

EDMONTON PUBLIC SCHOOLS

April 27, 2010

TO: Board of Trustees

FROM: Trustee G. Rice, Conference Committee Chair

SUBJECT: Report #11 of the Conference Committee (From the Meetings Held April 6 and 20, 2010)

RECOMMENDATION

1. That Report #11 of the Conference Committee from the meetings held April 6 and 20, 2010 be received and considered.

Confirmation of Principal Designations

2. That the following principal designations to the District, effective September 1, 2010, be confirmed:

Tanja Caley	Andrew Lummis
Sharon Clark	Jody Lundell
Darlene Eerkes	Cameron Mah
Sanaa El-Hassany	Tanis Marshall
Sandra Erickson	Sandra Mason
Les Hansen	Duncan McColl
David Jackson	Rick Pease
Errol Johnson	Chad Sheppard
Trish Kolotyluk	Carolyn Skinner
Kerry-Anne Kope	Darrell Sushynski

Central Administrative Appointment

3. That the appointment of Sultan Ibrahim to the position of Acting Assistant Superintendent – Treasurer, effective April 26, 2010, be confirmed.

Appointment of the Principal Banker

4. That, subject to the satisfactory completion of a banking agreement, the appointment of the Bank of Nova Scotia as the principal banker for Edmonton School District No. 7 for the five-year term commencing September 1, 2010 be approved.

Issues for the ASBA 2010 Policy Process

5. That the following items for submission to the ASBA be confirmed:
 - a) Directive for Action: That, in support of the Minister's strategic priority of *building healthy minds and bodies*, the ASBA create a school health policy, which can be supported by the membership, that speaks to the importance of creating active, healthy students and identify in that policy the principal ingredients of health, namely mental health, nutritional and physical well being.
 - b) That current policy/directive for action Curriculum Content-Applied Math be rescinded.
 - c) That current policy/directive for action *School Act* Amendment to Provide for Electronic Board Meeting Attendance be rescinded.

* * * * *

Background – Recommendation 2

In accordance with Board Policy GB.BP - Authority for Personnel Decisions (APPENDIX I) and Administrative Regulation GBA.AR – Designation, Appointment and Assignment to Leadership Positions (APPENDIX II), principals are designated by the Board of Trustees for a two-year term prior to designation by the Board of Trustees for an indefinite term and are assigned by the Superintendent of Schools. These are principals who have successfully completed their two-year probationary term and their principal designation has been confirmed.

Background – Recommendation 3

Due to the retirement of the current Assistant Superintendent – Treasurer, Mr. Ibrahim will be temporarily reassigned to the position of Acting Assistant Superintendent – Treasurer until June 30, 2010 or until the vacant position is filled.

Background – Recommendation 4

In accordance with Board Policy DG.BP – Appointment of Principal Banker (Appendix III), financial institutions were given the opportunity to submit proposals to serve as the district's principal banker for a five year term commencing with the 2010-2011 school year.

The proposals were reviewed by an administrative review committee. The proposals were first rated on the financial institutions' ability to meet the District's basic banking requirements. The institutions were then rated on the cost of the services to be provided to the district, financial stability of the institution, strength of the branch and personnel assigned to the District's accounts, interest rates on the district's accounts and the fee to be charged for stamping the District's bankers' acceptances.

Of the banks that were able to meet the District's basic banking requirements, the Bank of Nova Scotia, in their proposal, offers the District the lowest cost for banking services while meeting the District's banking requirements. The bank has been the District's banker for the past twenty-five years and has provided the District with excellent service during this period of time. The basic terms offered by the Bank of Nova Scotia have remained the same as those in the previous agreement except for a small increase in the stamping fee for issuing banker's acceptances.

Background – Recommendation 5

The ASBA requested the Board to review existing ASBA policy and submit suggested policy issues for consideration at the ASBA Fall General meeting. One suggested directive for action related to creation of a school health policy was submitted by Trustee Colburn (background material is submitted as APPENDIX IV). Two current ASBA policy/directives for action were identified as having already been addressed or no longer relevant and are recommended for rescission.

With respect to the recommendation to delete current policy/directive for action Curriculum Content – Applied Math, Transitions 101 no longer appears to be offered by post secondary institutions and there will be a new Math program phased in to replace Pure Math and Applied Math by June 2013. These policy/directive statements are therefore no longer required.

With respect to the recommendation to delete current policy/directive for action *School Act* Amendment to Provide for Electronic Board Meeting Attendance, on November 26, 2009, the *Miscellaneous Statutes Amendment Act, 2009* received royal assent. Section 7 of this *Act* amends Section 71 of the *School Act*, enabling trustees to participate in meetings via video or teleconference. This directive for action is therefore no longer required.

