



AGENDA

Edmonton School District No. 7
One Kingsway
Edmonton, Alberta

McCauley Chambers
Tuesday, February 5, 2013
2:00 p.m.

Board Meeting #13

- A. O Canada 🇨🇦
- B. Roll Call
- C. Communications from the Board Chair
- D. Communications from the Superintendent of Schools
- E. Minutes
 - 1. DRAFT – Board Meeting #12 – January 22, 2013
- F. Comments from the Public and Staff Group Representatives
- G. Reports
 - 2. Appointment of Returning Officer
(Recommendation)
 - 3. Dual Credit Pilot Project
(Information - Response to Request for Information #244)
 - 4. Bereavement
(Information with Introduction)
- H. Other Committee, Board Representative and Trustee Reports
- I. Comments from the Public and Staff Group Representatives
– 5:00 p.m. (*NOTE: Pre-registration is required for this item.*)
- J. Trustee and Board Requests for Information
- K. Notices of Motion
- L. Meeting Dates
- M. Adjournment

**BOARD OF
TRUSTEES**

Sarah Hoffman
Board Chair

Michael Janz
Board Vice-Chair

Heather MacKenzie
Caucus Chair

David Colburn
Leslie Cleary
Cheryl Johner
Catherine Ripley
Ken Shipka
Christopher Spencer

MINUTE BOOK

Board Meeting #12

Minutes of the Board Meeting of the Trustees of the Edmonton School District No. 7 of the Province of Alberta held in McCauley Chambers in the Centre for Education on Tuesday, January 22, 2013 at 2:00 p.m.

Present:

Trustees

Leslie Cleary
David Colburn
Sarah Hoffman

Michael Janz
Cheryl Johner
Heather MacKenzie

Catherine Ripley
Ken Shipka

Officials

Edgar Schmidt
Bruce Coggles
David Fraser

Mark Liguori
Ron MacNeil
Roberta Malysh

Jamie Pallett
Tanni Parker
Tash Taylor

Board Chair: Sarah Hoffman

Recording Secretary: Heather Lightfoot

A. O Canada 

B. **Roll Call:** (2:00 p.m.)

The Superintendent advised that Trustee Spencer was absent. All other Trustees were present.

C. **Communications from the Board Chair**

The Board Chair noted the advertisement the District placed in the January 16th editions of the Edmonton Journal and Edmonton Sun for Maintenance Workers' Appreciation Day acknowledging and thanking district members of CUPE Local 784 for their ongoing contributions to creating safe, comfortable and healthy environments in which students and staff can learn and work.

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The Board Chair advised that there will be a teleconference with Minister of Education Minister Jeff Johnson with parent representatives on school councils from across the province this evening between 7:00 p.m. and 9:00 p.m. School councils, including a number from the District, have preregistered to participate.

D. Communications from the Superintendent of Schools

The Superintendent advised that the District has launched its Open House promotion, which provides parents with online tools to prepare for and search for schools. Whether families are new to Edmonton, or parents are looking for the next transition at junior high or high school, information to help them is readily available. School staff are looking forward to welcoming families and sharing information about their great schools with them.

E. Minutes

1. Board Meeting #10 – January 8, 2013

MOVED BY Trustee Janz:

“That the minutes of Board Meeting #10 held January 8, 2013 be approved as printed.” (UNANIMOUSLY CARRIED)

2. Board Meeting #11 – January 15, 2013

The Superintendent referred to page three of the minutes regarding report three *Student Health* and noted the report had indicated Board Policy GBE.BP – Health and Wellness of Staff and Students would be reviewed June 2014; however, the policy is scheduled for review by the Policy Review Committee this year.

MOVED BY Trustee Janz:

“That the minutes of Board Meeting #11 held January 15, 2013 be approved as printed.” (UNANIMOUSLY CARRIED)

F. Comments from the Public and Staff Group Representatives – None.

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G. Reports

3. Report #5 of the Caucus Committee (From the Meeting Held January 15, 2013)

MOVED BY Trustee MacKenzie:

- “1. That Report #5 of the Caucus Committee from the meeting held January 15, 2013 be received and considered.” (UNANIMOUSLY CARRIED)**

MOVED BY Trustee MacKenzie:

- “2. That the use of up to \$3,162,353.00 of Capital Reserve funds to relocate eight portable classrooms and to purchase six Modus modular classrooms for A. Blair McPherson, Dr. Donald Massey and Michael Strembitsky schools, be approved.”**

The Board Chair called the question.

