

MINUTE BOOK

- **Board Meeting #15** -

Minutes of the Board Meeting of the Trustees of the Edmonton School District No. 7 of the Province of Alberta held in McCauley Chambers in the Centre for Education on Tuesday, June 14, 2011 at 6:10 p.m.

Present:

Trustees

Leslie Cleary
(via telephone)
David Colburn
Sarah Hoffman

Michael Janz
Cheryl Johner
Heather MacKenzie
(via SKYPE)

Catherine Ripley
Ken Shipka
Christopher Spencer

Officials

Edgar Schmidt
David Fraser
Mark Liguori

Ron MacNeil
Jamie Pallett
Tanni Parker

Brian Smith
Tash Taylor

Board Chair: Dave Colburn

Secretary: Anne Sherwood

Recording Secretary: Manon Fraser

Staff Group Representatives

Edmonton Public Teachers – Ed Butler, President
CUPE Local 3550 – Carol Chapman, Treasurer
CUPE Local 474 – Sonny Kalynchuk, Acting President

A. **Roll Call:** (6:00 p.m.)

Mrs. Sherwood advised that Trustee Cleary would be participating later in the meeting via telephone; Trustee MacKenzie was participating in the meeting via Skype and that all other Trustees were present.

B.  **Ta Kanata (O Canada)**

Ms Susan Sinclair, teacher from Amiskwaciy, sang Ta Kanata (O Canada in Cree).

MINUTE BOOK

C. Recognition of National Aboriginal Day

1. National Aboriginal Day

MOVED BY Trustee Shipka:

“That the report entitled ‘National Aboriginal Day’ be received for information.” (UNANIMOUSLY CARRIED)

D. Communications from the Board Chair

The Board Chair advised that Former Board Chair and Ward A Trustee Bev Esslinger served as the Board’s representative on the Alberta School Boards’ Association Board of Directors for three years. The ASBA recently honoured Ms Esslinger with a plaque in recognition of her service to the Association. He offered congratulations, on behalf of the Board, to Ms Esslinger on receiving this honour. The plaque and a letter of congratulations will be forwarded to her.

The Board Chair congratulated Ms Carol Chapman for her election as President of CUPE Local 3550 representing the district’s support staff.

E. Communications from the Superintendent of Schools

The Superintendent advised that, yesterday, he and Trustees Spencer and Ripley as well as Director Taylor and Assistant Superintendent Parker participated in a telephone conference regarding a special project and funding arrangements for an Action on Inclusion program. School districts are invited to submit proposals for additional funding for specific work in support of the Action on Inclusion goals. The Administration is working on this request with the goal of securing funds that will support not only the Action on Inclusion goals but any and all of the approved recommendations of the Special Needs Task Force as well as the central reorganization to align support services for students as well as for professional learning for staff. The final funding amount has not been finalized and the Board will be kept informed as this work progresses and information becomes available.

F. Minutes

2. Board Meeting #14 – May 24, 2011

MOVED BY Trustee Janz:

“That the minutes of Board Meeting #14 held May 24, 2011 be approved as printed.” (UNANIMOUSLY CARRIED)

MINUTE BOOK

G. Comments from the Public and Staff Group Representatives

Ms Gina Shimoda spoke about her concerns regarding WiFi referring to the upgrade of WiFi danger on May 31, 2011 by the World Health Organization as a Class 2B carcinogen. She provided information to the Administration with respect to this.

Mr. Bill Fraser expressed concern regarding WiFi.

Ms Jennifer Kelly expressed concern regarding WiFi.

Ms Renn Bhattacharya expressed concern regarding WiFi.

Ms Janet Elliott spoke about the report from the Special Needs Task Force and the report regarding inclusive education.

Mr. Ed Butler, President Edmonton Public Teachers, thanked the Board for the collaborative working relationship over the past year and wished Trustees a good summer.

