EDMONTON PUBLIC SCHOOLS

March 25, 2003

TO: Board of Trustees

FROM: A. McBeath, Superintendent of Schools

SUBJECT: Second Quarterly Report: December 1, 2002 to February 28, 2003

ORIGINATOR: A. Habinski, Executive Director School and District Services

RESOURCE

STAFF: Diane Brunton, Bruce Cline, Mary-Ellen Deising, Brian Fedor, Dennis

Huculak, Les McElwain, Dean Power, Dorothy Sombach, Linda Wiens

INFORMATION

The purpose of the quarterly report is to provide trustees with timely monitoring information pertaining to board governance and accountability. Appendix I provides detailed information regarding results and activities in the areas of students, staff and physical assets in the district. The information compares data from the second quarter of 2002-2003 to the same period in 2001-2002.

LW: DB

APPENDIX I: - Second Quarterly Report: December 1, 2002 to February 28, 2003

SECOND QUARTERLY REPORT DECEMBER 1, 2002 to FEBRUARY 28, 2003

A. STUDENTS

1. ENROLMENT

The reported district enrolment on February 28, 2003 totaled 81,464 students. This represents a net decrease of 690 students compared to the total on September 30, 2002.

Student enrolment distributions for February 28, 2003 and comparisons with September 30, 2002, September 30, 2001 and February 28, 2002 are shown below:

	2001-	-2002	2002-2003			
	Sept. 30	Feb. 28	Sept. 30	Feb. 28		
Pre-Kindergarten	826	866	783	817		
Kindergarten	5,101	5,066	4,926	4,869		
Elementary	31,226	31,040	30,379	30,073		
Junior High	15,984	15,912	16,235	16,105		
High School	18,701	18,669	18,544	18,233		
Special Needs	7,598	7,653	7,974	7,983		
E.S.L.	1,771	1,905	2,947	3,045		
Institutions	<u>427</u>	398	<u>366</u>	<u>339</u>		
District total	<u>81,634</u>	<u>81,509</u>	<u>82,154</u>	<u>81,464</u>		
CHANGE		-125 (2%)		-690 (8%)		

Enrolment counts reported here do not include students at Metro Community College.

2. MOBILITY

	2001-2002 DecFeb.	2002-2003 DecFeb.
Transfers between schools Transfers out of district New registrations Withdrawals from schools	2,880 869 1,041 919	3,564 1,036 1,112 1,183

3. ATTENDANCE

	Daily Attendance				Period Attendance			
Month	Elementary		Junio	r High	*Junio	r High	High S	School;
	2001-02	2002-03	2001-02	2002-03	2001-02	2002-03	2001-02	2002-03
December	94.2%	94.2%	91.1%	91.0%	N/A	90.8%	88.6%	85.7%
January	94.7%	94.3%	92.4%	91.6%	N/A	90.7%	88.6%	85.3%
February	92.8%	93.4%	90.4%	89.6%	N/A	87.9%	88.0%	87.7%

Period attendance for junior high is not available prior to the 2002-03 school year.

STUDENTS (Continued)

4. STUDENT SUSPENSIONS

(a) Number of Suspensions:

School Type	Dec. '01- Feb. '02	Dec. '02- Feb. '03	Differences
Elementary	281	450	+169
Elementary - Junior High	150	285	+135
Junior High	689	954	+265
Senior High	421	816	+395
Institutional Services	12	20	+8
TOTALS	1553	2525	+972

(b) Distribution of Suspensions by School Type (Dec. '02 to Feb. '03), excluding Institutional Services/Alternative sites

Number of Suspensions		Number of Schools by Type					_	tal chools		
	Eleme	Elementary El-Jr High Junior High Senior High								
	01/02	02/03	01/02	02/03	01/02	02/03	01/02	02/03	01/02	02/03
0 suspensions	49	41	3	3	1	0	2	1	55	45
1-5 suspensions	70	63	6	5	2	0	2	1	80	69
6-10 suspensions	10	16	1	5	3	3	0	1	14	25
>10 suspensions	3	11	7	8	24	26	14	15	48	60

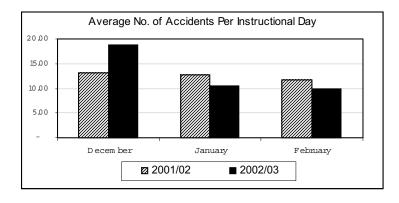
Notes regarding changes in school categories for the 2002-03 school year.

- (1) Jackson Heights and George P. Nicholson Schools were added to the Elementary category.
- (2) Sherbrooke was moved from the Junior High category to the Elementary-Junior High category.
- (3) Eastwood was moved from the Elementary-Junior High category to the Elementary category.
- (4) The Academy at King Edward, Avonmore, Oliver, and Talmud Torah were moved from the Elementary category to the Elementary-Junior High category.

