

**MINUTE BOOK**

**- Board Meeting #9 -**

Minutes of the Board Meeting of the Trustees of the Edmonton School District No. 7 of the Province of Alberta held in McCauley Chambers in the Centre for Education on Tuesday, January 31, 2012 at 2:00 p.m.

**Present:**

**Trustees**

Leslie Cleary  
David Colburn  
Sarah Hoffman

Michael Janz  
Cheryl Johner  
Heather MacKenzie

Catherine Ripley  
Ken Shipka  
Christopher Spencer

**Officials**

Edgar Schmidt  
Bruce Coggles  
David Fraser

Mark Liguori  
Ron MacNeil  
Jamie Pallett

Tanni Parker  
Brian Smith  
Tash Taylor

**Board Chair:** David Colburn

**Secretary:** Anne Sherwood

**Recording Secretary:** Manon Fraser

**Staff Group Representatives**

Edmonton Public Teachers – Ed Butler, President

A. O Canada 

B. **Roll Call:** (2:00 p.m.)

Mrs. Sherwood advised that all Trustees were present.

## MINUTE BOOK

### **C. Communications from the Board Chair**

The Board Chair advised that The Alberta School Boards Association has issued its call for proposed policy positions for the 2012 Fall General Meeting. The Board's ASBA Issues and Resolutions Committee (Trustees Hoffman, Johner and myself) will be meeting at the end of February to consider recommending new policy positions, or proposed amendments or deletions to the existing policy positions.

Trustees are asked to forward any proposed policy positions, amendments or deletions to the Board Secretary by February 20, 2012. The Administration is also being asked to consider suggested policy positions. The Committee will bring its recommendations to Board for submission to ASBA Zone 23.

### **D. Communications from the Superintendent of Schools**

The Superintendent advised that he met with the Executive Director of the Edmonton Mennonite Centre for Newcomers. The Centre provides support and services to students and families. They will continue to explore better ways to integrate those services through schools.

### **E. Minutes**

1. Board Meeting #8 – January 17, 2012

**MOVED BY Trustee Johner:**

**“That the minutes of Board Meeting #8 held January 17, 2012 be approved as printed.” (UNANIMOUSLY CARRIED)**

### **F. Comments from the Public and Staff Group Representatives – None.**

### **G. Reports**

2. Motion re Review of Board Policies

**MOVED BY Trustee Johner:**

**“That the Board undertake a full review of all its policies and update them using a standard framework.”**

MINUTE BOOK

**MOVED BY Trustee Johner:**

**“That the motion be amended to read: That the Board undertake a full review of all its policies and update them using a standard framework *for process, content development, structure and format.*”**

**The Board Chair called the question on the Amendment.**

**IN FAVOUR: Trustees Cleary, Colburn, Hoffman, Johner, MacKenzie, Ripley, Shipka and Spencer**

**OPPOSED: Trustee Janz**

**The Amendment was CARRIED.**

**MOVED BY Trustee MacKenzie:**

**“That the motion be amended to read as follows: That the Board undertake a full review of all its policies and update them using a standard framework for process, content development, structure and format. *That the review process and standard framework be developed by the Policy Review Committee and recommended to the Board for approval.*”**

**IN FAVOUR: Trustees Colburn, Hoffman, Janz, Johner, MacKenzie, Shipka and Spencer**

**OPPOSED: Trustees Cleary and Ripley**

**The Amendment was CARRIED.**

MINUTE BOOK

**MOVED BY Trustee Shipka:**

**“That the policy review project be completed within seven years as policies are reviewed.”**

Trustee Hoffman challenged the ruling of the Board Chair that the Amendment was in order.