H. Reports

3. Report #9 of the Conference Committee (From the Meeting Held May 31, 2011)

MOVED BY Trustee Janz:

- “1. That Report #9 of the Conference Committee from the meeting held May 31, 2011 be received and considered.” (UNANIMOUSLY CARRIED)**

MOVED BY Trustee Janz:

- “2. That the designation of Dorothy Arts as principal to the District, effective September 1, 2011 to August 31, 2013 be confirmed.**
- 3. That the designation of Bob Carter as principal to the District, effective September 1, 2011 to August 31, 2013 be confirmed.**
- 4. That the designation of Heather Langenhahn as principal to the District, effective September 1, 2011 to August 31, 2013 be confirmed.**
- 5. That the designation of Donna McIsaac as principal to the District, effective September 1, 2011 to August 31, 2013 be confirmed.**

MINUTE BOOK

6. That the designation of Carol Van Kuppeveld as principal to the District, effective September 1, 2011 to August 31, 2013 be confirmed.
7. That the designation of Glen Wilcox as principal to the District, effective September 1, 2011 to August 31, 2013 be confirmed.”

The Board Chair called the question.

The Motion was UNANIMOUSLY CARRIED.

MOVED BY Trustee Janz:

- “8. That Board support for Trustee Cleary putting her name forward as an Alberta School Boards Association for Languages Education (ASBALE) representative to sit on the French Immersion Program Advisory Committee (FIPAC) be confirmed.” (UNANIMOUSLY CARRIED)

MOVED BY Trustee Janz:

- “9. That the inclusion of “Advisory Group work” in the definition of Board Committees for the purpose of per diem honoraria be approved.”

The Board Chair called the question.

IN FAVOUR: Trustees Colburn, Johner, MacKenzie, Shipka and Spencer

OPPOSED: Trustees Hoffman, Janz and Ripley

The Motion was CARRIED.

7. Inclusive Education

MOVED BY Trustee Ripley:

- “That the report entitled ‘Inclusive Education’ be received for information.” (UNANIMOUSLY CARRIED)

The Board took a break at this point in the meeting.

MINUTE BOOK

13. Review of Board Policy HJ.BP – Comprehensive Guidance and Counselling
14. Review of Board Policy HIBD.BP – School Learning Resources Centre
15. Review of Board Policy HICA.BP – Field Trips
16. Review of Board Policy INB.BP – Instructional Fees
17. Review of Board Policy HD.BP – Instructional Time
18. Review of Board Policy IED.BP – Student Attendance

MOVED BY Trustee Colburn:

“That reports #13 to #18 be deferred to the next board meeting.”

MOVED BY Trustee Ripley:

“That the deferral motion be amended such that report #14 ‘Review of Board Policy HIBD.BP – School Learning Resources Centre’ be severed from the deferral motion and be referred to the Policy Review Committee meeting prior to being brought to board.”

The Board Chair called the question on the deferral of reports #13, #15, #16, #17 and #18 to the next board meeting.

The Deferral Motion was UNANIMOUSLY CARRIED.

8. Special Needs Task Force: Recommendation Report

Trustee Cleary joined the meeting at this point via telephone.

The Board heard from the following speakers:

- Ms Kathryn Burke
- Ms Lori Fankhanel
- Ms Kelly Carter
- Ms Susan Maybroda

MOVED BY Trustee Johner:

- “1. That proposed Board Policy IA.BP – Inclusive Education be referred to the Policy Review Committee for consideration and subsequent recommendation to Board.**

MINUTE BOOK

2. **That the District continue to provide programming for students with diverse learning needs in inclusive learning environments at community schools and designated district sites, with the first option for consideration always being the regular classroom at the community school.**

3. **That the Administration prepare an Administrative Regulation to accompany the proposed Board Policy and, in recognition of key themes identified in the consultative process, that the regulation provide guidelines for the following:**
 - **Acceptance and welcoming, with placement in the regular classroom at the community school the first option**