IN FAVOUR: Trustees Cleary, Hoffman, Janz, Johner, Ripley and Shipka

OPPOSED: Trustees Colburn and MacKenzie

The Motion was CARRIED.

4. Motion re Review of Board Policy GBE.BP – Health and Wellness of Staff and Students

Trustee Cleary withdrew the motion.

5. Trustee Electoral Boundaries

MOVED BY Trustee Janz:

- “That the Board make an exception to its current Trustee Electoral Ward Design Criteria to retain the current ward boundaries for the upcoming municipal election.”**

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MOVED BY Trustee Ripley:

*“That the motion be amended to read: ~~That the Board make an exception to its current Trustee Electoral Ward Design Criteria to retain the current ward boundaries~~ **change the ward boundaries as outlined in Option A presented in Attachment II of the Feedback Report presented on January 15, 2013 for the upcoming municipal election.**”*

The Board Chair called the question on the Amendment.

IN FAVOUR: Trustees Ripley and Shipka

OPPOSED: Trustees Cleary, Colburn, Hoffman, Janz, Johner, MacKenzie

The Amendment was DEFEATED.

MOVED BY Trustee MacKenzie:

“That the motion be amended to read: ~~That the Board amend its current Trustee electoral Ward design criteria by increasing the population criteria from +/- 15 % to +/-25%.~~”

The Board Chair called the question on the Amendment.

IN FAVOUR: Trustees Cleary, Colburn, Hoffman, Janz, Johner, MacKenzie, and Shipka

OPPOSED: Trustee Ripley

The Amendment was CARRIED.

The Board Chair called the question on the Motion as Amended.

IN FAVOUR: Trustees Cleary, Colburn, Hoffman, Janz, Johner, MacKenzie, and Shipka

OPPOSED: Trustee Ripley

The Motion was CARRIED.

There was a break at this point in the meeting

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6. Trustee Meetings with Principals
(Response to Request for Information #240)

MOVED BY Trustee Colburn:

**“That the report titled ‘Trustee Meetings with Principals – Response to Request for Information #240’ be received for information.”
(UNANIMOUSLY CARRIED)**

H. Other Committee, Board Representative and Trustee Reports

Trustee Cleary, the Board’s representative on the Edmonton Public Schools Foundation Board of Governors, encouraged people to contact Sandra Woitas or Alva Shewchuk at the Foundation Office to donate pennies for the penny sculptures fundraiser.

Trustee Colburn, the Board’s representative on the Alberta School Boards Association (ASBA) Board of Directors, reported on the strategic planning retreat held last week. No new priorities were added; however, there were significant changes made to existing priorities. The ASBA administration will incorporate the changes as well as outline strategies for implementing the plan and this will be brought to the Board of Directors in March or April for final approval after which it will be available on the ASBA website. The Board of Directors adopted 2013-2014 budget assumptions which will guide ASBA staff as they develop the Association’s draft 2013-2014 budget. He also noted the ASBA will host free information sessions across the province for potential trustee candidates for the 2013 Election. The session in Edmonton will be held Friday, April 26, 2013 at 7:00 p.m. at the Royal Glenora Club.

Trustee Johner, the Board’s representative on ASBA Zone 23, reported the next meeting will be held on Friday, January 25, 2013. There will be an Advocacy Committee meeting held in advance of the meeting, at which time, a chair of the committee will be chosen as well as the advocacy topic.

Trustee Cleary, the Board’s representative on the Capital Region Services to Children Linkages Committee, did not have a report at this time.

Trustee Cleary noted the pARTners display last week at the Art Gallery of Alberta which showcased student artwork from J. Percy Page, Queen Elizabeth, Ellerslie Campus, Florence Hallock and Michael Strembitsky schools. The pARTners project, a collaborative sketchbook exchange with the goal of building relationships and community began in September 2012. The project was kick started in the five district schools by Edmonton First Nation Artist, Heather Shillinglaw. She congratulated all of the student

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artists for their amazing art work as well as Ms Shillinglaw and project sponsors Canadian Heritage and the 21st Century Youth Creativity Challenge. She also commended EPSB Art Consultant Mary Ann Dobson for her efforts.

