

EDMONTON PUBLIC SCHOOLS

April 13, 2004

TO: Board of Trustees

FROM: A. McBeath, Superintendent of Schools

SUBJECT: Second Quarterly Report: December 1, 2003 to February 29, 2004

ORIGINATOR: A. Habinski, Executive Director School and District Services

RESOURCE

STAFF: Diane Brunton, Mary-Ellen Deising, Mike Falk, Brian Fedor, Dennis Huculak, Les McElwain, Dean Power, Dorothy Sombach

INFORMATION

The purpose of the quarterly report is to provide trustees with timely monitoring information pertaining to board governance and accountability. Appendix I provides detailed information regarding results and activities in the areas of students, staff and physical assets in the district. The information compares data from the second quarter of 2003-2004 to the same period in 2002-2003.

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APPENDIX I: - Second Quarterly Report: December 1, 2003 to February 29, 2004

SECOND QUARTERLY REPORT DECEMBER 1, 2003 to FEBRUARY 29, 2004

A. STUDENTS

1. ENROLMENT

The reported district enrolment on February 29, 2004 totaled 80,942 students. This represents a net decrease of 559 students compared to the total on September 30, 2003. The enrolment declined during the comparable period in 2002-03 by 720 students.

Student enrolment distributions for February 29, 2004 and comparisons with September 30, 2003, September 30, 2002 and February 28, 2003 are shown below:

	2002-2003		2003-2004	
	Sept. 30	Feb. 28	Sept. 30	Feb. 29
Pre-Kindergarten	584	588	639	670
Kindergarten	4,926	4,869	4,960	4,895
Elementary	30,379	30,073	29,566	29,303
Junior High	16,235	16,105	16,126	16,033
High School	18,544	18,233	18,270	17,971
Special Needs	7,974	7,983	8,346	8,469
E.S.L.	2,947	3,045	3,298	3,291
Institutions	<u>366</u>	<u>339</u>	296	<u>310</u>
District total	<u>81,955</u>	<u>81,235</u>	<u>81,501</u>	<u>80,942</u>
CHANGE		-720 (-.9%)		-559 (-.7%)

Enrolment counts reported here do not include students at Metro Community College.

2. MOBILITY

	2002-2003	2003-2004
	Dec.-Feb.	Dec.-Feb.
Transfers between schools	3,564	3,421
Transfers out of district	1,036	966
New registrations	1,112	901
Withdrawals from schools	1,183	1,141

3. ATTENDANCE

Month	Daily Attendance				Period Attendance			
	Elementary		Junior High		Junior High		Senior High	
	2002-03	2003-04	2002-03	2003-04	2002-03	2003-04	2002-03	2003-04
December	94.2%	94.2%	91.0%	91.5%	90.8%	90.3%	85.7%	85.4%
January	94.3%	92.5%	91.6%	90.8%	90.7%	91.2%	85.3%	87.1%
February	93.4%	95.0%	89.6%	92.2%	87.9%	91.3%	87.7%	88.5%

A. STUDENTS (Continued)

4. STUDENT SUSPENSIONS

(a) Number of Suspensions:

School Type	Dec. '02- Feb. '03	Dec. '03- Feb. '04	Differences
Elementary	450	451	+1
Elementary - Junior High	285	202	-83
Junior High	954	1030	+76
Senior High	816	874	+58
Institutional Services	20	22	+2
TOTALS	2525	2579	+54

(b) Distribution of Suspensions by School Type (Dec. '03 to Feb. '04),
excluding Institutional Services/Alternative sites

Number of Suspensions	Number of Schools by Type								Total # of Schools	
	Elementary		El-Jr High		Junior High		Senior High		02/03	03/04
	02/03	03/04	02/03	03/04	02/03	03/04	02/03	03/04		
0 suspensions	41	40	3	2	0	0	1	1	45	43
1-5 suspensions	63	61	5	7	0	2	1	0	69	70
6-10 suspensions	16	18	5	2	3	1	1	0	25	21
>10 suspensions	11	11	8	9	26	26	15	17	60	63

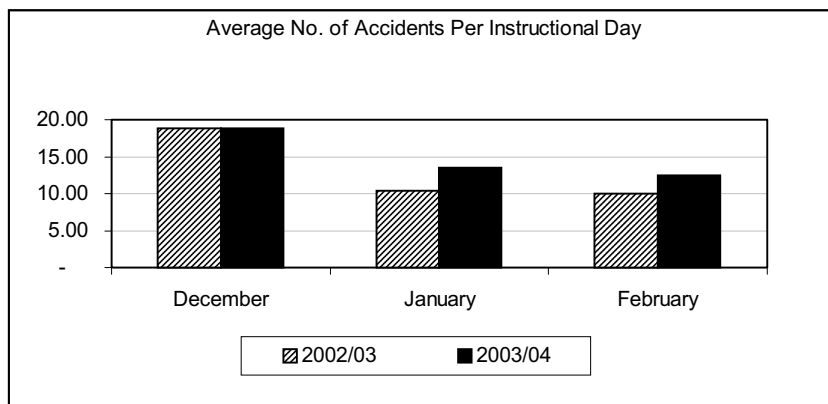
Notes regarding changes in school categories for the 2003-04 school year.

