349.0	349.0	341.0	8.0	2.3%	2,886,805	2,859,858	26,947	0.9%	(1.4%)
905	EDMONTON CHRISTIAN HIGH*	390.0	386.3	377.0	9.3	2.5%	2,614,540	2,535,741	78,799	3.1%	0.6%
282	EDMONTON CHRISTIAN N. EAST	530.0	505.0	506.5	(1.5)	(0.3%)	3,684,031	3,773,905	(89,874)	(2.4%)	(2.1%)
283	EDMONTON CHRISTIAN WEST	469.0	447.0	459.0	(12.0)	(2.6%)	3,204,318	3,334,382	(130,064)	(3.9%)	(1.3%)
233	EKOTA	222.0	197.5	191.5	6.0	3.1%	1,727,133	1,724,447	2,686	0.2%	(2.9%)
459	ELIZABETH FINCH	856.0	802.0	691.0	111.0	16.1%	5,395,001	4,835,244	559,757	11.6%	(3.9%)
565	ELLERSLIE CAMPUS^	645.0	590.0	549.5	40.5	7.4%	3,962,574	3,881,577	80,997	2.1%	(4.9%)
204	ELMWOOD	150.0	142.0	145.5	(3.5)	(2.4%)	1,538,393	1,617,881	(79,488)	(4.9%)	(2.6%)
777	ELMWOOD (EARLY ED.) ⁴	81.0	81.0	77.0	4.0	5.2%	2,041,462	2,178,804	(137,342)	(6.3%)	n/a
460	ESTHER STARKMAN*	1,107.0	1,046.5	931.5	115.0	12.3%	6,523,171	6,243,375	279,796	4.5%	(7.0%)
215	EVANSDALE^	280.0	280.0	267.0	13.0	4.9%	2,558,634	2,602,940	(44,306)	(1.7%)	(6.3%)
775	EVANSDALE (EARLY ED.) ⁴	65.0	65.0	70.0	(5.0)	(7.1%)	1,832,457	1,698,904	133,553	7.9%	n/a
457	FLORENCE HALLOCK*	723.0	697.0	681.5	15.5	2.3%	4,809,380	4,882,931	(73,551)	(1.5%)	(3.7%)
123	FOREST HEIGHTS	258.0	240.0	238.0	2.0	0.8%	1,829,855	1,860,572	(30,717)	(1.7%)	(2.5%)
273	FRASER	159.0	147.5	150.0	(2.5)	(1.7%)	1,301,951	1,311,251	(9,300)	(0.7%)	1.0%
509	GARNEAU	290.0	266.0	287.0	(21.0)	(7.3%)	2,028,157	2,257,095	(228,938)	(10.1%)	(3.0%)
279	GEORGE H. LUCK	425.0	388.5	380.5	8.0	2.1%	2,733,588	2,673,589	59,999	2.2%	0.1%
4	GEORGE P. NICHOLSON	441.0	404.0	394.5	9.5	2.4%	2,796,695	2,767,309	29,386	1.1%	(1.3%)
205	GLENDALE	98.0	98.0	104.0	(6.0)	(5.8%)	940,349	979,918	(39,569)	(4.0%)	1.8%
184	GLENGARRY	655.0	604.5	586.0	18.5	3.2%	4,151,787	4,327,663	(175,876)	(4.1%)	(7.0%)
126	GLENORA	186.0	174.0	176.0	(2.0)	(1.1%)	1,353,822	1,277,768	76,054	6.0%	7.2%
127	GOLD BAR	164.0	152.5	144.0	8.5	5.9%	1,501,347	1,377,635	123,712	9.0%	2.9%
220	GRACE MARTIN	366.0	345.0	327.0	18.0	5.5%	2,822,787	2,876,894	(54,107)	(1.9%)	(7.0%)
128	GRANDVIEW HEIGHTS^	314.0	314.0	310.0	4.0	1.3%	2,048,727	2,061,152	(12,425)	(0.6%)	(1.9%)
178	GREENFIELD	478.0	440.5	443.0	(2.5)	(0.6%)	2,998,801	3,127,849	(129,048)	(4.1%)	(3.6%)
250	GREENVIEW	406.0	371.5	359.0	12.5	3.5%	2,554,065	2,541,434	12,631	0.5%	(2.9%)
129	GROVENOR^	139.0	127.5	115.5	12.0	10.4%	1,303,914	1,270,100	33,814	2.7%	(7.0%)
512	HARDISTY	607.0	585.8	613.3	(27.5)	(4.5%)	4,362,342	4,788,377	(426,035)	(8.9%)	(4.6%)
59	HARRY AINLAY^	2,208.0	2,227.5	2,310.4	(82.9)	(3.6%)	13,363,769	14,431,233	(1,067,464)	(7.4%)	(4.0%)
132	HAZELDEAN	148.0	134.0	143.5	(9.5)	(6.6%)	1,263,827	1,250,250	13,577	1.1%	8.3%
717	HAZELDEAN (EARLY ED.) ⁴	115.0	115.0	114.0	1.0	0.9%	2,579,189	2,253,471	325,718	14.5%	n/a
513	HIGHLANDS	105.0	105.0	122.0	(17.0)	(13.9%)	1,084,688	1,176,615	(91,927)	(7.8%)	7.1%
552	HILLCREST	360.0	360.0	385.0	(25.0)	(6.5%)	2,695,936	2,745,096	(49,160)	(1.8%)	5.0%
255	HILLVIEW*	176.0	165.5	155.5	10.0	6.4%	1,417,074	1,408,700	8,374	0.6%	(5.5%)
779	HILLVIEW (EARLY ED.) ⁴	80.0	80.0	69.0	11.0	15.9%	1,613,451	1,455,574	157,877	10.8%	n/a
514	HOLYROOD	406.0	369.5	370.5	(1.0)	(0.3%)	2,642,697	2,740,036	(97,339)	(3.6%)	(3.3%)
240	HOMESTEADER	193.0	193.0	195.0	(2.0)	(1.0%)	1,812,031	1,851,843	(39,812)	(2.1%)	(1.1%)
776	HOMESTEADER (EARLY ED.)*	62.0	62.0	61.0	1.0	1.6%	1,445,169	1,399,396	45,773	3.3%	n/a
567	HORSE HILL	107.0	107.0	103.0	4.0	3.9%	988,519	975,006	13,513	1.4%	(2.4%)
701	HOSPITAL SCHOOL CAMPUSES ⁴	119.0	119.0	114.0	5.0	4.4%	4,264,119	4,153,716	110,403	2.7%	n/a
136	INGLEWOOD	135.0	135.0	142.0	(7.0)	(4.9%)	1,232,523	1,277,251	(44,728)	(3.5%)	1.5%
706	INSTITUTIONAL SERVICES ⁴	142.0	142.0	166.0	(24.0)	(14.5%)	6,772,605	6,433,562	339,043	5.3%	n/a
188	J. A. FIFE	319.0	294.5	292.5	2.0	0.7%	2,153,651	2,189,477	(35,826)	(1.6%)	(2.3%)
75	J. PERCY PAGE	1,100.0	1,019.8	1,058.4	(38.6)	(3.6%)	7,121,412	7,483,867	(362,455)	(4.8%)	(1.2%)
3	JACKSON HEIGHTS	280.0	258.5	269.5	(11.0)	(4.1%)	1,907,197	2,004,798	(97,601)	(4.9%)	(0.8%)
207	JAMES GIBBONS	65.0	59.0	60.5	(1.5)	(2.5%)	641,966	634,379	7,587	1.2%	3.8%

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DU	Location (Alpha)	Proj Enrol ¹	Normalized Enrolment ²				Budget Allocation				Alloc / Enrol ³
			2013-14	2012-13	Change	%	2013-14	2012-13	Change	%	
71	JASPER PLACE	2,150.0	2,114.2	2,249.5	(135.3)	(6.0%)	13,554,212	15,130,795	(1,576,583)	(10.4%)	(4.7%)
521	JOHN A. MCDOUGALL	276.0	265.3	276.3	(11.0)	(4.0%)	2,266,121	2,537,720	(271,599)	(10.7%)	(7.0%)
214	JOHN BARNETT	175.0	163.0	155.5	7.5	4.8%	1,329,138	1,278,081	51,057	4.0%	(0.8%)
573	JOHN D. BRACCO [^]	457.0	457.0	454.0	3.0	0.7%	3,225,718	3,216,683	9,035	0.3%	(0.4%)
455	JOHNNY BRIGHT [*]	1,134.0	1,056.0	925.5	130.5	14.1%	6,970,627	6,569,032	401,595	6.1%	(7.0%)
275	JULIA KINISKI	264.0	244.5	252.5	(8.0)	(3.2%)	2,006,515	2,112,258	(105,743)	(5.0%)	(1.9%)
239	KAMEYOSEK	242.0	217.0	196.0	21.0	10.7%	1,733,376	1,656,869	76,507	4.6%	(5.5%)
574	KATE CHEGWIN [^]	575.0	574.3	598.3	(24.0)	(4.0%)	3,837,328	4,116,198	(278,870)	(6.8%)	(2.9%)
254	KEHEEWIN	321.0	295.5	275.5	20.0	7.3%	2,412,602	2,335,122	77,480	3.3%	(3.7%)
546	KENILWORTH [*]	307.0	305.6	310.3	(4.7)	(1.5%)	2,309,895	2,413,295	(103,400)	(4.3%)	(2.8%)
137	KENSINGTON	316.0	293.5	286.5	7.0	2.4%	2,448,873	2,533,937	(85,064)	(3.4%)	(5.7%)
138	KILDARE	528.0	493.0	489.0	4.0	0.8%	3,314,633	3,535,204	(220,571)	(6.2%)	(7.0%)
516	KILLARNEY	410.0	410.0	402.0	8.0	2.0%	3,307,445	3,258,963	48,482	1.5%	(0.5%)
517	KING EDWARD	138.0	126.5	130.0	(3.5)	(2.7%)	1,310,696	1,446,301	(135,605)	(9.4%)	(6.9%)
262	KIRKNESS	280.0	259.5	253.0	6.5	2.6%	1,900,932	1,884,132	16,800	0.9%	(1.6%)
702	L. Y. CAIRNS	485.0	475.0	466.4	8.6	1.8%	6,244,516	6,571,422	(326,906)	(5.0%)	(6.7%)
277	LAGO LINDO	339.0	316.0	310.5	5.5	1.8%	2,334,800	2,320,408	14,392	0.6%	(1.1%)
180	LANSDOWNE	167.0	149.5	141.0	8.5	6.0%	1,180,937	1,136,496	44,441	3.9%	(2.0%)
267	LAPERLE	265.0	243.0	260.0	(17.0)	(6.5%)	1,853,010	1,968,776	(115,766)	(5.9%)	0.7%
141	LAUDERDALE	162.0	149.5	166.0	(16.5)	(9.9%)	1,489,471	1,540,708	(51,237)	(3.3%)	7.3%
518	LAURIER HEIGHTS [^]	424.0	404.0	397.5	6.5	1.6%	2,688,936	2,798,172	(109,236)	(3.9%)	(5.4%)
519	LAWTON	146.0	146.0	164.0	(18.0)	(11.0%)	1,490,219	1,663,626	(173,407)	(10.4%)	0.6%
224	LEE RIDGE [*]	259.0	240.0	240.0	-	0.0%	2,315,816	2,264,326	51,490	2.3%	2.3%
185	LENDRUM	172.0	157.5	130.5	27.0	20.7%	1,307,996	1,161,407	146,589	12.6%	(6.7%)
344	LILLIAN OSBORNE	1,039.0	1,085.2	1,145.8	(60.6)	(5.3%)	6,458,679	7,036,627	(577,948)	(8.2%)	(3.1%)
534	LONDONDERRY [*]	663.0	663.0	664.0	(1.0)	(0.2%)	4,092,799	4,362,634	(269,835)	(6.2%)	(6.0%)
242	LORELEI	313.0	294.5	274.0	20.5	7.5%	2,476,264	2,393,105	83,159	3.5%	(3.7%)
269	LYMBURN	244.0	225.0	222.0	3.0	1.4%	2,052,266	2,036,151	16,115	0.8%	(0.6%)
208	LYNNWOOD	226.0	207.5	209.0	(1.5)	(0.7%)	1,816,568	1,789,728	26,840	1.5%	2.2%
63	M. E. LAZERTE	1,860.0	1,892.7	1,897.1	(4.4)	(0.2%)	12,067,866	12,401,029	(333,163)	(2.7%)	(2.5%)
575	MAJOR GENERAL GRIESBACH [*]	432.0	410.0	346.5	63.5	18.3%	3,302,604	3,001,186	301,418	10.0%	(7.0%)
223	MALCOLM TWEDDLE	209.0	194.5	176.0	18.5	10.5%	1,541,467	1,463,255	78,212	5.3%	(4.7%)
186	MALMO	306.0	282.0	272.0	10.0	3.7%	2,010,093	2,046,335	(36,242)	(1.8%)	(5.3%)
572	MARY BUTTERWORTH [*]	427.0	427.0	451.0	(24.0)	(5.3%)	3,222,477	3,274,568	(52,091)	(1.6%)	3.9%
209	MAYFIELD	93.0	85.5	84.0	1.5	1.8%	937,844	925,012	12,832	1.4%	(0.4%)
709	MAYFIELD (EARLY ED.) ⁴	112.0	112.0	94.0	18.0	19.1%	2,824,625	2,586,865	237,760	9.2%	n/a
143	MCARTHUR	150.0	138.5	132.5	6.0	4.5%	1,271,757	1,235,191	36,566	3.0%	(1.5%)
195	MCKEE	240.0	223.5	234.5	(11.0)	(4.7%)	2,089,154	2,201,407	(112,253)	(5.1%)	(0.4%)
523	MCKERNAN	591.0	573.0	556.0	17.0	3.1%	3,715,163	3,773,610	(58,447)	(1.5%)	(4.5%)
200	MCLEOD [*]	387.0	353.5	329.0	24.5	7.4%	2,561,788	2,467,774	94,014	3.8%	(3.4%)
58	MCNALLY [^]	912.0	857.7	933.1	(75.4)	(8.1%)	5,718,534	6,357,236	(638,702)	(10.0%)	(2.1%)
210	MEADOWLARK [*]	385.0	355.5	329.0	26.5	8.1%	2,546,803	2,490,781	56,022	2.2%	(5.4%)
931	MEADOWLARK CHRISTIAN [^]	263.0	251.0	257.5	(6.5)	(2.5%)	1,926,281	2,073,209	(146,928)	(7.1%)	(4.7%)
149	MEE-YAH-NOH	241.0	226.0	225.0	1.0	0.4%	2,407,511	2,577,267	(169,756)	(6.6%)	(7.0%)
259	MENISA [^]	180.0	164.5	163.5	1.0	0.6%	1,353,918	1,320,504	33,414	2.5%	1.9%
257	MEYOKUMIN [^]	486.0	451.0	445.0	6.0	1.3%	3,081,168	3,269,007	(187,839)	(5.7%)	(7.0%)
249	MEYONOHK	404.0	374.5	358.5	16.0	4.5%	2,628,071	2,680,763	(52,692)	(2.0%)	(6.2%)
281	MICHAEL A. KOSTEK [^]	414.0	388.5	398.5	(10.0)	(2.5%)	2,695,887	2,815,200	(119,313)	(4.2%)	(1.8%)
578	MICHAEL STREMBITSKY [^]	932.0	862.0	673.5	188.5	28.0%	5,819,930	4,889,508	930,422	19.0%	(7.0%)