5. STUDENT EXPULSIONS

	Dec. '01 – Feb. '02	Dec. '02 – Feb. '03
(a) from the District	0	0
(b) from a School	35	69
Total	35	69

6. ACCIDENTS TO STUDENTS DURING INSTRUCTIONAL DAYS



B. STAFF

		2001-02			2002-03	
	Sept. 30	Nov. 30	Feb. 28	Sept. 30	Nov. 30	Feb. 28
1. SCHOOLS						
Teaching						
Elementary	1,842	1,843	1,849	1,842	1,840	1,844
Elementary/Junior High	455	468	467	449	451	451
Elementary/Jr.High/Sr.High	257	259	264	324	327	327
Junior High	643	649	645	660	657	661
Junior/Senior High	160	162	160	145	145	144
Senior High	789	797	791	790	792	790
Bennett Centre	2	2	2	2	2	2
Institutions*	122	122	142	145	146	149
Temporary Replacements	40	34	47	38	46	53
TOTAL (F.T.E.)	4,310	4,336	4,367	4,395	4,406	4,421
Non-Teaching						
Exempt	109	116	114	114	115	117
Support	1,170	1,268	1,298	1,249	1,329	1,321
Custodial	496	493	495	492	497	503
TOTAL (F.T.E.)	1,775	1,877	1,907	1,855	1,941	1,941
A CENTED AT CEDATICECAS						
2. CENTRAL SERVICES**						
Teaching Staff	101	99	97	108.1	108.1	107.3
Exempt	316	318	325	329.0	326.7	322.7
Support	181	187	178	181.4	186.9	184.6
Maintenance (incl. casual	259	225	220	265.5	218.5	205.5
staff)						
Custodial	38	45	41	41.2	41.6	40.6
TOTAL C.S. STAFF (F.T.E.)	895	874	861	925.2	881.8	860.7
3. METRO COMMUNITY						
COLLEGE						
Teaching Staff	7.0	6.9	6.9	6.4	6.4	6.4
Exempt	18.7	19.9	20.0	20.8	20.8	19.8
Support	25.1	25.1	24.1	28.9	25.9	26.3
Custodial	5.4	5.4	5.4	5.6	5.6	5.6
TOTAL (F.T.E.)	56.2	57.3	56.4	61.7	58.7	58.1
TOTAL (F.T.E.)	30.2	37.3	30.4	01.7	36.7	36.1
4. DISTRICT TOTALS						
Teaching	4,418.0	4,441.9	4,470.9	4,509.5	4,520.5	4,534.7
Non-Teaching	2,618.2	2,702.4	2,720.5	2,727.4	2,767.0	2,746.1
TOTAL	7,036.2	7,144.3	7,191.4	7,236.9	7,287.5	7,280.8

^{*}Institutions includes all locations funded at actual cost.

B. STAFF (Continued)

** CENTRAL SERVICES BREAKD	OOWN					
	Teacher	Exempt	Support	Maint.	Custodial	Total
September, 2002						
Instructional & Curric. Support	91.591	105.354	83.829		26.625	307.399
School & District Services	6.500	195.600	86.571	265.500	14.600	568.771
Student Achievement	4.000	1.000	2.000			7.000
Superintendent's Area	6.000	27.000	9.000			42.000
Total September, 2002	108.091	328.954	181.400	265.500	41.225	925.170
November, 2002						
Instructional & Curric. Support	91.601	103.754	89.329		27.625	312.309
School & District Services	6.500	194.600	85.571	218.500	14.000	519.171
Student Achievement	4.000	1.000	3.000			8.000
Superintendent's Area	6.000	27.400	9.000			42.400
Total November, 2002	108.101	326.754	186.900	218.500	41.625	881.880
February, 2003						
Instructional & Curric. Support	90.385	102.654	88.100		26.625	307.764
School & District Services	6.500	191.600	84.671	205.500	14.000	502.271
Student Achievement	4.000	1.000	2.800			7.800
Superintendent's Area	6.400	27.400	9.000			42.800
Total February 2003	107.285	322.654	184.571	205.500	40.625	860.635

5. LEAVES OF ABSENCE

	Teaching Staff		Non-Teac	hing Staff
	Feb./02	Feb./03	<u>Feb./02</u>	Feb./03
(a) Maternity	40	83	27	30
(b) Personal	301	285	118	127
(c) Workers' Compensation	0	0	16	22
(d) Extended Disability	181	175	102	119
(e) Prof. Improvement Leave	23	22	1	0
(f) Exchange	5	3	0	0
(g) Secondment	28	27	0	0
(h) Secondment to Edm.Public	1	0	5	8
(i) Deferred Salary Leave	8	1	0	0
TOTAL LEAVES	587	596	269	306

