

EDMONTON PUBLIC SCHOOLS

June 14, 2011

TO: Board of Trustees

FROM: M. Janz, Conference Committee Chair

SUBJECT: Report #9 of the Conference Committee (From the Meeting Held May 31, 2011)

RECOMMENDATION

1. That Report #9 of the Conference Committee from the meeting held May 31, 2011 be received and considered.

Designation of Principals

2. That the designation of Dorothy Arts as principal to the District, effective September 1, 2011 to August 31, 2013 be confirmed.
3. That the designation of Bob Carter as principal to the District, effective September 1, 2011 to August 31, 2013 be confirmed.
4. That the designation of Heather Langenhahn as principal to the District, effective September 1, 2011 to August 31, 2013 be confirmed.
5. That the designation of Donna McIsaac as principal to the District, effective September 1, 2011 to August 31, 2013 be confirmed.
6. That the designation of Carol Van Kuppeveld as principal to the District, effective September 1, 2011 to August 31, 2013 be confirmed.
7. That the designation of Glen Wilcox as principal to the District, effective September 1, 2011 to August 31, 2013 be confirmed.

Alberta School Boards Association for Languages Education (ASBALE) Representative on the Alberta Education French Immersion Program Advisory (FIPAC)

8. That Board support for Trustee Cleary putting her name forward as an Alberta School Boards Association for Languages Education (ASBALE) representative to sit on the French Immersion Program Advisory Committee (FIPAC) be confirmed.

Eligibility for Trustee Per Diems

9. That the inclusion of “Advisory Group work” in the definition of Board Committees for the purpose of per diem honoraria be approved.

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Background – Recommendation 2 to 7

In accordance with Board Policy GB.BP - Authority for Personnel Decisions (Appendix I) and Administrative Regulation GBA.AR – Designation, Appointment and Assignment to Leadership Positions (Appendix II), principals are designated by the Board of Trustees for a two-year term prior to designation by the Board of Trustees for an indefinite term and are assigned by the Superintendent of Schools.

Background – Recommendation 8

At the May 24, 2011 board meeting, Trustee Cleary, the Board’s representative on Alberta School Boards Association for Languages Education (ASBALE), advised that Alberta Education has requested an ASBALE representative to sit on the French Immersion Program Advisory Committee (FIPAC) for a three-year appointment ending in June 2013. Trustee Cleary indicated that, with the Board’s support, she would put her name forward as an ASBALE representative on this committee at the ASBALE meeting taking place on June 5, 2011 in Red Deer.

Background – Recommendation 9

The Board of Trustees approved the following motion at the March 22, 2011 board meeting: *That Trustees receive per diem honoraria when Board Committee meetings that they have been appointed to exceed 18 meetings over 1.5 hours in length within a fiscal year.*

AS:mmf

- APPENDIX I - Board Policy GB.BP – Authority for Personnel Decisions
- APPENDIX II - Administrative Regulation GBA.AR – Designation, Appointment and Assignment to Leadership Positions

## Edmonton Public Schools Board Policies and Regulations

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CODE: GB.BP

TOPIC: Authority for Personnel Decisions

EFFECTIVE DATE: 27-01-2009

ISSUE DATE: 29-01-2009

REVIEW DATE: 01-2014

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- A. Under the Board's general delegation of authority to the Superintendent of Schools, which includes the power to sub-delegate to members of the Administration, and subject to section B of the policy, the Superintendent of Schools will establish, approve and review annually, a document which outlines the authority to employ, appoint, determine grid placement, suspend, demote, terminate employment, terminate designation, accept resignations and retirements and approve leaves of absences for all district staff.
- B. The Board retains the authority for the designation of principals to the district, the confirmation of principals in their designation and the designation or appointment of exempt management other than supervisors and managers.
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Reference(s):

[CHA.BP](#) - Board Delegation of Authority

[GBA.AR](#) - Designation, Appointment and Assignment to Leadership Positions

[GCAA.AR](#) - Teacher Contracts

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# Edmonton Public Schools

## Board Policies and Regulations

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CODE: GBA.AR	EFFECTIVE DATE: 28-09-2007
TOPIC: Designation, Appointment and	ISSUE DATE: 31-09-2007
Assignment to Leadership Positions	REVIEW DATE: 09-2012

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### 1. DEFINITIONS

- a. Designation or designated refers to a leadership position given to an individual who holds a teacher contract.
- b. Appointment or appointed refers to a leadership position given to an individual who does not hold a teacher contract.
- c. Assignment or assigned refers to the location or area of responsibility of those designated or appointed to leadership positions.

### 2. DESIGNATIONS

- a. Principals are designated by the Board of Trustees for a two-year term prior to designation by the Board of Trustees for an indefinite term and are assigned by the Superintendent of Schools.
- b. Assistant Principals designated by the Board of Trustees prior to 1996-1997 continue to hold the designation of Assistant Principal until the designation is terminated.
- c. Exempt management staff who hold a teacher contract and are designated as Assistant Superintendent, Managing Director, or Director are designated for a three-year term.
- d. Exempt management staff who hold a teacher contract and are designated as Supervisor are designated for a one-year term.
- e. All designations not included in 2. a., b., c., or d. above are for a one-year term.

### 3. APPOINTMENTS

Exempt management staff who do not hold a teacher contract are appointed for an indefinite term.

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Reference(s):

- [GAA.BP](#) – Human Resources Framework
  - [GB.BP](#) - Authority for Personnel Decisions
  - [School Act](#) Sections 19 and 96
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