**Edmonton Public Schools
2013-2014 Proposed Budget vs 2012-2013 Revised Budget
School Normalized Enrolment and School Allocation Comparisons**

DU	Location (Alpha)	Proj Enrol ¹	Normalized Enrolment ²				Budget Allocation				Alloc / Enrol ³
			2013-14	2012-13	Change	%	2013-14	2012-13	Change	%	
150	MILL CREEK	262.0	237.5	209.5	28.0	13.4%	1,787,173	1,578,915	208,258	13.2%	(0.2%)
909	MILLWOODS CHRISTIAN [^]	756.0	738.3	746.1	(7.8)	(1.0%)	5,002,915	5,223,318	(220,403)	(4.2%)	(3.2%)
274	MINCHAU*	267.0	249.0	239.5	9.5	4.0%	1,940,677	1,907,273	33,404	1.8%	(2.1%)
151	MONTROSE*	180.0	180.0	168.0	12.0	7.1%	1,827,069	1,816,469	10,600	0.6%	(6.1%)
152	MOUNT PLEASANT	335.0	311.0	317.5	(6.5)	(2.0%)	2,154,345	2,187,024	(32,679)	(1.5%)	0.6%
153	MOUNT ROYAL [^]	174.0	160.5	139.0	21.5	15.5%	1,319,713	1,145,970	173,743	15.2%	(0.3%)
191	NORTHMOUNT	237.0	220.5	186.5	34.0	18.2%	1,818,557	1,653,919	164,638	10.0%	(7.0%)
156	NORWOOD*	222.0	210.5	188.0	22.5	12.0%	1,774,090	1,703,721	70,369	4.1%	(7.0%)
66	OLD SCONA	360.0	404.0	399.5	4.5	1.1%	2,400,120	2,524,643	(124,523)	(4.9%)	(6.0%)
527	OLIVER	280.0	262.0	264.0	(2.0)	(0.8%)	1,925,853	2,040,993	(115,140)	(5.6%)	(4.9%)
248	ORMSBY	162.0	155.0	187.0	(32.0)	(17.1%)	1,390,227	1,627,818	(237,591)	(14.6%)	3.0%
528	OTTEWELL	463.0	463.0	473.0	(10.0)	(2.1%)	3,279,007	3,137,256	141,751	4.5%	6.8%
348	OUT-OF-DISTRICT	2.0	2.0	-	2.0	0.0%	107,995	-	107,995	0.0%	0.0%
386	OUTREACH [^]	561.0	413.2	326.4	86.8	26.6%	2,870,765	2,331,468	539,297	23.1%	(2.7%)
229	OVERLANDERS	248.0	230.0	226.0	4.0	1.8%	2,145,692	2,178,555	(32,863)	(1.5%)	(3.2%)
529	PARKALLEN	217.0	205.0	199.0	6.0	3.0%	1,810,141	1,748,404	61,737	3.5%	0.5%
531	PARKVIEW*	509.0	499.5	518.5	(19.0)	(3.7%)	3,581,711	3,937,652	(355,941)	(9.0%)	(5.6%)
176	PATRICIA HEIGHTS	269.0	249.5	259.0	(9.5)	(3.7%)	1,786,421	1,854,579	(68,158)	(3.7%)	(0.0%)
258	POLLARD MEADOWS	515.0	484.5	490.0	(5.5)	(1.1%)	3,372,526	3,621,232	(248,706)	(6.9%)	(5.8%)
161	PRINCE CHARLES	315.0	315.0	334.0	(19.0)	(5.7%)	3,101,571	3,191,686	(90,115)	(2.8%)	3.0%
187	PRINCETON	104.0	96.0	107.5	(11.5)	(10.7%)	1,161,592	1,350,402	(188,810)	(14.0%)	(3.7%)
164	QUEEN ALEXANDRA	93.0	86.5	85.5	1.0	1.2%	779,908	794,908	(15,000)	(1.9%)	(3.0%)
52	QUEEN ELIZABETH	1,076.0	1,009.8	1,163.3	(153.5)	(13.2%)	7,477,038	8,954,989	(1,477,951)	(16.5%)	(3.8%)
169	R. J. SCOTT*	120.0	120.0	115.0	5.0	4.3%	1,433,239	1,387,281	45,958	3.3%	(1.0%)
201	RICHARD SECORD	596.0	554.8	544.8	10.0	1.8%	3,692,312	3,893,454	(201,142)	(5.2%)	(6.9%)
232	RIDEAU PARK	173.0	161.0	165.0	(4.0)	(2.4%)	1,337,020	1,454,887	(117,867)	(8.1%)	(5.8%)
211	RIO TERRACE	355.0	323.5	293.5	30.0	10.2%	2,366,805	2,284,257	82,548	3.6%	(6.0%)
538	RIVERBEND [^]	575.0	575.0	549.0	26.0	4.7%	3,408,261	3,291,560	116,701	3.5%	(1.1%)
168	RIVERDALE	88.0	82.0	86.0	(4.0)	(4.7%)	821,816	839,514	(17,698)	(2.1%)	2.7%
53	ROSS SHEPPARD	1,738.0	1,751.4	1,931.7	(180.3)	(9.3%)	10,719,130	12,135,174	(1,416,044)	(11.7%)	(2.6%)
535	ROSSLYN [^]	340.0	340.0	365.1	(25.1)	(6.9%)	2,883,973	3,090,435	(206,462)	(6.7%)	0.2%
196	RUNDLE	157.0	157.0	170.0	(13.0)	(7.6%)	1,709,893	1,868,345	(158,452)	(8.5%)	(0.9%)
170	RUTHERFORD	162.0	148.5	147.0	1.5	1.0%	1,181,689	1,154,003	27,686	2.4%	1.4%
571	S. BRUCE SMITH [^]	549.0	549.0	576.0	(27.0)	(4.7%)	3,442,570	3,594,415	(151,845)	(4.2%)	0.5%
251	SAKAW	198.0	174.5	173.5	1.0	0.6%	1,466,304	1,471,601	(5,297)	(0.4%)	(0.9%)
235	SATOO	159.0	149.0	147.5	1.5	1.0%	1,313,562	1,398,103	(84,541)	(6.0%)	(7.0%)
171	SCOTT ROBERTSON	118.0	112.0	119.5	(7.5)	(6.3%)	1,428,661	1,549,016	(120,355)	(7.8%)	(1.6%)
771	SCOTT ROBERTSON (EARLY ED.) ⁴	105.0	105.0	98.0	7.0	7.1%	3,334,032	3,132,318	201,714	6.4%	n/a
729	SCOTT ROB. (ROSECREST) ⁴	14.0	14.0	17.0	(3.0)	(17.6%)	638,510	599,799	38,711	6.5%	n/a
212	SHERWOOD	147.0	147.0	136.0	11.0	8.1%	1,411,462	1,295,830	115,632	8.9%	0.8%
238	SIFTON [^]	227.0	219.0	236.0	(17.0)	(7.2%)	2,078,642	2,211,831	(133,189)	(6.0%)	1.3%
537	SPRUCE AVENUE*	310.0	310.0	286.0	24.0	8.4%	2,650,324	2,544,125	106,199	4.2%	(3.9%)
532	STEELE HEIGHTS	417.0	417.0	469.0	(52.0)	(11.1%)	3,132,224	3,464,115	(331,891)	(9.6%)	1.7%
241	STEINHAEUER	228.0	209.0	215.0	(6.0)	(2.8%)	1,760,494	1,857,676	(97,182)	(5.2%)	(2.5%)
553	STRATFORD	625.0	587.5	564.5	23.0	4.1%	3,797,789	3,848,987	(51,198)	(1.3%)	(5.2%)
54	STRATHCONA [^]	1,384.0	1,449.5	1,462.4	(12.9)	(0.9%)	8,499,806	8,888,227	(388,421)	(4.4%)	(3.5%)

Edmonton Public Schools
2013-2014 Proposed Budget vs 2012-2013 Revised Budget
School Normalized Enrolment and School Allocation Comparisons