**The Board Chair called the question on sustaining the ruling of the Chair.**

**IN FAVOUR:** Trustees Colburn, Janz, Johner, MacKenzie, Ripley, Shipka and Spencer

**OPPOSED:** Trustees Cleary and Hoffman

**The Board Chair’s ruling was sustained.**

**The Board Chair called the question on the Amendment.**

**IN FAVOUR:** Trustees Janz and Shipka

**OPPOSED:** Trustees Cleary, Colburn, Hoffman, Johner, MacKenzie, Ripley and Spencer

**The Amendment was DEFEATED.**

**MOVED BY Trustee Janz:**

**“That the motion be amended to read as follows: That the Board undertake a full review of all its policies *and regulations* and update them using a standard framework for process, content development, structure and format. That the review process and standard framework be developed by the Policy Review Committee and recommended to the Board for approval.**

Trustee Cleary left at this point in the meeting.

**IN FAVOUR:** Trustee Janz

**OPPOSED:** Trustees Colburn, Hoffman, Johner, MacKenzie, Ripley, Shipka and Spencer

**The Amendment was DEFEATED.**

**Trustee Cleary was absent for this vote.**

**MINUTE BOOK**

Trustee Cleary returned to the meeting at this point.

**The Board Chair called the question on the Recommendation as Amended.**

**IN FAVOUR: Trustees Cleary, Colburn, Hoffman, Johner, MacKenzie and Ripley**

**OPPOSED: Trustees Janz, Shipka and Spencer**

**The Motion was CARRIED.**

3. Selection of Trustee for the Policy Review Committee

Trustee Johner left at this point in the meeting.

The Board Chair called for nominations for a Trustee representative to serve on the Policy Review Committee.

Trustee Hoffman nominated Trustee Ripley.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Ripley as the third Trustee member of the Policy Review Committee along with Trustees Janz and MacKenzie.

The Board took a short break at this point.

Trustee Johner returned at this point in the meeting.

4. School Closure Moratorium Committee Recommendations

**MOVED BY Trustee MacKenzie:**

- “1. That the Board advocate for a revision to the Plant Operations & Maintenance (PO&M) funding formula that is not per pupil.**

**The Board Chair called the question.**

**The Motion was CARRIED UNANIMOUSLY.**

MINUTE BOOK

**MOVED BY Trustee MacKenzie:**

- “2. That the Board advocate for adequate, predictable and sustainable funding to address deferred maintenance and infrastructure maintenance renewal (IMR).”**

**The Board Chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

**MOVED BY Trustee MacKenzie:**

- “3. That the Board advocate for a revision to the provincial Area Capacity and Utilization (ACU) formula to more accurately reflect the school space available for educational purposes.”**

**The Board Chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

**MOVED BY Trustee MacKenzie:**

- “4. That the Board work with partners to promote schools as community hubs (i.e. space for senior drop-in, stay at home parent groups).”**

**MOVED BY Trustee Ripley:**

- “That the motion be amended to read: That the Board work with partners to define the “schools as community hubs” concept.”**

**The Board Chair called the question on the Amendment.**

**IN FAVOUR: Trustees Cleary and Ripley**

**OPPOSED: Trustees Colburn, Hoffman, Janz, Johner, MacKenzie, Shipka and Spencer**

**The Amendment was DEFEATED.**

**The Board Chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

**MINUTE BOOK**

**MOVED BY Trustee MacKenzie:**

**“5. That the Board advocate for lease terms beyond one year.”**

Trustee Spencer requested that information be provided regarding the discrepancy between the actual costs of leases and what the District charges.

**The Board Chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

Trustee Spencer left at this point for the duration of the meeting.

The board took a short break at this point.

**MOVED BY Trustee MacKenzie:**

**“6. That the Board advocate for capital funds to upgrade leased space.”**

**The Board Chair called the question.**

**IN FAVOUR: Trustees Hoffman and MacKenzie**

**OPPOSED: Trustees Cleary, Colburn, Janz, Johner, Ripley and Shipka**

**The Motion was DEFEATED.**

**MINUTE BOOK**

**MOVED BY Trustee MacKenzie:**

**“7. That the Board develop a formal process for both urban boards to meet with the City of Edmonton to address growth and development highlighting the need to limit urban sprawl.”**

**MOVED BY Trustee Janz:**

***“That the Motion be amended to read: That the Board develop a formal process for both urban boards to meet with the City of Edmonton to address growth and development highlighting the need to promote smart growth and increase densification in established communities.”***

