

EDMONTON PUBLIC SCHOOLS

January 13, 2004

TO: Board of Trustees

FROM: A. McBeath, Superintendent of Schools

SUBJECT: First Quarterly Report: September 1, 2003 to November 30, 2003

ORIGINATOR: A. Habinski, Executive Director School and District Services

RESOURCE

STAFF: Diane Brunton, Mary-Ellen Deising, Mike Falk, Brian Fedor, Dennis Huculak, Les McElwain, Dean Power, Dorothy Sombach

INFORMATION

The purpose of the quarterly report is to provide trustees with timely monitoring information pertaining to board governance and accountability. Appendix I provides detailed information regarding results and activities in the areas of students, staff and physical assets in the district. The information compares data from the first quarter of 2003-2004 to the same period in 2002-2003.

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APPENDIX I: - First Quarterly Report: September 1, 2003 to November 30, 2003

FIRST QUARTERLY REPORT SEPTEMBER 1, 2003 to NOVEMBER 30, 2003

A. STUDENTS

1. ENROLMENT

The reported district enrolment on November 30, 2003 totaled 81,270 students. This represents a net decrease of 231 students compared to the total on September 30, 2003.

Student enrolment distributions for November 30, 2003 and comparisons with September 30, 2003, September 30, 2002 and November 30, 2002 are shown below:

	2002-2003		2003-2004	
	Sept. 30	Nov. 30	Sept. 30	Nov. 30
Pre-Kindergarten	584	586	639	661
Kindergarten	4,926	4,860	4,960	4,911
Elementary	30,379	30,171	29,566	29,437
Junior High	16,235	16,135	16,126	16,068
High School	18,544	18,549	18,270	18,246
Special Needs	7,974	8,094	8,346	8,438
E.S.L.	2,947	2,980	3,298	3,267
Institutions	<u>366</u>	<u>279</u>	<u>296</u>	<u>242</u>
District total	<u>81,955</u>	<u>81,654</u>	<u>81,501</u>	<u>81,270</u>

Enrolment counts reported here do not include students at Metro Community College.

2. MOBILITY

	2002-2003	2003-2004
	Oct. – Nov.	Oct. – Nov.
Transfers between schools	2,095	1,848
Transfers out of district	795	684
New registrations	632	567
Withdrawals from schools	271	279

3. ATTENDANCE

Month	Daily Attendance				Period Attendance			
	Elementary		Junior High		Junior High		Senior High	
	2002-03	2003-04	2002-03	2003-04	2002-03	2003-04	2002-03	2003-04
September	96.9%	96.6%	95.2%	94.9%	94.3%	94.5%	90.9%	92.0%
October	96.3%	95.1%	94.0%	92.4%	92.3%	90.8%	89.0%	89.1%
November	96.0%	94.6%	92.7%	92.1%	91.1%	90.8%	87.9%	88.5%

A. STUDENTS (Continued)

4. STUDENT SUSPENSIONS

(a) Number of Suspensions:

School Type	Sept. '02- Nov.'02	Sept. '03- Nov.'03	Differences
Elementary	440	472	+32
Elementary - Junior High	292	238	-54
Junior High	1208	978	-230
Senior High	1220	1221	+1
Institutional Services	16	17	+1
TOTALS	3176	2926	-250

(b) Distribution of Suspensions by School Type (September '03 - November '03) excluding Institutional Services/Alternative sites

Number of Suspensions	Number of Schools by Type								Total # of Schools	
	Elementary		El-Jr High		Junior High		Senior High		02/03	03/04
	02/03	03/04	02/03	03/04	02/03	03/04	02/03	03/04		
0 suspensions	50	53	2	3	0	0	1	1	53	57
1-5 suspensions	54	47	6	6	0	1	1	1	61	55
6-10 suspensions	16	13	4	3	1	2	0	0	21	18
>10 suspensions	11	17	9	8	28	26	16	16	64	67

