

EDMONTON PUBLIC SCHOOLS

September 10, 2002

TO: Board of Trustees

FROM: A. McBeath, Superintendent of Schools

SUBJECT: Third Quarterly Report: March 1, 2002 to May 31, 2002

ORIGINATOR: A. Habinski, Executive Director School and District Services

RESOURCE

STAFF: Diane Brunton, Rick Craig, Mary-Ellen Deising, Mike Falk, Brian Fedor, Bob Holt, Dennis Huculak, Dean Power, Linda Wiens

INFORMATION

The purpose of the quarterly report is to provide trustees with timely monitoring information pertaining to board governance and accountability. In collaboration with decision unit managers, a review of the quarterly report was undertaken last year to determine which key areas of board governance, in accordance with policies and practices, need to be monitored and reported on a quarterly basis. The quarterly report will continue to report, in summary form, on the key areas relating to statistics on:

- students - including enrolment, mobility, and attendance
- safe and secure environment - including student suspensions and expulsions, accidents to students during instructional days, staff lost time claims, break and enter, and vandalism
- staff - including number of F.T.E., leaves of absence, secondments, and exchanges
- construction
- finance - including cash flow and school equipment amortization
- transportation
- budget amendments to central decision unit budgets

Appendix I provides detailed information regarding results and activities in the area of students, staff and physical assets in the district. The information compares data from the third quarter of 2001-02 to the same period in 2000-2001.

LW: DB

APPENDIX I: - Third Quarterly Report: March 1, 2002 to May 31, 2002

THIRD QUARTERLY REPORT MARCH 1, 2002 to MAY 31, 2002

A. STUDENTS

1. ENROLMENT

The reported district enrolment on May 31, 2002 totaled 80,660 students. This represents a net decrease of 974 students compared to the total on September 30, 2001.

Student enrolment distributions for May 31, 2002 and comparisons with September 30, 2001, September 30, 2000 and May 31, 2001 are shown below:

	2000-2001		2001-2002	
	Sept. 30	May 31	Sept. 30	May 31
Kindergarten	5,218	5,123	5,101	5,046
Elementary	30,625	30,485	31,226	30,978
Junior High	15,576	15,488	15,984	15,871
High School	18,699	17,742	18,701	17,830
Special Needs	7,608	7,412	7,598	7,566
E.S.L.	1,954	2,112	1,771	2,104
Institutions	<u>1,267</u>	<u>1,381</u>	<u>1,253</u>	<u>1,265</u>
District total	<u>80,947</u>	<u>79,743</u>	<u>81,634</u>	<u>80,660</u>
CHANGE		-1,204 (-1.5%)		-974 (-1.2%)

2. MOBILITY

	2000-01 March - May	2001-02 March - May
Transfers between schools	2,145	2,372
Transfers out of district	855	832
New registrations	789	829
Withdrawals from schools	396	573

3. ATTENDANCE

Month	STUDENT ATTENDANCE			
	Elem. & Jr. High		High School	
	2000-01	2001-02	2000-01	2001-02
March	94.1%	93.3%	88.1%	86.7%
April	94.3%	93.9%	88.2%	84.6%
May	94.7%	94.3%	86.4%	84.7%

STUDENTS (Continued)

4. STUDENT SUSPENSIONS

(a) Number of Suspensions:

School Type	Mar. '01 - May '01	Mar. '02 - May '02	Differences
Elementary	584	653	+69
Elementary - Junior High	283	281	-2
Junior High	1212	1300	+88
Senior High	837	932	+95
Institutional Services	34	36	+2
TOTALS	2950	3202	+252

(b) Distribution of Suspensions by School Type (Mar. '02 to May '02), excluding Institutional Services/Alternative sites

Number of Suspensions	Number of Schools by Type								Total # of Schools	
	Elementary		El-Jr High		Junior High		Senior High		00/01	01/02
	00/01	01/02	00/01	01/02	00/01	01/02	00/01	01/02		
0 suspensions	26	28	0	0	0	0	2	1	28	29
1-5 suspensions	73	66	4	4	0	0	0	1	77	71
6-10 suspensions	24	21	4	8	1	0	2	1	31	30
>10 suspensions	13	17	9	5	29	30	14	15	65	67