 - **Communication to all staff and parents about district programming options, and central services support for parents**

 - **A central services parental point of contact with the authority to act as a facilitator, mediator and advocate for the best interests of the child/student**

 - **A dedicated section on the district website that provides easy-to-access information regarding inclusive education**

 - **Parental and, as appropriate, student engagement in program planning and placement, as members of the learning team**

 - **Adoption and implementation of universal design for learning (UDL) philosophy, practices and principles that will support all learners**

 - **Strength-based assessments and programming for identification and support of students with diverse learning needs, including access to appropriate augmented and alternative communication support, sign communication, assistive technology and digital resources**

 - **Professional learning in inclusive education values and practices for all staff with opportunities for mentorship**

MINUTE BOOK

- Professional learning in inclusive and specialized instructional strategies
 - Targeted recruitment of qualified staff with academic training and/or experience in inclusive education
 - Specialized supports and services for consultation to schools
 - Transition support for students entering, moving through, and leaving schooling
 - An accountability process involving but not limited to reports to Board, annual results reviews at each school to address the school's accountability on inclusive education practices, and regular audits and reviews of designated district sites
4. That the Administration develop a consistent orientation and registration process that provides accurate information to families when new students first register with the District.
 5. That the Administration investigate alternate funding models to support students with special learning needs, and bring an information report back to the Board by January 15, 2012.
 6. That, to ensure community involvement, the Administration establish and maintain an external Inclusive Education advisory committee, and that the purposes of the committee be clearly outlined.
 7. That the Administration develop a comprehensive accountability framework for the monitoring and implementation of the Administrative Regulation.
 8. That the Board include progress on the implementation of the Inclusive Education policy as part of its evaluation processes."

MOVED BY Trustee Johner:

"That the meeting be extended past 9:00 p.m." (UNANIMOUSLY CARRIED)

Trustee Cleary was absent for this vote.

MINUTE BOOK

The Board Chair called the question.

The Motion was UNANIMOUSLY CARRIED.

Trustee Cleary was absent for this vote.

4. Motion re External Member for Audit Committee

Trustee Cleary rejoined the meeting via telephone.

MOVED BY Trustee Colburn:

“That a qualified external member or members be added to the Audit Committee. The Administration will bring a recommendation to the Board based on best practices in the province to achieve this end.”

IN FAVOUR: Trustees Cleary, Colburn, Hoffman, Janz, Johner, MacKenzie, Ripley and Spencer

OPPOSED: Trustee Shipka

The Board Chair called the question.

The Motion was CARRIED.

5. Motion re Annual Reports on the Work of the District

Trustee Cleary left the meeting at this point.

MOVED BY Trustee Colburn:

“That the Administration deliver annual progress reports to the Board, at public board, in the following areas: Aboriginal education, special education, diversity and equity (including ELL), literacy, and health and well being. These reports will include data and analysis to identify progress. The scheduling of these reports will be determined by the Administration. These reports will begin in the 2011/2012 school year.”

MINUTE BOOK

Trustee MacKenzie offered the following friendly amendment.

“That the motion be amended to read: That the Administration deliver annual progress reports to the Board, at public board, in the following areas: Aboriginal education, special education, diversity and equity (including ELL), literacy, and health and well being. These reports will include data and analysis to identify progress and challenges. The scheduling of these reports will be determined by the Administration. These reports will begin in the 2011/2012 school year.”

The Amendment was accepted by General Consent.

MOVED BY Trustee Ripley:

“That the motion be amended to read: That the Administration deliver annual progress reports to the Board, at public board, in the following areas: Aboriginal education, special education, education for students living in poverty, diversity and equity (including ELL), literacy, and health and well being. These reports will include data and analysis to identify progress and challenges. The scheduling of these reports will be determined by the Administration. These reports will begin in the 2011/2012 school year.”

Trustee Spencer offered the following friendly amendment.