DU	Location (Alpha)	Proj Enrol ¹	Normalized Enrolment ²				Budget Allocation				Alloc / Enrol ³
			2013-14	2012-13	Change	%	2013-14	2012-13	Change	%	
243	SWEET GRASS	321.0	291.0	246.0	45.0	18.3%	2,078,882	1,889,683	189,199	10.0%	(7.0%)
570	T. D. BAKER*	625.0	625.0	631.0	(6.0)	(1.0%)	4,381,673	4,517,439	(135,766)	(3.0%)	(2.1%)
231	TALMUD TORAH	142.0	131.0	120.0	11.0	9.2%	964,130	943,857	20,273	2.1%	(6.4%)
773	TEVIE MILLER (EARLY ED.) ⁴	105.0	105.0	86.0	19.0	22.1%	1,794,550	1,837,110	(42,560)	(2.3%)	n/a
772	TEVIE MILLER HERITAGE SCHOOL	115.0	115.0	105.3	9.7	9.2%	1,629,578	1,370,768	258,810	18.9%	8.9%
216	THORNCLIFFE	188.0	179.0	179.5	(0.5)	(0.3%)	1,757,310	1,880,094	(122,784)	(6.5%)	(6.3%)
270	TIPASKAN	221.0	197.0	210.8	(13.8)	(6.5%)	2,104,148	2,078,394	25,754	1.2%	8.3%
280	VELMA E. BAKER	277.0	253.0	270.5	(17.5)	(6.5%)	1,870,724	2,009,868	(139,144)	(6.9%)	(0.5%)
557	VERNON BARFORD [^]	764.0	764.0	784.0	(20.0)	(2.6%)	4,435,288	4,759,859	(324,571)	(6.8%)	(4.4%)
55	VICTORIA	1,734.0	1,756.4	1,753.9	2.5	0.1%	10,892,435	11,500,098	(607,663)	(5.3%)	(5.4%)
732	VICTORIA/MUSIC ENRICHMENT	-	-	-	-	0.0%	-	220,000	(220,000)	(100.0%)	0.0%
50	VIMY RIDGE ACADEMY*	940.0	934.4	920.7	13.7	1.5%	5,822,526	5,883,098	(60,572)	(1.0%)	(2.5%)
177	VIRGINIA PARK	172.0	159.5	155.5	4.0	2.6%	1,301,432	1,261,315	40,117	3.2%	0.6%
57	W. P. WAGNER	1,418.0	1,366.1	1,349.3	16.8	1.2%	8,962,921	9,051,245	(88,324)	(1.0%)	(2.2%)
189	WAVERLEY	140.0	129.5	127.5	2.0	1.6%	1,189,167	1,244,534	(55,367)	(4.4%)	(5.9%)
719	WAVERLEY (EARLY ED.) ⁴	60.0	60.0	71.0	(11.0)	(15.5%)	2,551,277	2,252,675	298,602	13.3%	n/a
265	WEINLOS	306.0	285.0	260.0	25.0	9.6%	2,470,114	2,352,412	117,702	5.0%	(4.2%)
197	WESTBROOK	482.0	457.0	464.0	(7.0)	(1.5%)	3,141,813	3,327,686	(185,873)	(5.6%)	(4.1%)
179	WESTGLEN	280.0	256.5	231.5	25.0	10.8%	1,946,944	1,841,780	105,164	5.7%	(4.6%)
545	WESTLAWN	256.0	256.0	293.0	(37.0)	(12.6%)	2,293,819	2,613,143	(319,324)	(12.2%)	0.5%
543	WESTMINSTER	527.0	527.0	532.0	(5.0)	(0.9%)	3,608,501	3,699,620	(91,119)	(2.5%)	(1.5%)
544	WESTMOUNT	213.0	213.0	219.0	(6.0)	(2.7%)	1,666,534	1,686,488	(19,954)	(1.2%)	1.6%
182	WINDSOR PARK	188.0	176.0	167.0	9.0	5.4%	1,350,428	1,267,532	82,896	6.5%	1.1%
569	WINTERBURN*	549.0	515.0	472.5	42.5	9.0%	3,434,067	3,373,514	60,553	1.8%	(6.6%)
198	YORK	208.0	191.0	184.0	7.0	3.8%	1,569,686	1,459,937	109,749	7.5%	3.6%
213	YOUNGSTOWN	291.0	278.5	263.0	15.5	5.9%	2,162,295	2,144,263	18,032	0.8%	(4.8%)
Subtotal		84,499	80,021	79,181	840	1.1%	614,954,212	624,558,498	(9,604,286)	(1.5%)	(2.6%)
Other line items classified as School Allocations											
981	HOLDBACK	162.0					17,137,212				
337	Aboriginal Block Grant (Transportation for Awasis)						365,000				
733	Inclusive Learning - Early Learning - (PUF)						13,494,146				
331	Inclusive Learning - Outreach (ERECS)						3,212,448				
307	Amiskwacyi Base Rent & Facility Allocation						1,407,739				
	School Generated Funds/External Revenue						34,788,010				
Total School Allocations		84,661					685,358,767				

NOTES:

- ¹ Projected enrolment is at a fixed point in time (completed in February) and will be updated based on the September 30th actual enrolment.
- ² Normalized enrolment recognizes half day kindergarten enrolment as 0.5 FTE. grades 1-9 students as 1.0 FTE and grade 10-12 students at 35 credits per student.
- ³ With the roll out of the new budget allocation model for the 2013 - 2014 Budget, a one year transition fund was established to limit school budget reductions to 7% or less as a percentage of normalized enrolment.
- ⁴ Enrolment is based on actual enrolment vs normalized enrolment for these sites. These sites receive their funding based on individual budgets submitted directly to the Province and do not receive an allocation from the District in the same fashion as other schools.
- * School included an enrolment adjustment figure reducing their budget by \$75,000 or more, based on changes between their projected enrolment and their current forecast.
- [^] School included an enrolment adjustment figure increasing their budget by \$75,000 or more, based on changes between their projected enrolment and their current forecast.

Edmonton Public Schools
2013-2014 Proposed Budget vs 2012-2013 Revised Budget
Other Allocations

DU #	DU Name (Alpha)	2013-2014 Proposed Budget Allocation	2012-2013 Revised Budget Allocation	Variance \$	Variance %
362	Archives and Museum	468,427	507,629	(39,202)	(7.7%)
699	Bennett Centre*	-	167,541	(167,541)	(100.0%)
315	Board Administration	1,040,845	1,073,036	(32,191)	(3.0%)
320	Board of Trustees	849,890	881,330	(31,440)	(3.6%)
319	Budget Services	887,840	970,331	(82,491)	(8.5%)
312	Building Operations	1,539,034	1,726,371	(187,337)	(10.9%)
311	Communications	2,468,339	2,715,921	(247,582)	(9.1%)
332	Computer Centre Services	4,805,385	5,054,678	(249,293)	(4.9%)
318	Corporate Services	549,664	597,125	(47,461)	(7.9%)
389	Debt Service	42,820,560	41,973,898	846,662	2.0%
393	Distribution Centre*	-	-	-	-
351	District Information Security	406,667	451,852	(45,185)	(10.0%)
353	District Records and FOIP Management	658,540	715,045	(56,505)	(7.9%)
316	District Technology	1,444,530	1,563,745	(119,215)	(7.6%)
334	District Technology - Projects	1,273,817	1,404,675	(130,858)	(9.3%)
340	Edmonton Public Schools Foundation	400,000	219,824	180,176	82.0%
378	Energy Management	18,900,000	19,540,000	(640,000)	(3.3%)
383	Enterprise Systems	1,585,752	585,752	1,000,000	170.7%
328	Executive Services	1,491,698	1,621,411	(129,713)	(8.0%)
373	Facilities Maintenance	11,209,607	13,621,730	(2,412,123)	(0.18)
371	Facilities Services	2,722,977	2,992,332	(269,355)	(9.0%)
395	Finance and Infrastructure	307,593	263,990	43,603	16.5%
380	Financial Operations	4,006,423	4,130,333	(123,910)	(3.0%)
314	General Counsel	472,184	472,184	-	0.0%
367	Human Resources - Bridging	-	-	-	-
364	Human Resources - Compensation & HRMS	7,943,809	8,783,788	(839,979)	(9.6%)
365	Human Resources - Secondments	232,917	-	232,917	0.0%
366	Human Resources Supply Services	10,714,770	8,714,770	2,000,000	22.9%
308	Inclusive Learning	5,804,293	6,174,780	(370,487)	(0.06)
347	Information Technology Services*	-	-	-	-
388	Insurance	2,750,000	2,750,000	-	0.0%
387	Internal Audit	478,685	493,490	(14,805)	(3.0%)
343	International Programs	703,500	734,978	(31,478)	(4.3%)

Edmonton Public Schools
2013-2014 Proposed Budget vs 2012-2013 Revised Budget
Other Allocations

DU #	DU Name (Alpha)	2013-2014 Proposed Budget Allocation	2012-2013 Revised Budget Allocation	Variance \$	Variance %
326	Languages Centre at Woodcroft (IISLE)	948,213	1,011,929	(63,716)	(6.3%)
396	Licensing and Fees	154,200	531,523	(377,323)	(71.0%)
358	Planning	2,254,076	2,450,083	(196,007)	(8.0%)
313	Print Services*	-	-	-	-
302	Projects and Research	1,902,515	2,925,017	(1,022,502)	(0.35)
307	Property Management	664,529	725,680	(61,151)	(8.4%)
329	Schools and Inclusive Education	332,009	340,454	(8,445)	(2.5%)
374	Schools and Learning Partnerships	692,421	332,009	360,412	108.6%
357	Schools and Learning Supports	332,009	332,009	-	0.0%
372	Schools and Research, Data and Knowledge	332,009	332,009	-	0.0%
363	Staff Development Programs	1,540,000	1,540,000	-	-
398	Strategic Services	572,590	228,795	343,795	150.3%
310	Superintendent of Schools	648,801	896,115	(247,314)	(27.6%)
301	Support for Staff and Students	4,470,733	7,830,836	(3,360,103)	(42.9%)
317	The Blackboard Deli*	-	-	-	-
Subtotal		143,781,851	150,378,998	(6,597,147)	(4.4%)
Other line items classified as Other Allocations					
981	Holdback - Election	750,000			
331	Inclusive Learning - Outreach (ERECS Internal)	400,000			
337	Student Transportation	33,317,767			
600	Metro Continuing Education	11,376,955			
	External Revenue Allocations - Central	14,387,685			
Total Other Allocations		204,014,258			

* DU is cost recovery and does not receive an allocation.

**Edmonton Public Schools
2013-2014 Proposed Budget
Staffing FTE's**

Staffing Group	2013-2014 Projected Budget	2012-2013 Revised Budget	NET CHANGE 2013-2014 Projected vs 2012-2013 Revised
Schools			
Teaching FTE	4,127.582	4,270.860	(143.278)
Support FTE	1,371.630	1,434.050	(62.420)
Custodial FTE	554.946	558.150	(3.204)
Exempt FTE	129.232	124.420	4.812
Total Schools FTE	6,183.390	6,387.480	(204.090)
Central Services			
Teaching FTE	132.030	170.700	(38.670)
Support FTE	257.031	266.921	(9.890)
Custodial FTE	63.002	63.002	-
Maintenance FTE	165.000	216.000	(51.000)
Exempt FTE	378.710	413.300	(34.590)
Total Central Services FTE	995.773	1,129.923	(134.150)
Metro Continuing Education			
Teaching FTE	4.600	4.600	-
Support FTE	20.229	21.229	(1.000)
Custodial FTE	1.688	1.688	-
Exempt FTE	10.600	10.600	-
Total Metro Cont. Ed. FTE	37.117	38.117	(1.000)
Total FTE's	7,216.280	7,555.520	(339.240)
Total by Group			
Teaching FTE	4,264.212	4,446.160	(181.948)
Support FTE	1,648.890	1,722.200	(73.310)
Custodial FTE	619.636	622.840	(3.204)
Maintenance FTE	165.000	216.000	(51.000)
Exempt FTE	518.542	548.320	(29.778)
Total FTE's	7,216.280	7,555.520	(339.240)

BUDGET REPORT

FOR THE YEAR ENDING AUGUST 31, 2014

[School Act, Sections 147(2)(b) and 276]

EDMONTON SCHOOL DISTRICT NO. 7

Legal Name of School Jurisdiction

TEL. NO. (780) 429-8000 FAX NO. (780) 429-8318



Telephone and Fax Numbers



BOARD CHAIR	
S. HOFFMAN Name	Signature
SUPERINTENDENT	
E. SCHMIDT Name	Signature
SECRETARY TREASURER	
R. MALYSH Name	Signature
<p>Certified An accurate summary of the year's budget approved by the Board of Trustees at its meeting held <u>June 18, 2013</u> .</p> <p style="text-align: center;">Date</p>	

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Color coded cells:

 blue cells: require the input of data/descriptors wherever applicable.
 salmon cells: contain referenced juris. information - protected

 Grey cells: data not applicable - protected
 white cells: within text boxes REQUIRE the input of points and data.

HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2013/2014 BUDGET REPORT

The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

Budget Highlights, Plans & Assumptions:

The 2013-2014 Approved Budget highlights significant challenges, which have impacted our ability to maintain and deliver the same level of services.

The budget allows maximum flexibility to schools as well as maintains essential central services required for District Operations.