Trustee Cleary reported on a lunch session last week at Edith Rogers School, where as a follow up to We-Day, students reported on the following actions they have taken as a result of attending We-Day last October:

- Mini-We Day Conference – students hosted a mini We-Day Conference with two guest speakers, Timothy Sesink, who spoke about his work with his church in building water purifications systems in Cambodia, and Somkhuun Thongdee, who spoke about his family fleeing Cambodia, his experiences as a refugee and immigrating to Canada.
- The Global Project – students are raising money to build water purification systems to provide clean drinking water in Cambodia. The cost is approximately \$100 per system. The students are working with Mr. Sesink. Money is being raised for the project through the following school initiatives:
 - Friday Hat Day - students contributing a \$1 or more can wear their hat or hood for the day
 - Penny Drive – students are trying to fill water containers as many times as possible with pennies, other coins or paper money
 - Bake Sale – students will be making baked goods to sell to staff and students

Trustee Cleary commended Edith Rogers students, Principal Camille Loken and teacher David Hunt for bringing their We-Day experiences to life.

Trustee Ripley, Chair Policy Review Committee, advised that the Board is hosting a teleconference on the revised student assessment, achievement and growth policy on Tuesday, January 29, 2013 from 7:00 p.m. to 9:00 p.m. Members of the public are invited to participate in the teleconference and can register for it by visiting the district website. In addition, the Policy Review Committee will review the draft of the planning principles policy this Thursday. The intention is to bring the draft policy to public board in February.

Trustee Hoffman reported the Metro School Boards Chairs meeting that have been taking place. Trustee Janz attended the meeting prior to the Winter recess on her behalf. The Minister of Education was in attendance at that meeting. The next meeting Metro School Boards Chairs' meeting is scheduled for February 14, 2013 via video conference to keep moving on some of the items the four boards agreed were priority areas this year.

J. Trustee and Board Requests for Information - None

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K. Notices of Motion - None

L. Next Board Meeting Date: Tuesday, February 5, 2013 at 2:00 p.m.

The meeting recessed at 4:00 p.m. and reconvened at 5:00 p.m.

Trustee Spencer was absent.

I. Comments from the Public and Staff Group Representatives – 5:00 p.m.

Ms Patty Tachynski asked questions regarding high school Credit Enrollment Units (CEUs) as well as the District's account practices. *(The Board Chair, following the meeting, requested Ms Tachynski provide a written copy of her questions.)*

M. Adjournment (5:05 p.m.)

The Board Chair adjourned the meeting.

Sarah Hoffman, Board Chair

Roberta Malysh, Secretary-Treasurer

DATE: February 5, 2013

TO: Board of Trustees

FROM: Edgar Schmidt, Superintendent of Schools

SUBJECT: Appointment of Returning Officer

ORIGINATOR: Tash Taylor, Director Executive and Board Relations

RESOURCE STAFF: Heather Lightfoot

REFERENCE: [Local Authorities Election Act](#)

ISSUE

Prior to every municipal election, the Board is asked to formalize the appointment of the Returning Officer.

RECOMMENDATION

That the Board approve the appointment of the City of Edmonton's Returning Officer as the Returning Officer for the purposes of the 2013 school board election for Edmonton School District No. 7 as per Section 13(1) of the *Local Authorities Election Act*.

BACKGROUND

The City of Edmonton has effectively conducted the school board elections for both the Edmonton Public School Board (EPSB) and Edmonton Catholic School Board in conjunction with the last eight municipal elections.

RELATED FACTS

- Under Section (2) of the *Local Authorities Election Act*, an elected authority may hold an election separately or in conjunction with another elected authority in the same area.
- The City is fully equipped to effectively manage all aspects of the municipal election to be in compliance with the extensive requirements under the *Local Authorities Election Act*. This would be a near impossible task for the District to undertake independently as the District does not have near sufficient resources to effectively assume a project of this magnitude.
- In a cost-sharing agreement with the City, EPSB's share for election services will be approximately one million dollars, or 29% of the total municipal election costs in Edmonton.
- The City bears the greatest economic load for the election paying over 60% of the total costs.