6. FUTURE SECONDMENTS

Teaching Staff	Non-Teaching Staff
<u>Feb/03</u>	<u>Feb/03</u>
2	0
1	0
1	0
0	0
0	0
0	0
	Feb/03 2 1

B. STAFF (Continued)

8. LOST TIME CLAIMS (All Staff)

Injury	DecFeb. <u>2002</u>	DecFeb. <u>2003</u>
(a) Head/Neck/Eyes	3	5
(b) Hand/Finger/Wrist	1	8
(c) Shoulder/Arm/Elbow	4	4
(d) Trunk	3	3
(e) Back	9	6
(f) Leg/Knee	4	3
(g) Ankle/Foot	0	4
(h) Multiple Injuries	8	6
TOTAL	32	39

C. SECURITY

1. INCIDENTS OF BREAK AND ENTER

	December - February 2001 - 2002	December - February 2002 - 2003
a. Break and Enter	4	18
b. Apprehensions	0	3

Break and enters occurred at Brander Gardens, Daly Grove, Dan Knott, Greenfield, Horse Hill, Jasper Place (2), L.Y. Cairns, Lauderdale, Parkview, Riverbend, Ritchie, Rosslyn, Sifton, Strathcona, Vimy Ridge, ITS Storage-R.H. David Building.

2. INCIDENTS OF VANDALISM

	December - February 2001 - 2002	December - February 2002 - 2003
a. Reported Incidents of Vandalism	90	175
b. Repair Costs	\$22,555	\$24,467

3. RESTITUTION RECEIVED

During the period December 1, 2002 to February 28, 2003 no restitution was received for damages incurred through vandalism.

D. CONSTRUCTION

2002 Major Maintenance Plan (MMP)

Projects in the 2002 MMP are undertaken from April 1, 2002 to March 31, 2003.

The Block Grant BQRP allocation for the 2002 plan is \$5,879,003. Approximately 70% of the projects are completed and 30% of the projects are in various stages of construction.

2001/2002 Capital Plan

Amiskwaciy Academy Gym Addition – The gym addition and associated work within the main building are complete with minor and seasonal deficiencies to be corrected.

Eastwood / Parkdale / Spruce Avenue Upgrades – Construction is behind schedule. The revised substantial completion date is April 2003. Seasonal deficiencies will be completed in June 2003.

George P. Nicholson School – Work on school is complete with the exception of seasonal deficiencies. Interior improvements within the Capital Health Authority (CHA) area were tendered by CHA in late February 2003 with work expected to commence April 2003.

Grandview Heights Addition and Modernization – All work within the areas renovated and new addition is complete with minor deficiencies to be corrected. Landscape deficiencies to be done in the spring.

J. Percy Page TeleLearning – Redesign in process with expected re-tender in April 2003. The opening is targeted for the first term of 2004 (January).

Jackson Heights Neighborhood School – Construction is complete and the school was open to receive students on November 25, 2002. The official school opening will be held on March 22, 2003.

Jasper Place Modernization – The construction manager is in place and sub-trade tendering is underway. Renovations are expected to commence April 2003. The target completion date is April 2005.

D. CONSTRUCTION (Continued)

John A. McDougall Modernization – Phase I was completed in January 2003. The overall completion is targeted for November 2003.

Kildare Addition and Modernization – Renovations to the gymnasium, classrooms, councilor offices, student washrooms, science room, and administration areas have been completed. The addition has been completed and is occupied. The remaining areas, library, staff workroom and washrooms are under construction and scheduled for completion by mid April. There is seasonal exterior work to be completed in the spring.

McCauley Modernization – Renovations to the third floor and basement have been completed and the school has occupied these levels. The second floor is now under construction with completion of this level scheduled for April 8th. Construction on the first floor will commence at that time with a scheduled completion of late May. Exterior site work will take place in the spring.

Meyonohk Addition – The addition has been completed and the school has occupied the space. There is seasonal exterior site work to be completed in the spring.

Michael A. Kostek Addition – The addition has been completed and the school has occupied the space. There is seasonal exterior site work to be completed in the spring.

Ottewell Modernization – A portion of the asbestos abatement and music room demolition work was done in the summer 2002. The project will be tendered in two phases. The overall construction schedule is pending. Phase I scope tendering package is 75% complete and is expected to go for sub-trade tendering late March 2003. The overall anticipated completion is December 2003.

Queen Elizabeth CTS Upgrading – Project has been completed.

Terrace Heights Modernization – Substantial completion was given on August 15, 2002. Some minor deficiencies remain with an expectation that total completion will be achieved by March 31, 2003.