- (1) Bellevue School has been deleted from the list of elementary schools.
- (2) Sherbrooke School has been deleted from the list of elementary-junior high schools.

5. STUDENT EXPULSIONS

	Dec. '02 – Feb. '03	Dec. '03 – Feb. '04
(a) from the District	0	0
(b) from a School	69	65
Total	69	65

6. ACCIDENTS TO STUDENTS DURING INSTRUCTIONAL DAYS



B. STAFF

	<u>2002-03</u>			<u>2003-04</u>		
	<u>Sept. 30</u>	<u>Nov. 30</u>	<u>Feb. 28</u>	<u>Sept. 30</u>	<u>Nov. 30</u>	<u>Feb. 29</u>
1. SCHOOLS						
Teaching						
Elementary	1,842	1,840	1,844	1,669	1,681	1,712
Elementary/Junior High	449	451	451	403	406	414
Elementary/Jr.High/Sr.High	324	327	327	314	325	327
Junior High	660	657	661	604	607	613
Junior/Senior High	145	145	144	61	62	60
Senior High	790	792	790	782	788	811
Bennett Centre	2	2	2	2	2	2
Institutions*	145	146	149	89	88	89
Temporary Replacements	38	46	53	50	64	79
TOTAL (F.T.E.)	4,395	4,406	4,421	3,974	4,023	4,107
Non-Teaching						
Exempt	114	115	117	123	125	135
Support	1,249	1,329	1,321	1,167	1,283	1,367
Custodial	492	497	503	478	481	489
TOTAL (F.T.E.)	1,855	1,941	1,941	1,768	1,889	1,991
2. CENTRAL SERVICES**						
Teaching Staff	108.1	108.1	107.3	106.6	104.75	108.25
Exempt	329.0	326.7	322.7	313.4	310.60	310.91
Support	181.4	186.9	184.6	168.2	174.03	169.33
Maintenance (incl. casual staff)	265.5	218.5	205.5	238.5	194.00	198.00
Custodial	41.2	41.6	40.6	49.2	45.20	45.30
TOTAL C.S. STAFF (F.T.E.)	925.2	881.8	860.7	875.9	828.58	831.79
3. METRO COMMUNITY COLLEGE						
Teaching Staff	6.4	6.4	6.4	5.1	5.1	5.1
Exempt	20.8	20.8	19.8	15.8	15.8	15.8
Support	28.9	25.9	26.3	21.7	21.7	21.0
Custodial	5.6	5.6	5.6	3.9	3.9	3.8
TOTAL (F.T.E.)	61.7	58.7	58.1	46.5	46.5	45.7
4. DISTRICT TOTALS						
Teaching	4,509.5	4,520.5	4,534.7	4,085.7	4,132.96	4,220.35
Non-Teaching	2,727.4	2,767.0	2,746.1	2,578.7	2,654.23	2,755.14
TOTAL	7,236.9	7,287.5	7,280.8	6,664.4	6,787.19	6,975.49

*Institutions includes all locations funded at actual cost.

B. STAFF (Continued)

** CENTRAL SERVICES BREAKDOWN						
	Teacher	Exempt	Support	Maint.	Custodial	Total
<u>September, 2003</u>						
Instructional & Curric. Support	86.050	100.304	80.800	--	34.900	302.054
School & District Services	8.500	181.500	77.614	238.500	14.300	520.414
Superintendent's Area	12.000	31.600	9.800	--	--	53.400
Total September, 2003	106.550	313.404	168.214	238.500	49.200	875.868
<u>November, 2003</u>						
Instructional & Curric. Support	84.250	102.504	84.114	--	30.900	301.768
School & District Services	8.500	179.500	79.114	194.000	14.300	475.414
Superintendent's Area	12.000	28.600	10.800	--	--	51.400
Total November, 2003	104.750	310.604	174.028	194.000	45.200	828.582
<u>February, 2004</u>						
Instructional & Curric. Support	86.750	104.011	82.914	---	31.000	304.675
School & District Services	8.500	178.100	76.614	198.000	14.300	475.514
Superintendent's Area	13.000	28.800	9.800	--	--	51.600
Total February, 2004	108.250	310.911	169.328	198.000	45.300	831.789