- The City will manage all aspects of the election in compliance with the *Local Authorities Election Act*, including the recruitment of volunteers and staff, and the coordination of Nomination Day requirements.

- The City ensures the returning officer shall as per Section 14(1) of the *Local Authorities Election Act*:
 - appoint a presiding deputy, deputies, constables and other persons as required;
 - establish voting stations;
 - designate at least two deputies to work at each voting station, one of whom shall be designated as the presiding deputy, who is to be in charge of the voting station;
 - provide for the supply and delivery of ballots, ballot boxes, instructions to electors and other necessary supplies to all voting stations;
 - give notice of nominations;
 - receive nominations;
 - declare acclamations;
 - give notice of elections;
 - do all things necessary for the conduct of an election.

NEXT STEPS

Upon approval of the recommendation, the City of Edmonton's Returning Officer will act as the Returning Officer for the 2013 school board election for Edmonton School District No. 7.

ATTACHMENTS – N/A

DATE: February 5, 2013
TO: Board of Trustees
FROM: Edgar Schmidt, Superintendent of Schools
SUBJECT: Dual Credit Pilot Project (Response to Request for Information #244)
ORIGINATOR: Tanni Parker, Assistant Superintendent Student Learning Services
RESOURCE STAFF: N/A
REFERENCE: January 8, 2013 Board Meeting (Trustee Cleary)

ISSUE

The following information was requested: With a view to have engaged, ethical and entrepreneurial thinkers in an increasingly interdependent world and as a District tasked with providing the best 21st century learning opportunities for all students, provide a report on the Dual Credit Pilot Project sponsored by Alberta Education, Olds Community Learning Centre, and the Curriculum Technology Studies Program of Studies indicating how both support Career Pathways for High School Students. Reference: Canada Education (<http://www.cea-ace.ca/education-canada>).

BACKGROUND

- In January 2012, then Minister of Education Lukaszuk released a 10 point plan for education.
- The second point in the plan was “Creating more opportunities for students to earn credits in high school and post-secondary at the same time will help them be successful in their chosen career. A provincial dual credit strategy will be developed to help school boards develop stronger programs.”
- A high school student who is involved in dual credit is taking either a high school or a post-secondary course that results in both high school credits and post-secondary credits being earned. Students are enrolled in both the high school and the post-secondary institution at the same time.
- The dual credit strategy supports Career Pathways for High School Students by allowing students to have experience in a potential career prior to committing to the choice in post-secondary. As well, the dual credit strategy creates efficiency in that students are achieving both high school and post-secondary credits being earned.

CURRENT SITUATION

- Edmonton Public Schools provides many Career and Technology Studies (CTS) courses that are recognized by post-secondary or external credentials. The Skill Centre (at Harry Ainlay for Culinary Arts, J. Percy Page for Engineering Tech, and Ross Sheppard for Foundations of Health Sciences) was piloted with high school coursework leading to preferred admission to Northern Alberta Institute of Technology (NAIT). Culinary Arts students had the additional opportunity to be recognized by the Apprenticeship and Industry Training (AIT) with exam Cook First Period Apprenticeship. As with The Skill Centre and

all district high schools, the opportunity exists to complete first-aid coursework and receive an external credential.