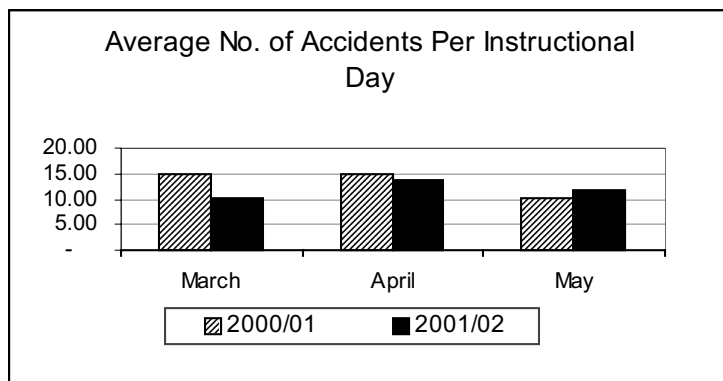
Notes regarding changes in school categories for the 2001-02 school year.

Alex Taylor, Idylwylde, Queen Mary Park, and Westview Village were removed from the Elementary category.

5. STUDENT EXPULSIONS

	Mar. '01 - May '01	Mar. '02 - May '02
(a) from the District	1	0
(b) from a School	52	73
Total	53	73

6. ACCIDENTS TO STUDENTS DURING INSTRUCTIONAL DAYS



B. STAFF

	<u>2000-01</u>			<u>2001-02</u>		
	<u>Sept. 30</u>	<u>Feb. 29</u>	<u>May 31</u>	<u>Sept. 30</u>	<u>Feb. 28</u>	<u>May 31</u>
1. <u>SCHOOLS</u>						
Teaching						
Elementary	1,879	1,898	1,899	1,842	1,849	1,844
Elementary/Junior High	376	378	376	455	467	467
Elementary/Jr.High/Sr.High	216	216	216	257	264	260
Junior High	666	667	666	643	645	640
Junior/Senior High	154	156	155	160	160	161
Senior High	740	752	755	789	791	796
Bennett Centre	1	1	1	2	2	2
Institutions*	130	132	136	122	+142	139
Temporary Replacements	30	37	53	40	47	66
TOTAL (F.T.E.)	4,192	4,237	4,257	4,310	4,367	4,375
Non-Teaching						
Exempt	179	218	226	109	114	133
Support	1,092	1,187	1,222	1,170	1,298	1,324
Custodial	489	494	503	496	495	500
TOTAL (F.T.E.)	1,760	1,899	1,951	1,775	1,907	1,957
2. <u>CENTRAL SERVICES</u>						
Teaching Staff	92	93	92	101	97	97
Exempt	282	297	311	316	325	324
Support	160	178	179	181	178	184
Maintenance (incl. casual staff)	261	206	235	259	220	252
Custodial	34	41	40	38	41	44
TOTAL C.S. STAFF (F.T.E.)	829	815	857	895	861	901
3. <u>METRO COMMUNITY COLLEGE</u>						
Teaching Staff	5.0	5.0	5.0	7.0	6.9	6.9
Exempt	14.5	18.5	15.7	18.7	20.0	20.0
Support	25.0	23.6	27.6	25.1	24.1	31.9
Custodial	4.4	4.7	4.6	5.4	5.4	4.7
TOTAL (F.T.E.)	48.9	51.8	52.9	56.2	56.4	63.5
4. <u>DISTRICT TOTALS</u>						
Teaching	4,289.0	4,335.0	4,354.0	4,418.0	4,470.9	4,478.9
Non-Teaching	2,540.9	2,667.8	2,763.9	2,618.2	2,720.5	2,817.6
TOTAL	6,829.9	7,002.8	7,117.9	7,036.2	7,191.4	7,296.5

*Institutions includes all locations funded at actual cost. / + Increase due to adjustments of FTE's from Schools to Institutions