AS:mmf

- APPENDIX I - Board Policy GB.BP – Authority for Personnel Decisions
- APPENDIX II - Board Policy JAB.BP – Formal Delegations, Presentations and Comments to Board
- APPENDIX III - Board Policy DG.BP – Appointment of Principal Banker
- APPENDIX IV - Background Material Supporting School Health Policy Directive for Action for the ASBA

Edmonton Public Schools Board Policies and Regulations

CODE: GB.BP	EFFECTIVE DATE: 27-01-2009
TOPIC: Authority for Personnel Decisions	ISSUE DATE: 29-01-2009
	REVIEW DATE: 01-2014

- A. Under the Board's general delegation of authority to the Superintendent of Schools, which includes the power to sub-delegate to members of the Administration, and subject to section B of the policy, the Superintendent of Schools will establish, approve and review annually, a document which outlines the authority to employ, appoint, determine grid placement, suspend, demote, terminate employment, terminate designation, accept resignations and retirements and approve leaves of absences for all district staff.
- B. The Board retains the authority for the designation of principals to the district, the confirmation of principals in their designation and the designation or appointment of exempt management other than supervisors and managers.

Reference(s):

[CHA.BP](#) - Board Delegation of Authority

[GBA.AR](#) - Designation, Appointment and Assignment to Leadership Positions

[GCAA.AR](#) - Teacher Contracts

Edmonton Public Schools

Board Policies and Regulations

CODE: GBA.AR	EFFECTIVE DATE: 28-09-2007
TOPIC: Designation, Appointment and Assignment to Leadership Positions	ISSUE DATE: 31-09-2007 REVIEW DATE: 09-2012

1. DEFINITIONS

- a. Designation or designated refers to a leadership position given to an individual who holds a teacher contract.
- b. Appointment or appointed refers to a leadership position given to an individual who does not hold a teacher contract.
- c. Assignment or assigned refers to the location or area of responsibility of those designated or appointed to leadership positions.

2. DESIGNATIONS

- a. Principals are designated by the Board of Trustees for a two-year term prior to designation by the Board of Trustees for an indefinite term and are assigned by the Superintendent of Schools.
- b. Assistant Principals designated by the Board of Trustees prior to 1996-1997 continue to hold the designation of Assistant Principal until the designation is terminated.
- c. Exempt management staff who hold a teacher contract and are designated as Assistant Superintendent, Managing Director, or Director are designated for a three-year term.
- d. Exempt management staff who hold a teacher contract and are designated as Supervisor are designated for a one-year term.
- e. All designations not included in 2. a., b., c., or d. above are for a one-year term.

3. APPOINTMENTS

Exempt management staff who do not hold a teacher contract are appointed for an indefinite term.

Reference(s):

[GAA.BP](#) – Human Resources Framework
[GB.BP](#) - Authority for Personnel Decisions
[School Act](#) Sections 19 and 96

Edmonton Public Schools Board Policies and Regulations

CODE: DG.BP

TOPIC: Appointment of Principal Banker

EFFECTIVE DATE: 28-10-2008

ISSUE DATE: 30-10-2008

REVIEW DATE: 10-2013

At intervals not exceeding five years, proposals shall be requested from all financial institutions for appointment as the district's principal banker.

Reference(s):

[School Act](#) Section 60(2)(k)



EDMONTON PUBLIC SCHOOLS

DIRECTIVE FOR ACTION: CREATE A SCHOOL HEALTH POLICY

That, in support of the Minister's strategic priority of *building healthy minds and bodies*, the ASBA create a school health policy, which can be supported by the membership, that speaks to the importance of creating active, healthy students and identify in that policy the principal ingredients of health, namely mental health, nutritional and physical well being.

Background

The following are the current ASBA policies and directives for action related to school health.

ASBA POLICIES ON STUDENT, STAFF AND SCHOOL HEALTH

E d u c a t i o n F i n a n c e

Integrated Services Funding The provincial government departments of Alberta Health and Wellness, Alberta Children's Services, and Alberta Education should determine and clarify in policy, for all health authorities and school divisions, which ministry is responsible for funding rehabilitation services for all children and students.

F a c i l i t i e s

ICT Infrastructure Funding The provincial government should provide the required financial support to provide the necessary infrastructure to support Information and Communications Technology. In particular, funding support is required to meet the code requirements of the new *Occupational Health and Safety Act* Regulations and Code legislation.

I n t e g r a t e d S e r v i c e s

School Support Therapists Speech language pathologists, occupational therapists, mental health therapists, and physiotherapists should be available and accessible to our school systems to support learning so that Alberta's children can receive the best possible education and advocates that the appropriate Ministers make training and accreditation of such specialties a high government priority.

S t u d e n t s

**Health and Learning
in Schools**

The Government of Alberta should establish a high profile task force on health and learning in schools, with broad participation from groups involved in health and learning and with a mandate to develop a model policy for a comprehensive approach to health and learning in schools and school systems.

Disposition of
Reports

Section 6-1 line 20

**Program Standards
for Nutritional
Programs**

The ASBA endorses the *Best Practices Program Standards* as a model for child nutrition programs in schools.

The Government of Alberta – Budget 2010 Education Business Plan 2010-2013 includes a new strategic priority of *Building healthy minds and bodies (pp.68, 69 of the Business Plan)*. The health and well-being of children and students is recognized as one of the significant opportunities and challenges in meeting their educational achievement and future success. This strategic priority is focused on supporting students, parents, educators and the community in developing safe and healthy learning environments to increase student’s coping behaviours at as early an age as possible. Adopting healthy behaviours, such as making better choices, enables students to self protect their physical and mental health. The Ministry has identified strategy 1.4 (page 70) *Develop a comprehensive approach to wellness education for students* to meet this strategic priority.