Budget highlights the focus on district values and priorities including the following key values:

- Maintain focus on resources to support the District Vision, Mission and District Plan Priorities
- Minimize the impact of budget reductions on students
- Continue supports for equitable learning environments for students
- Ensure a balanced budget to maintain the financial stability to deliver quality educational services

The 2013-2014 budget is compared to the 2012-2013 Budget prepared in the Fall.

The district has prepared a balanced budget with no reserve use due to the projected depletion of district operating reserves at August 31, 2013.

2013-2014 Approved budget expenses are down \$47.0 million from the revised budget based on reduced revenue of \$14.3 million and includes \$32.7 million less in planned use of reserve funds.

The Approved Budget Revenue is down 1.5%, even though student enrolment has increased by 1.5%.

Student enrolment assumptions are based on 84,661 students, an increase of 1,220 from 2012-2013. Enrolment growth is greatest in grades 1 to 3 and 4 to 6 which average 5.4% and 3% respectively. Grades 7 to 9 are projected to be basically flat, which high school enrolments are dropping by 2%.

Future enrolment growth trends will continue to increase based on strong enrolment trends in grades 1 to 6.

Preliminary budget staffing information shows a reduction of about 339 FTE, including 182 teaching staff and 157 non-teaching staff.

In addition, reductions to administration are greater to lessen the reductions at schools, resulting in a reduction in the administration block spending, which is 3.3% of the total budget expenses and under the 3.6% threshold that was reduced by Alberta Education from the previous 4% administrative limit.

Significant Business and Financial Risks:

The depletion of District operating reserves is a significant risk, as the ability to deal with emergent expense items will cause the District financial difficulties and may result in an accumulated operating deficit position.

In addition, limited capital reserves will cause difficulties in supporting capital projects in the District.

The significant reductions to both Plant, Operations and IMR combined with an aging school facility infrastructure will lead to an even greater

BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2013/2014	Final Approved Budget 2012/2013	Actual 2011/2012
REVENUES			
Government of Alberta	\$850,484,295	\$865,095,134	\$822,673,420
Federal Government and/or First Nations	\$2,599,800	\$2,765,200	\$2,550,501
Other Alberta school authorities	\$1,268,500	\$1,518,500	\$1,629,867
Out of province authorities	\$0	\$0	\$0
Alberta Municipalities-special tax levies	\$0	\$0	\$0
Fees	\$33,635,200	\$34,049,250	\$28,199,180
Other sales and services	\$10,519,741	\$10,650,672	\$21,515,616
Investment income	\$0	\$500,000	\$1,162,502
Gifts and donations	\$6,605,283	\$4,964,826	\$6,757,443
Fundraising	\$2,099,700	\$2,095,000	\$2,095,041
Rental of facilities	\$2,883,631	\$2,933,402	\$5,331,933
Gain on disposal of capital assets	\$0	\$0	\$5,100
Amortization of capital allocations	\$23,966,441	\$23,705,500	\$21,231,124
Other revenue	\$0	\$0	\$0
TOTAL REVENUES	\$934,062,591	\$948,277,484	\$913,151,727
EXPENSES			
ECS - Grade 12 Instruction	\$720,899,270	\$759,762,303	\$706,927,134
Operations & Maintenance of Schools and Maintenance Shops	\$120,348,196	\$126,969,876	\$128,984,792
Transportation	\$33,682,767	\$33,067,154	\$31,032,665
Board & System Administration	\$30,947,934	\$33,612,990	\$31,894,254
External Services	\$28,184,424	\$27,528,143	\$23,912,185
TOTAL EXPENSES	\$934,062,591	\$980,940,466	\$922,751,030
ANNUAL SURPLUS (DEFICIT)	\$0	(\$32,662,982)	(\$9,599,303)

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2013/2014	Final Approved Budget 2012/2013	Actual 2011/2012
EXPENSES			
Certificated salaries	\$421,955,847	\$441,506,601	\$427,674,661
Certificated benefits	\$97,954,163	\$98,661,155	\$89,911,413
Non-certificated salaries and wages	\$174,309,387	\$179,866,580	\$181,909,030
Non-certificated benefits	\$46,057,102	\$47,844,511	\$38,811,165
Services, contracts, and supplies	\$151,428,730	\$172,018,088	\$145,385,292
Capital and debt services			
Amortization of capital assets			
supported	\$23,966,441	\$23,705,500	\$21,231,124
unsupported	\$17,899,877	\$17,099,974	\$17,412,860
Interest on capital debt			
supported	\$102,497	\$88,845	\$168,493
unsupported	\$388,547	\$0	\$13,529
Other interest charges	\$0	\$149,212	\$233,463
Loss on disposal of capital assets	\$0	\$0	\$0
Other expense	\$0	\$0	\$0
TOTAL EXPENSES	\$934,062,591	\$980,940,466	\$922,751,030

PROJECTED STATEMENT OF CHANGES IN NET ASSETS (SUMMARY)
for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)
	TOTAL NET ASSETS (2+3+6)	INVESTMENT IN CAPITAL ASSETS	ACCUMULATED OPERATING SURPLUS (4+5)	UNRESTRICTED NET ASSETS	INTERNALLY RESTRICTED NET ASSETS	
					OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2012	\$142,622,782	\$114,121,814	\$23,153,299	\$0	\$23,153,299	\$5,347,669
2012/2013 Estimated impact to net assets for:						
Estimated surplus(deficit)	(\$26,330,000)			(\$26,330,000)		
Estimated Board funded capital asset additions		\$23,140,336		(\$15,640,336)	\$0	(\$7,500,000)
Estimated Amortization of capital assets (expense)		(\$41,209,454)		\$41,209,454		
Estimated Amortization of capital allocations (revenue)		\$23,966,441		(\$23,966,441)		
Estimated Unsupported debt principal repayment		\$267,367		(\$267,367)		
Estimated reserve transfers (net)				\$0	\$0	\$0
Estimated Assumptions/Transfers of Operations	\$0	(\$10,000,000)	\$0	\$23,153,299	(\$23,153,299)	\$10,000,000
Estimated Balances for August 31, 2013	\$116,292,782	\$110,286,504	(\$1,841,391)	(\$1,841,391)	\$0	\$7,847,669
2013/2014 Budget projections for:						
Budgeted surplus(deficit)	\$0			\$0		
Projected Board funded capital asset additions		\$22,500,000		(\$15,000,000)	\$0	(\$7,500,000)
Budgeted Amortization of capital assets (expense)		(\$41,866,318)		\$41,866,318		
Budgeted Amortization of capital allocations (revenue)		\$23,966,441		(\$23,966,441)		
Budgeted Unsupported debt principal repayment		\$0		\$0		
Projected reserve transfers (net)				\$0	\$0	\$0
Projected Assumptions/Transfers of Operations	\$0	(\$5,000,000)	\$0	\$0	\$0	\$5,000,000
Projected Balances for August 31, 2014	\$116,292,782	\$109,886,627	\$1,058,486	\$1,058,486	\$0	\$5,347,669

ANTICIPATED CHANGES IN NET ASSETS SUMMARY- 2013/2014 BUDGET REPORT

The following explains the anticipated changes to Unrestricted Net Assets, Investment in Capital Assets, Operating Reserves and Capital Reserves for 2012/2013 and 2013/2014 and breaks down the planned additions to unsupported capital.

The 2012-2013 estimated deficit of \$26 million is based on current spending projections and will result in use of the entire current operating reserve balance of \$23 million and result in a small \$1.8 million net accumulated deficit position as at August 31, 2013.

Board funded capital additions for 2012-2013:

Buildings	\$19,115,486
Equipment	\$4,024,850
	<u>\$23,140,336</u>

Building additions for 2012-2013 represent \$7.3 million of IMR Projects and \$7.5 million of Ameresco Energy Retrofit projects
Equipment purchases are estimates of capital purchases at Schools and Decision units that are greater than \$5,000.

Board funded planned capital additions for 2013-2014

Buildings	\$18,500,000
Equipment	\$4,000,000
	<u>\$22,500,000</u>

Building additions for 2013-2014 represent \$11.0 million of IMR Projects and \$7.5 million of Ameresco Energy Retrofit projects
Equipment purchases are estimates of capital purchases at Schools and Decision units that are greater than \$5,000.

Building addition amounts assumes all of the 2013/14 IMR funding will be used for capital items.

Emergent capital requirements may impact the accumulated operating position significantly.

**PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2013/2014 (Note 2)	Actual 2012/2013	Actual 2011/2012	Notes
GRADES 1 TO 12				
Eligible Funded Students:				
Grades 1 to 9	54,470	52,931	50,832	Head count
Grades 10 to 12	21,591	22,027	22,077	Note 3
Total	76,061	74,958	72,909	Grades 1-12 students eligible for base instruction funding from Alberta Education.
Other Students:				
Total	464	422	380	Note 4
Total Net Enrolled Students	76,525	75,380	73,289	
Home Ed and Blended Program Students	510	475	495	Note 5
Total Enrolled Students, Grades 1-12	77,035	75,855	73,784	
Of the Eligible Funded Students:				
Severely Disabled Students served	2,350	2,350	2,231	Total eligible funded severely disabled student FTEs; including Code 40s (excluding Code 47s).
EARLY CHILDHOOD SERVICES (ECS)				
Eligible Funded Children	7,568	7,453	6,815	ECS children eligible for ECS base instruction funding from Alberta Education.
Other children	58	133	168	ECS children not eligible for ECS base instruction funding from Alberta Education.
Total Enrolled Children - ECS	7,626	7,586	6,983	
Program Hours	475	475	475	Minimum: 475 Hours
FTE Ratio	0.500	0.500	0.500	Actual hours divided by 950
FTE's Enrolled, ECS	3,813	3,793	3,492	
Of the Eligible Funded Children:				
Severely Disabled Children served	1,377	1,377	1,226	Total eligible funded severely disabled children FTEs, including Code 40 children in program units.
NOTES:				
1) Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.				
2) Budgeted enrolment is to be based on best information available at time of the 2013/2014 budget report preparation.				
3) The # of FTE grade 10-12 students is determined by taking the total # of students' credits / 35; where 35 CEU's = 1 FTE.				
4) Other Grade 1-12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or INAC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.				
5) Because they are funded separately, Home Education students are not included with total net enrolled students. In the blended program, funding per student is pro-rated on the percentage of the student's program which is taken at school and at home; home education students are assigned a weighting of 0.25 FTE for base funding.				

**PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budgeted 2013/2014	Actual 2012/2013	Actual 2011/2012	Notes
CERTIFICATED STAFF				
School Based	4,127.6	4,270.9	4,187.7	Teacher certification required for performing functions at the school level.
Non-School Based	136.6	175.3	157.1	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	4,264.2	4,446.2	4,344.8	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Certificated Staffing Change due to:				
Enrolment Change	-	101.4	46.8	If negative change impact, the small class size initiative is to include any/all teachers retained.
Other Factors	(182.0)		73.5	Descriptor (required): Due to funding decreases
Total Change	(182.0)	101.4	120.3	Year-over-year change in Certificated FTE
Breakdown, where total change is Negative:				
Continuous contracts terminated	-	-	-	FTEs
Non-permanent contracts not being renewed	(72.0)	-	-	FTEs
Other (retirement, attrition, etc.)	(110.0)	-	-	Descriptor (required): Retired and resigned
Total Negative Change in Certificated FTEs	(182.0)	-	-	Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.
NON-CERTIFICATED STAFF				
Instructional	1,745.9	1,802.6	1,743.2	Personnel providing instruction support for schools under 'Instruction' program areas.
Non-Instructional	1,206.2	1,306.7	1,245.2	Personnel in Transportation, Board & System Admin., O&M and External service areas.
Total Non-Certificated Staff FTE	2,952.1	3,109.4	2,988.4	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Non-Certificated Staffing Change due to:				
Enrolment Change	-	111.0	-	FTEs
Other Factors	(157.3)	-	79.1	Descriptor (required): Due to funding decreases
Total Change	(157.3)	111.0	79.1	Year-over-year change in Non-Certificated FTE

DATE: June 11, 2013

TO: Board of Trustees

FROM: Edgar Schmidt, Superintendent of Schools

SUBJECT: Institutional Services Sites (Response to Request for Information #262)

ORIGINATOR: Roberta Malysh, Executive Director, Finance and Infrastructure

RESOURCE STAFF: Leanne Fedor, Kim Holowatuk, Constantine Kastrinos, Gabe Mancini, Trudy Oatway, Ann Parker, Lorne Parker, Jim Ray, Colin Ross

REFERENCE: March 5, 2013 Board Meeting (Trustee MacKenzie)

ISSUE

The following information was requested:

Understanding that we are currently partnered with many institutions to provide excellent teaching in physical spaces that are not governed by the District, in what ways has the District been able to ensure the physical learning environment and conditions of Institutional Services sites are conducive to teaching and learning in the 21st century? What further opportunities exist to establish equitable standards and ensure all institutional sites are comparable to our expectations for EPSB-managed sites?