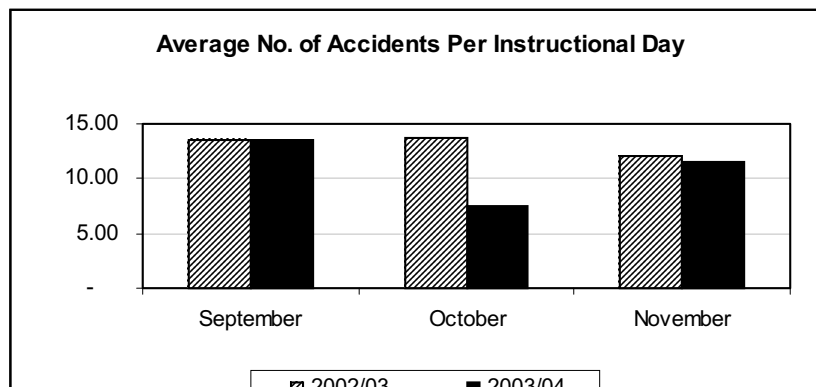
Notes regarding changes in school categories for the 2003-04 school year.

- (1) Bellevue School has been deleted from the list of elementary schools.
- (2) Sherbrooke School has been deleted from the list of elementary-junior high schools.

5. STUDENT EXPULSIONS

	Sept. '02 – Nov. '02	Sept. '03 – Nov. '03
(a) from the District	0	0
(b) from a School	83	80
Total	83	80

6. ACCIDENTS TO STUDENTS DURING INSTRUCTIONAL DAYS



B. STAFF

	<u>2002-03</u>		<u>2003-04</u>	
	<u>Sept. 30</u>	<u>Nov. 30</u>	<u>Sept. 30</u>	<u>Nov. 30</u>
1. SCHOOLS				
Teaching				
Elementary	1,842	1,840	1,669	1,681
Elementary/Junior High	449	451	403	406
Elementary/Jr.High/Sr.High	324	327	314	325
Junior High	660	657	604	607
Junior/Senior High	145	145	61	62
Senior High	790	792	782	788
Bennett Centre	2	2	2	2
Institutions*	145	146	89	88
Temporary Replacements	38	46	50	64
TOTAL (F.T.E.)	4,395	4,406	3,974	4,023
Non-Teaching				
Exempt	114	115	123	125
Support	1,249	1,329	1,167	1,283
Custodial	492	497	478	481
TOTAL (F.T.E.)	1,855	1,941	1,768	1,889
2. CENTRAL SERVICES**				
Teaching Staff	108.1	108.1	106.6	104.75
Exempt	329.0	326.7	313.4	310.60
Support	181.4	186.9	168.2	174.03
Maintenance (incl. casual staff)	265.5	218.5	238.5	194.00
Custodial	41.2	41.6	49.2	45.20
TOTAL C.S. STAFF (F.T.E.)	925.2	881.8	875.9	828.58
3. METRO COMMUNITY COLLEGE				
Teaching Staff	6.4	6.4	5.1	5.1
Exempt	20.8	20.8	15.8	15.8
Support	28.9	25.9	21.7	21.7
Custodial	5.6	5.6	3.9	3.9
TOTAL (F.T.E.)	61.7	58.7	46.5	46.5
4. DISTRICT TOTALS				
Teaching	4,509.5	4,520.5	4,085.7	4,132.96
Non-Teaching	2,727.4	2,767.0	2,578.7	2,654.23
TOTAL	7,236.9	7,287.5	6,664.4	6,787.19

*Institutions includes all locations funded at actual cost.

B. STAFF (Continued)

** CENTRAL SERVICES BREAKDOWN						
	Teacher	Exempt	Support	Maint.	Custodial	Total
<u>September, 2003</u>						
Instructional & Curric. Support	86.050	100.304	80.800	--	34.900	302.054
School & District Services	8.500	181.500	77.614	238.500	14.300	520.414
Superintendent's Area	12.000	31.600	9.800	--	--	53.400
Total September, 2003	106.550	313.404	168.214	238.500	49.200	875.868
<u>November, 2003</u>						
Instructional & Curric. Support	84.250	102.504	84.114	--	30.900	301.768
School & District Services	8.500	179.500	79.114	194.000	14.300	475.414
Superintendent's Area	12.000	28.600	10.800	--	--	51.400
Total November, 2003	104.750	310.604	174.028	194.000	45.200	828.582