B. STAFF (Continued)

** CENTRAL SERVICES BREAKDOWN							
	Teacher	Exempt	Support	Maint.	Custodial	Total	
<u>September, 2001</u>							
Instructional & Curric. Support	89.092	94.068	82.800	--	25.000	290.960	
School & District Services	5.500	184.200	83.690	259.000	12.100	544.490	
Student Achievement	1.000	2.000	2.000	--	--	5.000	
Superintendent's Area	5.500	35.600	12.500	--	1.000	54.600	
Total September, 2001	101.092	315.868	180.990	259.000	38.100	895.050	
<u>February, 2002</u>							
Instructional & Curric. Support	84.861	100.268	80.214	---	26.000	291.343	
School & District Services	5.500	187.900	83.350	220.000	13.600	510.350	
Student Achievement	1.000	2.000	2.000	--	--	5.000	
Superintendent's Area	5.500	34.600	12.500	--	1.000	53.600	
Total February 2002	96.861	324.768	178.064	220.000	40.600	860.293	
<u>May, 2002</u>							
Instructional & Curric. Support	85.161	100.468	85.228	---	28.000	298.857	
School & District Services	5.500	186.900	84.571	251.800	14.600	543.371	
Student Achievement	1.020	2.000	2.000	--	--	5.020	
Superintendent's Area	5.500	34.600	12.500	--	1.000	53.600	
Total May 2002	97.181	323.968	184.299	251.800	43.600	900.848	

5. LEAVES OF ABSENCE

	<u>Teaching Staff</u>		<u>Non-Teaching Staff</u>	
	<u>May/01</u>	<u>May/02</u>	<u>May/01</u>	<u>May/02</u>
(a) Maternity	70	72	31	29
(b) Personal	332	297	144	120
(c) Workers' Compensation	0	0	17	21
(d) Extended Disability	226	190	111	107
(e) Prof. Improvement Leave	20	23	1	0
(f) Exchange	5	5	0	0
(g) Secondment	36	28	0	0
(h) Secondment to Edm.Public	1	1	1	5
(i) Deferred Salary Leave	5	8	1	0
TOTAL LEAVES	695	624	306	282

6. FUTURE SECONDMENTS

	<u>Teaching Staff</u>		<u>Non-Teaching Staff</u>	
	<u>May/02</u>		<u>May/02</u>	
Secondments from EPSB	4		0	
Extensions of Secondments	10		0	
Secondments to EPSB	0		0	
Ext.of Secondments to EPSB	0		2	

7. FUTURE EXCHANGES

Exchanges from EPSB	1	0
Ext.of Secondments fr. EPSB	0	0

B. STAFF (Continued)

8. LOST TIME CLAIMS (All Staff)

Injury	<u>Mar-May 2000-2001</u>	<u>Mar-May 2001-2002</u>
(a) Head/Neck/Eyes	0	2
(b) Hand/Finger/Wrist	4	5
(c) Shoulder/Arm/Elbow	4	7
(d) Trunk	0	1
(e) Back	16	20
(f) Leg/Knee	3	2
(g) Ankle/Foot	4	3
(h) Multiple Injuries	8	8
TOTAL	<u>39</u>	<u>48</u>

C. SECURITY

1. INCIDENTS OF BREAK AND ENTER

	March - May 2000 – 2001	March - May 2001- 2002
a. Break and Enter	12	9
b. Apprehensions	1	0

Break and enters occurred at Britannia, Daly Grove, Fulton Place, Hardisty, Keheewin, Meadowlark, North Edmonton, Sweetgrass and Victoria.

2. INCIDENTS OF VANDALISM

	March - May 2000 – 2001	March - May 2001 - 2002
a. Reported Incidents of Vandalism	133	56
b. Repair Costs	\$30,471	\$8,278

3. RESTITUTION RECEIVED

During the period March 1, 2002, to May 31, 2002, \$345 was received for damages incurred through vandalism.

D. CONSTRUCTION

2001 Major Maintenance Plan

Projects in the 2001 MMP are undertaken from April 1, 2001 to March 31, 2002.

The Block Grant BQRP allocation for the 2001 plan was \$7,358,760. All projects have been completed.

2002 Major Maintenance Plan

Projects in the 2002 MMP are undertaken from April 1, 2002 to March 31, 2003.

The Block Grant BQRP allocation for the 2002 plan is \$5,879,003. Design work on these projects has commenced.

