

**MINUTE BOOK**

**- Organizational Meeting -**

Minutes of the organizational board meeting of the trustees of the Edmonton School District No. 7 of the Province of Alberta held in McCauley Chambers in the Centre for Education on Tuesday, September 9, 2008 at 7:30 p.m.

**Present:**

**Trustees**

David Colburn  
Bev Esslinger  
Don Fleming

Gerry Gibeault  
Ken Gibson  
Sue Huff

George Rice  
Catherine Ripley  
Ken Shipka

**Officials**

Edgar Schmidt  
Janise Bidulock

Bruce Coggles  
Ron MacNeil  
Tanni Parker

Dean Power  
Betty Tams

**Board Chair:** Bev Esslinger

**Secretary:** Anne Sherwood

**Recording Secretary:** Manon Fraser

**Employee Representatives:**

Edmonton Public Teachers – Mark Ramsankar, President

A. O Canada 

B. **Roll Call:** (7:30 p.m.)

Mrs. Sherwood advised that all trustees were present.

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C. Communications from the Board Chair – None.

D. Communications from the Superintendent of Schools

The superintendent advised that he had met with school-based and central leaders to kick off the school year. District staff are committed to addressing the board's priorities and he anticipates good progress this year.

The superintendent advised that yesterday and today he attended a network building session in Calgary hosted by the Norlien Foundation for various sectors and front-line practitioners in the field of mental health who are working towards integrated mental health services for children and families. The focus is on science and research related to mental health and how this can directly impact policy and practice. This work ties into the board's priorities related to success for all students. His goal is to link and build on current action; i.e., Joint Action Committee on Children, the Capital Region Services to Children Linkages Committee and community agency partnerships.

E. Reports:

1. Delegation of Authority – Superintendent of Schools – 2008 Summer Recess

**MOVED BY Trustee Fleming:**

**“That the report entitled ‘Delegation of Authority – Superintendent of Schools – 2008 Summer Recess’ be received for information.” (UNANIMOUSLY CARRIED)**

2. Report #14 of the Conference Committee (From the Meetings Held June 10, 24 and September 2, 2008)

**MOVED BY Trustee Gibson:**

**“1. That Report #14 of the Conference Committee from the meetings held June 10, 24 and September 2, 2008 be received and considered.”**

**The board chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

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**MOVED BY Trustee Gibson:**

- “2. That the designation of Patricia Kolotyluk as principal to the District, effective September 1, 2008 to August 31, 2010 be confirmed.**
- 3. That the designation of Duncan McColl as principal to the District, effective September 1, 2008 to August 31, 2010 be confirmed.**
- 4. That the designation of Jody Lundell as principal to the District, effective September 1, 2008 to August 31, 2010 be confirmed.**
- 5. That the designation of Andrew Lummis as principal to the District, effective September 1, 2008 to August 31, 2010 be confirmed.”**

**The board chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

**MOVED BY Trustee Gibson:**

- “6. That the following principal designations to the district effective September 1, 2008 be confirmed:**

**Shane Dzivinski  
Karen Kincaid”**

**The board chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

**MOVED BY Trustee Gibson:**

- “7. That the recommended terms of reference for the Government Relations Committee be approved.” (UNANIMOUSLY CARRIED)**

**MOVED BY Trustee Gibson:**

- “8. That the granting of four per diems for members of the Community Relations Committee in light of the additional work of this committee be approved.” (UNANIMOUSLY CARRIED)**

**MOVED BY Trustee Gibson:**

- “9. That board support of Ms Maureen Wilcox to serve as the ASBA trustee representative on the Edmonton Regional Learning Consortium Board of Directors be confirmed.” (UNANIMOUSLY CARRIED)**

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**MOVED BY Trustee Gibson:**

- “10. That board support for a joint letter from the Metro Boards to the Minister of Education regarding the *Municipal Government Act* be confirmed.”**

**The board chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

**MOVED BY Trustee Gibson:**

- “11. That the appointment of Dean Power to the position of Assistant Superintendent effective September 1, 2008 be confirmed.”**

**The board chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

**MOVED BY Trustee Gibson:**

- “12. That the salary for the Superintendent be increased on September 1<sup>st</sup> of the years 2008 through 2009 by the Average Weekly Wage Earnings index in Alberta from the previous calendar year.**

**Accordingly, the increases shall be as follows:**

**September 1, 2008 Average Weekly Earnings Index increase in Alberta from previous calendar year (i.e., January 1<sup>st</sup> to December 31<sup>st</sup> 2007 over the same period in 2006).**

**September 1, 2009 Average Weekly Earnings Index increase in Alberta from previous calendar year (i.e., January 1<sup>st</sup> to December 31<sup>st</sup> 2008 over the same period in 2007).”**

Trustee Shipka asked, for the record, what the Superintendent’s salary will be effective September 1, 2008.