BACKGROUND

The District provides education service to students in numerous facilities that are owned and operated by various provincial ministries. In most cases, the District has a contract to deliver education service in a provincial facility, typically involving Alberta Education and a host ministry. The contracts typically leave the provision of physical space in which to deliver educational instruction as the responsibility of the host jurisdiction without specificity. In all cases, quality teaching is provided regardless of the challenges related to the site or the diverse nature of student needs encountered. Whether the student is a long-time student or present for just one day, dedication to students and student success is always paramount with these remarkable teachers.

CURRENT SITUATION

With regard to Institutional Services, this Decision Unit administers educational service delivery at multiple sites, including Kennedale School at the Edmonton Young Offenders Centre, Highwood School at Alberta Hospital, and the Yellowhead Youth Centre. Kennedale School and Highwood School provide educational services to young offenders in custody, up to age 20, in contract with Alberta Education and the Ministry of Alberta Justice and Solicitor General. Educational and day programs are offered to meet academic and instructional needs of students. School programs provide for small classes with attention to individual needs, and offer a full range of programs, including remedial courses. The Yellowhead Youth Centre is operated in agreement with Alberta Human Services. Observation of these three facilities by Planning representatives indicate that there is an appropriate amount of classroom space, with indoor and outdoor physical activity space. Kennedale and Highwood schools offer good to excellent facilities in terms of age and condition, while the Yellowhead Youth Centre is located in an older facility.

In the case of Alberta Health Services, the District provides educational services in three locations under the administration of the Hospital Schools Decision Unit: Glenrose Rehabilitation Hospital, Royal Alexandra Hospital, and Stollery Children's Hospital. The Stollery school operates in space controlled by the Stollery Children's Hospital, which is located within the University of Alberta Hospital.

Access to space is subject to change on an annual basis, given the dynamic needs and interests of different departments within a complex hospital setting. Student numbers fluctuate constantly throughout the school year, so it is difficult to ensure sufficient space, equipment and resources for learning on a consistent basis. District staff has difficulty accessing the EPSB network at the hospital sites due to Alberta Health Services firewall integrity limitations, making access to resources for teaching, learning and reporting difficult. The ability to access space for physical activity for student patients that are able to manage the activity is limited.

While the District can advocate for physical improvements to facilities, these are subject to the space and resources available to the host sites for facility operation and upgrading. All are under the same funding challenges that education is facing, as the primary funding source is the Government of Alberta. Periodic renewal of education agreements offer the best opportunities to advocate for changes and improvements to physical conditions at specific locations, with the support and cooperation of Alberta Education.

KEY POINTS

Institutional Sites

- Institutional Services provides educational and day programs to young offenders in custody, up to the age of 20, in contract with Alberta Education and the Ministry of Alberta Justice and Solicitor General, or Alberta Human Services.
- There is an appropriate amount of classroom space, with indoor and outdoor physical activity space at all Institutional Services sites.

Alberta Health Services Sites

- The District provides educational services in three locations under the administration of Hospital Schools Decision Unit.
- EPSB network access to resources for teaching, learning and reporting are challenged at hospital sites due to Alberta Health Services firewall integrity concerns.
- It is difficult to ensure sufficient space, equipment and resources for learning on a regular basis, given the constant fluctuation in students in attendance.
- For students who are able to be involved in physical activity, access to physical activity opportunities is limited.

General Points

- All Institutional Services and Hospital School sites are funded primarily by the Province and these organizations face the same conditions as the District in relation to facility and operational funding limitations.
- Renewals of education agreements offer the best opportunities to advocate for change and improvements, when they come up for renewal.

ATTACHMENTS & APPENDICES

N/A

RL:sb

DATE: June 11, 2013

TO: Board of Trustees

FROM: Edgar Schmidt, Superintendent of Schools

SUBJECT: Access to School Gymnasiums (Response to Request for Information #274)

ORIGINATOR: Roberta Malysh, Executive Director, Finance and Infrastructure

RESOURCE STAFF: Josephine Duquette, Roland Labbe, Trudy Oatway, Lorne Parker

REFERENCE: April 9, 2013 Board Meeting (Trustee Janz)

ISSUE

The following information was requested: Building on the existing JUA – How can the Board support greater access to school gymnasiums by community groups? What opportunities or limitations are there to increasing rental programs on a cost-recovery basis?

BACKGROUND

Joint Use Agreement: Facilities (JUA:F)

- The JUA:F was executed October 2007 by Edmonton Public Schools, Edmonton Catholic Schools, Conseil scolaire Centre-Nord, and the City of Edmonton.
- The parties to the agreement support sharing publicly funded facilities to maximize benefit for students and citizens of the City of Edmonton.
- The allocation of school facilities for all three boards was transferred to one central booking area. The City of Edmonton is responsible for managing the central booking area and designing the allocation process.
- The agreement introduced a cost model between the partners. This means that the City is charged when community groups access school facilities and the districts are charged when students access City facilities. The cost model has been in effect since the 2008-2009 school year.
- The cost model is not based on cost-recovery. Community groups are not charged the full cost to access our buildings and our students are not charged the full cost for accessing pools, arenas, tennis courts, picnic sites, and artificial fields.
- The agreement also introduced the concept of additional time. Community groups can request to book school facilities outside of regularly scheduled custodial hours. If the school facilities are not required for school or district events and qualified staff is available to work overtime, then the booking can go forward.
- The City is charged \$10 per hour for bookings made during available time, when a regularly scheduled custodian is working. The districts are charged \$10 per hour for bookings made during regular school hours (8:00 a.m. – 3:30 p.m.).
- The City is charged \$48 per hour for additional time, when a custodian is brought in on overtime. The districts are charged \$48 per hour for bookings made outside of regular school hours (prior to 8:00 a.m. and after 3:30 p.m.).
- Additional costs are based on average custodial overtime charges for the three boards. The amounts are amended regularly.

- The following table contains statistics regarding the number of hours made available, booked and cancelled in Edmonton Public Schools facilities and the number of hours booked in pools and arenas.

	Total EPSB hours made available for community group bookings	Total EPSB hours booked by Joint Use Community Groups	Total Joint Use hours cancelled by EPSB after allocation	Total Hours used by EPSB students in City Facilities
2008-2009	59,054.00	34,354.50	5,286.25	6,758.25
2009-2010	65,408.25	38,404.25	6,242.00	6,199.00
2010-2011	70,360.25	38,498.50	9,152.00	6,421.00
2011-2012	60,633.25	35,379.00	4,930.50	6,793.00

- The following table contains statistics regarding the number of “Additional Time” hours (outside of school operating hours) allowed in Edmonton Public Schools facilities.

	2009-2010	2010-2011	2011-2012
Total Additional Hours Booked by Community Groups	1,237.25	1,621.50	974.00

- There was a reduction in the number of available hours and “Additional Time” hours booked in Edmonton Public Schools facilities by community groups in 2011-2012. The opening of the Saville Community Sports Centre, previously called the GO Centre, is believed to be responsible for the reduction.
- Statistics are not maintained for the number of hours booked at tennis courts, artificial fields and picnic sites.

CURRENT SITUATION

- Each school is provided an allocation through the budget process that is based on the number of hours booked by the community at their facility.
- The following table provides statistics for Edmonton Public Schools gymnasiums, as of April 2013.

	Total EPSB hours made available for community group bookings	Total EPSB hours booked by Joint Use Community Groups	Total Joint Use hours cancelled by EPSB after allocation
2012-2013*	67,996.25	36,815.75	5,625.00 (2,455.50 before October)

- The number of cancellations includes the number of hours cancelled due to the summer flooding in 2012. The cancellations recorded between July 1 and September 30, 2012 account for 44 per cent of the total cancellations (2,455.50 hours).
- The number of additional hours booked by the community between September 1 and December 31, 2012 was 727.75.
- The process for allocating additional time for community groups is annually revised to improve flexibility for schools and community groups.
- Current information regarding the school use of city pools and arenas is not available.

KEY POINTS

- Community access is not based on cost-recovery. The additional time (\$48 per hour) is based on an average cost for bringing in a custodian on overtime across the three participating school districts.
- The cost for additional time is evaluated annually and can be increased to reflect the average custodial overtime rate.
- Time available for community groups is dependent on the availability of qualified custodial staff. Typically, community groups access school facilities during the regular custodial shift, however; community groups can request additional time during custodial overtime.
- The health and well-being of the custodial staff must be balanced with community requests for access to school facilities.
- Schools are flexible and make changes to their events and programs throughout the year resulting in cancellations of community group bookings. Schools have made a concerted effort to reduce the number of cancellations processed during the year, especially late notice cancellations.
- The number of hours made available increased in 2010-2011 as a result of six new school openings.
- A reduction in the number of booked hours in 2011-2012 was as a result of the opening of the Saviile Community Sports Centre, previously the GO Centre.
- In the future, the number of hours made available for community groups may be impacted by the following:
 - a reduction in the number of custodial hours in the evening and weekends;
 - a change in the hours that referees are available for school sports; resulting in later start times for community groups; and
 - an increase in school events.
- A challenge that the City of Edmonton is trying to overcome with the aid of the Gymnasium User Committee is equal distribution of bookings across the City and the various gymnasium sizes.
- Limitations:
 - The City of Edmonton determines the cost to access school facilities by the community groups; and
 - The City of Edmonton determines the process for allocating time in school facilities.
- Opportunities:
 - Ensure adequate funding for evening custodians at schools;
 - Provide adequate funding for replacing gymnasium equipment;
 - Support the custodians to ensure that they have time to complete their work and support community access;
 - Encourage groups to provide a coordinator if they have more than one team accessing the school in an evening; and
 - Encourage schools to, whenever possible, arrange school activities around the time made available for community groups.

ATTACHMENTS & APPENDICES

N/A

JD: gm

DATE: June 11, 2013

TO: Board of Trustees

FROM: Edgar Schmidt, Superintendent of Schools

SUBJECT: Edmonton Catholic School District Council of Elders (Response to Request for Information #276)

ORIGINATOR: Tanni Parker, Assistant Superintendent, Student Learning Services

RESOURCE STAFF: Eileen Marthiensen, Athena McKenzie, Rosalind Smith, Corrie Ziegler

REFERENCE: [April 9, 2013 Board Meeting](#) (Trustee MacKenzie)
[Edmonton Catholic Schools Council of Elders](#)

ISSUE

The following information was requested: Provide the following information regarding the Edmonton Catholic School District (ECSD) Council of Elders:

- How the Council came into existence?
- A description of the ways in which they interact with the Board, administration, and students.
- A description of how their Council differs from the EPSB Aboriginal Advisory Committee.
- Some examples of recommendations that the Council has brought forward to the Board.
- What impact the Council has had on achieving the ECSD mission, vision, priorities, and student achievement?

BACKGROUND

Information obtained for this report was provided by Elizabeth Lafferty, Council of Elders Manager, Edmonton Catholic School District (ECSD) and addresses some of the questions above.

Ms. Lafferty was hired in August 2004 to work in Aboriginal Learning Services for ECSD. Shortly after being hired with ECSD, Ms. Lafferty asked “Where are the Elders?” “Where do the teachings come from?” Her superintendent agreed and asked her to find the Elders, so she went in the four directions of the Medicine Wheel. She secured Elders from Alexander, Saddle Lake, O’Chiese, Hobbema, Alexis, and Paul First Nation’s communities and Elders within the City of Edmonton. By December of that year a pipe ceremony was held with the Elders, trustees and the superintendent. The Board and superintendent welcomed the Elders and committed to their inclusion in supporting First Nations, Métis, and Inuit (FNMI) students. Ms. Lafferty was given the title Council of Elders Manager, created a job description which includes medicine picking, takes responsibility for the Council of Elders and supports them in sharing their teachings. The ECSD Board of Trustees and superintendent consult the Council of Elders on an as needed basis. As such, the assistant superintendent communicates directly with the Council of Elders Manager. The Board selects a trustee in consultation with the Council of Elders to act as a liaison between the two entities.