**The Board Chair called the question on the Amendment.**

**IN FAVOUR: Trustees Cleary, Hoffman, Janz, Johner, Ripley and Shipka**

**OPPOSED: Trustees Colburn and MacKenzie**

**The Amendment was CARRIED.**

**The Board Chair called the question on the Recommendation as amended.**

**IN FAVOUR: Trustees Cleary, Colburn, Hoffman, Janz, Johner, Ripley and Shipka**

**OPPOSED: Trustee MacKenzie**

**The Motion was CARRIED.**



**MINUTE BOOK**

**MOVED BY Trustee MacKenzie:**

- “8. That the Board initiate at least three joint discussions a year between the Board of Trustees, the City of Edmonton and the provincial government to discuss joint planning.”**

**The Board Chair called the question.**

**IN FAVOUR: Trustees Colburn, Hoffman, Janz, Johner and MacKenzie**

**OPPOSED: Trustees Cleary, Ripley and Shipka**

**The Motion was CARRIED.**

**MOVED BY Trustee MacKenzie:**

- “9. That the Board advocate for family-friendly housing in mature neighbourhoods through new development or by providing housing for seniors so as to “free up” housing for families with children.”**

**The Board Chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

**MOVED BY Trustee MacKenzie:**

- “10. That the Board encourage and support government incentives for retro-fitting older homes to make them more attractive to younger families.”**

**The Board Chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

MINUTE BOOK

**MOVED BY Trustee MacKenzie:**

**“11. That the Board encourage and support progressive taxation policies to attract young families to mature neighbourhoods.”**

**The Board Chair called the question.**

**IN FAVOUR: Trustees Colburn, Johner, MacKenzie and Shipka**

**OPPOSED: Trustees Cleary, Hoffman, Janz and Ripley**

**The Motion was DEFEATED.**

**MOVED BY Trustee MacKenzie:**

**“12. That the Board give first priority in the Three-Year Capital Plan to modernization of existing school buildings.”**

**MOVED BY Trustee Janz:**

**“That the motion be amended to read: *That the Board support the modernization of existing school buildings in the Three-Year Capital Plan.*”**

**The Board Chair called the question on the Amendment.**

**IN FAVOUR: Trustees Cleary, Janz, Johner and Ripley**

**OPPOSED: Trustees Colburn, Hoffman, MacKenzie and Shipka**

**The Amendment was DEFEATED.**

Trustee Cleary left at this point for the duration of the meeting.

**MOVED BY Trustee Hoffman:**

**“That recommendations #12 and 13 be deferred to the next board meeting.”**

**The Board Chair called the question on the Deferral Motion.**

**IN FAVOUR: Trustees Hoffman, Johner, Ripley and Shipka**

**OPPOSED: Trustees Colburn, Janz and MacKenzie**

**The Deferral Motion was CARRIED.**

**MINUTE BOOK**

5. Instructional Fees  
(Response to Trustee Request #132)
6. Financial Literacy Training  
(Response to Trustee Request #138)
7. Qualitative Data  
(Response to Trustee Request #142)
8. Student Learning Services Reorganization Update  
(Response to Trustee Request #143)
9. District Award – Social Studies and Language Arts  
(Response to Trustee Request #152)

**MOVED BY Trustee Hoffman:**

**“That the following reports be received for information:**

- **Instructional Fees (Response to Trustee Request #132)**
- **Financial Literacy Training (Response to Trustee Request #138)**
- **Qualitative Data (Response to Trustee Request #142)**
- **Student Learning Services Reorganization Update (Response to Trustee Request #143)**
- **District Award – Social Studies and Language Arts (Response to Trustee Request #152”**

**MOVED BY Trustee MacKenzie:**

**“That reports 5 to 9 be deferred to the next meeting.”**

**IN FAVOUR: Trustees Colburn, Hoffman, Janz, Johner, MacKenzie and Shipka**

**OPPOSED: Trustee Ripley**

**The Deferral Motion was CARRIED.**

## MINUTE BOOK

### **H. Other Committee, Board Representative and Trustee Reports**

Trustee Ripley, the Board's representative on the Edmonton Public Schools Foundation Board of Governors, did not have anything to report at this time.