Mr. Fraser replied that the Superintendent’s salary will be \$209,060.

**The board chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

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**MOVED BY Trustee Gibson:**

**“13. That the proposed increases to trustee remuneration schedules and per diem rates for September 1, 2008 and January 1, 2009 as approved at the May 8, 2007 Board Meeting be rescinded; and**

**That the per annum and per diem honoraria be increased on September 1<sup>st</sup> of the years 2008 through 2010, by the Average Weekly Wage Earnings index in Alberta from the previous calendar year.**

**Accordingly, the increases shall be as follows:**

**September 1, 2008 Average Weekly Earnings Index increase in Alberta from previous calendar year (i.e., January 1<sup>st</sup> to December 31<sup>st</sup> 2007 over the same period in 2006).**

**September 1, 2009 Average Weekly Earnings Index increase in Alberta from previous calendar year (i.e., January 1<sup>st</sup> to December 31<sup>st</sup> 2008 over the same period in 2007).**

**September 1, 2010 Average Weekly Earnings Index increase in Alberta from previous calendar year (i.e., January 1<sup>st</sup> to December 31<sup>st</sup> 2009 over the same period in 2008).”**

Trustee Shipka asked, for the record, what the per diem rate and trustee remuneration will be effective September 1, 2008.

Mr. Fraser replied that the per diem rate will be \$122.90 and that trustee remuneration will be as follows:

- Individual Trustee - \$27,790
- Board Vice-Chair and Conference Chair - \$32,375
- Board Chair - \$36,965

**The board chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

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3. Confirmation of Committees, Board Representation and Regular Meetings

**MOVED BY Trustee Gibeault:**

**“1. That the following standing committees of the whole be confirmed:**

- **Conference Committee**
- **Audit Committee**

**2. That the following standing committees be confirmed:**

- a) **Evaluation of the Superintendent of Schools**
- b) **District Priorities**
- c) **Board Evaluation**
- d) **Community Relations**
- e) **Government Relations**
- f) **Planning and Policy**
- g) **Budget Review**
- h) **Results Review**
- i) **Interpretations**

**3. That board membership and representation on the following district staff negotiating committees be confirmed:**

- **Teaching**
- **Custodial**
- **Maintenance**
- **Support**

**4. That board representation on the following ad hoc committee be confirmed:**

- **Review of School Closure and Sustainability Review Processes**

**5. That board representation on the following task force be confirmed:**

- **Multi-Cultural Task Force**

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6. That board membership and representation on the following external agencies be confirmed:

- a) **Alberta School Boards Association (ASBA)**
  - **Provincial Executive**
  - **Zone 23 Executive**
  - **Alberta School Boards Association for Languages Education (ASBALE)**
  
- b) **Public School Boards' Association of Alberta**
  - **Provincial Executive**
  - **Liaison Representative – PSBC**
  - **Liaison Representative – PSBC Alternate**

7. That the board's ASBA Issues and Resolutions Committee comprised of the board chair or board vice-chair, the ASBA Provincial Executive Board of Directors representative and the Zone 23 representative be confirmed.

8. That the board's membership and representation on the Capital Region Services to Children Linkages Committee be confirmed.

9. That the following dates and times of regular meetings be confirmed:

- a) **Board**

Regular board meetings are held on the second and fourth Tuesdays of each month from 6:00 - 9:00 p.m. Special meetings may be held at the call of the chair.

- b) **Conference Committee**

Regular meetings of the conference committee are held on the first Tuesday of each month from 9:30 a.m. to 12:00 p.m. The third Tuesday morning of each month will be held as a reserve meeting date for special meetings which may be held at the call of the conference committee chair.”