- In addition to The Skill Centre programming, open to all high school students, many high schools offer dual credit such as the following:
 - 3400 level CTS courses taught by a teacher, who is a journeyman, results in recognition by AIT through articulation agreements developed by Alberta Education (e.g., Cosmetology courses results in Hairstylist First and Second Period).
 - Registered Apprenticeship Program (RAP) recognizes apprenticeship hours completed by students for high school credits, typically off campus (available in over 50 trades and occupation areas).
 - Recognition of learning in CTS for an external credential (e.g., Sports Medicine learning for Sport Taping and Strapping credential, Computer Repairs learning for preparation of Computer Technology Industry Association (CompTIA) A+ certification – which is used by post-secondary for Prior Learning Assessment (PLA), or Computer Science learning for post-secondary entrance requirement as a “science”).
 - Locally Developed Courses are also used to permit dual credit programming (e.g., Fitness Leader for Alberta Fitness Leadership Certification Association (AFLCA) certification, Theory of Knowledge 25-35 for International Baccalaureate Diploma, Statistics 35 for Advanced Placement preparation.).
- Education, Enterprise and Advanced Education, and Human Services are considering the expansion and enhancement of dual credit opportunities in Alberta as a result of the Dual Credit pilot including Olds College and Chinook's Edge School Division, as well as those dual credit opportunities offered around the province that were not part of the pilot, through a Provincial Dual Credit Strategy.
- The Strategy has been drafted and is making its way through government decision-making processes.
- The Ministry does not have data on the number of credits that were awarded to students who participated in the dual credit opportunities; however, the final report indicates that 155 students participated in the dual credit opportunities over the three years of the pilot.
- While the Dual Credit pilot is now complete, dual credit opportunities continue to be provided to students throughout the province.

KEY POINTS

N/A

ATTACHMENTS & APPENDICES

N/A

TP:ja

DATE: February 5, 2013
TO: Board of Trustees
FROM: Edgar Schmidt, Superintendent of Schools
SUBJECT: Bereavement
ORIGINATOR: David Fraser, Executive Director, Corporate Services
RESOURCE STAFF: Cheryl Singer
REFERENCE: [GM.BP – Acknowledgement of Deaths and Bereavements](#)
[GM.AR – Deaths and Bereavements](#)

ISSUE

To acknowledge the death of a current staff member.

BACKGROUND

Mr. Robert McMenammon passed away January 14, 2013, at the age of 61 years.

Mr. McMenammon began his career with Edmonton Public Schools in 2006 and taught at McKernan and Londonderry Schools. He is survived by his siblings Michael, Christine, Paul, Ann, Kevin and Janet.

CURRENT SITUATION

A donation in memory of Mr. McMenammon has been made to the Alberta Lung Association.

KEY POINTS

N/A

ATTACHMENTS & APPENDICES

N/A

DF:cls

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Board Meeting #13

Minutes of the Board Meeting of the Trustees of the Edmonton School District No. 7 of the Province of Alberta held in McCauley Chambers in the Centre for Education on Tuesday, February 5, 2013 at 2:00 p.m.

Present:

Trustees

Leslie Cleary
Sarah Hoffman

Michael Janz
Cheryl Johner
Heather MacKenzie

Catherine Ripley
Ken Shipka

Officials

Edgar Schmidt
Bruce Coggles

Mark Liguori
Ron MacNeil

Jamie Pallett
Tanni Parker
Tash Taylor

Board Chair: Sarah Hoffman

Recording Secretary: Manon Fraser

A. O Canada 

Staff Group Representatives

CUPE Local 474 – Felix De Los Santos, President

B. **Roll Call:** (2:00 p.m.)

The Superintendent advised that Trustees Colburn and Spencer were absent. All other Trustees were present.

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C. Communications from the Board Chair

The Board Chair advised that the Board is considering revising its practices with respect to the *Comments from the Public and Staff Group Representatives* sections of the board meeting agenda but will try the changes over the next few board meetings prior to making a final decision. The changes, beginning with the February 12, 2013 board meeting, are as follows:

- Those wanting to speak under *Comments from the Public and Staff Group Representatives* at the beginning of a board meeting will be required to register with the Board Office no later than noon the day of the board meeting.
- An opportunity to speak under *Comments from the Public and Staff Group Representatives* at 5:00 p.m. will be provided once per month at the last board meeting of the month -- those wanting to speak at that time will be required to register with the Board Office no later than noon the day of the board meeting.
- There will be no change for individuals wishing to speak to specific reports on a board agenda; they will continue to be required to register with the Board Office no later than noon the day of the board meeting.

The Board Chair also noted a change to the *Other Committee, Board Representative and Trustee Reports* section. She will now ask if Trustees have any reports rather than calling on each Board representative separately -- Trustees will need to signal via the queue if they wish to speak under this item.