Trustee Colburn, the Board's representative on the Alberta School Boards Association (ASBA) Board of Directors, reported that the next Board of Directors meeting is scheduled for February 17, 2012.

Trustee Hoffman, the Board's alternate representative on ASBA Zone 23, reported on the meeting that was held on Friday, January 27, 2012. Some of the highlights from the meeting include:

- Holding a meeting at the Centre for Education on February 17, 2012, as part of the advocacy strategy, to which all Trustees within Zone 23 and all provincial MLA candidates are invited to attend and participate in round-table, café-model discussions
- An update was provided regarding the program review at the University of Alberta for undergraduate teaching instruction. Beginning this upcoming year, there will be a year one entry option for the B.Ed. program. The requirement will be an eighty percent grade 12 completion grade point average

Trustee MacKenzie, the Board's representative on the Public School Boards Council (PSBC), reported that she will be attending the PSBC this weekend. Trustee Ripley has offered to join her.

Trustee Colburn advised that he had attended the Ever Active Schools Shaping the Future Health Conference in Kananaskis last week. It was an excellent conference and provided ideas about possible workshops for the national student wellness conference scheduled this fall. There was a full-day presentation on Aboriginal school health – four representatives from Amiskwacy Academy including the school's Cultural Resource Elder Frances Whiskeyjack were an important part of the presentation. The presentation was very well attended.

**I. Comments from the Public and Staff Group Representatives – None.**

**J. Trustee and Board Requests for Information**

Trustee Hoffman requested the following: Provide a brief report outlining the “small school by necessity” funding formula as defined by the province. Include a list of the 76 small schools as defined by the formula with the 33 schools the provincial definition defines as “small school by necessity” highlighted.

## MINUTE BOOK

Trustee Cleary provided a written request for the following which was read out by Trustee Ripley: Provide a copy of the report distributed by the Joint Use Agreement (JUA) Ombudsman to Facilities Management Committee (FMC) partners and stakeholders with a brief synopsis of the district's main accomplishments, challenges and relevant statistical information on the use of schools and school-site status changes. Also provide details of the Summer Access pilot project specifically around the hourly rate for custodial costs and whether this expense is creating any access barriers for some community users.

Trustee Ripley requested the following, as a follow-up to the September 27, 2011 report on Student Accommodation Plans for Newer Subdivisions (Trustee Request #104):

- Provide an update on which plan the Administration has selected to address the student growth enrollment pressures at Esther Starkman and Johnny Bright Schools for the 2012-13 school year and beyond.
- What is expected enrollment at the schools this September?
- Are there more than three kindergartens expected, and if so, how will these extra classrooms of children work their way through the school from K – 9?
- Will the additional modulars ordered through last year's Capital Plan meet the needs?
- In addition, explain why these new schools are facing this over capacity situation so soon after opening.

Trustee Colburn requested the following: Provide a feasibility report on the district implementing financial literacy education in our schools using the recommendations identified from the Ontario Government's Working Group on Financial Literacy as a model.

Trustee Colburn requested the following: Provide information on any federal and provincial funding the district receives for ELL resources and staff supports and what opportunities might exist for further government funding in this area.

Trustee Janz requested the following information: Why do we rent spaces outside of district properties when we have excess space?

**MINUTE BOOK**

**K. Notices of Motion**

Trustee Janz served notice of the following motion:

*That the Board approve and implement the following proposed recommendations:*

1. *Assess existing infrastructure for the potential to right-size schools.*
2. *Explore shared staffing models to support small schools.*
3. *With support from Alberta Education, collaborate with Edmonton Catholic Schools and explore the opportunities to have joint operations inside of shared facilities.*
4. *Work with the City of Edmonton to identify schools to support in areas under revitalization by the City to give predictability to communities.*

**L. Next Board Meeting Date: Tuesday, February 14, 2012 at 2:00 p.m.**

**M. Adjournment (6:40 p.m.)**

**The Board Chair adjourned the meeting.**

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Board Secretary