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**MOVED BY Trustee Esslinger:**

**“That the Board Committees section of the Trustees’ Manual with respect to the purpose of the Community Relations Committee be amended so that the requirement for one member of the committee to be the Board Chair be deleted.”**

**Trustee Ripley offered the following friendly amendment to the proposed amendment:**

**“That the Board Committees section of the Trustees’ Manual with respect to the Community Relations Committee be amended so that the requirement for one member of the committee to be the Board Chair and that references to the term “intergovernmental” be deleted.”**

**The friendly amendment was accepted by general consent.**

**Trustee Gibson offered the following friendly amendment to the proposed amendment:**

**“That the Board Committees section of the Trustees’ Manual with respect to the Community Relations Committee be amended so that the requirement for one member of the committee to be the Board Chair and that references to the term “intergovernmental” and “levels of government” be deleted.”**

**The friendly amendment was accepted by general consent.**

**The board chair called the question on the following Amendment: *“That the Board Committees section of the Trustees’ Manual with respect to the Community Relations Committee be amended so that the requirement for one member of the committee to be the Board Chair and that references to the term “intergovernmental” and “levels of government” be deleted.”***

**The Amendment was UNANIMOUSLY CARRIED.**

**The board chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**



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### 1. Board Chair

Trustee Esslinger called for nominations for the position of board chair.

**MOVED BY Trustee Gibson:**

**“That voting for the positions of Board Chair and Board Vice-Chair be done by secret ballot and that the ballots be destroyed afterwards.” (UNANIMOUSLY CARRIED)**

Trustee Gibson nominated Trustee Esslinger for the position of board chair.

Trustee Huff nominated Trustee Colburn for the position of board chair.

The board chair, seeing no further nominations, declared the nominations closed.

Ballots were distributed and collected by the board secretary.

The superintendent of schools and the board secretary left the room to count the ballots.

Mrs. Sherwood announced that the majority of the board had re-elected Trustee Esslinger as board chair for the coming year.

Trustee Esslinger accepted the chair and thanked her colleagues.

### 2. Board Vice-Chair

The board chair called for nominations for board vice-chair.

Trustee Gibeault nominated Trustee Ripley for the position of board vice-chair.

The board chair, seeing no further nominations, declared the nominations closed.

The board chair declared Trustee Ripley elected by acclamation as board vice-chair for the coming year.

The ballots were destroyed.

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### 3. Chair of Standing Committees of the Whole:

- i) Conference Committee
- ii) Audit Committee

The board chair noted that the practice of the board has been to have the same trustee serve as both conference committee and audit committee chair. She then called for nominations for the position of conference committee and audit committee chair.

Trustee Fleming nominated Trustee Rice for the position of conference committee and audit committee chair.

The board chair, seeing no further nominations, declared the nominations closed.

The board chair declared Trustee Rice elected by acclamation as conference and audit committee chair for the coming year.

### 4. Representatives on Other Standing Committees

- i) Evaluation of Superintendent of Schools Committee

The board chair called for nominations for three trustee representatives to serve on the Evaluation of the Superintendent of Schools Committee.

Trustee Huff nominated Trustee Fleming.

Trustee Colburn nominated Trustee Shipka.

Trustee Rice nominated Trustee Ripley.

The board chair, seeing no further nominations, declared the nominations closed.

The board chair declared Trustees Fleming, Ripley and Shipka as the board's representatives on the Evaluation of the Superintendent of Schools Committee for the coming year.

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### ii) District Priorities Committee

The board chair called for nominations for three trustee representatives to serve on the District Priorities Committee.

Trustee Huff nominated Trustee Rice.

Trustee Esslinger nominated Trustee Gibeault.

Trustee Fleming nominated Trustee Esslinger.

The board chair, seeing no further nominations, declared the nominations closed.

The board chair declared Trustees Esslinger, Gibeault and Rice as the board's representatives on the District Priorities Committee for the coming year.

### iii) Board Evaluation Committee

The board chair called for nominations for three trustee representatives to serve on the Board Evaluation Committee.

Trustee Gibeault nominated Trustee Huff.

Trustee Ripley nominated Trustee Gibson.

Trustee Esslinger nominated Trustee Fleming.