The Board Chair noted the proposed revised policy on Student Assessment, Achievement and Growth received first consideration by the Board on December 11, 2012 and was posted as an on-line survey from December 17th to January 31st. The survey had 1,676 respondents. In addition, the Board hosted a teleconference on Tuesday, January 29th to hear feedback and answer questions on the revised policy. She thanked Trustees who participated in the teleconference and all those who participated in the on-line survey and teleconference for their input. Letters and e-mails have also been received regarding the policy and she asked Trustees who may have personally received this kind correspondence to provide the information to Policy Review Committee Chair Trustee Ripley immediately so it can be included with the rest of the information that has been received. The input from the survey and teleconference will be reviewed and considered by the Policy Review Committee prior to the Committee bringing forward the policy to a future board meeting for second consideration. The date when the policy will next be brought to Board has not been determined at this time.

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D. Communications from the Superintendent of Schools

The Superintendent advised that, last week, the Institute for Innovation in Second Language Education (IISLE) announced that nineteen district teachers in French Immersion and French as a Second Language Programs became certified examiners for the internationally-recognized DELF exams. The exams, certified by the French Ministry of Education, give students international acknowledgement and recognition of their level of expertise in French proficiency.

E. Minutes

1. Board Meeting #12 – January 22, 2013

MOVED BY Trustee Janz:

“That the minutes of Board Meeting #12 held January 22, 2013 be approved as printed.” (UNANIMOUSLY CARRIED)

F. Comments from the Public and Staff Group Representatives – None.

G. Reports

2. Appointment of Returning Officer

MOVED BY Trustee Janz:

“That the Board approve the appointment of the City of Edmonton’s Returning Officer as the Returning Officer for the purposes of the 2013 school board election for Edmonton School District No. 7 as per Section 13(1) of the *Local Authorities Election Act*.” (UNANIMOUSLY CARRIED)

3. Dual Credit Pilot Project
(Response to Request for Information #244)

MOVED BY Trustee Cleary:

“That the report titled ‘Dual Credit Pilot Project (Response to Request for Information #244) be received for information.’ (UNANIMOUSLY CARRIED)

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4. Bereavement

Vice-Chair Janz reported on the passing of Mr. Robert McMenamon.

MOVED BY Trustee Janz:

“That the report be received with regret and the actions of the Administration in this regard be confirmed.” (UNANIMOUSLY CARRIED)

H. Other Committee, Board Representative and Trustee Reports

Trustee Johner, the Board’s representative on ASBA Zone 23, advised that, at the ASBA general meeting held on Friday, January 25, 2013, the Advocacy Committee met and she was selected as Chair of the Advocacy Committee. The key topic of the Advocacy Committee’s work for this year, as selected by the Zone 23 membership, will be *The Nuts and Bolts of Delivering Excellent Education*. She also reported the Committee is working on the MLA advocacy event being planned for next month (tentative date March 21, 2013).

The Board Chair noted Tash Taylor, Director Executive and Board Relations, will be leaving to take the position in the district as Director Strategic Services. She presented Ms Taylor with a token of appreciation from the Board in recognition of her efforts over the last two and one-half years.

I. Comments from the Public and Staff Group Representatives – 5:00 p.m.

There were no pre-registered speakers.

J. Trustee and Board Requests for Information

Trustee Cleary requested that a brief report and overview be provided of the District’s involvement with the Restorative Justice Program including the following information:

- Outline the partners involved
- Highlight the general concept, principles and practices including process involved
- Describe the community approach and how widely it is used within district schools to address crime and conflict involving youth
- Provide information about the pilot project known as the "Southeast Project Partnership" which includes the Edmonton Police Service, Alberta Justice and Solicitor General, and the Safe Communities Innovation Fund

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Trustee Janz requested that information be provided on the steps and process required to develop a guideline for Trustee campaign disclosures mirroring provincial legislation and requirements of City Council candidates.

K. Notices of Motion

Trustee Hoffman served notice of the following motion:

That Edmonton Public Schools carry out a feasibility study in conjunction with Edmonton Catholic Schools on a joint transportation plan that would improve efficiency, reduce ride times and reduce costs for both districts. This study should be completed by January 31, 2014.

L. Next Board Meeting Date: Tuesday, February 12, 2013 at 2:00 p.m.

M. Adjournment (2:25 p.m.)

The Board Chair adjourned the meeting.

Sarah Hoffman, Board Chair

Roberta Malysh, Secretary-Treasurer