CURRENT SITUATION

As a whole, the Council of Elders meets four times a year and meetings are also scheduled with the ECSD trustees. The Council of Elders Manager attends superintendent and principal meetings as necessary. Four times a year the superintendent announces dates for pipe ceremonies conducted by

Elders, in four schools, in each direction of the Medicine Wheel. Elders provide teachings to enhance the curriculum and cultural supports for students and staff in the District.

The Council of Elders met with Bishops from the Catholic Diocese as well as the Arch Bishop and provided teachings about the First Peoples. A pipe ceremony was conducted and the Elders were asked to provide additional teachings, including roles of men and women, residential schools and educating FNMI students in a culturally safe way.

In partnership with the City of Edmonton the ECSD arranged a gala dinner and silent auction – the 32 Annual Ben Calf Robe Traditional Powwow on May 10 and 11, 2013.

The Council of Elders hosts quarterly Grandparents Circles to engage family members. These circles are attended by families, youth workers, community partners, ECSD district staff and the assistant superintendent.

KEY POINTS

- In May 2008, The Council of Elders Terms of Reference was created granting them “all the power and authority of a special committee” (Attachment I).
- The Council of Elders develops an action plan every year and provides an executive summary twice a year (Attachment II).
- A budget drawn from FNMI funding supports honorariums provided in kind to Elder’s for their teachings.
- Edmonton Public Schools FNMI External Advisory Committee brings together community partners to share information in FNMI education and support one another, the students, parents/guardians and district staff. It does not have terms of reference and is not a legal entity. They do not attend board meetings.

ATTACHMENTS & APPENDICES

ATTACHMENT I Council of Elders Terms of Reference

ATTACHMENT II Council of Elders, Action Plan 2011-2012, Executive Summary

EM:cs



EDMONTON CATHOLIC SCHOOLS

Terms of Reference

Council of Elders

Preamble

The Edmonton Catholic School District (hereafter “ECSD”) is guided by the vision of instilling a message of hope and social consciousness by strengthening the relationships among home, school and parish. To aid in realizing this vision, the ECSD Council of Elders was formed in 2004/2005. The establishment of the Council of Elders represented a joint effort between Aboriginal Elders (First Nations, Inuit and Metis), ECSD staff and Trustees, for the purpose of sharing a vision and suggestions to benefit future generations.

The contributions made by the Council of Elders have proved invaluable to ECSD in supporting and enhancing the delivery of quality educational programming. In maintaining a commitment to the realization of their mission and values, ECSD seeks to affirm and strengthen the position of the Council of Elders.

Authority

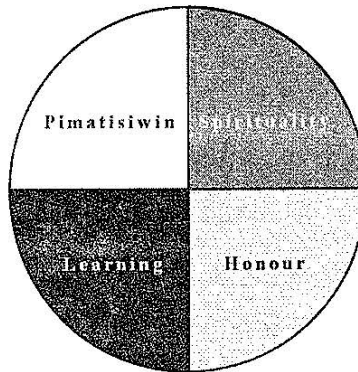
By authority of the ECSD Board of Trustees, the Council of Elders is established as a special committee of the ECSD Board of Trustees with all of the power and authority of a special committee as provided for in the Organizational Bylaw and these Terms of Reference.

Purpose

The purpose of the Council of Elders is to enhance and support ECSD in all aspects of education. The Council of Elders serves to honour our ancestors, nurture all members of the community, and ensure all children’s success.

Values

The Council of Elders is guided by the ECSD core values of “**Dignity & Respect, Honesty, Loyalty, Fairness, and Personal & Communal Growth,**” and by these four values, which reflect core values of Aboriginal communities that members of the Council of Elders represent, as shown in this Medicine Wheel:



NOTE: *Pimatisiwin*, Cree for “Way of Life,” is a value that includes growth/change, pride, healing, self-esteem, unity, identity, tradition and culture.

Roles and Responsibilities

The Council of Elders shall provide advice and recommendations to the Board of Trustees in relation to the following matters:

- ⊕ the integration of First Nations, Metis, and Inuit (FNMI) content and perspectives into provincial curricula, the classroom and the school by teachers, school-based administrators and central office staff;
- ⊕ the provision of traditional guidance and support to staff and students in matters pertaining to traditional teachings and cross cultural issues within the school and community
- ⊕ the provision of counsel and support for FNMI recruitment and staffing

The Council of Elders shall monitor and review progress on an on-going basis and bring forward a report annually to a public Board meeting

Members of the Council of Elders as individuals may be called on to:

- ⊕ Participate actively in the delivery of instruction centred on FNMI content, perspectives and languages

- ⊕ Provide direct classroom support to students when teachers are delivering instruction centred on FNMI content, perspectives and languages
- ⊕ Help develop and facilitate professional development opportunities oriented to FNMI and development of anti- racist and discrimination education;
- ⊕ Oversee appropriate cultural protocols

Membership

Membership in the Council of Elders shall be governed by the applicable provisions of the Organizational Bylaw and shall include no more than ten Elder members with a balance between male and female Elders. Elder members of the Council of Elders shall serve for a term not exceeding three years in total, provided that the term of any individual member shall coincide with the term of the majority of trustees comprising the Board of Trustees. The council membership shall be composed of individuals who are recognized as Elders, as defined by the community. In general, this refers to men and women who *“are respected and recognized by an Aboriginal nation, community or family to be the keeper and teacher of its oral tradition and knowledge. Elders as individuals are seen to have their own unique strengths and traditions.”*¹ Vacancies on the Council of Elders shall be filled by those individuals who meet this criterion and are furthermore unanimously recognized and accepted by the members of the Council of Elders.

The Council of Elders shall be supported by individuals who are chosen by the Council of Elders for their specific knowledge in their own language, customs, and traditions. These individuals shall be willing to share this knowledge in a positive and traditional way. Coordination of the Council of Elders shall be the responsibility of the Elder Coordinator.

To ensure the highest quality of service and security to the children, and as follows ECSD procedures, Elders on the Council, and any support persons engaged by the Council of Elders, shall be required to act in accordance with the Organizational Bylaw as amended from time to time, Board and District policies as amended from time to time, and submit a Criminal Record Check and Child Welfare Check prior to commencement of any activities.

Organization

¹ Western Canadian Protocol Framework for Aboriginal Language and Culture Programs – Kindergarten to Grade 12, Glossary/131, June 2000

The general components of the organization and delivery of Council of Elders activities, which follow, will be supplemented by an Administrative Policies and Procedures manual for the Council of Elders. The manual shall be developed by the Council of Elders and ECSD administrative staff and shall flow from this document.

Meetings: The Council of Elders may be called upon to share their knowledge, advice, and insight to benefit ECSD, at various times and a variety of settings. However, the Council of Elders shall meet at least four times annually and at least two of these meetings would be with the ECSD Board of Trustees. Meetings will be governed by the Natural Laws of Creation and the virtues of respect, honesty, wisdom, humility, courage, compassion, generosity, and love. All participants will be considered as equals and have a right to be heard.

Review of the Terms of Reference

These terms of reference may be reviewed periodically, at the discretion of the Council of Elders and/or the ECSD Board of Trustees, and may be amended as needed.

May 8, 2008



EDMONTON CATHOLIC SCHOOLS

Council of Elders

Action Plan 2011 – 2012

Executive Summary

The Council of Elders is pleased to present its Action Plan for 2011-2012. Building upon the work of last year, the Council has made great strides towards contributing toward the success of First Nations, Métis and Inuit (FNMI) students. The council continues to build upon its designation as a “promising practice” by Alberta Education. The response to the Council of Elders by our counterparts in Edmonton Catholic Schools, as well as community and governmental organizations, continues to be very positive and promising as indicated by our recent presentation at the Alberta School Boards Association AGM and convention.

The success of FNMI students continues to be a district goal. It is also a goal of the provincial government, and we are proud to be designated as a “Best Practice” by the Alberta government in working to achieve this goal.

Edmonton Catholic School District through its Council of Elders will provide the leadership required to meet the goal of ensuring success for all FNMI students. We would like to highlight our new initiatives for 2011-2012 in this executive summary. The detailed Action Plan is available upon request.

The following new actions will be undertaken in the 2011 and 2012 year:

1. Proposal of a joint commemorative feast event between the Council of Elders and the Eparchy commemorating the Holodomor set for November 2012.
2. Engagement of family to become more involved with FNMI students through the implementation and facilitation of Grandparents Circles.
3. Building relationships with local reserve representatives by hosting a joint event to honour partnerships.
4. Building and strengthening relationships with reserves schools, Inuit and Métis settlement schools by extending invitations to visit our district. (Shared visits.)

5. Developing recommendations with ALS in response to transition and high school completion rates, and providing markers of achievement.
6. The Council with ALS will review resources to ensure validity and authenticity of Aboriginal content.
7. Deliver a second PD day for district staff, to provide historical perspectives and influences on FNMI education.
8. Work with Human Resources and the Superintendent to bring forth strategies towards increasing recruitment and retention of FNMI teachers and staff.
9. Council of Elders will meet with new ministers to determine mandates and discuss needs. Ministers will include the Minister of Education, Minister of Health & Wellness, Minister of Human Services, and Minister of Intergovernmental, International and Aboriginal Relations.
10. Request for a meeting with Mayor Mandel and Council to work collaboratively and to discuss joint Urban Aboriginal Initiatives.
11. Work collaboratively with the Nehiyaw Pimatisiwin teachers and administrators to provide support and guidance towards successful programming.

Submitted by

Betty Lafferty

November 30, 2011

DATE: June 11, 2013

TO: Board of Trustees

FROM: Tanni Parker, Assistant Superintendent

SUBJECT: Consent (Response to Request for Information #279)

ORIGINATOR: Corrie Ziegler, Director, Support for Staff and Students

RESOURCE STAFF: Debbie Jackson, Sherry Melney, Corrie Ziegler

REFERENCE: [April 23, 2013 Board Meeting](#) (Trustee Spencer)
[Age of Consent Document – Department of Justice](#)

ISSUE

The following information was requested: In response to the tragedies in Cole Harbour/Halifax and Port Coquitlam, provide information that outlines current strategies that the District is using, along with additional strategies that could be adopted, to promote consent as a value in Edmonton's public schools. Available information on how well students understand consent as a legal and ethical concept should be included, as well as best practices to teach the causes and consequences of sexual assault in ways that counter victim blaming. The District's priority to deepen students understanding of equity and empathy as key citizenship traits should inform this work.

BACKGROUND

District staff have been proactive in addressing the learning outcomes outlined by Alberta Education for career and life management (CALM) and health which pertain to sexuality and healthy relationships. The following District Priorities, board policy and administrative regulation provide direction for district work in relation to the above inquiry.

- Board Priorities:
 - Deepen student's understanding of equity and empathy as key citizenship traits.
 - Promote health and wellness for all students and staff.
- IB.BP and IF.AR – Safe, Caring and Respectful Learning Environments provide direction around the proactive creation and maintenance of welcoming, caring, respectful, safe and inclusive learning environments that respect diversity, equity and human rights and foster a sense of belonging among all members of the school community.

CURRENT SITUATION

School staff work collaboratively with internal and external partners to support and promote the Alberta Education learning outcomes outlined in the health and CALM curriculum which examine aspects of healthy sexuality and responsible sexual behaviour. An overview of sexuality and healthy relationship learning outcomes that pertain to junior and senior high school are provided (Attachment I).

The Comprehensive School Health (CSH) team recommends resources (outside agencies and programs) that are available to schools at little or no cost and provides information to schools on an ongoing basis in regards to sexual health and responsible decision making (Attachment II). Information is sent to schools to the attention of school counselors or the individual acting

in this capacity. Resources include information and strategies that promote awareness, deepen understanding and support skill development for making healthy choices. As an example, the [Teaching Sexual Health website](#) which was created by educators has been sent out to school contacts since it became available in September 2011. This website has up-to-date information for teachers and parents and the materials (i.e. lesson plans, activities) and topics are aligned to address the Alberta Education learning outcomes pertaining to healthy relationships and sexual decision making.