The board chair, seeing no further nominations, declared the nominations closed.

The board chair declared Trustees Fleming, Gibson and Huff as the board's representatives on the Board Evaluation Committee for the coming year.

### iv) Community Relations Committee

The board chair called for nominations for three trustee representatives to serve on the Community Relations Committee.

Trustee Fleming nominated Trustee Ripley.

Trustee Gibeault nominated Trustee Rice.

Trustee Gibson nominated Trustee Colburn.

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The board chair, seeing no further nominations, declared the nominations closed.

The board chair declared Trustees Colburn, Rice and Ripley as the board's representatives on the Community Relations Committee for the coming year.

v) Government Relations Committee

The board chair called for nominations for two trustee representatives to serve on the Government Relations Committee. The board chair serves as the third member of the committee.

Trustee Colburn nominated Trustee Huff.

Trustee Fleming nominated Trustee Gibson.

The board chair, seeing no further nominations, declared the nominations closed.

The board chair declared Trustees Gibson, Huff and herself (as board chair) as the board's representatives on the Government Relations Committee for the coming year.

vi) Planning and Policy Committee

The board chair called for nominations for three trustee representatives to serve on the Planning and Policy Committee.

Trustee Shipka nominated Trustee Fleming.

Trustee Rice nominated Trustee Shipka.

Trustee Esslinger nominated Trustee Gibeault.

The board chair declared Trustees Fleming, Gibeault and Shipka as the board's representatives on the Planning and Policy Committee for the coming year.

vi) Budget Review and Results Review Committees

The board chair noted that all trustees serve on budget and results review committees as determined in the approval of the budget process.

vii) Interpretations Committees

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The board chair noted that all trustees serve on interpretations committees on a rotational basis.

5. Representatives on Ad Hoc Committees
  - Ad Hoc Committee for the Review of School Closure and Sustainability Review Processes

The board chair advised that Trustees Huff, Rice and Ripley would continue to serve on the Ad Hoc Committee for the Review of School Closure and Sustainability Review Processes. The term for the ad hoc committee will expire on the completion of its work.

6. Representatives on Task Forces
  - Multi-Cultural Task Force

The board chair called for nominations for three trustee representatives to serve on the Multi-Cultural Task Force

Trustee Gibeault nominated Trustee Shipka.

Trustee Ripley nominated Trustee Esslinger.

Trustee Fleming nominated Trustee Colburn.

The board chair declared Trustees Colburn, Esslinger and Shipka as the board's representatives on the Multi-Cultural Task Force. The term for the task force will expire on the completion of its work.

7. Ad Hoc Assignments:
  - i) Negotiations
    - a) Teaching Staff
    - b) Custodial Staff
    - c) Maintenance Staff
    - d) Support Staff

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The board chair advised that no representatives were required for negotiations with teaching staff for the coming year as the contract expires August 31, 2012. Similarly, no representatives were required for negotiations with custodial, maintenance and teaching staff for the coming year as these agreements expire August 31, 2011.

### 7. Board Representatives:

- i) Alberta School Boards' Association Positions
  - a) Provincial Executive

The board chair called for a nomination for a trustee representative to serve as the board's representative on the ASBA provincial executive.

Trustee Fleming nominated Trustee Esslinger.

Trustee Gibson nominated Trustee Colburn.

The board chair, seeing no further nominations, declared the nominations closed.

The board chair called for a show of hands.

The majority of the board indicated support for Trustee Esslinger to serve as the board's representative on the ASBA provincial executive.

The board chair declared herself as the board's representative on the ASBA provincial executive.

### Alternate

The board chair called for nominations for a trustee representative to serve as the alternate on the ASBA provincial executive.

Trustee Gibson nominated Trustee Colburn.

Trustee Rice nominated Trustee Fleming.

The board chair, seeing no further nominations, declared the nominations closed.

The board chair called for a show of hands.

The majority of the board indicated support for Trustee Colburn to serve as the alternate for the board's representative on the ASBA provincial executive.

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The board chair declared that Trustee Colburn would continue serve as the alternate on the ASBA provincial executive.

### b) Zone 23 Executive

The board chair called for nominations for a trustee representative to serve on the ASBA Zone 23 executive.

Trustee Colburn nominated Trustee Fleming.

