

DATE: January 17, 2012
TO: Board of Trustees
FROM: Edgar Schmidt, Superintendent of Schools
SUBJECT: Bereavements
ORIGINATOR: David Fraser, Executive Director, Corporate Services
RESOURCE STAFF: Cheryl Singer
REFERENCE: [GM.BP – Acknowledgement of Deaths and Bereavements](#)
[GM.AR – Deaths and Bereavements](#)

ISSUE

To report the death of a former trustee, Mr. Don Williams, and to report the death of a current staff member, Mr. Arthur Eastlake.

BACKGROUND

Mr. Don Williams, a former trustee for the Edmonton Public School Board passed away December 7, 2011, at the age of 74 years. Mr. Williams served as Board trustee for 18 years and for one of those years, he was Board Vice-Chair. Mr. Williams is survived by his wife Carole, sons Anthony, Deland, and Dean and daughter Susan Knoop.

Mr. Arthur Eastlake passed away December 17, 2011, at the age of 52 years. Mr. Eastlake began his teaching career with Edmonton Public Schools in 1986 at Kenilworth School and then moved to Kate Chegwin School in 1992. In 1993 he was appointed to W.P. Wagner School where he held the positions of teacher, teaching associate, work experience co-ordinator and assistant department head. He was on sick leave at the time of his death. Mr. Eastlake is survived by his wife Karen, and children Alexa and Bradyn

CURRENT SITUATION

A memorial donation for Mr. Williams has been sent to Victoria School on behalf of the Administration and the Board of Trustees.

A memorial donation for Mr. Eastlake has been sent to the Canadian Red Cross on behalf of the Administration and Board of Trustees.

KEY POINTS

N/A

ATTACHMENTS & APPENDICES

ATTACHMENT I GM.BP – Acknowledgement of Deaths and Bereavements
ATTACHMENT II GM.AR – Deaths and Bereavements

DF:cls

Edmonton Public Schools Board Policies and Regulations

CODE: GM.BP	EFFECTIVE DATE: 27-01-2009
TOPIC: Acknowledgement of Deaths and Bereavements	ISSUE DATE: 29-01-2009
	REVIEW DATE: 01-2016

The Superintendent of Schools, on behalf of the Board, shall acknowledge the death or bereavement of a current staff member or Trustee.

The Superintendent of Schools, on behalf of the Board, shall acknowledge the death of a former staff member or Trustee.

Reference(s):

[GM.AR](#) - Deaths and Bereavements

Edmonton Public Schools Board Policies and Regulations

CODE: GM.AR

TOPIC: Deaths and Bereavements

EFFECTIVE DATE: 19-03-2009

ISSUE DATE: 26-03-2009

REVIEW DATE: 03-2014

1. Upon notice of the death of a staff member, Trustee, or former Trustee:
 - a. A donation shall be made to the charity named in the newspaper obituary or, if a charity is not named, flowers or another appropriate acknowledgement shall be sent to the bereaved family.
 - b. An information Board report, a submission to the Staff Bulletin Board and Transmittal Memorandum shall be issued.
2. Upon notice of the death of a former staff member, a submission to the Staff Bulletin Board and Transmittal Memorandum shall be issued.

Reference(s):

[GM.BP](#)- Acknowledgement of Deaths and Bereavements