Many junior and senior high schools within Edmonton Public Schools (EPS) invite recommended outside agencies into their health and CALM classrooms to address the issues surrounding sexuality and healthy relationships. Specifically, the Sexual Assault Centre in Edmonton, (SACE) public education section, provides most of the support in this area. For the 2012 – 2013 school year, SACE has completed 228 presentations for junior and senior high students and these presentations have included 7,795 participants, predominately EPS students.

High schools with Edmonton Police Service School Resource Officers are well versed in educating students and staff around the issue of consent and have been known to present in classes on the topic of consent.

Additional strategies that might be put in place to promote awareness and deepen understanding in the area of sexuality and healthy relationships include:

- Encouraging Parent Councils to invite external agencies who do this work to present to parents/guardians to provide parenting sessions and education on this issue.
- Providing opportunities for teachers to train in these areas through the Red Cross.
- Working with the Edmonton Police Service on a joint initiative to address this issue.

KEY POINTS

- Provincially mandated curriculum outlines what students are to know, understand and be able to do to promote responsible sexual decision making and healthy relationships.
- The CSH Team recommends resources such as external agencies and programs that support student achievement of the provincial learning outcomes. These resources provide information and strategies.
- Although the District has strategies in place to address this issue there are additional strategies that may be considered to engage more stakeholders in the conversation and increase awareness.

ATTACHMENTS & APPENDICES

ATTACHMENT I Alberta Education Junior High and High School Provincial Curricular Outcomes –Sexuality and Healthy Relationships

ATTACHMENT II Examples of Resources Related to Student Health and Well Being

DJ:ac

Alberta Education Junior High and High School Curricular Outcomes Sexuality and Healthy Relationships

Junior High Curriculum Outcomes:

Relationship Choices

Students will develop effective interpersonal skills that demonstrate responsibility, respect and caring in order to establish and maintain healthy interactions.

Wellness Choices

Students will make responsible and informed choices to maintain health and to promote safety for self and others.

- W-7.11 identify characteristics of resiliency; e.g., problem solving skills, positive self-esteem, social bonding.
- W-8.11 identify and develop personal resiliency skills; e.g., planning skills, social competence.
- W-9.11 use personal resiliency skills; e.g., seek out appropriate mentors, have a sense of purpose, have clear standards for personal behaviour.
- W-7.12 identify the effects of social influences on sexuality and gender roles and equity; e.g., media, culture.
- W-8.12 identify and describe the responsibilities and consequences associated with involvement in a sexual relationship.
- W-9.12 determine “safer” sex practices; e.g., communicate with partner, maintain abstinence, limit partners, access/use condoms/ contraceptives properly.
- W-7.13 examine the influences on personal decision making for responsible sexual behaviour.
- W-8.13 describe symptoms, effects treatments and prevention for common sexually transmitted diseases; i.e., chlamydia, HPV, herpes, gonorrhea, hepatitis B/C, HIV.
- W-9.13 identify and describe the responsibilities and resources associated with pregnancy and parenting.
- W-7.14 examine abstinence and decisions to postpone sexual activity as healthy choices.
- W-8.14 identify and describe basic types of contraceptives; i.e., abstinence, condom, foam, birth control pills.
- W-9.14 develop strategies that address factors to prevent or reduce sexual risk; e.g., abstain from drugs and alcohol, date in groups, use assertive behaviour.

High School Curriculum Outcomes:

General Outcome 1: Personal Choices

Students will apply an understanding of the emotional/psychological, intellectual, social, spiritual and physical dimensions of health—and the dynamic interplay of these factors—in managing personal well-being.

P11. Examine the relationship between commitment and intimacy in all its levels:

- Identify expectations and commitments in various relationships.
- Examine a range of behaviours for handling sexual involvement.
- Describe how personal values play a role in relationships.

- Explain the role of trust and ways to establish trust in a relationship.
- Develop strategies for dealing with jealousy.

P12. Examine aspects of healthy sexuality and responsible sexual behaviour:

- Explain the ongoing responsibility for being sexually healthy.
- Examine a range of behaviours and choices regarding sexual expression.
- Describe sexually healthy actions and choices for one's body, including abstinence.
- Analyze strategies for choosing responsible and respectful sexual expression.
- Describe the ways in which personal values influence choices.
- Assess the consequences of being sexually active.

Examples of Resources Related to Student Health and Well Being: Healthy Relationships and Sexuality

Teaching Sexual Health Website – This innovative website is developed by Alberta educators and health professionals. Our goal is to enhance excellence in education by providing teachers with evidence-based sexual health education background and delivery methods, current lesson plans and activities, and comprehensive resources. The Parent Portal provides answers to common questions asked by your child, communication strategies, healthy sexual development, myths and facts on sexual health education, and print and web resources that supplement your understanding and knowledge of healthy sexuality. For further information visit the [Teaching Sexual Health website](#).

Sexual Assault Center Edmonton Presentations – The Public Educators provide presentations to schools at no cost and address the following: Criminal Code of Canada definition of sexual assault and what constitutes consent. Presentations on Youth, Technology and Sexual Violence are also available to schools. They also address the myths (false ideas and attitudes) about sexual violence enable individuals to sexually abuse, assault, and harass others by creating a social environment where survivors of sexual violence are silenced and blamed for what someone else did to them. This can also severely affect the support survivors of sexual violence receive from their family, friends and community. We believe challenging myths, educating the public on the facts about sexual violence, and holding offenders of sexual violence 100 per cent responsible are the first steps in sexual violence prevention. For the 2012-2013 school year, 228 presentations at junior and senior high schools have occurred – this included 7,795 unique participants.

Olweus Bullying Prevention Program – This evidence-based program has been proven to enhance student relationships, by addressing situations in school cultures such as bullying, anti-social behaviours and aggression. The program provides a whole school approach and is built on the premise that bullying behaviours can be positively redirected through a systemic restructuring of the school's social environment. The four program components consist of: school level, classroom level, individual level (working with individual students and their parents), and community level support. For further information visit the [Olweus Bullying Prevention Program](#) website.

Mental Health Junior High Kit – This kit was provided to junior high teachers who attended a two hour workshop in September 2012. This locally developed resource was collaboratively created by Alberta Health Services, Edmonton Public Schools and Edmonton Catholic School District consultants and provides lesson plans and materials that support the junior high health curriculum around topics such as relationships, body image and bullying. The remainder of the kits were forwarded to all junior high schools that were not in attendance.

Fourth R – This resource is available at no cost to junior high health teachers. The Fourth R provides recommended strategies for supporting youth to develop healthy communication, conflict resolution and risk reduction skills. The target topic areas include peer and dating violence, substance use and abuse, and unhealthy sexual behaviours. The CSH team provided half day training for interested teachers in the fall of 2012.

Changing the Conversation Workshops – A professional learning opportunity entitled Changing the Conversation has been developed and is offered to all district staff. This professional learning session examines the changing landscape of our schools. Equity related to race, sexual orientation and gender and diversity are explored.

Commit to Kids Kits – This comprehensive program created by The Centre for Child Protection supports child serving organizations in preventing sexual abuse with a target audience of children ages four to six years old. These kits were sent out free of charge to all Kindergarten to Grade 9 schools within Edmonton Public Schools in the fall of 2012. This kit provides strategies, policies, and a step by step plan for reducing the risk of child sexual abuse, and encourages organizations to take an active, participatory role in protecting children in their care.

Canadian Red Cross – Through the Respect ED Program with the Red Cross, two presentations are targeted at junior and senior high age students. Healthy Youth Relationship addresses consent issues, healthy and unhealthy relationships and the It's Not Your Fault talks to students about Parent to Child Mal-Treatment (Sexual Abuse). Presentations are at a nominal fee for schools. These programs encourage a proactive, community approach to preventing the cycle of violence and empower youth to examine the issues relating to youth violence, healthy relationships and sexual assault. Teachers can be trained in the above workshops and then deliver the content to their students. To date the Red Cross has presented to 7,000 Edmonton and area youth – junior and senior high age range.

MINUTE BOOK

Special Board Meeting

Minutes of the Special Board Meeting of the Trustees of the Edmonton School District No. 7 of the Province of Alberta held in McCauley Chambers in the Centre for Education on Tuesday, June 11, 2013 at 10:05 a.m.

Present:

Trustees

Leslie Cleary
David Colburn
Sarah Hoffman

Michael Janz
Cheryl Johner
Heather MacKenzie

Catherine Ripley
Ken Shipka
Christopher Spencer

Officials

David Fraser
Jim Davies

Board Chair: Sarah Hoffman

Recording Secretary: Manon Fraser

A. **Roll Call:** (10:05 a.m.)

The Board Chair advised that all Trustees were present.

MOVED BY Trustee Hoffman:

**“That the appointment of Mr. Darrel Robertson as Superintendent of Schools for a three-year period effective September 1, 2013 be approved.”
(UNANIMOUSLY CARRIED)**

B. **Adjournment** (10:10 a.m.)

The Board Chair adjourned the meeting.

Sarah Hoffman, Board Chair

June 11, 2013

MINUTE BOOK

Board Meeting #23

Minutes of the Board Meeting of the Trustees of the Edmonton School District No. 7 of the Province of Alberta held in McCauley Chambers in the Centre for Education on Tuesday, June 11, 2013 at 2:00 p.m.

Present:

Trustees

Leslie Cleary
David Colburn
Sarah Hoffman

Michael Janz
Cheryl Johner
Heather MacKenzie

Catherine Ripley
Ken Shipka
Christopher Spencer

Officials

Edgar Schmidt
Bruce Coggles
David Fraser

Mark Liguori
Ron MacNeil
Roberta Malysh

Jamie Pallett
Tanni Parker
Sandra Stoddard

Board Chair: Sarah Hoffman

Recording Secretary: Manon Fraser

A. O Canada 

B. **Roll Call:** (2:00 p.m.)

The Superintendent advised that all Trustees were present.

C. **Approval of the Agenda**

MOVED BY Trustee Janz:

“That the agenda for the June 11, 2013 board meeting be approved as printed.”

The Board Chair called the question.

The Motion was UNANIMOUSLY CARRIED.

MINUTE BOOK

D. Communications from the Board Chair

The Board Chair advised that a number of Trustees attended the Alberta School Boards Association (ASBA) Spring General Meeting held in Red Deer last week.

The Board Chair advised that Trustees met with the Mayor and City Council Friday, June 7, 2013. The following items of shared concern were discussed: infrastructure needs and pressures; the ELEVATE report; impacts of the provincial budget on the 2013-2014 school year; and collaboration moving forward.

The Board Chair advised that she and a number of Trustees, as well as approximately seventy district staff, attended the PRIDE parade on Saturday, June 8, 2013. She noted that a number of young children attended the parade with their parents. It was a fun, family-focused event. She thanked the Sheldon Chumir Foundation for donating the tee-shirts this year.

E. Communications from the Superintendent of Schools

The Superintendent reported on the following twelve Accountability Pillar measure results from May 2013:

- There was a shift in the District's Parental Involvement measure; the District received a rating of "Maintained," which earned the District an overall rating of "Good" compared to the rating of "Issue" in 2012.
- The District received a rating of 'Improved' in two other measures, namely Rutherford Eligibility and Six-Year Transition Rate into post-secondary.
- The District earned the "Improved Significantly" rating for the nine remaining measures which include:
 - Safe and Caring Schools;
 - Program of Studies;
 - Education Quality;
 - Drop Out Rate;
 - High School Completion Rate (3 year);
 - Diploma Exam Participation Rate (4+ exams);
 - Work Preparation;
 - Citizenship; and
 - School Improvement.

The Superintendent expressed appreciation to staff from across the District in achieving these excellent results.

MINUTE BOOK

Trustee Janz asked when the information would be available for Trustees to share with their School Councils.

The Superintendent replied that Trustees would be advised when the information was available.