“That the motion be amended to read: That the Administration deliver annual progress reports to the Board, at public board, in the following areas: Aboriginal education, special education, diversity and equity (including ELL and children living in poverty), literacy, and health and well being. These reports will include data and analysis to identify progress and challenges. The scheduling of these reports will be determined by the Administration. These reports will begin in the 2011/2012 school year.”

The Amendment was accepted by General Consent.

The Board Chair called the question on the Amendment.

The Amendment was UNANIMOUSLY CARRIED.

Trustee Cleary was absent for this vote.

MINUTE BOOK

The Board Chair called the question on the Recommendation as Amended.

The Motion was UNANIMOUSLY CARRIED.

Trustee Cleary was absent for this vote.

6. Motion re Annual Staff and Student Satisfaction Survey

Trustee Cleary rejoined the meeting via telephone.

MOVED BY Trustee Janz:

“The report entitled ‘Motion re Annual Staff and Student Satisfaction Survey’ be deferred to the September 27, 2011 board meeting.”

IN FAVOUR: Trustees Cleary, Colburn, Hoffman, Janz, Johner, MacKenize and Ripley

OPPOSED: Trustees Shipka and Spencer

The Deferral Motion was CARRIED.

9. Motion re Withdrawal from the Public School Boards’ Association of Alberta

MOVED BY Trustee Hoffman:

“That the Edmonton Public School Board withdraw from the Public School Boards’ Association of Alberta.”

MOVED BY Trustee Shipka:

“That, before a decision is made to leave the Public School Boards’ Association of Alberta (PSBAA), the Board first identify both the value of a membership in the PSBAA and its specific concerns relative to how the Association could better support metro boards and then discuss possible solutions with the PSBAA Executive and/or Council.”

IN FAVOUR: Trustees Cleary, Janz, Johner, MacKenzie and Ripley

OPPOSED: Trustees Colburn, Hoffman and Spencer

The Deferral Motion was CARRIED.

MINUTE BOOK

10. Approval of 2011-2012 Proposed Budget

MOVED BY Trustee Hoffman:

“That the 2011-2012 proposed budget of \$851,042,895, be approved.”

MOVED BY Trustee Ripley:

“That the Board commit to reducing its Board expenditures by 6.2% (equivalent to approximately \$60,000) for the 2011-12 school year, and that the specific areas of reduction be discussed at a Board retreat in the late summer or fall with the final decisions to be brought to public board thereafter.”

MOVED BY Trustee Shipka:

“That the motion be amended to read: *That the Board commit to reducing its Board expenditures by 4% for the 2011-12 school year, and that the specific areas of reduction be discussed at a Board retreat in the late summer or fall with the final decisions to be brought to public board thereafter.*”

The Board took a short break at this point in the meeting.

Trustee Cleary left at this point for the duration of the meeting.

IN FAVOUR: Trustees Johner and Shipka

OPPOSED: Trustees Colburn, Hoffman, Janz, MacKenzie and Ripley

The Amendment was DEFEATED.

MOVED BY Trustee Spencer:

“That the motion be amended to read: *That the Board commit to reducing its Board expenditures by 6.2% in the areas of professional development and the contingency fund for the 2011-12 school year and that the specific areas of reduction be discussed at a Board retreat in the late summer or fall with the final decisions to be brought to public board thereafter.*”

IN FAVOUR: Trustees Janz, Johner, Ripley, Shipka and Spencer

OPPOSED: Trustees Colburn, Hoffman and MacKenzie

The Amendment was CARRIED.

MINUTE BOOK

MOVED BY Trustee Colburn:

“That the Administration identify savings in the current budget to support the creation of a district authority to oversee diversity and equity throughout the district.”

IN FAVOUR: Trustees Colburn and MacKenzie

OPPOSED: Trustees Hoffman, Janz, Johner, Ripley, Shipka and Spencer

The Motion was DEFEATED.

The Board Chair called the question.

The Motion was UNANIMOUSLY CARRIED.