2001 Capital Plan

Amiskwaciy Academy Gym Addition – The foundations are complete. Construction is proceeding. Masonry is approximately 20% complete. Anticipated completion is September 2002.

Eastwood / Parkdale / Spruce Avenue Upgrades – Project plans and specifications are complete. Cost estimates are underway. Construction is scheduled for June through August.

George P. Nicholson School – Construction is proceeding as scheduled. Sitework and signage has been tendered. The targeted completion date is August 2002 for the main portion of the school with the gymnasium completion to follow November 2002.

Grandview Heights Addition and Modernization – The architect has commenced consultation with the school. Final design is complete. Subtrade tendering is proceeding. A construction schedule has not been established.

J. Percy Page TeleLearning – Subtrade tendering is underway. Targeted opening for second term of 2003 (February).

Jackson Heights Neighbourhood School – This facility will be a repeat of the George H. Luck and Michael A. Kostek design. Subtrade tendering has concluded with a targeted school opening of September 2002. Construction has reached the “closing-in” stage. Interior concrete floor slabs are complete. Partition construction underway. Exterior masonry veneer application and roofing progressing.

D. CONSTRUCTION (Continued)

Jasper Place Modernization – The school and architectural consultants are completing the design development. The construction commencement and completion dates have not been established.

John A. McDougall Modernization– Subtrade tenders to close on June 4, 2002. The construction manager has commenced preliminary work on site. Work will commence in the basement in June 2002.

Kildare Addition and Modernization – The project has been tendered and a contract award is anticipated in June. Construction would commence in July with a scheduled completion of April 11th, 2003.

McCauley Modernization – Construction commenced the last week of March on the gymnasium wing and was followed by the basement level in the first week of May. Binder Construction is the general contractor. Completion of the project is scheduled for March 2003.

Meyonohk Addition – Jen-Col Construction Ltd. commenced work on the project on May 20th, 2002. The four-classroom addition is scheduled for completion by September 20th, 2002.

Michael A. Kostek Addition - R.W.K. Construction Co. has been awarded the contract. Construction is anticipated to commence in June with a scheduled completion date of November 20th, 2002.

Ottewell Modernization – Preliminary costing and schematic design is underway. The schedule is pending. The construction manager has been appointed. A portion of the asbestos abatement is scheduled to be done summer 2002.

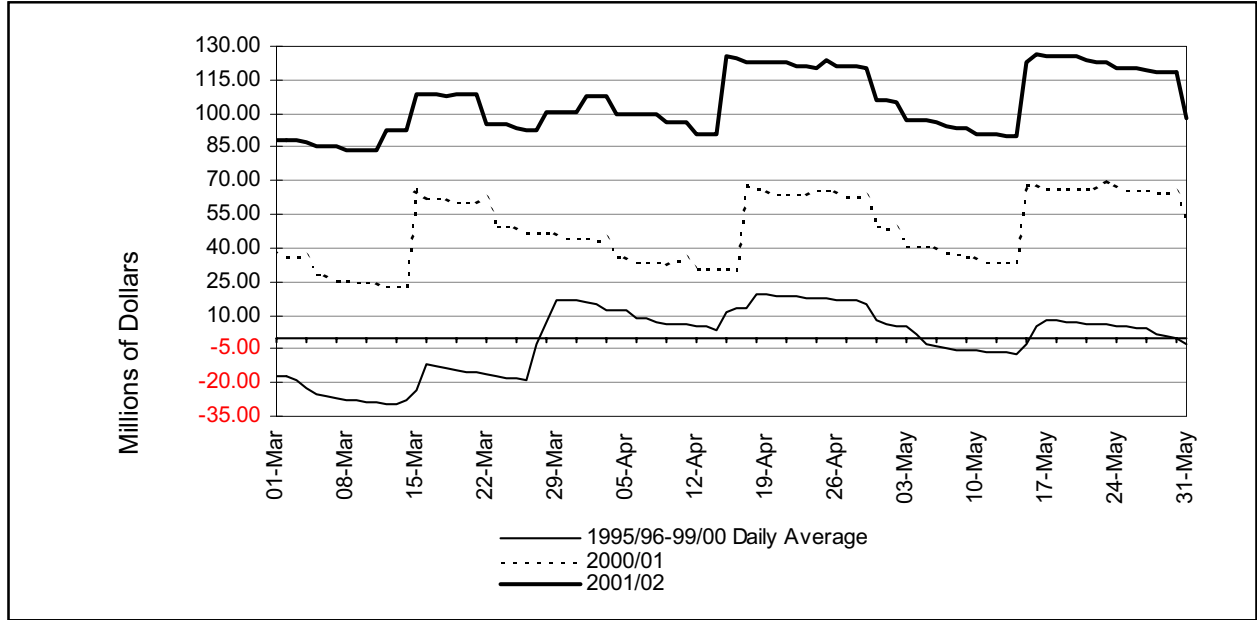
Queen Elizabeth CTS Upgrading – Project plans and specifications are complete and the tender process is underway. Construction is scheduled from June to August 2002.

