

EDMONTON PUBLIC SCHOOLS

February 8, 2000

TO: Board of Trustees

FROM: Trustee B. Bonko, Planning and Policy Committee
Trustee C.A. Dean, Planning and Policy Committee
Trustee G. Gibeault, Planning and Policy Committee

SUBJECT: Board Policy JBG.BP – Retention of Records and Objects

ORIGINATOR: K. Dropko, Administrative Assistant to the Superintendent of Schools

RESOURCE
STAFF: Bob Holt, Catherine Luck, Anne Sherwood, Simon van der Valk

RECOMMENDATION

That board policy JBG.BP – Retention of Records and Objects
(Appendix I) be affirmed.

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Rationale:

The policy and administrative regulations with respect to the retention of records and objects were reviewed. It is recommended that the policy statement be affirmed. The administrative regulation addresses the life span of records and objects from the time of creation or purchase to the time of final disposition.

AS:mmf

APPENDIX I - Board policy JBG.BP – Retention of Records and Objects