5. LEAVES OF ABSENCE

	<u>Teaching Staff</u>		<u>Non-Teaching Staff</u>	
	<u>Nov./02</u>	<u>Nov./03</u>	<u>Nov./02</u>	<u>Nov./03</u>
(a) Maternity	89	46	27	27
(b) Personal	230	328	121	126
(c) Workers' Compensation	1	0	30	24
(d) Extended Disability	158	173	110	110
(e) Prof. Improvement Leave	24	18	0	1
(f) Exchange	6	4	0	0
(g) Secondment	26	25	0	0
(h) Secondment to Edm.Public	0	0	7	7
(i) D.N.D.	0	0	0	0
(j) Deferred Salary Leave	1	3	0	0
TOTAL LEAVES	535	597	295	295

6. FUTURE SECONDMENTS

	<u>Teaching Staff</u>		<u>Non-Teaching Staff</u>	
	<u>Nov./03</u>		<u>Nov./03</u>	
Secondments from EPSB	1		0	
Extensions of Secondments	0		0	
Secondments to EPSB	0		0	
Ext.of Secondments to EPSB	1		0	

7. FUTURE EXCHANGES

Exchanges from EPSB	1	0
Ext.of Secondments from EPSB	0	0

B. STAFF (Continued)

8. LOST TIME CLAIMS (All Staff)

Injury	Sept-Nov <u>2002</u>	Sept-Nov <u>2003</u>
(a) Head/Neck/Eyes	1	3
(b) Hand/Finger/Wrist	8	9
(c) Shoulder/Arm/Elbow	7	7
(d) Trunk	2	1
(e) Back	8	11
(f) Leg/Knee	4	8
(g) Ankle/Foot	3	5
(h) Multiple Injuries	8	3
TOTAL	41	47

C. SECURITY

1. INCIDENTS OF BREAK AND ENTER

	September – November 2002 - 2003	September – November 2003 - 2004
a. Break and Enter	7	10
b. Apprehensions	2	0

Break and enters occurred at Aldergove, Edith Rogers, L'Academie Vimy Ridge, Metro Community College, Montrose, Bevedere Consulting Services, Queen Mary Park, Victoria School, Westglen and Westminster.

2. INCIDENTS OF VANDALISM

	September – November 2002 - 2003	September – November 2003 - 2004
a. Reported Incidents of Vandalism	381	286
b. Repair Costs	\$136,136	\$46,227

3. RESTITUTION RECEIVED

During the period September 1, 2003 to November 30, 2003 \$40 in restitution was received for damages incurred through vandalism

D. CONSTRUCTION

2003 Major Maintenance Plan (MMP)

Projects in the 2003 MMP are undertaken from April 1, 2003 to March 31, 2004.

The Block Grant BQRP allocation for the 2003 plan is \$7,336,530. Approximately 30% of the projects are completed and 50% of the projects are in the construction phase.

2001/2002 Capital Plan

J. Percy Page TeleLearning – Construction began in late June 2003 and is nearing 75% completion as interior painting has commenced. The project is on schedule. The opening is slated for the first term of 2004 (January).

Jasper Place Modernization Phase I – Cavan Contractors Ltd. is the construction manager. Construction has commenced with overall completion anticipated for March 2005.

Jasper Place Modernization Phase II: Project scope has been identified and the design process is expected to be completed December 2003. The project is expected to go out for sub-trade pricing January 2004. Portions of Phase II work are expected to run concurrently with Phase I work. Overall completion of Phase II is expected July 2006.

John A. McDougall Modernization – Anticipated completion is December 2003.

Ottewell Modernization – Anticipated completion is January 2004.

Victoria School – Re-design of the project is underway and assessment of partnership opportunities with Capital Health is being carried out.

2002/2003 Capital Plan

Winterburn Four Classroom Pod Addition – Construction began in May 2003. The project was ready for occupancy by start of the first term. The project was completed within budget and is now under the one-year warranty period.

D. CONSTRUCTION (Continued)

2003/2004 Capital Plan

Eastglen Essential Modernization – The project will be designed and constructed in-house by Facilities Services. In consultation with the school, the general scope of the work has been identified. The project will be designed and constructed in stages with an anticipated completion date of November 2004.

Hazeldean Modernization – The architect has been selected and preliminary information gathering, planning, and design work has commenced.