11. Racism Free Edmonton

Trustee MacKenzie left at this point for the duration of the meeting.

MOVED BY Trustee Spencer:

“That the Board of Trustees provides its commitment to the *I’m Committed to a Racism Free Edmonton* campaign be approved.”

The Board Chair called the question.

The Motion was UNANIMOUSLY CARRIED.

MINUTE BOOK

12. 2011-2012 Non-Resident Fees

MOVED BY Trustee Johner:

- “1. That the following amounts which form the basis for establishing the resources to be recovered as part of agreements entered into with other Alberta school jurisdictions to provide educational programs for their special needs resident students be approved:**

Level	Category of Student	Amount
Level 5	Communication Disability, ECS Mild Moderate, ELL Foreign Born Refugee, Gifted & Talented Extensions, Learning Disability, Literacy, Mild Cognitive Disability, Moderate Emotional/Behavioral, Hearing, Multiple, Visual Disability, Non-verbal Learning Disability, Strategies	12,762
Level 6	Moderate Cognitive, Physical, or Medical Disability, or Pervasive Developmental Disorder	14,253
Level 7	Blindness, Deafness, ECS Severe Special Needs, Severe Cognitive, Emotional/Behavioural, Multiple, Physical or Medical Disability, or Pervasive Developmental Disorder	24,838
Level 8	Blindness, Deafness, Severe Cognitive, Multiple, Physical or Medical Disability, or Pervasive Developmental Disorder	34,809
All	Transportation	Cost

MINUTE BOOK

2. That the following amounts which form the basis for establishing the resources to be recovered as part of agreements entered into to provide programming for students who are Canadian citizens and whose parents are not residents of Canada be approved:

<u>Allocation Level</u>	<u>Amount</u>
Level 1 Kindergarten	4,015
Level 1	7,479
Level 2	7,499
Level 3	8,229
Level 4	8,892
Level 5	13,312
Level 6	14,803
Level 7	25,388
Level 8	35,359
Transportation	Cost

3. That an International Student Tuition Fee of \$11,000 be approved for the 2011-2012 school year.
4. That the International Student Application Fee of \$250 be approved.”

The Board Chair called the question.

The Motion was UNANIMOUSLY CARRIED.

19. Responses to Trustee Requests for Information

MOVED BY Trustee Hoffman:

“That the report entitled ‘Responses to Trustee Requests for Information’ be received for information.” (UNANIMOUSLY CARRIED)

MINUTE BOOK

20. Bereavement

Vice-Chair Hoffman reported on the passing of Mr. Timothy Beechey, a member of the District's teaching staff.

MOVED BY Trustee Hoffman:

“That the report be received with regret and the actions of the Administration in this regard be confirmed.” (UNANIMOUSLY CARRIED)

Committee, Board Representative and Trustee Reports

21. Policy Review Committee Summary of Progress to Date

This report was deferred to the next board meeting.

22. Anti-Bullying Advisory Committee Update

MOVED BY Trustee Hoffman:

“That the report entitled ‘Anti-Bullying Advisory Committee Meeting Update’ be received for information.” (UNANIMOUSLY CARRIED)

Committee, Board Representative and Trustee Reports (Continued)

Trustee Ripley, the Board's Representative on the Edmonton Public Schools Foundation Board of Governors, reported that the Board of Governors met last night and received an update on the *Ready for Life Breakfast*. Enough money has been raised to sustain the Tipaskan full-day kindergarten and that a second full-day kindergarten class can be initiated. The activity in the community to support the work continues. She thanked Notables Stationery, which will contribute 25% of its sales on June 21, 2011 to the Foundation. She also thanked all the Centre for Education staff who will be contributing the proceeds from their recyclable containers to the Foundation. She advised that an exciting announcement is expected soon from the Oilers Foundation. She advised that information will be coming soon for several musical events taking place in the fall to support vulnerable students by giving them the opportunity to attend full-day kindergarten. She offered a special congratulations to Executive Director Sandra Woitas who was nominated in the Advocacy category of the recent YWCA Women of Distinction Awards.

