

EDMONTON PUBLIC SCHOOLS

April 13, 2011

TO: Board of Trustees

FROM: E. Schmidt, Superintendent of Schools

SUBJECT: Presentation by Alberta School Councils' Association (ASCA)

ORIGINATOR: T. Taylor, Director, Executive and Board Relations

RESOURCE

STAFF: Anne Sherwood

INFORMATION

Ms Michele Mulder, Executive Director Alberta School Councils' Association (ASCS) has requested an opportunity to make a presentation to highlight the work of the ASCS as well as to provide information regarding some of the Association's initiatives, resources and sessions (Appendix I).

Arrangements have been made for Ms Mulder to make the presentation at the April 13, 2011 board meeting at 7:30 p.m. (Appendix II).

AS:mmf

APPENDIX I - Request from Alberta School Councils' Association  
APPENDIX II - Correspondence from the Corporate Board Secretary

**From:** Michele Mulder (ASCA) [<mailto:michelem@albertaschoolcouncils.ca>]  
**Sent:** Thursday, February 10, 2011 3:30 PM  
**To:** Anne Sherwood  
**Subject:** Request to Present to the EPSB Board of Trustees

Hello Anne,

I hope all is well with you.

I would like an opportunity to address the Board of Trustees – my presentation (about 7 minutes long) would highlight the work ASCA is doing with school councils to enhance their effectiveness as an advisory body to the principal and school district, and include information on some of our initiatives, resources and sessions.

If you need more information, or a written overview of the information I would like to impart, please don't hesitate to call or email me.

The only board meeting date for which I am not available in the near future is March 8.

Regards

Michele

*Michele Mulder  
Executive Director  
Alberta School Councils' Association  
780.451.7145 (direct)*

**From:** Anne Sherwood  
**Sent:** Tuesday, March 08, 2011 11:52 AM  
**To:** 'michelem@albertaschoolcouncils.ca'  
**Cc:** Cheryl Oxford; Manon Fraser  
**Subject:** Presentation to Board of Trustees

Dear Ms Mulder:

Thank you for your e-mail of February 10, 2011 requesting an opportunity to make a presentation to the Board of Trustees to highlight the work of the ASCA as well as to provide information regarding some of your organization's initiatives, resources and sessions. Ms Oxford has advised me that she has discussed your presentation with you and, accordingly, your presentation has been scheduled for the **Wednesday April 13, 2011** board meeting at **7:30 p.m.**

The following is the link to Board Policy JAB.BP - Comments, Delegations and Presentations at Board Meetings by Public and Staff Representatives <http://www.epsb.ca/policy/jab.bp.shtml> with respect to the Board's procedures regarding presentations. You will note that you may have 10 minutes in total to make your presentation and may appoint two spokespersons.

If you have information you wish provided in advance to the Board with respect to your presentation, please submit one reproducible copy (preferably in an electronic format) to my office no later than **noon on Monday, April 4, 2011**. The information will be included with agenda material being sent to Board members on Wednesday, April 6, 2011. The agenda and related reports for the April 13, 2011 board meeting will be posted by noon on Wednesday, April 6, 2011 at the following website:  
<http://www.epsb.ca/board/agenda.shtml>

Would you please contact my secretary, Manon Fraser (429-8021) at your earliest convenience to provide the following information:

- Who will be the spokesperson(s) for the presentation – as well as their titles (if applicable)?
- Will your presentation involve a/v equipment; e.g. PowerPoint?
- Will you be providing information in advance of the board meeting?

Please call me if you have any questions.

**Anne Sherwood**  
**Corporate Board Secretary**  
**Phone: (780) 429-8020**