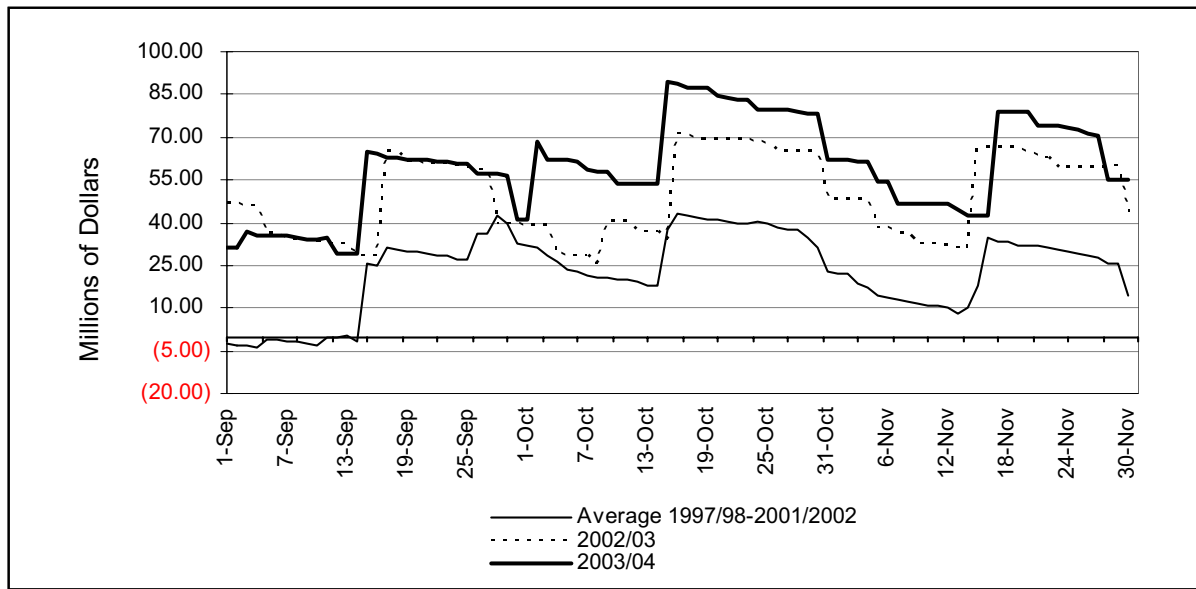
Kenilworth Essential Modernization – The architect has been selected and preliminary information gathering, planning, and design work has commenced.

L.Y. Cairns Essential Modernization – The architect has been selected and preliminary information gathering, planning, and design work has commenced.

Westmount Essential Modernization – The architect has been selected and preliminary information gathering, planning and design work has commenced.

E. FINANCE

1. CASH FLOW



2. SCHOOL EQUIPMENT AMORTIZATION

	2002-2003	2003-2004
August 31 ending balance	\$2,908,320	\$2,330,166
Amortization amount	\$132,884	\$249,070
Interest	\$102,384	\$96,948
Payments	(\$1,355,281)	(\$1,263,421)
November 30 ending balance	\$1,788,308	\$1,412,762

F. STUDENT TRANSPORTATION

(As of September 30, 2003)

SERVICE	Sept. 2002	Sept. 2003
YELLOW BUS		
• Regular		
K – Gr. 6	1,533	1,726
Gr. 7 – Gr. 12	770	746
SUB		
TOTAL	2,303	2,472
• Programs of Choice		
K – Gr. 6	1,363	1,538
• Awasis		
K – Gr. 6	262	200
• Curb Service		
K – Gr. 12	3,034	3,199
• City Centre Project		
K – Gr. 6	121	52
Gr. 7-Gr. 9		23
SUB		
TOTAL	4,780	5,012
YELLOW BUS TOTAL	7,083	7,484
EDMONTON TRANSIT		
• Restricted Passes		
K – Gr. 12	19,358	20,140
• Awasis		
Gr. 7 – Gr. 9	85	17
EDMONTON TRANSIT TOTAL	19,443	20,157
PARENT PROVIDED		
Kindergarten	10	11
Special Needs (incl. Early Education)	765	836
PARENT PROVIDED TOTAL	775	847
GRAND TOTAL	27,301	28,488

G. BUDGET AMENDMENTS TO CENTRAL DECISION UNIT BUDGETS

September 1 to November 30, 2003

There were no budget amendments to Central Decision Units during the first quarter.