MINUTE BOOK

Trustee Colburn, the Board's representative on the Alberta School Boards Association (ASBA) Board of Directors reported on the following highlights from the Board of Directors meeting held May 12 and 13, 2011:

- At the request of the Alberta School Boards Association for Languages Education (ASBALE), which will be disbanding, the ASBA will establish a second languages caucus which will essentially assume the role of this association in terms of promoting second language learning.
- The ASBA will be working with the Alberta Urban Municipalities Association (AUMA) to develop a joint submission to the provincial review of the *Local Authorities Election Act*. The first step in this initiative was a survey of school boards with regard to the changes they would like to see.

Trustee Colburn noted that the ASBA is considering webcasting its meetings.

Trustee Colburn reported that the last ASBA Board of Directors meeting will take place June 16, 2011 at 4:15 p.m. He will be attending the first hour of this meeting. This will be when the Directive for Action approved by the Board at the April 13, 2011 board meeting asking the ASBA to develop a policy advisory to assist school boards in supporting the specialized health, safety, and learning needs of lesbian, gay, bisexual, trans-identified, and two-spirit (LGBT) students, families and employees in Alberta schools will be put forward.

Trustee Johner, the Board's representative on ASBA Zone 23, reported that the next ASBA Zone 23 general meeting will take place on Friday, June 24, 2011 from 9:00 a.m. to 3:00 p.m. She will report on this meeting in September.

Trustee Spencer, the Board's liaison on the Public School Boards' Council (PSBC), reported that the next meeting of the PSBC will take place August 17-21, 2011 in Brooks, Alberta.

Trustee Hoffman, Chair of the School Closure Moratorium Committee, advised that the Committee has decided that the start time of the meetings on September 13, 20 and 27, 2011 will change to 7:00 p.m. The meetings will take place in McCauley Chambers.

23. Delegation of Authority – 2011 Summer Recess

MINUTE BOOK

MOVED BY Trustee Janz:

- “1. That, in accordance with Sections 67(1), 65(2) and 65(3) of the *School Act*, any special board meetings during the 2011 summer recess be at the call of the Board Chair or, in his absence, the Board Vice-Chair.**

- 2. That, in accordance with Section 61(1) of the *School Act*, effective June 15, 2011, delegation of authority to the Superintendent of Schools to make decisions during the 2011 summer recess on behalf of the Board be approved.**

- 3. That a report of all such decisions be brought to the first board meeting in the fall of 2011.”**

The Board Chair called the question.

The Motion was UNANIMOUSLY CARRIED.

I. Trustee and Board Requests for Information

Trustee Ripley requested that information be provided on what plans are in place to handle the educational needs of the increasing numbers of children living in newer subdivisions; for example, is the demand within current catchment areas expected to exceed the capacity of the school(s) currently designated for those catchment areas, within what timeframe, and what is the plan to deal with that. She asked that the Administration comment with respect to potential impacts on staffing, programming, transportation, and any other relevant areas.

Trustee Shipka requested that information be provided regarding an estimated cost benefit projection of adopting a school calendar similar to that of Foothills, Wildrose and Elk Island school districts whereby by slight extensions to the school day and the elimination of early dismissal Thursdays would afford additional profession development days for instructors and educational assistants.

Trustee Spencer requested that an analysis of the *Education Act* be provided for the Trustee Retreat.

Trustee Colburn requested that information be provided regarding the best practices for a student advisory committee that would dialogue with the Board on a regular basis.

MINUTE BOOK

J. Notices of Motion – None.

K. Next Board Meeting Date: **Organizational Board Meeting**
Tuesday, September 13, 2011 at 2:00 p.m.

L. Adjournment: (12:00 a.m.)

The Board Chair adjourned the meeting.

Board Chair

Board Secretary