F. Minutes

1. Board Meeting #21 – May 14, 2013

MOVED BY Trustee Cleary:

“That the minutes of Board Meeting #21 held May 14, 2014 be approved as printed.” (UNANIMOUSLY CARRIED)

2. Board Meeting #22 – May 21, 2013

MOVED BY Trustee Ripley:

“That the minutes of Board Meeting #22 held May 21, 2014 be approved as printed.” (UNANIMOUSLY CARRIED)

G. Comments from the Public and Staff Group Representatives

The Board heard from the following registered speakers regarding Brander Gardens School: Ms Tracy King, Ms Lucia Chen, Mr. Jeff Price, Ms Anne Halpin and Mr. John Crabtree

The Board heard from the following registered speakers regarding increased lease rates: Ms Jessie Peters, Ms Jenny Samm, Pastor Bruce Gritter, Ms Reva Elmhurst, Ms Terri Wittke and Ms Naomi Broadhead

H. Reports

3. Report #11 of the Caucus Committee (From the Meetings Held June 26, 2012, May 21 and 28, 2013)

MOVED BY Trustee MacKenzie:

“1. That Report #11 of the Caucus Committee from the meetings held June 26, 2012, May 21 and May 28, 2013 be received and considered.” (UNANIMOUSLY CARRIED)

MINUTE BOOK

MOVED BY Trustee MacKenzie:

- “2. That the sale of the Prince Rupert School building and land to the City of Edmonton for \$2,425,000 be confirmed.” (UNANIMOUSLY CARRIED)**

MOVED BY Trustee MacKenzie:

- “3. That the appointment of Trustee Sarah Hoffman to serve as the Board’s representative on the Alberta School Boards Board of Directors until the November 5, 2013 Organizational Board Meeting be confirmed.**
- 4. That the appointment of Trustee Michael Janz to serve as the Board’s alternate representative on the Alberta School Boards Board of Directors until the November 5, 2013 Organizational Board Meeting be confirmed.” (UNANIMOUSLY CARRIED)**

MOVED BY Trustee MacKenzie:

- “5. That the Edmonton Public School Board support of the proposed revised Alberta School Boards Association (ASBA) Bylaws be confirmed.” (UNANIMOUSLY CARRIED)**

MOVED BY Trustee MacKenzie:

- “6. That the use of up to \$920,045.07 of Capital Reserve funds to relocate four portable classrooms to Michael Strembitsky School, and one portable classroom to Winterburn School, be confirmed.”**

MOVED BY Trustee Hoffman:

- “That the motion be deferred until the information regarding the current balance of the Capital Reserve Fund is available.”**

MINUTE BOOK

MOVED BY Trustee Spencer:

“That the deferral motion be amended to read: That the motion be deferred until later in this meeting when the information regarding the current balance of the Capital Reserve Fund is expected.”

The Board Chair called the question on the Amendment to the Deferral Motion.

IN FAVOUR: Trustees Colburn, Hoffman, Janz, Johner, Ripley, Shipka and Spencer

OPPOSED: Trustees Cleary and MacKenzie

The Amendment to the Deferral Motion was CARRIED.

The Board Chair called the question on the Deferral Motion as Amended.

IN FAVOUR: Trustees Colburn, Hoffman, Janz, Johner, MacKenzie, Ripley, Shipka and Spencer

OPPOSED: Trustee Cleary

The Deferral Motion was CARRIED.

4. Consideration of Special School Tax Levy

MOVED BY Trustee Ripley:

“1. That the report of the Caucus Committee from the meeting held May 29, 2013 be received and considered.” (UNANIMOUSLY CARRIED)

MOVED BY Trustee Ripley:

“2. That the Board resolve to hold a plebiscite related to a Special School Tax Levy in conjunction with the October 2013 municipal election.”

The Board Chair called the question.

IN FAVOUR: Trustees Cleary, MacKenzie, Ripley and Shipka

OPPOSED: Trustees Colburn, Hoffman, Janz, Johner and Spencer

The Motion was DEFEATED.

MINUTE BOOK

There was a break at this point.

5. Policy Review Committee: Review of Board Policy IGD.BP – Student Suspension and Expulsion

MOVED BY Trustee Ripley:

- “1. That Board Policy IGD.BP - Student Suspension and Expulsion be amended to authorize individuals approved to preside over expulsion hearings to have the authority to: return the student to the current school; expel the student from the recommending school and direct them to another school or program in the District; or to expel the student from all schools in the District and sponsor the student to Alberta Distance Learning.
2. That Board Policy IGD.BP - Student Suspension and Expulsion be amended to delegate to the Superintendent of Schools the authority to approve staff to chair expulsion hearings.”

The Board Chair called the question on Recommendation #1.

IN FAVOUR: Trustees Cleary, Colburn, Hoffman, Janz, MacKenzie, Ripley, Shipka and Spencer

OPPOSED: Trustee Johner

The Motion was UNANIMOUSLY CARRIED.

The Board Chair called the question on Recommendation #2.

IN FAVOUR: Trustees Cleary, Colburn, Hoffman, Janz, MacKenzie, Ripley, Shipka and Spencer

OPPOSED: Trustee Johner

The Motion was UNANIMOUSLY CARRIED.

MINUTE BOOK

6. Non-Resident Fees

MOVED BY Trustee Shipka:

- “1. That the proposed 2013-2014 Non-Alberta Residents and Special Needs Non-Residents fees be approved.
2. That the proposed 2014-2015 International Student Tuition fee of \$11,000 and the International Student Application fee of \$250 be approved.” (UNANIMOUSLY CARRIED)
7. Introduction of Review of Proposed 2013-2014 Budget

MOVED BY Trustee Johner:

- “That the report titled ‘Introduction of Review of Proposed 2013-2014 Budget’ be received for information”

Trustee Spencer requested that an “apples-to-apples” comparison of the allocations from this year to last be provided.

The Board Chair called the question.

The Motion was UNANIMOUSLY CARRIED.

There was a break at this point in the meeting.

8. Institutional Services Sites (Response to Request for Information #262)
9. Access to School Gymnasiums (Response to Request for Information #274)
10. Edmonton Catholic School District Council of Elders (Response to Request for Information #276)
11. Consent (Response to Request for Information #279)

MOVED BY Trustee MacKenzie:

- “That the following reports be received for information:
- Institutional Services Sites (Response to Request for Information #262)
 - Access to School Gymnasiums (Response to Request for Information #274)
 - Edmonton Catholic School District Council of Elders (Response to Request for Information #276)
 - Consent (Response to Request for Information #279)”
- (UNANIMOUSLY CARRIED)

MINUTE BOOK

3. Report #11 of the Caucus Committee (From the Meetings Held June 26, 2012, May 21 and 28, 2013)

The Board returned to this item.

The Superintendent advised that the funds from the sale of Prince Rupert School would be added to the Capital Reserve. There would be a minimum of \$2.4 million left in the Capital Reserve following approval of the \$920,045.07 to relocate four portable classrooms to Michael Strembitsky School and one portable classroom to Winterburn School.

MOVED BY Trustee MacKenzie:

- “6. That the use of up to \$920,045.07 of Capital Reserve funds to relocate four portable classrooms to Michael Strembitsky School, and one portable classroom to Winterburn School, be confirmed.”

The Board Chair called the question.

IN FAVOUR: Trustees Cleary, Hoffman, Janz, Johner, Ripley, Shipka and Spencer

OPPOSED: Trustees Colburn and MacKenzie

The Motion was CARRIED.

I. Other Committee, Board Representative and Trustee Reports

Trustee Cleary, the Board’s representative on the Edmonton Public Schools Foundation Board of Governors, reported that 425 guests attended the *Ready for Life Breakfast* at Harry Ainlay High School on May 30, 2013. Student football players, cheerleaders, dancers as well as students from leadership, the culinary arts and fashion studies helped to make a fun-filled and inspiring morning. The event raised over \$275,000 as of 2:00 p.m. today. A decision will be made regarding whether one or two full-day kindergarten classrooms will be added to the three that are currently being funded. She noted that three more events will be held during June with the Foundation as the charity of choice: the South Edmonton Business Association (SEBA) golf tournament, the Terry Sulyma and Friends Solstice Party, and an event sponsored by Kingsway Mall. She commended the efforts of everyone involved.

MINUTE BOOK

Trustee Colburn reported that he and a number of Trustees attended the FNMI graduation ceremony on June 6, 2013 at Victoria School. He commended the school for organizing the event.

Trustee Spencer noted the June 8, 2013 Edmonton Journal article regarding Dr. Lorne Parker's efforts with respect to the construction of a school in Mozambique and commended him for his work.

Trustee Cleary reported she attended a mini *We-Day* at Bisset School on May 31, 2013. The event was organized by the Student Leadership Team and showcased their group effort to support over six local and global charities. They have raised \$10,000 since participating in *We-Day* last October. This is an amazing achievement given that the school has a student body of 425 students. She also thanked the Leadership students from Kate Chegwin School and their cheer team who were also in attendance to support the Bisset students.

Trustee Cleary reported that she, as well as Trustees Hoffman and Ripley and Superintendent Schmidt, attended the 6th Annual Cappies Gala at the Citadel Theatre on June 9, 2013. She noted that, over the past year, she attended seven out of the ten district high school Cappie performances. She has been impressed by the caliber of the student performers and of the students who often co-direct the performances. The events are a testament to the value of Fine Arts education and the opportunities available for district high school students. She noted the list of Cappie winners will be available in the Wednesday edition of the Edmonton Journal. She thanked all of the sponsors as well as the teachers and parents for their ongoing support of this program.

J. Trustee and Board Requests for Information

Trustee MacKenzie requested that, in addition to the information requested about the total amount in the Capital Reserve and the amounts that are restricted, information be provided about the income and expenses of the reserve fund, including dates, amounts and sources of income or items for distribution during the current Board's term.

Trustee Ripley requested that information be provided on the work being done both centrally and in schools to support the Library Learning Commons policy and, in turn, student literacy.

Trustee Ripley requested that information be provided regarding the Strategic Services decision unit function including the reason for its creation, how this function enhances the work of the District in supporting student success, and an overview of its current and future work.

MINUTE BOOK

Trustee Hoffman requested that information be provided outlining the implementation, related costs and results of shifting to PowerSchool over the last year

Trustee Hoffman requested that information be provided outlining who was consulted and what information was taken into consideration when the new lease rates were set for 2013-2014 and beyond.

K. Notices of Motion

Trustee MacKenzie served notice of the following motion:

1. *That the Board seek Ministerial approval to use up to \$1,114,243 of Capital Reserve funds to pay for the 2013-2014 Amiskwaciy Base Rent. \$1,114,243 will then be added to the FNMI per student allocation to schools from the \$7,127,751 general 2013-2014 budget allotment to First Nations, Métis and Inuit Education.*
2. *That, in future years, the Amiskwaciy Base Rent will be paid with funds other than those received from the province specifically for First Nations, Métis and Inuit Education.*

Trustee Spencer served notice of the following motion:

The District continues to recognize the importance of wraparound service providers in its schools and would welcome discussions with its tenants and the provincial and municipal governments on achieving affordable and sustainable lease rates.

Trustee Spencer served notice of the following motion (this motion will be scheduled for the September 3, 2013 board meeting):

The Edmonton Public School Board resolves to develop and implement practices that will support a transformation to a more representative, democratic and participatory model of governance.

Trustee Colburn served notice of the following motion:

That the 2013-2014 budget be adjusted to retain two full-time positions that will continue work supporting a Comprehensive School Health approach to promote student health and wellness.

MINUTE BOOK

Trustee Hoffman served notice of the following motion (this motion will be scheduled for the September 3, 2013 board meeting):

That the Board have elected student trustees participating in the Edmonton Public School Board by Fall 2014.

L. Next Board Meeting Date: Tuesday, June 18, 2013 at 2:00 p.m.

M. Adjournment (6:50 p.m.)

The Board Chair adjourned the meeting.

Sarah Hoffman, Board Chair

Cheryl Hagen, Acting Secretary-Treasurer

MINUTE BOOK

Special Board Meeting

Minutes of the Special Board Meeting of the Trustees of the Edmonton School District No. 7 of the Province of Alberta held in McCauley Chambers in the Centre for Education on Tuesday, June 11, 2013 at 6:55 p.m.

Present:

Trustees

Leslie Cleary
David Colburn
Sarah Hoffman

Michael Janz
Cheryl Johner
Heather MacKenzie

Catherine Ripley
Ken Shipka
Christopher Spencer

Officials

Edgar Schmidt

Board Chair: Sarah Hoffman

Recording Secretary: Manon Fraser

A. **Roll Call:** (6:55 p.m.)

The Board Chair advised that all Trustees were present.

B. **Minutes**

Special Board Meeting – June 11, 2013

MOVED BY Trustee Janz:

“That the minutes of the Special Board Meeting held June 11, 2013 at 10:05 a.m. be approved as printed.” (UNANIMOUSLY CARRIED)

C. **Adjournment** (7:00 p.m.)

The Board Chair adjourned the meeting.

Sarah Hoffman, Board Chair