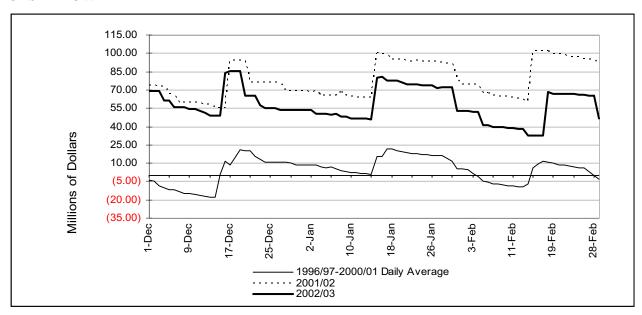
Victoria Redevelopment – Construction has been deferred. The concept planning phase has been completed.

2002/2003 Capital Plan

Winterburn Four Classroom Pod Addition – Tenders were received on February 11, 2003. The Board approved the tenders on February 25 and we are now waiting for approval of the tenders by Alberta Infrastructure. Construction start is anticipated by mid-March 2003 with completion for mid-August 2003. Alberta Infrastructure approved the Board's request to undertake the Winterburn School Addition in 2002-2003 instead of the originally approved 2003-2004.

E. FINANCE

1. CASH FLOW



2. SCHOOL EQUIPMENT AMORTIZATION

	2001-2002	2002-2003
November 30, ending balance	\$1,517,169	\$1,788,308
Amortization amount	\$625,150	\$403,382
Interest	\$0	\$0
Payments	(\$152,451)	(\$98,778)
February 28, ending balance	\$1,989,868	\$2,092,912

F. TRANSPORTATION

(As of December 31, 2002)

SERVICE		September 2001	December 2001	September 2002	December 2002
YELLOW BUS					
Regular	K – Gr. 6	1,569	1,654	1,533	1,631
	Gr. 7 – Gr. 12	803	777	770	772
	SUB TOTAL	2,372	2,431	2,303	2,403
 Programs of Choice 	K – Gr. 6	1,367	1,413	1,363	1,450
 Awasis 	K – Gr. 6	286	314	262	249
 Curb Service 	K – Gr. 12	2,895	2,874	3,034	2,991
 City Centre 	K – Gr. 6		114	121	111
Project	Gr. 7-Gr. 9		33		25
	SUB TOTAL	4,548	4,748	4,780	4,826
	YELLOW				
	BUS	6,920	7,179	7,083	7,229
	TOTAL				
EDMONTON TRANSIT					
 Restricted Passes 	K – Gr. 12	18,312	17,387	19,358	18,109
 Awasis 	Gr. 7 – Gr. 9	70	70	85	67
	EDMONTON				
	TRANSIT	18,382	17,457	19,443	18,176
	TOTAL				
PARENT PROVIDED					
	Kindergarten	8	9	10	8
	Special Needs				
	(includes Early	665	680	765	716
	Education)				
	PARENT				
	PROVIDED	673	689	775	724
	TOTAL				
	CD				
	GRAND	25,975	25,325	27,301	26,129
	TOTAL				

G. BUDGET AMENDMENTS TO CENTRAL DECISION UNIT BUDGETS

December 1, 2002 to February 28, 2003

Decision Unit Amount		Amount	Description			
362	Archives and Museum	(38,000)	Transfer funds to DU 378 Energy Management due to centralization of utility costs.			
307	Property Management	(142,200)	Transfer funds to DU 378 Energy Management due to centralization of utility costs for Delton and Major General Griesbach schools (schools had opted out of the Utilities Project).			
378	Energy Management	38,000	Funds transferred from DU 362 Archives and Museum due to centralization of utility costs.			
		142,200	Funds transferred from DU 307 Property Management due to centralization of utility costs for Delton and Major General Griesbach schools.			
		14,930,000	Funds transferred from Holdback due to centralization of utility costs for schools.			
327	Student Achievement Services	(401,000)	Transfer of AISI funds to DU 358 Planning.			
358	Planning	401,000	Funds transferred from DU 327 Student Achievement Services for AISI projects.			
371	Facilities Services	87,988	Funds from Holdback – Maintenance Project funds for recentralized schools (Major General Griesbach and Sherbrooke)			
		20,000	Funds from Holdback for watermain break expenditures incurred on behalf of schools. Facilities authorized to expend up to \$20,000 a year to compensate schools for unforseen waterline break repair costs.			
		375,000	Funds from Holdback for air systems maintenance work being done at schools.			
347	Information Technology Services	(2,500,000)	Projected Internal Revenue reduced – revised estimate on the number of PC sales.			
324	Special Projects Financing	(250,000)	Transfer funds to DU 312 Building Operations for the first and second floor reconfiguration and conference centre.			
312	Building Operations	250,000	Funds transferred from DU 324 Special Projects Financing for the first and second floor reconfiguration and conference centre.			
336	Curriculum	400,000	Funds from Holdback for the purpose of implementing the recommendations from the French Renewal Steering Committee for renewal of French Second Language and French Immersion instruction in Edmonton Public Schools.			