5. LEAVES OF ABSENCE

	<u>Teaching Staff</u>		<u>Non-Teaching Staff</u>	
	<u>Feb./03</u>	<u>Feb./04</u>	<u>Feb./03</u>	<u>Feb./04</u>
(a) Maternity	83	132	30	33
(b) Personal	285	289	127	110
(c) Workers' Compensation	0	0	22	17
(d) Extended Disability	175	188	119	104
(e) Prof. Improvement Leave	22	17	0	1
(f) Exchange	3	5	0	0
(g) Secondment	27	27	0	0
(h) Secondment to Edm.Public	0	0	8	7
(i) Deferred Salary Leaves	1	3	0	0
TOTAL LEAVES	596	661	306	272

6. FUTURE SECONDMENTS

	<u>Teaching Staff</u>	<u>Non-Teaching Staff</u>
	<u>Feb/04</u>	<u>Feb/04</u>
Secondments from EPSB	2	0
Extensions of Secondments	1	0
Secondments to EPSB	0	0
Ext.of Secondments to EPSB	0	0

B. STAFF (Continued)

7. FUTURE EXCHANGES

	<u>Teaching Staff</u> <u>Feb/04</u>	<u>Non-Teaching Staff</u> <u>Feb/04</u>
Exchanges from EPSB	0	0
Ext.of Secondments from EPSB	0	0

8. LOST TIME CLAIMS (All Staff)

Injury	<u>Dec.-Feb.</u> <u>2003</u>	<u>Dec.-Feb.</u> <u>2004</u>
(a) Head/Neck/Eyes	5	5
(b) Hand/Finger/Wrist	8	6
(c) Shoulder/Arm/Elbow	4	3
(d) Trunk	3	1
(e) Back	6	21
(f) Leg/Knee	3	3
(g) Ankle/Foot	4	3
(h) Multiple Injuries	6	7
TOTAL	<u>39</u>	<u>49</u>

C. SECURITY

1. INCIDENTS OF BREAK AND ENTER

	December - February 2002 - 2003	December - February 2003 - 2004
a. Break and Enter	18	17
b. Apprehensions	3	0

Break and enters occurred at Balwin School, Calder School, Delwood School, Glenora School, Kensington School, Killarney School, Lauderdale School, Londonderry School, M.E. Lazerte School, Metro Community College, Montrose School, Prince Rupert School (2), Princeton School, Westmount School and Winterburn School (2).

2. INCIDENTS OF VANDALISM

	December - February 2002 - 2003	December - February 2003 - 2004
a. Reported Incidents of Vandalism	175	187
b. Repair Costs	\$24,467	\$57,123

3. RESTITUTION RECEIVED

During the period December 1, 2003 to February 29, 2004 \$150 was received for damages incurred through vandalism.

D. CONSTRUCTION

2003 Major Maintenance Plan (MMP)

Projects in the 2003 MMP are undertaken from April 1, 2003 to March 31, 2004.

The Block Grant BQRP allocation for the 2003 plan is \$7,336,530. Approximately 90% of the projects are completed and 10% of the projects are in the construction phase.

2001/2002 Capital Plan

J. Percy Page TeleLearning – Construction began in late June 2003 and was substantially complete by January 30, 2004. The project was completed within budget and is now under the one-year warranty period.

Jasper Place Modernization Phase I – Construction is on going with overall completion anticipated for March 2005.

Jasper Place Modernization Phase II: Project scope has been priced and with minor cost reductions can meet the project budget. Portions of Phase II work are expected to run concurrently with Phase I work. Overall completion of Phase II is expected July 2006.

John A. McDougall Modernization – The project has been completed with minor deficiencies yet to be rectified. The project was completed within budget and is now under the one-year warranty period.

Ottewell Modernization – Anticipated completion is April 2004.

Victoria School – Re-design of the project is underway and assessment of partnership opportunities with Capital Health is being carried out.

D. CONSTRUCTION (Continued)

2003/2004 Capital Plan

Eastglen Essential Modernization – The project scope has been identified and will be designed and constructed in-house by Facilities Services. Approximately 20% of the project has been constructed and another 20% approved and issued for construction. Major components, elevators, auditorium lighting/safety modifications, electrical upgrades and flooring replacement will be constructed during the summer 2004.

Hazeldean Modernization – Project scope has been identified and the design has been finalized. The project has received approval from Alberta Infrastructure to commence with working drawings and specifications.