The board chair, seeing no further nominations, declared the nominations closed.

The board chair declared Trustee Fleming as the board's representative on the ASBA Zone 23 Executive.

### Alternate

The board chair called for nominations for a trustee representative to serve as the alternate on the ASBA Zone 23 executive.

Trustee Ripley nominated Trustee Huff.

The board chair, seeing no further nominations, declared the nominations closed.

The board chair declared Trustee Huff as the alternate on the ASBA Zone 23 executive.

### Alberta School Boards Association for Languages Education (ASBALE)

The board chair called for nominations for a trustee representative to serve on the Alberta School Boards Association for Languages Education.

Trustee Fleming nominated Trustee Shipka.

The board chair, seeing no further nominations, declared the nominations closed.

The board chair declared Trustee Shipka as the board's representative to serve on the Alberta School Boards Association for Languages Education.

### ASBA Issues and Resolutions Committee

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Trustee Ripley (as board vice-chair), Trustee Esslinger (as the board's representative on the ASBA provincial executive) and Trustee Fleming (as the board's representative on the ASBA Zone 23 executive) will serve as the board's representatives on the ASBA Issues and Resolutions Committee.

- ii) Public School Boards' Association of Alberta Positions:
  - a) Provincial Executive

The board chair advised that Trustee Fleming would continue to serve as the board's representative on the PSBAA Provincial Executive in his capacity as President of the PSBBA.

- b) Liaison/Public School Boards Council (PSBC)

The board chair called for nominations for a trustee representative to serve as the board's liaison on PSBC.

Trustee Fleming nominated Trustee Rice.

The board chair, seeing no further nominations, declared the nominations closed.

The board chair declared Trustee Rice as the board's PSBC representative with the PSBAA for the coming year.

- c) Liaison/Public School Boards Council (PSBC) - Alternate

The board chair called for nominations for a trustee representative to serve as the alternate on the PSBC.

Trustee Esslinger nominated Trustee Colburn.

The board chair, seeing no further nominations, declared the nominations closed.

The board chair declared Trustee Colburn as the alternate on the PSBC.



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### iii) Capital Region Services to Children Linkages Committee

#### Board Representative

The board chair called for nominations for a trustee representative to serve as the board's representative on the Linkages Advisory Committee for the Capital Region.

Trustee Huff nominated Trustee Gibson.

The board chair, seeing no further nominations, declared the nominations closed.

The board chair declared Trustee Gibson as the board's representative on the Linkages Advisory Committee for the Capital Region.

#### Alternate

The board chair called for nominations for a trustee representative to serve as the alternate on the Linkages Advisory Committee for the Capital Region.

Trustee Esslinger nominated Trustee Huff.

The board chair, seeing no further nominations, declared the nominations closed.

The board chair declared Trustee Huff as the alternate on the Linkages Advisory Committee for the Capital Region.

**F. Committee, Board Representative and Trustee Reports – None.**

**G. Comments from the Public and Staff Group Representatives – None.**

**H. Trustee and Board Requests for Information**

Trustee Huff requested that information be provided regarding the range and average fee per student charged to parents excluding transportation costs broken down by elementary, junior high and senior high and the total cost this represents across the district.

Trustee Huff asked what the impact will be on the schools in central Edmonton if development of the Municipal Airport goes ahead.

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**I. Notices of Motion**

Trustee Gibeault served notice of the following motion:

*That, in light of the federal election, the Board Meeting scheduled for October 14, 2008 be changed to the next day, Wednesday, October 15, 2008.*

**MOVED BY Trustee Gibeault:**

**“That waiver of notice be approved.”**

**IN FAVOUR: Trustees Colburn, Esslinger, Gibeault, Gibson, Huff, Rice, Ripley and Shipka**

**OPPOSED: Trustee Fleming**

**The Motion was \*DEFEATED.**

**\*Waiver of notice requires unanimous approval.**

**J. Meeting Dates:**

<b>DATE</b>	<b>MEETING</b>	<b>COMMENCEMENT TIME</b>
<b>Tuesday, September 23, 2007</b>	<b>Public Board</b>	<b>6:00 p.m.</b>

**K. Adjournment: (8:15 p.m.)**

**The board chair adjourned the meeting.**

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Board Chair

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Board Secretary