

EDMONTON PUBLIC SCHOOLS

June 15, 2010

TO: Board of Trustees

FROM: Trustee G. Rice, Conference Committee Chair

SUBJECT: Report #14 of the Conference Committee (From the Meetings Held and May 25 and June 1, 2010)

RECOMMENDATION

1. That Report #14 of the Conference Committee from the meetings held May 25 and June 1, 2010 be received and considered.

Confirmation of Principal Designations

2. That the designation of Debra Gresko-Mielke as principal to the District, effective September 1, 2010 to August 31, 2012, be confirmed.

Central Administrative Designations

3. That the following designations for the period September 1, 2010 to August 31, 2011 be confirmed:

Sandy Forster – Director Curriculum
Kevin Stevenson – Director EPS Metro Continuing Education

4. That the following designations for the period September 1, 2010 to August 31, 2013 be confirmed:

Bruce Coggles – Assistant Superintendent
Lorne Parker – Managing Director

5. That the following designations for the period September 1, 2010 to August 31, 2013 be confirmed:

Mark Liguori – Assistant Superintendent
Jamie Pallett – Assistant Superintendent

Central Administrative Appointment

6. That the appointment of David Fraser to the position of Executive Director effective September 1, 2010 be confirmed.

Use of Capital Reserve for Schools Receiving Students from Closures

7. That \$1,671,700 from the District capital reserve, to complete facility upgrades at Delton, Gold Bar, Hardisty, Spruce Avenue and Parkview Schools be confirmed.

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Background - Recommendation 2

In accordance with Board Policy GB.BP - Authority for Personnel Decisions (APPENDIX I) and Administrative Regulation GBA.AR – Designation, Appointment and Assignment to Leadership Positions (APPENDIX II), principals are designated by the Board of Trustees for a two-year term prior to designation by the Board of Trustees for an indefinite term and are assigned by the Superintendent of Schools.

Background – Recommendation 3

In accordance with Board Policy GB.BP - Authority for Personnel Decisions (APPENDIX I) and Administrative Regulation GBA.AR – Designation, Appointment and Assignment to Leadership Positions (APPENDIX II), a director paid under the Teachers’ Collective Agreement is a one-year designation.

Background – Recommendations 4 and 5

In accordance with Board Policy GB.BP - Authority for Personnel Decisions (APPENDIX I) and Administrative Regulation GBA.AR – Designation, Appointment and Assignment to Leadership Positions (APPENDIX II), exempt management staff who hold a teacher contract are designated for a three-year term.

Background – Recommendation 6

In accordance with Board Policy GB.BP - Authority for Personnel Decisions (APPENDIX I) and Administrative Regulation GBA.AR – Designation, Appointment and Assignment to Leadership Positions (APPENDIX II), exempt management staff who do not hold a teacher contract are appointed for an indefinite term.

Background – Recommendation 7

On April 13, 2010, the Board of Trustees approved the closures of five schools and the elementary program at Spruce Avenue School. As part of the considerations for closure, it was identified that some upgrades would be required at schools designated to receive students and programs from closed schools. Subsequent to the closures, upgrade needs were reviewed and confirmed with receiving school principals, design details have been prepared and cost-estimates have been completed. A total of \$1,671,700 is required to complete the upgrades.

Funds accumulate within the District's capital reserve primarily from the sale of land and property. The balance of funds within the capital reserve as of May 25, 2010, is \$6,842,226. A total of \$426,032 is restricted to the energy retrofit program, funded through an ATCO rebate. There is a remaining unrestricted amount of \$6,416,194 available for Board approved capital expenditures.

AS:mmf

- APPENDIX I - Board Policy GB.BP – Authority for Personnel Decisions
- APPENDIX II - Administrative Regulation GBA.AR – Designation, Appointment and Assignment to Leadership Positions

Edmonton Public Schools Board Policies and Regulations

CODE: GB.BP	EFFECTIVE DATE: 27-01-2009
TOPIC: Authority for Personnel Decisions	ISSUE DATE: 29-01-2009
	REVIEW DATE: 01-2014

- A. Under the Board's general delegation of authority to the Superintendent of Schools, which includes the power to sub-delegate to members of the Administration, and subject to section B of the policy, the Superintendent of Schools will establish, approve and review annually, a document which outlines the authority to employ, appoint, determine grid placement, suspend, demote, terminate employment, terminate designation, accept resignations and retirements and approve leaves of absences for all district staff.
- B. The Board retains the authority for the designation of principals to the district, the confirmation of principals in their designation and the designation or appointment of exempt management other than supervisors and managers.

Reference(s):

[CHA.BP](#) - Board Delegation of Authority

[GBA.AR](#) - Designation, Appointment and Assignment to Leadership Positions

[GCAA.AR](#) - Teacher Contracts

Edmonton Public Schools Board Policies and Regulations

CODE: GBA.AR	EFFECTIVE DATE: 28-09-2007
TOPIC: Designation, Appointment and Assignment to Leadership Positions	ISSUE DATE: 31-09-2007 REVIEW DATE: 09-2012

1. DEFINITIONS

- a. Designation or designated refers to a leadership position given to an individual who holds a teacher contract.
- b. Appointment or appointed refers to a leadership position given to an individual who does not hold a teacher contract.
- c. Assignment or assigned refers to the location or area of responsibility of those designated or appointed to leadership positions.

2. DESIGNATIONS

- a. Principals are designated by the Board of Trustees for a two-year term prior to designation by the Board of Trustees for an indefinite term and are assigned by the Superintendent of Schools.
- b. Assistant Principals designated by the Board of Trustees prior to 1996-1997 continue to hold the designation of Assistant Principal until the designation is terminated.
- c. Exempt management staff who hold a teacher contract and are designated as Assistant Superintendent, Managing Director, or Director are designated for a three-year term.
- d. Exempt management staff who hold a teacher contract and are designated as Supervisor are designated for a one-year term.
- e. All designations not included in 2. a., b., c., or d. above are for a one-year term.

3. APPOINTMENTS

Exempt management staff who do not hold a teacher contract are appointed for an indefinite term.

Reference(s):

[GAA.BP](#) – Human Resources Framework
[GB.BP](#) - Authority for Personnel Decisions
[School Act](#) Sections 19 and 96