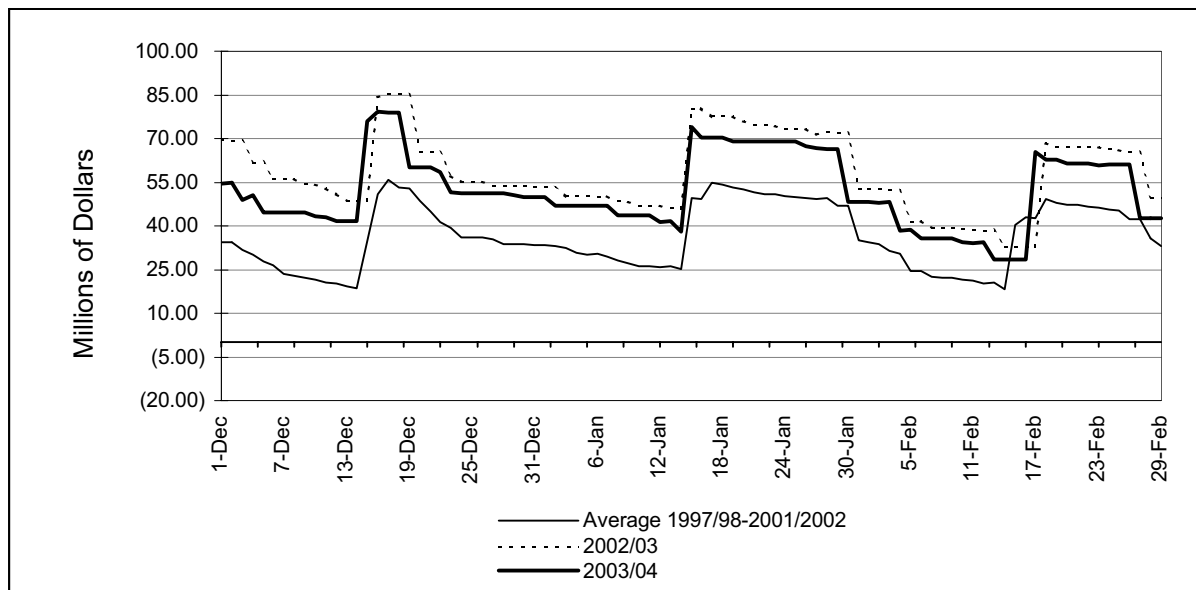
Kenilworth Essential Modernization – Project scope has been identified and the design has been finalized. The project has received approval from Alberta Infrastructure to commence with working drawings and specifications.

L.Y. Cairns Essential Modernization – Project scope has been identified and design work has commenced. The project is expected to go to Alberta Infrastructure shortly for approval to commence with working drawings and specifications.

Westmount Essential Modernization – Project scope has been identified and the design has been finalized. The project has received approval from Alberta Infrastructure to commence with working drawings and specifications.

E. FINANCE

1. CASH FLOW



2. SCHOOL EQUIPMENT AMORTIZATION

	2002-2003	2003-2004
November 30, ending balance	\$1,788,308	\$1,412,762
Amortization amount	\$403,382	\$166,677
Interest	\$0	\$0
Payments	(\$98,778)	(\$52,180)
February 29, ending balance	\$2,092,912	\$1,527,259

F. STUDENT TRANSPORTATION

(As of December 31, 2003)

SERVICE		Sept. 2002	Dec. 2002	Sept. 2003	Dec. 2003
YELLOW BUS					
• Regular	K – Gr. 6	1,533	1,631	1,726	1,717
	Gr. 7 – Gr. 12	770	772	746	694
	SUB TOTAL	2,303	2,403	2,472	2,411
• Programs of Choice	K – Gr. 6	1,363	1,450	1,538	1,591
	K – Gr. 9	262	249	200	259
• Curb Service	K – Gr. 12	3,034	2,991	3,199	3,244
• City Centre Project	K – Gr. 6	121	111	52	91
	Gr. 7 - Gr. 9		25	23	25
	SUB TOTAL	4,780	4,826	5,012	5,210
YELLOW BUS TOTAL		7,083	7,229	7,484	7,621
EDMONTON TRANSIT					
• Restricted Passes	K – Gr. 12	19,358	18,109	20,140	18,235
	Gr. 7 – Gr. 9	85	67	17	0
	EDMONTON TRANSIT TOTAL	19,443	18,176	20,157	18,235
PARENT PROVIDED					
	Kindergarten Special Needs (incl. Early Education)	10 765	8 716	11 836	18 752
PARENT PROVIDED TOTAL		775	724	847	770
GRAND TOTAL		27,301	26,129	28,488	26,626

G. BUDGET AMENDMENTS TO CENTRAL DECISION UNIT BUDGETS

December 1, 2003 to February 29, 2004

There were no budget amendments to Central Decision Units during the first quarter.

Decision Unit	Amount	Description
378 Energy Management	15,346,667	Funds transferred from Holdback due to centralization of utility costs for schools.
371 Facilities Services	20,000	Funds from Holdback for watermain break expenditures incurred on behalf of schools. Facilities authorized to expend up to \$20,000 a year to compensate schools for unforeseen waterline break repair costs.
	347,122	Funds from Holdback for air systems maintenance work being done at schools.