Terrace Heights Modernization – Phases one and two of the three construction phases are complete. Completion for the entire project is anticipated for the end of July 2002.

Victoria Redevelopment – Construction has been deferred; however, planning is continuing.

E. FINANCE

1. CASH FLOW



2. SCHOOL EQUIPMENT AMORTIZATION

	2000-2001	2001-2002
February 28 ending balance	\$1,784,315	\$1,989,868
Amortization amount	\$412,331	\$1,222,036
Interest	\$0	\$0
Payments	(\$137,616)	(\$50,352)
May 31 ending balance	\$2,059,029	\$2,061,552

F. TRANSPORTATION

(As of March 31, 2002)

SERVICE		September 2000	December 2000	March 2001	September 2001	December 2001	March 2002
YELLOW BUS							
• Regular	K – Gr. 6	1,483	1,526	1,529	1,569	1,654	1,613
	Gr. 7 – Gr. 12	757	728	690	784	777	747
• City Centre Project	K – Gr. 6				73	114	124
	Gr. 7 – Gr. 9				19	33	24
SUB TOTAL		2,240	2,254	2,219	2,445	2,578	2,508
• Programs of Choice	K – Gr. 6	1,190	1,271	1,279	1,367	1,413	1,373
• Awasis	K – Gr. 6	305	272	286	286	314	283
• Curb Service	K – Gr. 12	2,664	2,696	2,623	2,895	2,874	2,707
YELLOW BUS TOTAL		6,399	6,493	6,407	6,993	7,179	6,871
EDMONTON TRANSIT							
• Restricted Passes	K – Gr. 12	17,463	16,408	16,390	18,312	17,387	17,237
• Awasis	Gr. 7 – Gr. 9	81	60	61	70	70	53
EDMONTON TRANSIT TOTAL		17,544	16,468	16,451	18,382	17,457	17,290
PARENT PROVIDED							
	Kindergarten	10	10	9	8	9	9
	Special Needs (includes Early Education)	644	626	626	665	680	700
PARENT PROVIDED TOTAL		654	636	635	673	689	709
GRAND TOTAL		24,597	23,597	23,493	26,048	25,325	24,870

G. BUDGET AMENDMENTS TO CENTRAL DECISION UNIT BUDGETS

March 1 to May 31, 2002		
Decision Unit	Amount	Description
315 Board Administration	3,500	Sponsorship from Bank of Nova Scotia for Service Team and Merit Awards
	80,525	29% share of remaining Senate Election Revenue
324 Special Projects Financing	-145,595	Transfer funds to DU 312 Building Operations to fund the lease of an annex to the Centre for Education
312 Building Operations	145,595	Funds transferred from DU 324 Special Projects Financing to fund the lease of an annex to the Centre for Education
327 Student Achievement Services	-15,000	AISI funds transferred to Ottewell School for Division III Math project
331 SMH	60,000	Funds from Alberta Learning for Telehealth Technology Project
371 Facilities Services	97,720	Funds from Holdback – Maintenance Project funds for re-centralized schools (Griesbach, Bennett Centre)
378 Energy Management	70,949	Funds from Holdback – utility allocations for Alex Taylor and Queen Mary Park